



2021-2022 Finance Committee Meeting

Friday, April 22, 2022
11:30 a.m.

Agenda

- | | |
|---|-----------------------------------|
| 1. Call to Order | Pete Edwards, Chairman |
| 2. Review and recommend approval of minutes from the last meeting on March 17, 2022 | Pete Edwards, Chairman |
| 3. Review and recommend approval of proposed 2022-2023 District General Fund Budget | Mark McDonald, Executive Director |
| 4. Review and recommend approval of proposed 2022 District Convention Budget | Mark McDonald, Executive Director |
| 5. Review voucher reimbursement appeal from Kent Screechfield | Mark McDonald, Executive Director |
| 5. Adjournment | Pete Edwards, Chairman |



Kiwanis[®]

California-Nevada-Hawaii District

www.cnhkiwanis.org

Mark W. McDonald Executive Director / District Secretary

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District Finance Committee Meeting Minutes

March 17, 2022

Committee Members Present on the Zoom meeting: Pete Edwards, Chairperson. Margo Dutton, Governor. Valarie Brown-Klingelhofer, Governor-elect. Gary Gray, Immediate Past Governor. Pete Horton, Treasurer. Mark McDonald, District Secretary. Steve Dreyer, Greg Mason, Patricia Larrigan, Dan Germain, Joe Dale. A Quorum was present. Timothy Cuning, Director of Service Leadership Programs was present with two other Guests.

Chairperson Pete Edwards called the meeting to order at 4:00 p.m.

Margo Dutton made a motion to recommend to the Board of Trustees the approval of the Comfort Suites Contract for the 2023 Key Club Convention with the modification that the 14 rooms on Wednesday be removed from the contract. Second by Steve Dreyer. Motion passed.

Steve Dreyer made a motion to recommend to the Board of Trustees the approval of Items 4 through 9 of the contracts with the Quality Inn, Best Western Hotel, DoubleTree, Holiday Inn, Residence Inn and the Sheraton Ontario with the amendment of the Sheraton contract, changing the room type from King rooms to Double rooms type. Second by Valarie Brown-Klingelhofer.

Pete Horton made a motion to remove the contract from recommendation to Board of Trustees approval with the Comfort Suites and the Sheraton until the modifications are made. Second by Greg Mason. Motion passed.

With no additional items, the meeting was adjourned at 4:25 p.m.

Mark W. McDonald,
District Secretary

				Proposed 2022- 2023 Budget	Proposed 2021-2022 Budget	2020 - 2021 Actual	Proposed 2020- 2021 Budget	2019 - 2020 Actual	Approved 2019 - 2020 Budget
GENERAL OPERATING FUND									
REVENUE:	Number	Rate							
Membership, Per Capita									
FY 2012-2013	13302	\$38.00							
FY 2013-2014	13500	\$39.00							
FY 2014-2015	13000	\$41.50							
FY 2015-2016	12555	\$41.50							
FY 2016-2017	11500	\$43.50							
FY 2017-2018	11400	\$48.00							
FY 2018-2019	11300	\$48.00							
FY 2019 - 2020	11200	\$48.00						\$ 499,915.72	\$ 537,600.00
FY 2020 - 2021	10800	\$51.00				\$ 499,379.49	\$ 550,800.00		
FY 2021-2022	10200	\$52.00			\$ 530,400.00				
FY 2022-2023	10000	\$56.00	\$ 560,000.00						
New Member Add Fee									
FY 2012-2013									
FY 2013-2014									
FY 2014-2015									
FY 2015-2016									
FY 2016-2017	1150	\$25.00							
FY 2017-2018	1140	\$25.00							
FY 2018-2019	1100	\$25.00							
FY 2019 - 2020	1100	\$35.00						\$ 26,555.00	\$ 38,500.00
FY2020 - 2021	1000	\$35.00				\$ 12,602.00	\$ 35,000.00		
FY 2021-2022	800	\$25.50			\$ 20,400.00				
FY2022-2023	1	\$28,500.00	\$ 28,500.00						
Mid-Year Conference			\$ -						\$ -
Foundation-Office Support			\$ 21,290.00	\$ 19,365.00	\$ 24,780.00	\$ 24,779.60	\$ 30,351.00	\$ 30,351.00	
Investment Income			\$ 3,000.00	\$ 2,200.00	\$ 9,150.49	\$ 1,000.00	\$ 1,552.14	\$ 1,000.00	
District Convention									
Cal-Nev-Ha Publication Subscriptions									
FY 2012-2013 Honorary	100	\$8.00							
FY 2013-2014 Honorary	100	\$8.00							
FY 2014-2015 Honorary	50	\$8.00							
FY 2015-2016 Honorary	40	\$8.00							
FY 2016-2017 Honorary	40	\$10.00							
FY 2017-2018 Honorary	10	\$10.00							
FY 2018-2019 Honorary	10	\$10.00							
FY 2019 - 2020 Honorary	10	\$10.00						\$ 48.00	\$ 100.00
FY 2020 - 2021 Honorary	10	\$10.00				\$ 16.00	\$ 100.00		
FY 2021-2022 Honorary	10	\$10.00			\$ 100.00				
FY 2022-2023 Honorary	10	\$10.00	\$ 100.00						
International Convention Travel									
FY 2015-2016	13302	\$2.00							
FY 2013-2014	13500	\$3.00							
FY 2014-2015	13000	\$1.50							
FY 2015-2016	12555	\$2.50							

