



## 2021-2022 Finance Committee Meeting

Monday, October 11, 2021  
4:00 p.m.

### Agenda

- |    |  |                        |
|----|--|------------------------|
| 1. | Call to Order  | Pete Edwards, Chairman |
| 2. | Review and recommend approval of 2022 KIWIN'S Convention Budget  | Tim Cunning            |
| 3. | Review and recommend approval of 2022 Key Club Convention Budget | Tim Cunning            |
| 4. | Review and recommend approval of 2022 Circle K Convention Budget | Tim Cunning            |
| 5. | Review and recommend approval of Kiwanis Merit Plan              | Mark W. McDonald       |
| 6. | District Convention cancellation refund requests                 | Mark W. McDonald       |
| 7. | Adjournment  | Pete Edwards, Chairman |

## 2022 KIWIN'S Convention Budget

	2021-22 Budget San Diego	2020-21 Actual Virtual	2020-21 Budget Virtual	2018-19 Actual Warner Center	2018-19 Budget Warner Center
<b>Income</b>					
21.401.01 Registration (374 x \$195.00)	\$72,930.00	\$5,925.00	\$2,250.00	\$64,348.00	\$72,930.00
21.401.03 Late Registration (30 x \$235.00)	\$7,050.00	\$0.00	\$500.00	\$5,640.00	\$7,050.00
21.401.04 Income received to offset expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20.404.05 Old Board Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21.420.01 Fund Raising Ads	\$0.00	\$0.00	\$500.00	\$146.00	\$100.00
21.420.04 Sponsorships	\$7,500.00	\$16,270.00	\$4,500.00	\$0.00	\$0.00
Hotel Rebate	\$3,000.00	\$0.00	\$0.00	\$2,720.00	\$3,000.00
<b>Total Receipts</b>	<b>\$90,480.00</b>	<b>\$22,195.00</b>	<b>\$7,750.00</b>	<b>\$72,854.00</b>	<b>\$83,080.00</b>
<b>Disbursements</b>					
21.506.00 Adult Background Checks	\$500.00	\$0.00	\$520.00	\$495.95	\$500.00
21.508.00 Audio Visual Expense	\$5,000.00	\$0.00	\$0.00	\$4,635.63	\$5,000.00
21.510.00 Audit Fees	\$750.00	\$536.43	\$500.00	\$849.23	\$750.00
21.512.00 Awards	\$3,000.00	\$3,164.00	\$2,500.00	\$2,888.46	\$3,400.00
21.520.00 Band or D.J.	\$300.00	\$0.00	\$0.00	\$300.00	\$300.00
21.522.20 Board Officer Pins	\$100.00	\$103.86	\$100.00	\$99.37	\$100.00
21.530.02 Comp. Meals (Board) (19)	\$2,394.00	\$0.00	\$0.00	\$1,926.00	\$2,033.00
21.530.04 Comp. Meals (Kiwanis Committee) (15)	\$1,890.00	\$0.00	\$0.00	\$1,498.00	\$1,498.00
21.530.06 Comp. Meals (V.I.P.'s) (12)	\$1,512.00	\$0.00	\$0.00	\$1,177.00	\$1,391.00
21.530.07 Comp. Housing (Board) (19 room nights)	\$3,336.00	\$0.00	\$0.00	\$3,404.99	\$3,220.00
21.530.08 Comp. Housing (Kiwanis Committee)	\$3,902.00	\$0.00	\$0.00	\$3,231.02	\$3,183.00
21.530.09 Comp. Housing (V.I.P.'s)	\$1,757.00	\$0.00	\$0.00	\$1,796.72	\$1,936.00
21.533.00 Convention Center Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21.550.00 Flowers & Decorations	\$200.00	\$0.00	\$0.00	\$103.11	\$400.00
21.563.00 Travel Assistance	\$1,000.00	\$0.00	\$0.00	\$500.00	\$1,000.00
21.565.00 Hospitality Programs (Ice Cream Social)	\$800.00	\$0.00	\$0.00	\$768.15	\$800.00
21.576.03 Meals (Saturday Dinner) (404) x's \$49.00	\$19,796.00	\$0.00	\$0.00	\$15,137.34	\$17,372.00
21.576.05 Meals (Sunday Brunch) (404) x's \$35.00	\$14,140.00	\$0.00	\$0.00	\$9,718.23	\$11,312.00
21.576.06 Meals (Saturday Lunch) (404) x's \$42.00	\$16,968.00	\$0.00	\$0.00	\$12,677.32	\$14,544.00
21.576.07 Old Board Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21.662.00 Pre-Convention Planning	\$0.00	\$70.28	\$0.00	\$42.10	\$100.00
21.666.00 Printing (General & Convention Programs) (electronic)	\$0.00	\$0.00	\$0.00	\$1,916.47	\$2,300.00
21.670.00 Registration Supplies (Wristbands, Badge Holders, etc)	\$250.00	\$90.00	\$0.00	\$262.65	\$200.00
21.670.05 Formstack Software Expense	\$75.00	\$54.88	\$75.00	\$54.50	\$75.00
21.672.00 Rental (Truck + Fuel) Expense	\$400.00	\$0.00	\$0.00	\$361.98	\$400.00
21.676.00 Ribbons	\$300.00	\$0.00	\$0.00	\$278.53	\$200.00
21.686.00 Souvenir Item (T-Shirt) & DCON Pin	\$5,500.00	\$2,243.92	\$1,500.00	\$4,488.32	\$5,500.00
21.690.00 Speaker Fees	\$700.00	\$30.00	\$0.00	\$160.76	\$700.00
21.706.00 Staff Housing & Travel (Tim)	\$725.00	\$0.00	\$0.00	\$1,070.45	\$2,066.00
21.730.00 Telephone	\$125.00	\$59.38	\$125.00	\$135.64	\$250.00
21.740.00 Workshops	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
21.745.00 Hotel Performance Fee (Attrition)	\$0.00	\$0.00	\$0.00	\$4,336.39	\$0.00
21.746.00 Contributions	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00
<b>Total Disbursements</b>	<b>\$85,520.00</b>	<b>\$7,352.75</b>	<b>\$5,320.00</b>	<b>\$74,314.31</b>	<b>\$80,530.00</b>
<b>Net Income</b>	<b>\$4,960.00</b>	<b>\$14,842.25</b>	<b>\$2,430.00</b>	<b>(\$1,460.31)</b>	<b>\$2,550.00</b>

