

2019-2020 Lt. Governor Training Conference
Kiwanis Professional Center (KPC) & Best Western Plus Heritage Inn (BWPHI)
Rancho Cucamonga, CA

Training Agenda

Thursday, May 16

2:00 p.m.	Trainers Meeting – Board Room of the Kiwanis Professional Center (KPC)	
3:00 p.m.	Attendee Check-in at Best Western Plus Heritage Inn (BWPHI)	
5:00 p.m.	Introductions and Welcome – Virginia Dare Room (BWPHI)	Timothy Cunning
6:30 p.m.	Dinner – Virginia Dare Room (BWPHI)	
7:30 – 10:00 p.m.	Reception & Social Hour - Virginia Dare Room (BWPHI)	

Friday, May 17 – events at the Kiwanis Professional Center – unless otherwise noted

Breakfast on your own at Best Western Plus Heritage Inn (*hotel guests only*) – included with room

8:30 – 9:00 a.m.	Welcome & Goals	Timothy Cunning
9:00 – 10:00 a.m.	Seven Tips to Take You to the Top!	Steve Siemens
10:00 a.m.	BREAK	
10:15 – 10:30 p.m.	Review of Quick Start Guide	Pete Horton
10:30 – 11:00 a.m.	Responsibilities of a Lt. Governor & Division Team	Bob Erikson
11:00 - 11:15 a.m.	Required Visits & Reports	Tony Molino
11:15 a.m.	BREAK	
11:25 – 11:55 a.m.	Club Leadership Education (CLE)	Roy Talley
12:00 p.m.	Luncheon for Lt. Governors, Partners & Trainers / Division Council Meeting	Tony Molino
1:30 – 1:40 p.m.	Recap of Simulated DCM	Timothy Cunning
1:40 – 2:10 p.m.	Leadership Activity	Timothy Cunning
2:10 – 2:30 p.m.	Personalities Plus	Steve Siemens
2:30 p.m.	BREAK	

2:45 – 3:15 p.m.	Club Strengthening & Succession Planning	Dave Schmitt
3:15 – 4:00 p.m.	Communications (Facebook, Social Media, Branding & Resources)	Anna Wu
4:00 p.m.	BREAK	
4:15 – 4:45 p.m.	Portalbuzz & CNH Website Resources	Trina Krider
4:45 – 5:00 p.m.	Wrap Up & Q&A	Timothy Cunning
5:30 p.m.	Hosted reception at the Kiwanis Professional Center	
5:30 -6:30 p.m.	Tri-Tip Dinner – catered by the Kiwanis Club of East Fresno	
6:30 p.m.	Wine Tasting – for those who signed up	
7:00 – 10:00 p.m.	Reception & Social Hour - Best Western Plus Heritage Inn - Haven Room NOTE: Lt. Governors can schedule their Governor’s visit with Bob Erikson	

Saturday, May 18 - events at the Kiwanis Professional Center – unless otherwise noted

Breakfast on your own at Best Western Plus Heritage Inn (*hotel guests only*) – included with room

8:30 – 9:15 a.m.	Leadership Activity	Timothy Cunning
9:15 – 10:45 a.m.	Words Have Power, So Say Something Powerful	Steve Siemens
10:45 a.m.	BREAK	
11:00 – 12:00 p.m.	Membership Panel	Roy Talley, Greg Fox, Timothy Cunning
12:00 - 1:30 p.m.	Luncheon / Governor’s Official Visit	Tony Molino
1:30 – 1:45 p.m.	Recap of Simulated Governor’s Official Visit	Timothy Cunning
1:45 – 2:15 p.m.	Governor’s Official Visit	Bob Erikson
2:15 – 3:00 p.m.	Finance Division & Club Budgets Lt. Governor’s Budget Vouchers & District Reimbursement	Pete Horton & Robert Davis
3:00 p.m.	BREAK	
3:15 – 3:30 p.m.	Calendar	Pete Horton
3:30 – 4:15 p.m.	Service Leadership Programs, Youth Protection Guidelines & Key Leader	Timothy Cunning
4:15 – 4:50 p.m.	Please Pass the Passion	Steve Siemens

4:50 – 5:00 p.m.	Questions & Wrap Up	Timothy Cunning
5:30 – 7:30 p.m.	Dinner – Magic Lamp Inn	
8:00 – 10:00 p.m.	Reception & Social Hour - Best Western Plus Heritage Inn - Haven Room	

Sunday, May 19 - events at Kiwanis Professional Center, unless otherwise noted

Breakfast on your own at Best Western Plus Heritage Inn (*hotel guests only*) – included with room

8:30 – 8:45 a.m.	Welcome	Timothy Cunning
8:45 – 9:00 a.m.	Convention & Mid-Year Seminar Topics	Tony Molino
9:00 – 9:30 a.m.	Kiwanis Cal-Nev-Ha Foundation & First Lady's Focus	Roy Talley
9:30 – 9:45 a.m.	Kiwanis Children's Fund	Herman Platzke
9:45 – 10:15 a.m.	Bylaws & Legal Obligations	Pat Liddell
	Break – spouses/partners join teammates at 10:15 a.m.	
10:30 – 10:45 a.m.	Convention Information International Convention Convention housing requirements, VIP seating & registration Saturday Night Installation – JW Marriott – Las Vegas, NV	Timothy Cunning & Mark McDonald
10:45 – 11:00 a.m.	Countdown to October 1st Checklist	Pete Horton
11:00 – 11:30 a.m.	The End Beginning!	Steve Siemens
11:30 a.m.	Farewell & Lunch (box lunches)	
12:00 p.m.	Trainers Critique & Wrap-up	

NOTE: There will be discussion time during every session to allow for questions, thoughts and suggestions