				Proposed	Proposed		Proposed		Approved
				2022- 2023	2021-2022	2020 - 2021	2020- 2021	2019 - 2020	2019 - 2020
				Budget	Budget	Actual	Budget	Actual	Budget
FY 2016-2017	11500		\$2.50						
FY 2017-2018	11400		\$0.00						
FY 2018-2019	11300		\$1.00						
FY 2019 - 2020	11200		\$1.00					\$ 10,437.78	\$ 11,200.00
FY 2020 - 2021	10800		\$0.00			\$ 23.51			
FY2021-2022	10200		\$0.00						
FY2022-2023	10000		\$1.00	\$ 10,000.00					
Cal-Nev-Ha Magazine Sponsorships			\$ -						\$ -
Printing & Copy Reimbursements			\$ 2,000.00	\$ 3,000.00	\$ 820.40	\$ 3,000.00	\$ 1,985.16	\$ 2,500.00	
Shipping Reimbursements			\$ 200.00	\$ 200.00	\$ 186.04	\$ 200.00	\$ 93.19	\$ 200.00	
SLP Operations Support			\$ 95,000.00	\$ 103,000.00	\$ 51,500.00	\$ 103,000.00	\$ 103,000.00	\$ 103,000.00	\$ 103,000.00
SLP One time transition Funding			\$ -						\$ -
Life Member Fees			\$ 5,000.00	\$ 5,000.00	\$ 4,850.67	\$ 6,000.00	\$ 5,199.17	\$ 6,000.00	
KI Support NEW Club Building			\$ -						\$ 1,000.00
Background Check			\$ -						\$ -
KI Membership Support Grant(s)			\$ -						\$ -
Team Supplies(District Sales Items)****			\$ 15,000.00	\$ 15,000.00	\$ 14,364.26	\$ 20,000.00	\$ 11,204.23	\$ 20,000.00	
TOTAL GENERAL FUND REVENUE			\$ 740,090.00	\$ 698,655.00	\$ 617,672.86	\$ 743,879.60	\$ 690,341.39	\$ 751,451.00	
EXPENDITURES:									
SALARIES AND OFFICE									
Audit Fees			\$ 5,340.00	\$ 5,200.00	\$ 5,127.73	\$ 5,128.00	\$ 5,127.75	\$ 4,300.00	
Background Checks			\$ -		\$ -		\$ -	\$ 1,000.00	
Bank Charges			\$ 50.00	\$ 50.00	\$ 0.01	\$ 100.00	\$ (3.32)	\$ 100.00	
Computer Supplies & Software			\$ 18,000.00	\$ 17,000.00	\$ 17,026.13	\$ 17,000.00	\$ 17,327.29	\$ 17,000.00	
Dues & Subscriptions			\$ 2,000.00	\$ 2,000.00	\$ 2,682.92	\$ 1,500.00	\$ 1,912.42	\$ 2,000.00	
Equipment Maintenance			\$ 100.00	\$ 300.00	\$ -	\$ 300.00	\$ 98.99	\$ 300.00	
Insurance - Workers Comp			\$ 2,000.00	\$ 2,200.00	\$ 1,989.85	\$ 2,400.00	\$ 1,930.35	\$ 2,600.00	
Insurance and Bonds			\$ 1,200.00	\$ 900.00	\$ 1,212.00	\$ 900.00	\$ 1,414.00	\$ 900.00	
Leased Equipment			\$ 1,000.00	\$ 1,000.00	\$ 1,063.26	\$ 1,000.00	\$ 1,067.04	\$ 1,000.00	
Medical/Life Insurance			\$ 37,760.00	\$ 35,902.00	\$ 30,153.94	\$ 39,141.00	\$ 33,753.19	\$ 31,200.00	
Mileage Reimbursements-Staff			\$ 200.00	\$ 200.00	\$ 49.52	\$ 250.00	\$ 188.31	\$ 200.00	
Office Lease, Utilities & Maintenance			\$ 67,749.48	\$ 65,910.00	\$ 62,713.40	\$ 61,269.00	\$ 60,795.78	\$ 58,000.00	
Office Supplies			\$ 4,000.00	\$ 3,000.00	\$ 4,530.17	\$ 2,500.00	\$ 3,405.61	\$ 3,000.00	
Payroll Taxes			\$ 25,163.00	\$ 24,100.00	\$ 26,689.74	\$ 27,073.00	\$ 27,507.82	\$ 26,600.00	
Pension Plan			\$ 24,817.00	\$ 24,227.00	\$ 23,316.70	\$ 29,000.00	\$ 28,656.74	\$ 29,600.00	
Postage and Freight			\$ 1,000.00	\$ 1,200.00	\$ 701.84	\$ 1,000.00	\$ 1,314.42	\$ 1,500.00	
Printing			\$ 4,000.00	\$ 4,000.00	\$ 2,040.45	\$ 4,000.00	\$ 3,658.93	\$ 4,000.00	
Professional Fees			\$ 1,000.00	\$ 1,000.00	\$ 1,400.00	\$ 1,000.00	\$ 900.00	\$ 1,000.00	
Salary Office Personnel			\$ 116,000.00	\$ 119,000.00	\$ 136,271.41	\$ 141,544.00	\$ 154,687.87	\$ 133,875.00	
Salary Part Time/Overtime			\$ 2,000.00	\$ 2,000.00	\$ 757.50	\$ 2,000.00	\$ (144.24)	\$ 3,000.00	
Salary-Director of Service Leadership Programs			\$ 78,677.00	\$ 76,400.00	\$ 76,726.08	\$ 81,000.00	\$ 81,009.76	\$ 81,010.00	
Salary-District Secretary			\$ 104,400.00	\$ 104,400.00	\$ 101,296.00	\$ 101,296.00	\$ 101,296.00	\$ 101,296.00	
SLP Transition									
Secretary Automobile Allowance									
Staff Travel & Meeting Expense			\$ 1,000.00	\$ 1,000.00	\$ 372.22	\$ 1,000.00	\$ 861.96	\$ 2,000.00	
Stationery & Envelopes			\$ 200.00	\$ 200.00	\$ 263.87	\$ 200.00	\$ 166.67	\$ 200.00	
Tax & License			\$ 500.00	\$ 500.00	\$ 501.09	\$ 500.00	\$ 536.27	\$ 800.00	
Telephone			\$ 2,500.00	\$ 2,800.00	\$ 2,465.01	\$ 2,000.00	\$ 2,562.19	\$ 3,000.00	
Travel District Secretary			\$ 8,000.00	\$ 6,500.00	\$ 3,852.42	\$ 7,000.00	\$ 3,932.52	\$ 8,000.00	