KIWIN'S Board Approval: September 10, 2021

<b>Additional Information (2022 San Diego)</b>	
Number of Budgeted Paid Registrations	???
Number of Complimentary Registrations (Comps include: 19 Board Memb., 12 VIP's & 15 Kiwanis Committee)	46
<b>Total Registrations</b>	<b>???</b>
<b>2019 (Warner Center) Convention Information</b>	
Early Registrations	329
Late Registrations	24
<b>Total Paid Registrations</b>	<b>353</b>
Complimentary Registrations	42
<b>Total Convention Attendance</b>	<b>395</b>
On-Time Registration Fees	\$195.00
Late Registration Fees	\$235.00
<b>Recent (Total) Convention Attendance</b>	
2019 Warner Center Marriott	395
2018 Warner Center Marriott	426
2017 San Ramon	475
2016 LAX Marriott	530
2015 Warner Center Marriott	491
2014 San Ramon	475
2013 San Diego	472
<b>Seven (7) year average attendance</b>	<b>466</b>
2022 (San Diego) Signed Room Block = 322	
2019 (Warner Center) actual was 272 TOTAL	
<b>Housing for KIWIN'S Board (Old &amp; New)</b>	
8 x 3 = 24 room nights <minus> 5 comps =	
19 nights @ <b>\$175.53</b>	<b>\$3,335.07</b>
<b>Housing for Kiwanis Committee</b>	
KIWIN'S Administrator (Group Rate)	\$526.59
15 committee members x's \$75.00 x's (3 nights)	\$3,375.00
	<b>\$3,901.59</b>
Registration Opens Monday, January 10, 2022	
On-Time Registration Fees <b>(Received by March 4, 2022)</b>	\$???.??
Late Registration Fees <b>(Received by March 18, 2022)</b>	\$???.??
<b>Complimentary/Staff Rooms</b>	
(1-50 Comps) = 5 Room Nights (Board Housing)	
2 Exec Suites + 3 Upgrades (Pool View) @ Group Rate	
5 staff rooms @ \$140.65 per night	
<b>Meals</b>	
Saturday Lunch	\$42.00
Saturday Dinner	\$49.00
Sunday Brunch	\$35.00
<b>Total</b>	<b>\$126.00</b>
<b>Meal prices in 2019 (Warner Center) \$107.00</b>	
<b>Meal prices in 2018 (Warner Center) \$107.00</b>	
<b>Meal prices in 2017 (San Ramon) \$105.50</b>	
<b>Meal prices in 2016 (LAX) \$92.00</b>	
<b>Comp. Housing for VIP'S to Include:</b>	
Kiwanis Governor & Spouse Executive Suite	\$351.06
Kiwanis Governor-Elect & Spouse Executive Suite	\$351.06
Kiwanis Foundation President	\$351.06
Kiwanis Foundation Executive Director (Staff Room)	\$140.65
Kiwanis District Executive Director (Staff Room)	\$140.65
Circle K Administrator (Staff Room)	\$140.65
Circle K Governor or Representative (Staff Room)	\$140.65
Key Club Administrator (Staff Room)	\$140.65
Key Club Governor (House with KIWIN'S Board Members) (Total of 11 VIP's + Tim)	\$0.00
<b>Total</b>	<b>\$1,756.43</b>

