



MARK W. MCDONALD, Executive Director • 8360 Red Oak Street, Suite 201 • Rancho Cucamonga, CA 91730-0608
Office: 909-989-1500 Ext. 103. Direct Dial 909-736-1703 Fax: 909-989-7779 Email: mark@cnhkiwanis.org

Bylaws & Policies Meeting Minutes

October 23, 2019

Chairman Doug Frost called the meeting to order at 4:00 p.m.

Present in person or on the phone: Doug Frost, Timothy Cunning, Tony Molino, Tom Buchenau, Gary Gray, Brad Enos, Paul Kelley, Steve Geraci, Rocci Barsotti, Pat Liddell, Pete Edwards, Joni Ackerman, Lisa Hansen and Mark McDonald.

Guest: Gary Dove, Cloti Simpelo, Tony Montalbo, Alan Quon, Trina Krider, Bob Wikoff, Valarie Brown-Klingelhofer.

Key Club Policy Revisions. Tony Molino made a motion that the last sentence in Section 109, the removal of “the Governor has the right to remove for cause” should remain in the policy and not be removed. The motion was seconded by Pat Liddell. Motion passed. Chairman Frost will draft the language necessary for Section 109 and forward to Doug Gin, Key Club District Administrator, for further review.

Proposed Bylaws Article IX Revisions. Pat Liddell made a motion to approve the suggested changes to Section 1. of Article IX. The motion was seconded by Pete Edwards. Motion passed.

Policy Manual & Bylaws Review regarding Board Service and Executive Committee Membership. Paul Kelley made a motion to approve the makeup of the Executive Committee in both Policy and Bylaws as presented. The motion would change the language so that Trustees elected to this position would be second or third year Trustees. First year Trustees would not serve on the committee. The motion was seconded by Pete Edwards. Motion passed.

Division level non-officer voting policy. Discussion of who could vote on Division level meeting. No motion made so no action taken with respect to this matter.

Administrative Fundraising and other Policy Matters. A motion was made by Pat Liddell that Section 110.1 be added to the policy manual as submitted. The motion was seconded by Rocci Barsotti. This policy follows the K.I. policy on funds received by the club or Division from the public must be placed in Service account.

Pat Liddell made a motion to amend to include “Kiwaniis Clubs or Kiwanis Divisions”. The amended motion was second by Tom Buchenau. Amendment to the motion passed.

Other Policy Manual updates discussed as submitted:

Section 110.4 should be re numbered to 110.5 with updates that referred to Governor and District Secretary.

Section 503 Duties of Trustees. Section A – update to include attendance either in person or by electronic means for Trustee participation in meetings.

Section 503, Section C, change from first to all meetings.

Section 504.1 Removal of Trustee. Discussion of enforcement of obligations of Trustees. Pat Liddell made a motion to amend the Failure to perform sentence by adding reprimand or discipline in addition to the existing removal reference. Updated sentence reads: “Material failure to perform any or all duties may constitute grounds for reprimand, discipline or removal under Article IX, Section 1 of the District Bylaws.” The motion was second by Gary Gray. Motion passed.

The motion was made by Pat Liddell to approve all the changes discussed. Seconded by Rocci Barsotti. Motion passed.

Qualifications for the office of Governor-elect. Brad Enos made a motion that a candidate for the office of Governor-elect must first have served a full term on the Board of Trustees. The motion was seconded by Pat Liddell.

Steve Geraci will chair sub-committee to review other Districts that have Trustee system and the policy to serve as Governor-Elect.

The Chair sent out Version 2 of a potential amendment to serve as Governor-elect.

Gary Gray made a motion to table this topic to the next meeting. Second by Pete Edwards.

Next meeting scheduled for November 21, 2019 at 4:00 p.m.

Meeting adjourned at 5:37 p.m.

Copy of proposed changes attached.

Mark W. McDonald
District Secretary / Executive Director