				Proposed 2022- 2023 Budget	Proposed 2021-2022 Budget	2020 - 2021 Actual	Proposed 2020- 2021 Budget	2019 - 2020 Actual	Approved 2019 - 2020 Budget
Uncollectible Debt				\$ -					\$ -
Vacation Accruals				\$ 2,000.00	\$ 2,000.00	\$ (3,531.64)	\$ 1,000.00	\$ 4,666.60	\$ 1,000.00
Total-Salaries and Office				\$ 510,656.48	\$ 502,989.00	\$ 499,671.62	\$ 531,111.00	\$ 538,630.92	\$ 518,481.00
DISTRICT OFFICERS *									
Governor Travel & Office				\$ 25,000.00	\$ 25,000.00	\$ 13,859.37	\$ 29,000.00	\$ 18,360.54	\$ 29,000.00
Governor-elect Travel & Office				\$ 10,000.00	\$ 10,000.00	\$ 6,423.44	\$ 11,000.00	\$ 8,700.91	\$ 11,000.00
Immed Past Gov Travel & Office				\$ 3,500.00	\$ 3,500.00	\$ 2,614.52	\$ 3,700.00	\$ 2,737.00	\$ 3,700.00
Treasurer Travel & Office				\$ 3,500.00	\$ 3,500.00	\$ 292.42	\$ 3,700.00	\$ 1,210.50	\$ 3,700.00
Trustee Training				\$ 8,000.00	\$ 8,000.00	\$ 65.60	\$ 8,000.00	\$ 5,636.59	\$ 8,000.00
Lt. Governor's Training				\$ 20,000.00	\$ 20,000.00	\$ 12,990.61	\$ 20,000.00	\$ 3,592.37	\$ 20,000.00
Parliamentarian				\$ 1,000.00	\$ 1,000.00	\$ 578.72	\$ 1,000.00		\$ 2,000.00
District Trustees Travel				\$ 18,000.00	\$ 18,000.00	\$ 7,388.07	\$ 18,000.00	\$ 8,102.03	\$ 19,000.00
Lt. Governor's Office & Travel				\$ 42,000.00	\$ 42,000.00	\$ 17,785.57	\$ 42,000.00	\$ 10,153.30	\$ 45,000.00
Total District Officers				\$ 131,000.00	\$ 131,000.00	\$ 61,998.32	\$ 136,400.00	\$ 58,493.24	\$ 141,400.00
DISTRICT COMMITTEES/CABINET									
Audit Committee				\$ -				\$ 1,730.76	\$ -
Contingency Fund				\$ -	\$ 500.00		\$ 500.00		\$ 1,000.00
Convention Site & Selection				\$ -					\$ 300.00
Distinguished Kiwanian Program				\$ -					\$ 200.00
Finance Committee				\$ 100.00	\$ 100.00		\$ 100.00		\$ 200.00
Governor's Counselors				\$ -	\$ 1,000.00		\$ 1,000.00		\$ 2,200.00
Governor's Theme Pins (15)				\$ -					\$ 100.00
Inter-Club Committee				\$ -					\$ -
International President's Visit				\$ -					\$ -
KI Support NEW Club Bldg				\$ -					\$ -
Membership				\$ 5,000.00	\$ 2,500.00	\$ 273.43	\$ 2,500.00	\$ 218.41	\$ 2,500.00
Membership-District Membership Administrator				\$ 5,000.00					\$ -
New Club Building				\$ 5,000.00	\$ 2,500.00		\$ 2,500.00		\$ 2,500.00
Patriotism Committee				\$ 100.00	\$ 100.00		\$ 150.00		\$ 150.00
Policy Committee				\$ -					\$ 125.00
Reallignment Committee				\$ -					\$ -
Search Committee				\$ -					\$ -
Strategic Planning Committee				\$ -					\$ -
Teleconferencing				\$ 1,000.00	\$ 1,000.00	\$ 688.23	\$ 1,000.00	\$ 1,028.66	\$ 2,400.00
Trustee Board Meeting				\$ -					\$ -
Total Committees & Cabinet				\$ 16,200.00	\$ 7,700.00	\$ 961.66	\$ 7,750.00	\$ 2,977.83	\$ 11,675.00
SERVICE LEADERSHIP PROGRAMS									
Aktion Club Committee				\$ 1,600.00	\$ 1,600.00	\$ 1,132.74	\$ 1,600.00	\$ 405.62	\$ 1,600.00
Bullder's Club Committee				\$ 1,600.00	\$ 1,600.00	\$ 824.74	\$ 1,600.00	\$ 1,058.56	\$ 1,600.00
Circle K Administrator				\$ 5,000.00	\$ 5,000.00	\$ 1,385.52	\$ 5,000.00	\$ 1,481.85	\$ 5,000.00
Circle K Committee				\$ 700.00	\$ 700.00	\$ 139.08	\$ 700.00	\$ 670.00	\$ 670.00
Director of SLP-Travel Expense				\$ 4,000.00	\$ 4,000.00	\$ 1,645.23	\$ 4,000.00	\$ 1,673.16	\$ 4,000.00
K Kids Committee				\$ 1,600.00	\$ 1,600.00	\$ 833.43	\$ 1,600.00	\$ 825.00	\$ 1,600.00
Key Club Administrator				\$ 5,000.00	\$ 5,000.00	\$ 1,919.49	\$ 5,000.00	\$ 593.07	\$ 5,000.00
Key Club Committee				\$ 5,700.00	\$ 5,700.00	\$ 46.01	\$ 5,700.00	\$ 3,887.80	\$ 5,700.00
Key Leader Coordinators				\$ 1,000.00	\$ 1,000.00	\$ 898.32	\$ 1,000.00	\$ 200.00	\$ 1,000.00
KIWIN'S Key Club District Administrator				\$ 5,000.00	\$ 5,000.00	\$ 2,004.55	\$ 5,000.00	\$ 1,087.93	\$ 5,000.00
KIWIN'S Key Club Committee				\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 736.96	\$ 1,500.00