**2022 Key Club DCON Budget**

	2021-22 Budget (Reno)	2020-21 Actual (Virtual)	2020-21 Budget (Virtual)	2018-19 Actual (Ontario)	2018-19 Budget (Ontario)	Notes to DCON Budget:
<b>Income</b>						
21.401.01 On Time Registration ??? @ \$???.00	\$0.00	\$13,694.86	\$8,000.00	\$338,856.00	\$341,504.00	Number of Budgeted Paid Registrations 0
21.401.03 Late Registration ??? @ \$???.??	\$0.00	\$3,149.89	\$1,200.00	\$64,159.00	\$44,800.00	Number of Complimentary Registrations 132 (132 Comps include: 92 Old Board, 15 VIP's & 25 Kiwanis Committee)
21.410.00 Hotel and City Rebates	\$0.00	\$0.00	\$0.00	\$10,640.00	\$14,000.00	
21.420.00 Sponsorships	\$0.00	\$10,090.00	\$0.00	\$0.00	\$0.00	
21.404.05 Old Board Dinner	\$0.00	\$0.00	\$0.00	\$3,425.00	\$3,000.00	
Total Income	\$0.00	\$26,934.75	\$9,200.00	\$417,080.00	\$403,304.00	Total Registrations 132 2019 (Ontario) Actuals: 2,126 Paid, 129 Comps, 9 SDEvent Pros Total 2,238 2018 (Reno) Actuals: 1,904 Paid, 129 Comps, 11 SDEvent Pros Total 2,044
<b>Disbursements</b>						
21.506.00 Adult Attendee Background Checks	\$0.00	\$0.00	\$0.00	\$3,244.05	\$3,500.00	Important Dates (Registration Opens Monday Jan. 10, 2022)
21.508.00 Audio Visual (General Sessions)	\$0.00	\$0.00	\$0.00	\$49,131.98	\$50,000.00	On Time Convention Registration (Received By) 2/11/2022
21.509.00 Audio Visual (Seminar Rooms)	\$0.00	\$0.00	\$0.00	\$17,305.10	\$16,000.00	Housing Deadline (Received by) 2/25/2025
21.510.00 Audit Fees	\$0.00	\$3,070.98	\$2,500.00	\$3,942.15	\$3,500.00	Member Recognition (Contests) Deadline (Received By) 2/25/2025
21.512.00 Awards	\$0.00	\$3,415.39	\$4,000.00	\$3,518.81	\$5,000.00	Late Convention Registration Deadline (Received By) 2/25/2025
21.520.00 Band or D.J. (Includes ASCAP Fees)	\$0.00	\$0.00	\$0.00	\$1,309.00	\$2,500.00	(No registrations will be accepted after February 25, 2022)
21.522.12 Board Training (Meals) (74 LTG-Elects + 2 Trainers)	\$0.00	\$0.00	\$0.00	\$1,355.63	\$1,350.00	Meal prices in 2019 (Ontario) \$91.00 Registration was: \$184/224
21.522.20 Board Officer Pins, etc. (From Key Club International)	\$0.00	\$379.96	\$450.00	\$382.34	\$575.00	Meal prices in 2018 (Reno) \$106.42 Registration was: \$174/214
21.530.02 Comp Meals, Old Board (92) <i>New Board pays registration</i>	\$0.00	\$0.00	\$0.00	\$7,462.00	\$8,375.00	Meal prices in 2017 (Anaheim) \$115.93 Registration was: \$196/236
21.530.04 Comp. Meals, Kiwanis Committee (25)	\$0.00	\$0.00	\$0.00	\$2,366.00	\$2,730.00	Meal prices in 2016 (Sacramento) \$134.83 Registration was: \$209/249
21.530.06 Comp. Meals, VIP's (15)	\$0.00	\$0.00	\$0.00	\$1,113.40	\$1,275.00	Meals
21.530.07 Comp. Housing (Board Old & New)	\$16,689.00	\$0.00	\$0.00	\$15,500.66	\$15,073.00	Saturday Breakfast (GSR #4) \$21.53
21.530.08 Comp. Housing (Kiwanis Committee)	\$5,625.00	\$0.00	\$0.00	\$3,016.20	\$5,692.00	Saturday Lunch (NY Deli) \$28.26
21.530.09 Comp. Housing (VIP's)	\$1,168.00	\$0.00	\$0.00	\$1,517.69	\$1,010.00	Saturday Dinner (Lemon Rosemary Chicken) \$48.45
21.533.00 Convention Center Rental	\$0.00	\$0.00	\$0.00	\$40,409.45	\$41,707.00	Sunday Breakfast (GSR #1) \$16.15
21.540.00 Credit Card Fees	\$0.00	\$873.98	\$0.00	\$0.00	\$0.00	(This reflects a net increase of \$23.39 over 2019) Total \$114.39
21.554.00 Convention T-Shirts 1840 x's \$6.00 Plus Freight	\$0.00	\$0.00	\$0.00	\$11,033.84	\$14,000.00	Signed Room Block: 1590 rooms: Attrition 80% (1272 rooms)
