



**2021-2022 Lt. Governor Training Conference**  
Kiwaniis Professional Center (KPC) & Best Western Heritage Inn  
Rancho Cucamonga, CA

**Training Agenda**

**Friday, May 14** – Kiwanis Professional Center

2:00 p.m.	Welcome Governor- elect Margo Dutton	Mark McDonald, Margo Dutton
	Virtual remarks by KI President-elect Peter Mancuso	Peter Mancuso
	Introduction of Trainers and overview of Training Agenda	
	Governor's Goals	
	Self-introductions of Lt. Governors-elect	
3:00 p.m.	Responsibilities of a Lt. Governor and District Teams	Dave Schmitt
	Governor's Official Visit	Donna Jander
	Required Club Visits and Reports	Rae Whitby Brummer
	Club Leadership and Education	Roy Talley
	<b>Break</b>	
4:00 p.m.	Club and Division Budgets	Pete Edwards
	District Reimbursements	Pete Horton
	Bylaws and Legal Considerations	Steve Geraci
	Icebreaker	Tim Cunning, Carole Farris
	Questions & Wrap Up	
	Adjourn around 5:00 p.m.	
	Dinner – Magic Lamp	
	Hospitality/Social – Best Western Heritage Inn	

**Saturday, May 15-** Kiwanis Professional Center

8:00 a.m.	Breakfast - <b>Best Western Heritage Inn</b> ( <i>hotel guests only-pick up at front desk</i> ) or Fruit and danish at KPC	
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8:30 a.m.	Membership	Jane Erickson
8:45 a.m.	Membership Growth and Retention	Anna Wu
	Focus on Post-Pandemic Opportunities, Club Open House	
10:00 a.m.	<b>Break</b>	
10:15 a.m.	Club Building Outline	Anna Wu, Dave Schmitt
10:45 a.m.	The Value of Club Counselors	Dave Schmitt, Roy Talley
11:15 a.m.	Keynote Speaker	Jane Erickson
12:00 p.m.	<b>Break for Lunch</b>	
	Questions	
1:00 p.m.	Communications – Written, Email, Public Speaking	Steve Dreyer
1:30 p.m.	Effective use of Social Media	Lisa Watson
2:00 p.m.	Leadership Succession at Both Club and Division Levels	Joni Ackerman
	<b>Break</b>	
2:45 p.m.	Working with SLPs	Tim Cunning
	Club Responsibilities	Tim Cunning
	Lt Governor Responsibilities	Tim Cunning
	Youth Protection Guidelines	Tim Cunning
	Background Checks	Tim Cunning
3:30 p.m.	First Family Focus Project	Jim Dorschel
	KI Children’s Funds	Rocci & Patti Barsotti
	CNH Children’s Fund	Craig Wallace
	DCON Plans for Training and Lt Gov Calls	Dave/Steve/Margo
	Count Down Check List to Oct 1	Dave/Steve/Margo
	Resource Demonstration	Dave Schmitt
4:30 p.m.	Words of Wisdom	Jane Erickson
	Wrap-up Questions, Adjourn by 5:00	
	Dinner	
	Hospitality/Social – Best Western Heritage Inn	