				Proposed 2022- 2023 Budget	Proposed 2021-2022 Budget	2020 - 2021 Actual	Proposed 2020- 2021 Budget	2019 - 2020 Actual	Approved 2019 - 2020 Budget
Total Service Leadership Programs				\$ 32,700.00	\$ 32,700.00	\$ 12,329.11	\$ 32,700.00	\$ 12,619.95	\$ 32,670.00
CAL-NEV-HA PUBLICATION EXPENSE									
Postage									\$ -
Printing & Publication				\$ 8,500.00	\$ 8,500.00	\$ 6,465.00	\$ 8,500.00	\$ 8,620.00	\$ 8,800.00
Total Cal-Nev-Ha Publication				\$ 8,500.00	\$ 8,500.00	\$ 6,465.00	\$ 8,500.00	\$ 8,620.00	\$ 8,800.00
DISTRICT SALES ITEMS									
District Sales Items				\$ 10,000.00	\$ 10,500.00	\$ 11,441.33	\$ 15,385.00	\$ 19,419.39	\$ 15,400.00
RESERVES & OTHER									
Other <Income>						\$ (1,848.56)		\$ (9,571.68)	\$ -
Other Expense				\$ -				\$ 9,136.40	\$ -
International Convention Travel (transfer of revenue)				\$ 10,000.00		\$ 4,758.21			\$ 11,200.00
General Fund Reserves 2013-2014	13500	\$1.00							
General Fund Reserves 2014-2015	13000	\$0.50							
General Fund Reserves 2015-2016	12555	\$0.50							
General Fund Reserves 2016-2017	11500	\$0.50							
General Fund Reserve 17-18	11400	\$0.50							
General Fund Reserve 18-19	11300	\$0.50							
General Fund Reserve 19-20	11200	\$0.50							\$ 5,600.00
General Fund Reserve 20-21	10800	\$0.50					\$ 5,400.00		
General Fund Reserve 21-22	10200	\$0.00	\$ -						
General Fund Reserve 22-23	10000	\$1.50	\$ 15,000.00						
Depreciation				\$ 3,700.00	\$ 4,498.00	\$ 3,652.00	\$ 6,000.00	\$ 4,941.00	\$ 5,950.00
Total Reserves				\$ 28,700.00	\$ 4,498.00	\$ 6,561.65	\$ 11,400.00	\$ 4,505.72	\$ 22,750.00
TOTAL GENERAL FUND OPERATING EXPENSE				\$ 737,756.480	\$ 697,887.000	\$ 599,428.690	\$ 743,246.000	\$ 645,267.05	\$ 751,176.00
EXCESS (DEFICIT) OF REVENUE OVER EXPENDITURES-GENERAL FUND									
				\$ 2,333.52	\$ 768.00	\$ 18,244.17	\$ 633.60	\$ 45,074.34	
INTERNATIONAL CONVENTION TRAVEL FUND									
Projected Balance Forward				\$ 68,582.05	\$ 56,306.04	\$ 73,316.75	\$ 21,480.07	\$ 62,878.97	\$ 34,953.00
Additional Surplus 2019-2020					\$ 51,836.68		\$ 27,925.97		\$ 7,827.07
Indianapolis Expense - Convention Cancelled							\$ 32,500.00		
REVENUE									
FY 2012-2013	13302	\$2.00							
FY 2013-2014	13500	\$3.00							
FY 2014-2015	13000	\$1.50							
FY 2015-2016	12555	\$2.50							
FY 2016-2017	11500	\$2.50							
FY 2017-2018	11400	\$0.00							
FY 2018-2019	11300	\$1.00							
FY 2019 - 2020	11200	\$1.00						\$ 10,437.78	\$ 11,200.00
FY 2020 - 2021	10800	\$0.00	\$ -			\$ 23.51			
FY 2021 - 2022	10200	\$0.00	\$ -	\$ -	\$ -				

				Proposed 2022 - 2023 Budget	Proposed 2021-2022 Budget	2020 - 2021 Actual	Proposed 2020- 2021 Budget	2019 - 2020 Actual	Approved 2019 - 2020 Budget
FY 2022 - 2023	10000		\$1.00	\$ 10,000.00					
				\$ -					\$ -
Total Available Funds				\$ 78,582.05	\$ 108,142.72	\$ 73,340.26	\$ 81,906.04	\$ 73,316.75	\$ 53,980.07
EXPENSE									
FY 2012-2013 (Vancouver, BC)	67		550.00						
FY 2013-2014 (Tokyo)	25		1,250.00						
FY 2014-2015 Indianapolis	67		700.00						
FY 2015-2016 Toronto, Canada	65		750.00						
FY 2016-2017 Paris, France	20		2,200.00						
FY 2017-2018 Las Vegas	65		400.00						
FY 2018-2019 Orlando Fl.	65		600.00						
FY 2019-2020 Indianapolis	65		500.00					\$ -	\$ 32,500.00
FY 2020 - 2021 Salt lake City	64		400.00			\$ 4,758.21	\$ 25,600.04		
FY 2021 - 2022 Indianapolis	64		400.00		\$ 25,600.00				
FY 2022 - 2023 Mineapolis	64		400.00	\$ 25,600.00					
ENDING FUND BALANCE				\$ 52,982.05	\$ 82,542.72	\$ 68,582.05	\$ 56,306.00	\$ 73,316.75	\$ 21,480.07
SUMMARY OF PER CAPITA DUES									
General Operating Fund Per Capita				\$56.00	\$52.00	\$51.00	\$51.00	\$48.00	\$48.00
Cal-Nev-Ha Publication Subscription				\$ -					\$ -
International Convention Travel Fund				\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00
TOTALS				\$ 57.00	\$ 52.00	\$51.00	\$51.00	\$ 49.00	\$ 49.00