21.550.00 Decorations	\$0.00	\$0.00	\$0.00	\$151.33	\$0.00	2018 Actual Pickup (1479 rooms)
21.565.00 Hospitality Programs (Ice Cream Social)	\$0.00	\$0.00	\$0.00	\$6,000.92	\$6,000.00	900 Summit Rooms @ 200.37 + 600 "A Hotel" Rooms @ \$222.97
21.576.02 Meals, (Saturday Breakfast)	\$0.00	\$0.00	\$0.00	\$37,458.00	\$37,008.00	Housing for Key Club Old & New Boards
21.576.03 Meals, (Saturday Dinner)	\$0.00	\$0.00	\$0.00	\$62,430.00	\$61,680.00	Rate (including tax) \$222.97 ("A" Rooms)
21.576.06 Meals, (Saturday Lunch)	\$0.00	\$0.00	\$0.00	\$52,025.00	\$51,400.00	Staff Room Rate (including tax) \$116.75
21.576.05 Meals, (Sunday Brunch)	\$0.00	\$0.00	\$0.00	\$36,378.00	\$37,008.00	15 "A" Hotel Rooms x's \$222.97 x's 3 nights = \$10,034.00
21.576.08 Board Lunch (Friday Box Lunch) 200 x's \$???.??	\$0.00	\$0.00	\$0.00	\$5,895.76	\$6,000.00	19 (Staff) Rooms x's \$116.75 x's 3 nights = \$6,655.00
21.576.09 Meals (Water Service)	\$0.00	\$0.00	\$0.00	\$2,865.72	\$3,000.00	1/50 Comps Applied to (8) Rooms \$0.00
21.660.00 Postage	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	Total Board Housing Rooms \$16,689.00
21.671.00 Name Badge Processor	\$0.00	\$0.00	\$0.00	\$2,100.00	\$2,100.00	Kiwanis Committee Housing
21.575.00 Board Dinner	\$0.00	\$0.00	\$0.00	\$3,943.65	\$3,000.00	Key Club Administrator (Comp Suite) \$0.00
21.585.00 Bad Debts	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	(25) Committee Members x/s \$75.00 x's 3 nights = \$5,625.00
21.662.00 Pre-Convention Planning	\$0.00	\$140.58	\$0.00	\$1,894.01	\$1,500.00	Total Committee Housing \$5,625.00
21.666.00 Printing	\$0.00	\$0.00	\$200.00	\$205.66	\$4,000.00	Comp. Housing for VIP'S to Include:
21.670.00 Registration Supplies	\$0.00	\$15.40	\$200.00	\$1,131.89	\$1,200.00	Kiwanis Governor & Spouse (Comped Luxury Suite) \$0.00
21.670.05 Registration Software	\$0.00	\$54.88	\$75.00	\$109.00	\$75.00	Kiwanis Governor-Elect & Spouse (Comped Luxury Suite) \$0.00
21.672.00 Rental (Truck + Fuel)	\$0.00	\$163.23	\$0.00	\$361.98	\$450.00	Kiwanis Executive Director (Comped Studio Suite) \$0.00
21.676.00 Ribbons	\$0.00	\$0.00	\$0.00	\$377.41	\$750.00	Kiwanis Foundation President (Staff Room) \$233.50
21.680.00 Refunds DCON 2020	\$0.00	(\$950.00)	\$0.00	\$0.00	\$0.00	Kiwanis Foundation Executive Director (Staff Room) \$233.50
21.686.00 Souvenir Item 1850 Pins	\$0.00	\$0.00	\$0.00	\$2,854.69	\$8,500.00	Circle K DA (Staff Room) \$233.50
21.690.01 Speakers (Speaker Fee, 2 nights housing, travel)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Circle K Governor (Or Representative) (Staff Room) \$233.50
21.690.02 Speakers (Other)-Music/Entertainment	\$0.00	\$0.00	\$0.00	\$1,390.11	\$2,500.00	KIWIN'S Administrator (Staff Room) \$233.50
21.706.00 Staff Housing & Travel (Tim)	\$0.00	\$0.00	\$0.00	\$645.29	\$1,450.00	KIWIN'S Governor (House with KC Board Members) \$0.00
21.730.00 Telephone Expense	\$0.00	\$296.63	\$500.00	\$437.74	\$750.00	Exec's Parents (Comp Reg.; No Comp. Housing) \$0.00
20.865.00 Depreciation	\$0.00	\$679.00	\$0.00	\$679.00	\$0.00	15 Total VIP's (for VIP meal budget)
Total Disbursements	\$23,482.00	\$8,140.03	\$8,925.00	\$382,143.46	\$400,658.00	Total VIP Comp. Housing Expense \$1,167.50
Net Excess of Income over Disbursements	-\$23,482.00	\$18,794.72	\$275.00	\$34,936.54	\$2,646.00	

