



2021-2022 Finance Committee Meeting

Tuesday, January 18, 2022
4:00 p.m.

Agenda

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|--|------------------------|
| 1. Call to Order | Pete Edwards, Chairman |
| 2. Review and recommend approval of minutes from the last meeting on December 17, 2021 | Pete Edwards, Chairman |
| 3. Review voucher reimbursement appeal from Doug Gin, Key Club Administrator | Mark McDonald |
| 4. Review contract for 2023 Mid-Year South Conference | Mark McDonald |
| 5. Adjournment | Pete Edwards, Chairman |



Kiwanis®

California-Nevada-Hawaii District

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District Finance Committee Meeting Minutes

December 17, 2021

Committee Members present on the Zoom meeting: Pete Edwards, Chairperson, Margo Dutton, Governor, Valarie Brown-Klingelhoefer, Governor-elect, Gary Gray, Immediate past Governor, Pete Horton District Treasurer, Mark McDonald, District Secretary, Lanie Wheeler, Steve Dryer, Greg Mason, Laird Smith, Patricia Larrigan, Dan Germain and Joe Dale. All members were present. Quorum was met. Timothy Cunning, Director of Service Leadership Programs was present with two other guests.

Chairperson Pete Edwards called the meeting to order at 4 p.m.

Gary Gray made a motion to approve the minutes of 10-11-21. Second by Patricia Larrigan. Motion passed.

Gary Gray made a motion to approve the 2022 Mid-Year North Budget. Second by Margo Dutton. Motion passed

Margo Dutton made a motion to approve the 2022 Mid-Year South budget. Second by Gary Gray. Motion passed.

Pete Horton made a motion to approve the 2022 Circle K Convention budget. Second by Steve Dryer. Motion passed.

Circle K support to CNH was reviewed and referred to study committee and add Dan Germain to the committee.

Gary Gray made a motion to recommend approval of District Financial statements for 9-30-21. Second by Lanie Wheeler. Motion passed

Greg Mason made a motion to recommend approval of the SLP 9-30-21 financial statements. Second by Margo Dutton. Motion passed.

Review of the 2023 Mid-Year South contract was withdrawn by the Executive Director pending revisions by the Hotel.

There being no further business of the Finance Committee Chairperson Edwards adjourned the meeting at 4:50 p.m.

Mark W. McDonald,
District Secretary

From: Doug Gin <da.dgin@cnhkeyclub.org>
Sent: Thursday, December 30, 2021 11:30 AM
To: Mark McDonald <mark@cnhkiwanis.org>; Margo Dutton <margo_kiwanis@outlook.com>
Cc: Tim Cunning <tim@cnhkiwanis.org>
Subject: Key Club ICON Reimbursement Appeal Request

Hello Governor Margo and Secretary Mark,

I am requesting an appeal to reconsider reimbursement for the cost of the Disneyworld tickets for Governor Amy, past governor Daniel, and myself at this past summer's Key Club ICON.

During a normal year, the Key Club ICON Tour would have included a fun excursion such as a trip to a theme park or other relevant tourist attraction. The cost for the current governor, immediate past governor, and the district administrator (who serves as the lead chaperone) would have been included in the overall budget costs for the tour. Thus the tour cost for these two executive officers and the district administrator was free to them.

This past summer, in planning for ICON in Orlando, Florida, the cost for the travel, hotel, and the Disneyworld tickets for Daniel, Amy, and myself was planned for in the ICON budgeted line item within the CNH Key Club district budget. The purpose for this was to give both execs as normal an experience as possible given the challenges that have been faced during the pandemic. From my perspective as the adult leader, they certainly deserve this small perk for all of their contributions to both the Key Club as well as the Kiwanis organization.

Doug Gin (he, his, him)

Key Club Administrator
California - Nevada - Hawai'i District
da.dgin@cnhkeyclub.org
925-785-7616 (text acceptable)

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CNH | KEY CLUB

CNH Kiwanis Service Leadership Program Voucher

EXPENSE AND REPORT DEMAND FOR REIMBURSEMENT

(Copies of your Receipts Must Be Attached)

Name: Douglas Gin
 E-mail: da.dgin@cnhkeyclub.org

Date: 10/27/21
 Division: District Administrator

ADMINISTRATIVE EXPENSES:

Photocopying

	Newsletter	DCM Agendas	Training Material/other
Number of Copies			

Total A \$ -

Office Supplies Postage

(Check all that apply)

<input type="checkbox"/> Paper	<input type="checkbox"/> Ink/Toner	<input type="checkbox"/> Staples/clips	<input type="checkbox"/> Postage
<input type="checkbox"/> Binder/Folder(s)	<input type="checkbox"/> Name Tags	<input type="checkbox"/> Writing Utencils	<input type="checkbox"/> Poster Board
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Tape

Total B \$ -

Telephone

Other

Snacks at Mtgs:	Incentives	Technology	Etc.:
Itemize:	Itemize:	Itemize:	Itemize: Disney Tickets
<i>I.e.: Chips for DCM Water at OTC</i>			

Total C \$ -

Total D \$ 898.88

TRANSPORTATION EXPENSES:

Club Visit Committee Meeting District Convention DCM
 Division Project Kiwanis Meeting Other UBER
 Method: Mileage Auto Total Miles @ \$.14 / Mile 0
 Check all that apply Airfare Railway Bus
 Hotel

Total E \$ -

Total F \$ 109.40

Total G \$ 1,395.04

TOTAL DEMAND FOR THIS VOUCHER

\$ 1,395.04
~~2,405.32~~

I certify that these expenses on this voucher are actual, and the receipts attached are accurate.

X Douglas Gin

MAKE CHECK PAYABLE TO:

Name: Douglas Gin
 Address: 5 Countryside Ct
 City, State, Zip: Danville, CA 94506

For Office Use Only

Please Note: Make copies for Your records and **mail** this form with copies of all receipts attached to: Kiwanis Treasurer



Approved for Payment

 Kiwanis District Treasurer

CNH District Office
 8360 Red Oak Street Ste 201
 Rancho Cucamonga, CA 91730