Acct #			2022	2021	2021	2020	2020	2019	2019
			Indian Wells Budget	San Diego Budget	San Diego Actual	Sparks Budget	Sparks Actual	Las Vegas Budget	Las Vegas Actual
RECEIPTS									
	Number	Rate							
20.410.01	Registrations	100 \$ 250.00	\$ 25,000.00	\$ 22,500.00		\$ 22,500.00	\$ 200.00	\$ 22,500.00	\$ 25,025.00
20.410.02	Registrations-early	200 \$ 225.00	\$ 45,000.00	\$ 40,000.00	\$ 55,450.00	\$ 35,000.00		\$60,000.00	\$46,875.00
20.410.03	On Site Registrations	5 \$ 275.00	\$ 1,375.00	\$ 1,250.00	\$ 3,850.00	\$ 5,000.00		\$ 5,000.00	\$ 4,175.00
20.410.05	Season Ticket Holders / Host Division		\$ -		\$ 2,415.00				\$ 2,660.00
20.410.04	100% Registrations Clubs	10 \$ 780.00	\$ 7,800.00	\$ 5,000.00	\$ 30,200.00	\$ 10,000.00		\$ 10,000.00	\$ 12,200.00
20.410.08	Special Event, CVB support		\$ 5,000.00						
20.412.01	Reception		\$ -						
20.412.02	Meal Revenue-Team Dinner/Reception	70 \$ 76.00	\$ 5,320.00	\$ 4,000.00	\$ 10,998.00	\$ 3,900.00		\$ 5,400.00	\$ 6,898.00
20.412.03	Meal Revenue-Inter-club Luncheon	350 \$ 47.00	\$ 16,450.00	\$ 15,000.00	\$ 22,230.00	\$ 5,750.00		\$ 26,125.00	\$ 18,150.00
20.412.05	Meal Revenue-Guest Tours & Luncheon		\$ -	\$ -					
20.412.06	Meal Revenue-Past Governor's Dinner	0 \$ -	\$ -						
20.412.07	Meal Revenue-Awards Luncheon	150 \$ 47.00	\$ 7,050.00	\$ 9,000.00	\$ 10,692.00	\$ 4,200.00		\$ 11,250.00	\$ 10,755.00
20.412.09	Meal Revenue-Interfaith Breakfast	50 \$ 38.00	\$ 1,900.00	\$ 1,500.00	\$ 2,494.00	\$ 1,150.00		\$ 1,665.00	\$ 2,166.00
20.412.10	Meal Revenue-Installation Dinner	250 \$ 100.00	\$ 25,000.00	\$ 16,000.00	\$ 29,869.00	\$ 10,400.00		\$ 27,000.00	\$ 29,340.00
20.412.11	Meal Revenue-Rose Float Inter-club Breakfast	25 \$ 38.00	\$ 950.00	\$ 750.00	\$ 2,021.00	\$ 575.00		\$ 1,110.00	\$ 1,976.00
20.412.12	District Fundraising Dinner	100 \$ 30.00	\$ 3,000.00						
20.413.01	Circle K Etiquette Dinner								
20.414	Booth Sales & Convention Sponsors	1 \$ 400.00	\$ 400.00		\$ 750.00			\$ 1,600.00	\$ 2,550.00
20.416	Golf Tournament	40 \$ 100.00	\$ 4,000.00	\$ 3,400.00	\$ 1,915.00	\$ 2,700.00		\$ 4,250.00	\$ 1,615.00
20.417	AV Rental Income		\$ -					\$ -	
20.418	Room Rebates		\$ -	\$ 200.00		\$ 1,000.00		\$ 2,000.00	
20.415	Merchandise Sales		\$ 3,000.00	\$ 2,000.00	\$ 11,041.31	\$ 1,000.00		\$ 3,000.00	\$ 7,576.25
20.422	KI Fund Grant DCON Service Project				\$ 2,662.00				\$ 6,723.00
20.425	District Convention Pin Income						\$ 490.00		
	Sub-total		\$151,245.00	\$120,600.00	\$186,587.31	\$103,175.00	\$690.00	\$180,980.00	\$178,684.25
Total Receipts			\$ 151,245.00	\$ 120,600.00	\$ 186,587.31	\$ 103,175.00	\$ 690.00	\$ 180,900.00	\$ 178,684.25
EXPENDITURES:									
	Number	Rate							
20.555	Audio/Visual Expense (Workshops)		\$ 2,500.00	\$ 2,500.00	\$ 858.19	\$ 2,000.00		\$ 2,000.00	\$ 17.18