**Key Club Board Approval: Summer Board**

## 2022 Circle K Convention Budget

	2021-22 Budget Westin LAX	2020-21 Actual Virtual	2020-21 Budget Virtual	2018-19 Actual Riverside	2018-19 Budget Riverside
<b>Cash Receipts</b>					
21.401.01 Pre-Registration 600 @ \$185.00	\$111,000.00	\$4,020.62	\$4,050.00	\$99,892.96	\$100,750.00
21.401.03 Registration 40 @ \$210.00	\$8,400.00	\$0.00	\$0.00	\$7,175.00	\$8,200.00
21.401.02 Kiwanis Committee 10 @ \$185.00	\$1,850.00	\$0.00	\$0.00	\$0.00	\$1,550.00
21.412.00 Housing Rebate 300 Room Nights x's \$10.00	\$3,000.00	\$0.00	\$0.00	\$3,610.00	\$4,000.00
NEW Honor Stoles	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00
NEW Souviner Income	\$0.00	\$3,075.15	\$2,000.00	\$0.00	\$0.00
21.420.01 Ads	\$250.00	\$118.20	\$150.00	\$345.00	\$150.00
21.401.06 Day Passes (Alumni) Lunch & Dinner 5 @ \$100.00	\$500.00	\$0.00	\$0.00	\$928.00	\$500.00
	<b>\$125,000.00</b>	<b>\$7,213.97</b>	<b>\$7,200.00</b>	<b>\$111,950.96</b>	<b>\$115,150.00</b>
<b>Disbursements</b>					
21.508.00 Audio Visual (Staging)	\$5,500.00	\$0.00	\$0.00	\$4,612.00	\$4,600.00
21.510.00 Audit	\$750.00	\$904.07	\$750.00	\$1,228.92	\$750.00
21.512.00 Awards (Convention)	\$3,000.00	\$0.00	\$500.00	\$3,116.55	\$4,000.00
21.520.00 Band or D.J. (Entertainment)	\$450.00	\$0.00	\$150.00	\$400.00	\$450.00
21.522.20 Board Officer Pins	\$250.00	\$193.06	\$275.00	\$274.51	\$175.00
21.530.06 Complimentary Meals, (V.I.P.'s) (16)	\$2,240.00	\$0.00	\$0.00	\$1,758.03	\$1,725.00
21.530.07 Complimentary Housing (Board) 2 rooms Thu-Sun, 5 rooms Thu only	\$1,771.00	\$0.00	\$0.00	\$7.94	\$2,165.15
21.530.09 Complimentary Housing (V.I.P.'s) (20 room nights)	\$2,760.00	\$0.00	\$0.00	\$3,800.68	\$3,050.00
21.531 VIP Gifts	\$250.00	\$0.00	\$50.00	\$176.08	\$300.00
21.533.00 Convention Center Expense	\$0.00	\$0.00	\$0.00	\$650.22	\$650.00
21.540.00 Credit Card Service Charges	\$0.00	\$296.30	\$0.00	\$0.00	\$0.00
21.550.00 Decorations	\$500.00	\$0.00	\$0.00	\$37.24	\$500.00
21.562.00 Hawaii Convention Assistance	\$1,000.00	\$0.00	\$0.00	\$850.21	\$1,000.00
21.565.00 Honor's Reception (Honor Stoles & gifts)	\$2,000.00	(\$13.60)	\$1,000.00	\$2,145.60	\$2,000.00
21.576.03 Meals (Sat. Dinner) 650 x's \$55.00	\$35,750.00	\$51.24	\$0.00	\$31,599.05	\$32,567.78
21.576.05 Meals (Sunday Brunch) 650 x's \$40.00	\$26,000.00	\$0.00	\$0.00	\$18,900.00	\$19,628.00
21.576.06 Meals (Saturday Lunch) 650 x's \$45.00	\$29,250.00	\$58.90	\$0.00	\$22,719.13	\$23,651.00
21.576.07 Meals (Sunday Board Lunch)	\$850.00	\$0.00	\$0.00	\$541.58	\$850.00
21.578.00 Professional Expo	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
21.660.00 Postage	\$0.00	(\$1.40)	\$0.00	\$0.00	\$0.00
21.662.00 Pre-Convention Planning (Tim Expenses)	\$500.00	\$70.29	\$0.00	\$523.15	\$450.00
21.662.05 Pre-Convention Planning (DCON Chair Expenses)	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
21.666.00 Printing (General & Convention Program)	\$1,500.00	\$0.06	\$0.00	\$2,788.29	\$2,500.00
21.670.00 Registration Supplies (Wristbands, Badge Holders, etc.)	\$500.00	\$558.33	\$0.00	\$358.08	\$600.00
21.670.05 Registration Software Expense & App fees	\$75.00	\$0.00	\$0.00	\$178.75	\$75.00
21.672.00 Rental of Van	\$450.00	\$0.00	\$0.00	\$336.16	\$450.00
21.676.00 Ribbons	\$450.00	\$0.00	\$0.00	\$409.45	\$450.00
21.686.00 Souvenir Item & T-Shirts	\$6,500.00	\$1,320.50	\$2,000.00	\$5,774.62	\$7,000.00
21.690.00 Speaker Fees	\$750.00	\$0.00	\$0.00	\$0.00	\$1,000.00
21.706.00 Staff (Tim) Housing, Meals & Travel to Convention	\$700.00	\$0.00	\$0.00	\$1,083.93	\$1,700.00
21.730.00 Telephone	\$200.00	\$89.08	\$0.00	\$186.28	\$225.00
21.740.00 Workshops	\$0.00	\$0.00	\$75.00	\$0.00	\$75.00
21.745.00 Donation to ???	\$0.00	\$0.00	\$450.00	\$0.00	\$0.00
NEW Shipping	\$0.00	\$65.40	\$1,000.00	\$0.00	\$0.00
21.875.00 Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses	<b>\$124,146.00</b>	<b>\$3,592.23</b>	<b>\$6,250.00</b>	<b>\$104,456.45</b>	<b>\$113,386.93</b>
Net Income	<b>\$854.00</b>	<b>\$3,621.74</b>	<b>\$950.00</b>	<b>\$7,494.51</b>	<b>\$1,763.07</b>

<b>2022 Budget Information</b>	
Number of Paid Registrations	0
Number of Comp Registrations	6
Total Budgeted Attendance	6
2019 Registration Fees: \$155.00 - \$205.00	
2019 Actual Attendance was 695 Budget Number was 706	
Hotel Information	
Single-Quad Rate \$161.11	
1/50 Comps (For Board Housing)	
6 Suites at group rate	
15 staff rooms at \$114.82	
Parking reduced to \$15.00 per night	
Signed Room Block (370) 2019 Actual (361)	
Guestroom Attrition 80%	
Meal Pricing	
Saturday Lunch	\$45.00
Saturday Dinner	\$55.00
Sunday Brunch	\$40.00
Total	<b>(Increase of \$32.00 over 2019)</b>
Comp Housing for VIP's to Include:	
Kiwanis Governor & Spouse	\$322.22
Kiwanis Governor-Elect & Spouse	\$322.22
Kiwanis Executive Director (Staff Room)	\$229.64
Kiwanis Foundation President (Staff Room)	\$229.64
Kiwanis Foundation Exec. (Staff Room)	\$229.64
Key Club Administrator (Staff Room)	\$229.64
KIWIN'S Administrator (Staff Room)	\$229.64
KIWIN'S Governor (House with Board)	\$0.00
Key Club Governor (House with Board)	\$0.00
Circle K Administrator	\$483.33
Convention Counselor (Staff Room)	\$483.33
Total (20 Room Nights)	<b>\$2,759.30</b>
Comp Registrations to Include:	
11 VIP's + {Patti, ???, Tim, Ryan & ???}	
Total of 16 for the VIP meal count	
Recent Total Convention Attendance	
2019 (Riverside)	695
2018 (LAX)	699
2017 (Riverside)	617
2016 (LAX)	810
2015 (Woodland Hills)	838
2014 (Burbank)	790
2013 (San Diego)	740
2012 (Woodland Hills)	760
2011 (Burbank)	610
Registration Opens ???/??/????	
On-Time Registration Fees (Received by 02/04/22)	\$185.00
Late Registration Fees (Received by 02/18/22)	\$210.00

**Circle K Board Approval: August 1, 2021**



District Convention Cancellation Requests  
Cancellation Deadline Date – August 6<sup>th</sup>