Acct #			2022	2021	2021	2020	2020	2019	2019	
			Indian Wells Budget	San Diego Budget	San Diego Actual	Sparks Budget	Sparks Actual	Las Vegas Budget	Las Vegas Actual	
20.558	Audio/Visual Expense (General Sessions)		\$ 15,000.00	\$ 15,000.00	\$ 16,712.16	\$ 20,000.00	\$ 25.00	\$ 42,119.00	\$ 44,512.37	
20.561	Awards		\$ 1,000.00	\$ 1,000.00	\$ 1,524.25	\$ 1,000.00	\$ 690.46	\$ 1,000.00	\$ 1,501.55	
20.566	Audit		\$ 1,273.00	\$ 1,000.00	\$ 1,188.34	\$ 1,000.00	\$ 1,188.33	\$ 1,100.00	\$ 1,447.92	
20.570	Board Meeting Expense		\$ 250.00	\$ 250.00		\$ 500.00		\$ 500.00	\$ 355.48	
20.573	Booths		\$ -					\$ -	\$ 1,500.00	
20.582	Clerical and Accounting		\$ 20,000.00	\$ 20,000.00	\$ 17,451.72	\$ 25,000.00	\$ 6,889.63	\$ 25,000.00	\$ 19,549.64	
20.590	Complimentary Registrations/New Members							\$ -		
-	Convention Hosted-Officers									
20.591	Convention Hosted Rooms/Meals		\$ 1,500.00	\$ 1,500.00	\$ 5,042.32	\$ 2,500.00		\$ 1,000.00	\$ 2,538.46	
20.588	Convention Center Rent & Labor		\$ 4,500.00	\$ 8,100.00				\$ -		
20.594	Credit Card Service/Bank Charges		\$ 5,800.00	\$ 3,800.00	\$ 5,858.83	\$ 3,200.00	\$ 44.52	\$ 4,500.00	\$ 4,233.68	
20.598	Dinner Show Entertainment		\$ 5,000.00					\$ -		
20.595	District Convention Pins									
20.606	Flowers and Decorating		\$500.00	\$500.00	\$480.83	\$500.00		\$500.00	\$607.93	
20.610	Golf Tournament	40	\$100.00	\$ 4,000.00	\$ 3,360.00	\$ 1,473.90	\$ 2,550.00	\$ 280.00	\$ 4,250.00	\$ 1,778.15
20.612	Guest Program									
20.614	Hotel Performance Fees									
20.615	Hotel Set Up Fees/Security		\$ -					\$ -	\$ 1,010.95	
20.616	Int'l Counselor Housing & Meals		\$ 1,500.00	\$ 1,500.00	\$ 1,631.32	\$ 1,000.00		\$ 1,000.00	\$ 992.00	
20.618.00	Special Meal Event									
20.618.02	Meals-Team Dinner/Reception	70	\$75.43	\$ 5,280.10	\$ 2,900.00	\$ 11,125.18	\$ 3,675.00	\$ 5,325.00	\$ 6,478.58	
20.618.03	Meals-Inter-club Luncheon	350	\$45.80	\$ 16,030.00	\$ 14,500.00	\$ 22,110.31	\$ 5,750.00	\$ 26,096.50	\$ 18,184.82	
20.618.04	Meals District Dinner Fundraising	100	\$ -							
20.618.05	Meals- Guest Tour & Luncheon	0	0.00	\$ -						
20.618.07	Meals-Awards Luncheon/Breakfast	150	\$45.80	\$ 6,870.00	\$ 8,700.00	\$ 10,505.63	\$ 3,450.00	\$ 11,092.50	\$ 10,117.24	
20.618.09	Meals-Interfaith Breakfast	50	\$36.36	\$ 1,818.00	\$ 1,400.00	\$ 2,499.80	\$ 1,000.00	\$ 1,659.60	\$ 2,033.80	
20.618.10	Meals-Installation Dinner	250	\$75.43	\$ 18,857.50	\$ 15,600.00	\$ 31,603.08	\$ 9,800.00	\$ 26,625.00	\$ 28,754.25	
20.618.11	Meals-Rose Float Inter-club Breakfast	25	\$36.36	\$ 909.00	\$ 700.00	\$ 1,637.80	\$ 500.00	\$ 922.00	\$ 1,848.91	
20.618.12	Meals-Past Governor's Dinner	0								
20.618.18	Farwell Reception									
20.622	Music & Entertainment		\$ 5,000.00	\$ 200.00		\$ 400.00		\$ 300.00	\$ 400.00	

Acct #				2022	2021	2021	2020	2020	2019	2019
				Indian Wells Budget	San Diego Budget	San Diego Actual	Sparks Budget	Sparks Actual	Las Vegas Budget	Las Vegas Actual
	Organ and Piano Rentals									
20.633	Past Governors Per Diem	10	\$285.00	\$ 3,180.00	\$ 2,850.00	\$ 665.00	\$ 1,750.00		\$ 1,575.00	\$ 895.00
20.630	Past Governors Meeting			\$ -					\$ -	
20.645	Postage and Mailing			\$ 100.00	\$ 100.00	\$ 39.56	\$ 100.00	\$ 131.20	\$ 100.00	
20.648	Pre-Convention Planning			\$ 800.00	\$ 800.00	\$ 404.41	\$ 2,000.00	\$ 1,427.68	\$ 2,500.00	\$ 1,808.94
20.651	Printing and Stationery			\$ 1,600.00	\$ 1,600.00	\$ 1,056.58	\$ 1,500.00	\$ 1.24	\$ 2,000.00	\$ 1,813.89
20.652	Promotions/Incentives			\$ -				\$ 6.45	\$ 2,892.00	\$ 1,553.01
20.654	Ribbons/Arm Bands			\$ 200.00	\$ 200.00	\$ 51.72		\$ 304.61	\$ 250.00	\$ 227.47
20.663	Registration & Sign Expense			\$ 500.00	\$ 500.00	\$ 1,090.28	\$ 1,500.00	\$ 341.23	\$ 2,000.00	\$ 2,638.15
20.666	Speaker Honorarium			\$ 5,800.00	\$ 1,000.00	\$ 3,213.14	\$ 800.00		\$ 2,600.00	\$ 2,739.01
20.669	Service Leadership Program Governors			\$ 1,470.00	\$ 1,470.00	\$ 1,000.16	\$ 1,000.00		\$ 700.00	\$ 1,053.12
20.672	Staff Housing and Travel			\$ 3,549.00	\$ 3,549.00	\$ 4,475.19	\$ 3,500.00	\$ 107.96	\$ 4,500.00	\$ 4,228.44
20.675	Staging Expense, Scouts, JROTC			\$ 200.00	\$ 200.00		\$ 200.00		\$ 200.00	
20.679	Office Supplies			\$ 500.00	\$ 500.00	\$ 657.83	\$ 500.00	\$ 285.71	\$ 300.00	\$ 517.03
20.680	Merchandise Sold			\$ 2,100.00	\$ 1,400.00	\$ 7,821.49	\$ 700.00		\$ 2,300.00	\$ 5,949.61
20.681	Taxes and Insurance			\$ 1,500.00	\$ 1,500.00	\$ 1,395.05	\$ 1,800.00	\$ 587.05	\$ 1,950.00	\$ 1,530.94
20.684	Telephone/Installation/Internet			\$ 600.00	\$ 600.00	\$ 661.22	\$ 600.00	\$ 682.19	\$ 695.00	\$ 725.14
20.687	Transportation									
20.690	Truck Rental			\$ 500.00	\$ 500.00	\$ 441.61	\$ 900.00	\$ 120.00	\$ 600.00	\$ 513.39
20.690	Youth Lounge									
20.692	Volunteer Registration Refund									
20.710	KI Fund Grant-DCON Service Project					\$ 2,609.88				\$ 7,106.90
20.854	Depreciation								\$ 300.00	\$ -
	Total Expenditures			\$ 140,186.60	\$ 120,379.00	\$ 157,286.78	\$ 100,675.00	\$ 13,113.26	\$ 180,451.60	\$ 181,162.95
	Transfer-General Fund Support					0.00				
	Revenue over Expense			\$ 11,058.40	\$ 221.00	\$29,300.53	\$2,500.00	-\$12,423.26	\$448.40	(\$2,478.70)