Received Cancellation Email from Bonnie Packer and Paula Collins on August 12th

Paula Collins -	\$200.00 Early Registration fee
	\$43.00 Inspirational Breakfast
	\$54.00 Awards Luncheon
	\$43.00 Honors Breakfast
	\$65.00 Inter-club Luncheon
	<u>\$97.00 Installation Dinner</u>
<b>TOTAL</b>	<b>\$502.00</b>

Bonnie Packer -	\$200.00 Early Registration fee
	\$43.00 Inspirational Breakfast
	\$54.00 Awards Luncheon
	\$43.00 Honors Breakfast
	\$65.00 Inter-club Luncheon
	<u>\$97.00 Installation Dinner</u>
<b>TOTAL</b>	<b>\$502.00</b>

## Tricia Hart

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**From:** Paula Collins <mexico0319@gmail.com>  
**Sent:** Monday, September 27, 2021 12:15 PM  
**To:** Tricia Hart  
**Subject:** Request for Registration Refund and meals

Tricia, I had to cancel attending the Cal-Nac-Ha District Education Convention. Due to concerns of Covid 19. I have a very young grandchild and was afraid of getting sick and giving it to her even though I'm vaccinated and will go for my booster this week.

Looking forward to going to future Conventions.

Thank you for your consideration

Paula Collins  
Kiwanis of Palo Alto President Elect  
650 793 4726



## Transaction details

July 27, 2021 at 4:02:33 PM PDT | Transaction ID: 6JA02625FS14-5734-W

Payment received from Paula Collins

Gross amount

Payment Status: Completed

**\$200.00 USD**

Payment Type: Checkout

We have no postal address on file

Order details	Quantity	Price	Subtotal
2021 Cal-Nev-Ha District Education Convention - Paula Collins	1	\$200.00 USD	\$200.00 USD
Purchase Total			\$200.00 USD

Payment details	
Purchase Total	\$200.00 USD
Sales Tax	\$0.00 USD
Shipping Amount	\$0.00 USD
Handling Amount	\$0.00 USD
Insurance Amount	\$0.00 USD
Gross Amount	\$200.00 USD
PayPal Fee	-\$6.10 USD
Net Amount	\$193.90 USD

Reversals - Please be aware that this payment can still be reversed (e.g. if it is subject to a chargeback), even after you have sent the item(s) to your buyer. Complying with PayPal's Seller Protection and following the trading guidelines on our Security page helps to protect you from things like chargebacks.

Refund Information - Please accept or refuse this payment. If you accept this payment now and need to refund it later, the Issue a Refund link will be available on the transaction details page for 180 days after the payment was originally sent.

**Paid by** Paula Collins  
The sender of this payment is **Unverified**  
mexicopaula@comcast.net

**Payment Sent to** christy@cnhkiwanis.org

**Custom** 001gBJW5a0kgidxcQAKeOPRXw6DUZlZAH2DL3lkIXpvQ-  
\_6rZzz1DoBcqLtkZ05\_luDg6nrS7yLJALyZdaIGTQ==

Need help?

Go to the Resolution Center for help with this transaction, to settle a dispute or to open a claim.

Payments without a shipping address are not covered by PayPal's seller protection policies and programs. [Learn More](#)



## Tricia Hart

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**From:** Bonnie Packer <bbpacker@comcast.net>  
**Sent:** Thursday, August 12, 2021 2:41 PM  
**To:** Tricia Hart  
**Cc:** Paula Collins  
**Subject:** Fwd: Thank you for registering for 2021 Cal-Nev-Ha District Education Convention

Hi Tricia,

I have decided to not attend the District Convention due to the rise in Delta variant cases. Below is my registration information.

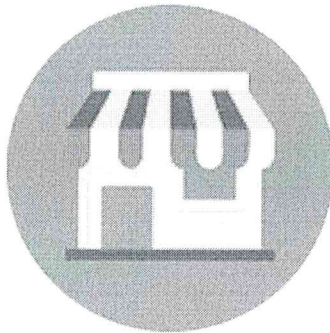
My friend, Paula Collins, who also registered, has decided not to go.

Please let us know if any refunds for the registration fees are possible, and also for the meals that I paid for (with your help, thx). See the receipt you sent me, below.

I hope the board understands. I understand that CaNevHa has its own expenses it must cover. Perhaps the Sheraton will be able to work with you on all that.

Thanks again for all your help and understanding. I hope someday to meet you in person.

Bonnie Packer



## CA-NEV-HA District of Kiwanis

8360 RED OAK ST 201, RANCHO CUCAMONGA, CA 91730

+1 909-989-1500

July 28, 2021 • 9:49 AM

# \$302.00

full transaction receipt

Begin forwarded message:

**From:** Mark McDonald <[mark@cnhkiwanis.org](mailto:mark@cnhkiwanis.org)>  
**Subject:** Thank you for registering for 2021 Cal-Nev-Ha District Education Convention  
**Date:** July 27, 2021 at 4:02:28 PM PDT  
**To:** [bbpacker@comcast.net](mailto:bbpacker@comcast.net)  
**Reply-To:** [mark@cnhkiwanis.org](mailto:mark@cnhkiwanis.org)

## 2021 Cal-Nev-Ha District Education Convention

Kiwanis members and guests -- register now to attend the 101st Annual Cal-Nev-Ha District Education Convention in San Diego, CA with workshops, general sessions, exhibits and events.

**Thursday, August 19, 2021 at 1:00 PM PDT**

**-to-**

**Saturday, August 21, 2021 at 5:00 PM PDT**

### **Sheraton San Diego Hotel & Marina**

1590 Harbor Island Drive  
San Diego, CA 92101

Thank you for registering for the 2021 Cal-Nev-Ha District Education Convention in San Diego, CA. We look forward to seeing you there!

This email is confirmation of your successful registration. If any of the information displayed below is incorrect or if you need to make any changes to this registration, please contact us as at [convention@cnhkiwanis.org](mailto:convention@cnhkiwanis.org) or 909-989-1500, ext. 106 as soon as possible.

Please print this confirmation email and bring it to the event. Your actual printed tickets for meals and other events will be in your registration packet when you check in at the registration desk.

### **Personal Information (Enter Primary Registrants name as you want it to appear on your Badge)**

First Name: Bonnie  
Last Name: Packer  
Email Address: [bbpacker@comcast.net](mailto:bbpacker@comcast.net)  
Kiwanis Club of Palo Alto  
Club or District Office Held (if any) 2021-2022 Club President  
Division 34  
Phone: 6502696854

**Payment Method:** PayPal

### **Payment Summary**

<i>Name</i>	<i>Type</i>	<i>Quantity</i>	<i>Fee</i>	<i>Total</i>
Bonnie Packer	Early Registration Fee	1	\$200.00	\$200.00

# Kiwanis

California-Nevada-Hawaii District

QB-D

## DCON Change Sheet

Kiwanian's Name Paackew Berman  
 (Last Name) (First Name)  
Do Gato Division 34

### CA-NEV-HA District of Kiwanis

8360 RED OAK ST 201  
RANCHO CUCAMONGA, CA 91730  
9099891500

(Last Name) (First Name)  
Division

7-269-6854 E-mail: BBPaackew@comcast.net

Transaction 300021

Total \$302.00  
CREDIT CARD SALE \$302.00  
MASTERCARD 2666

1 x \$200.00 = \$ (410.02)

*\$ remain receipt*

1 x \$43.00 = \$ 43- (412.09)

1 x \$54.00 = \$ 54- (412.07)

MANUALLY ENTERED

1 x \$43.00 = \$ 43- (205.11)

I agree to pay the above amount  
per the cardholder and/or  
merchant agreement

complimentary 1 x \$ 0.00 = \$ (COMP)

28-Jul-2021 9:50:11A  
\$302.00 | Method: KEYED  
MASTERCARD  
XXXXXXXXXXXX2666

1 x \$65.00 = \$ 65- (412.03)

If you prefer a Vegetarian meal, please check box

Reference ID: 120900501388  
Auth ID: 06960S

1 x \$97.00 = \$ 97- (412.10)

- SALMON
- SHORT RIB
- VEGETARIAN

MID: \*\*\*\*\*9996

1 x \$43.00 = \$ (412.11)

AthNtwkNm: MASTERCARD

Online: <https://clover.com/p/1G2NAW498850J>

accommodation needs under ADA

TOTAL \$ 302-

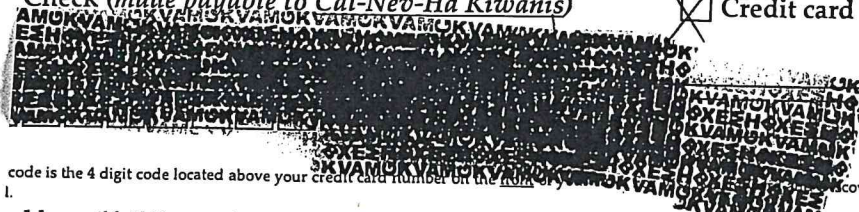


1G2NAW498850J  
Merchant Copy

SIS  
ER

Check (made payable to Cal-Nev-Ha Kiwanis)

Credit card



The security code is the 4 digit code located above your credit card number on the back of your card. For Clover customers, the security code is located on the back of your card.

Address (if different from above) on the line below.

Payment 1G2NAW498850J

Clover Privacy Policy  
<https://clover.com/privacy>