RECEIVED APR 15 2022

April 11, 2022

Kiwanis District Office
Attn: Pete Edward, Finance Committee Chairman
8360 Red Oak Street, Ste 201
Rancho Cucamonga, CA 91730

Dear Pete:

My name is Kent Screechfield and I am the LTG for Division 26 and I am petitioning that the hotel room I got at Mid-Year North on March 5, 2022 be paid the allotted \$75. I normally would not have gotten a room but some Key Club LTGs needed a ride Friday so I decided to get a room. When I went to get a room there were only \$350 Suites available with the Kiwanis District Link. Doug Gin, the Key Club Administer for the District, had me check Hotels.com to see if there were any available at the District price. When I found one at the District price I booked it. A week later I found out more rooms were released by the hotel but when I checked again they were sold out. I was unaware of the policy that the rooms could only be reimbursed if they were part of the block of rooms Kiwanis was allotted.

I hope you will consider my request for reimbursement. I also suggest that future LTGs be notified of this policy during upcoming training.

Sincerely yours,



Kent M. Screechfield

LTG Division 26

925-5700-1999

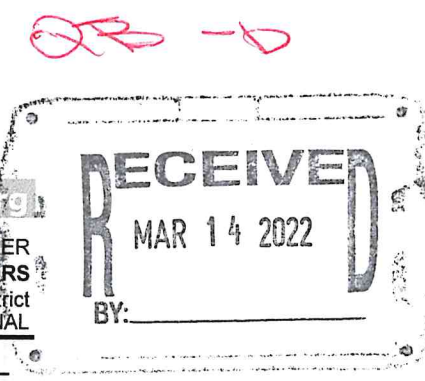
Attachment: Room expense

CK#11679

Kiwanis

California-Nevada-Hawaii District

www.cnhkiwanis.org



EXPENSE REPORT & REQUEST FOR REIMBURSEMENT SUBMITTED TO TREASURER FOR LIEUTENANT GOVERNORS

California-Nevada-Hawaii District of KIWANIS INTERNATIONAL

****Expenses must be claimed no later than 90 days of date occurred and before listed deadline****

Name: Kent M. Screechfield Division No. 26
Phone #: 925-570-1999 E-mail: kscreechfield@gmail.com
Current date: 03/07/2022 Period Covered: 1/28/2022 to 3/05/2022

OFFICIAL CLUB VISITS: FINAL DEADLINE FOR SUBMISSION JUNE 15TH
Auto mileage within Division: _____ miles @ \$ 0.520 \$ -
(Detail or mileage worksheet must be attached for approval)

OFFICIAL BOARD VISITS: FINAL DEADLINE FOR SUBMISSION AUGUST 31st
Auto mileage within Division: _____ miles @ \$ 0.520 \$ -
(Detail or mileage worksheet must be attached for approval)
Overnight Lodging within Division: _____ nights @ \$ 75.00 /night \$ -
(May not exceed current year Hotel rate of \$75.00)

MID-YEAR CONFERENCE: SUBMIT FOR REIMBURSEMENT NO LATER THAN 90 DAYS AFTER EVENT (may not exceed budget amounts)
Auto mileage: 160 miles @ \$ 0.520 \$ ~~83.20~~ ✓
Other Transportation: _____
Mid-Year Conference Hotel: 1 nights @ \$ 75.00 /night \$ ~~75.00~~ ✓
(May not exceed current year Hotel rate of \$75.00)

Not looked in CNH block

DISTRICT CONVENTION: FINAL SUBMISSION DEADLINE SEPT 30TH (may not exceed budget amounts)
Auto mileage: _____ miles @ \$ 0.520 \$ -
Other Transportation: _____
District Convention Hotel: _____ nights @ \$ 75.00 /night \$ -
(May not exceed current year Hotel rate of \$75.00)

OFFICE EXPENSE: (may not exceed budget amounts)
Description of expense: _____

INTERNATIONAL CONVENTION Hotel: FINAL SUBMISSION DEADLINE SEPT 30TH (may not exceed budget amounts)
Int'l Convention Hotel: _____ nights @ \$ 75.00 /night \$ -
(May not exceed current year Hotel rate of \$75.00)

TOTAL FROM DISTRICT'S LT. GOVERNOR BUDGET \$ -

INTERNATIONAL CONVENTION TRAVEL: FINAL SUBMISSION DEADLINE SEPT 30TH (may not exceed budget amounts)
Auto mileage: _____ miles @ \$ 0.520 \$ -
Airfare/Transportation: _____ (per current year policy) \$ -

TOTAL INTERNATIONAL CONVENTION TRAVEL \$ -

TOTAL DEMAND FOR THIS EXPENSE VOUCHER
I certify the expenses on this voucher are actual and the receipts attached are accurate.

\$ ~~158.20~~

Signature X [Signature]
Mail reimbursement to: 1001 Barranger Drive
Danville (City) CA (State) 94506-6134 Account # _____
(Zip + 4)

-RECEIPTS & MILEAGE SUPPORTING STATEMENT MUST BE ATTACHED FOR APPROVAL-

Please note: Mail this form with copies of all receipts attached to District Treasurer Pete Horton

Cal-Nev-Ha District of Kiwanis
8360 Red Oak Street, Suite 201
Rancho Cucamonga, CA 91730
B) 909-736-1704

2d CLE Training Invoice

Kiwanis

California-Nevada-Hawaii District

www.cnhkiwanis.org

Cal-Nev-Ha District of Kiwanis International Mileage Supporting Statement

Office: _____

Date	Destination/Club	Purpose	Mileage Beginning	Mileage Ending	Total Mileage
1 03/04/2022	Mid-Year Conference / Pismo Hotel	Mid-Year Conference	42622	42782	160
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					

Total Mileage Claimed On This Voucher: **0/60**

From: Hotels.com confirmation@mail.hotels.com
Subject: Hotels.com reservation confirmation 9179370841459 - Flamingo Resort - Santa Rosa
Date: January 28, 2022 at 9:07 AM
To: kscrechfield@gmail.com



Travel advisory

Please be aware of any coronavirus (COVID-19) travel advisories and review updates from the World Health Organization (WHO).

[Find out more](#)



Dear Kent, your booking is guaranteed.



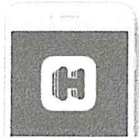
[Manage booking](#)



[View receipt](#)



[Book again](#)



Go paperless! Download our app to access and manage this booking offline.

[Download for free](#)

Flamingo Resort

2777 4th St
Santa Rosa
95405
CA
US
+17075458530



Need to make a change? Don't worry, it's quick and easy to amend or cancel your booking online. [Manage your booking](#)

Hotels.com confirmation number

9179370841459

Check-in

Friday, March 4, 2022 (4:00 PM-anytime local time)

Check-out

Saturday, March 5, 2022 (Before 11:00 AM local time)

Your stay

1 night, 1 unit

Cancellation policy

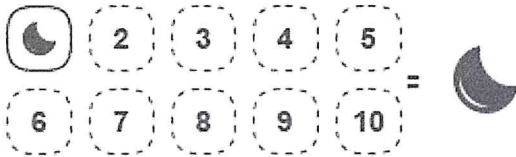
See details below in "Unit Details"

Total price

\$235.93

Including taxes and fees

See full payment details below



You could be on your way to getting 1 reward* night

Collect 10 stamps, get 1 reward* night Just sign up and we'll add 1 stamp after your stay

[Sign Up](#)

Property Details

Flamingo Resort

2777 4th St, Santa Rosa, 95405, CA, US

Phone: +17075458530



Important notices

Guests will receive an email 24 hours before arrival with check-in instructions. Front desk staff will greet guests on arrival. An adult age 18 or older must assume all liability for the booking.

Required at check-in

- Credit card required for incidental charges
- Government-issued photo ID may be required
- Minimum check-in age is 18

Unit Details

Classic Room, 1 King Bed

Guests Kent Screechfield, 2 adults

Preferences Non Smoking, King Bed

Please note: Preferences and requests cannot be guaranteed. Special requests are subject to availability upon check-in and may incur additional charges.

Included with this unit



Free Wi-Fi

Free Wi-Fi is available in this room



Breakfast available (pay at the property)

Facilities

1 King Bed

Individually decorated room

Layout - Bedroom

Internet - Free WiFi

Entertainment - Flat-screen TV with premium channels

Food & Drink - Refrigerator, coffee/tea maker, and room service (limited hours)

Sleep - Premium bedding, blackout drapes/curtains, and bed sheets

Bathroom - Private bathroom, bathtub or shower, and rainfall showerhead

Practical - Safe, iron/ironing board, and laptop workspace

Comfort - Air conditioning and heating

Need to Know - Housekeeping on request, no rollaway/extra beds available

Non-Smoking

Connecting/adjoining rooms can be requested, subject to availability

Cancellation policy

Non-refundable reservation

- If you change or cancel your booking you will not get a refund or credit to use for a future stay. This policy will apply regardless of COVID-19, subject to any local consumer laws.

Payment details

Classic Room, 1 King Bed Friday, March 4, 2022 \$177.60

Taxes & fees ¹ \$25.21

Includes special offer: Special deal: save 20%

Total price**\$235.93**

including taxes and fees

Payment schedule

Amount paid	\$202.81
Due at property	\$33.12

† Taxes and fees are tax recovery charges paid to the property for its tax obligations. The fees are service charges that we keep as additional compensation for servicing your travel booking. Please see [Terms and Conditions](#)

Fees due at the property

You'll be asked to pay the following charges at the property:

- Resort fee: USD 33.12 per accommodation, per night

The resort fee includes:

- Fitness center access
- Fitness/yoga classes
- Partner property pool access
- Nearby fitness center access
- Parking

We have included all charges provided to us by the property.



Thank you for paying using your Visa ending in 1941. Your booking is guaranteed.

You'll need to pay any additional charges and fees incurred during your stay at the property in its local currency.

The property will ask you to pay a property-imposed resort fee of \$33.12 when you check in or check out.

Your contact details

kscrechfield@gmail.com, 9255701999

Got a question?

If you've already checked in or have questions related to the property, contact Flamingo Resort at +17075458530

For other questions, check out our [FAQs](#) or call our [Customer Service team](#).