



2024-2025 Board of Trustees Meeting Agenda

Friday, February 21, 2025
2:00 p.m.
Doubletree by Hilton, Ballroom 1 & 2

WELCOME

Doug Frost, Governor

DISCUSSION ITEMS

- A) Next Scheduled Board Meeting – June 17, 2025, 4 p.m. via Zoom

Doug Frost, Governor

CALL TO ORDER

Doug Frost, Governor

- Review of Board Parliamentary Procedure and Standing Rules
Conflict of Interest Disclosure

Joni Ackerman, Parliamentarian

AGENDA ITEMS

1. Adoption of the Agenda

Doug Frost, Governor

2. **ADOPTION OF THE CONSENT AGENDA**

All items on the Consent Agenda are considered to be routine by the Board of Trustees and will be acted upon with one motion. There will be no discussion of these items prior to the vote on the motion unless a member of the Board has requested in writing to the District Secretary that a specific item be removed prior to the commencement of the meeting.

- a. Approval of 2024-2025 Board of Trustees Meeting Minutes from December 17, 2024

3. Governor's Report

- a. Membership
b. District Education Convention
c. Executive Director's replacement Committee Selection

4. Executive Director's Report

- a. Update of Engage Membership Management and Payment System

ACTION ITEMS

5. Finance Committee Recommendations

Margo Dutton

- a. SLP's Financial Statements
b. Cal-Nev-Ha District Year-End Financial Statement – September 30, 2024 (currently under audit review)
c. Review CNH District Draft of Financial Statements for Quarter ending December 31, 2024
d. Airfares for the 2025 Kiwanis International Convention in Pittsburgh Pennsylvania
e. 2025 Wonder Valley Aktion Education Conference
f. 2026 KIWIN'S, Los Angeles Airport Marriott Convention Contract
g. 2026 Key Club, Safe Credit Union Convention Center Contract
h. 2026 Key Club, Sheraton Contract
i. 2026 Key Club, Hyatt Hotel Contract
j. 2026 CNH District Mid-Year North Hotel Contact

6. Bylaws and Policies Committee Recommendations
 - a. Policy Section 109
 - b. Policy Section 180
 - c. Policy Section 191
 - d. Policy Section 192
 - e. New Standing Rules for approval

Joni Ackerman

ADJOURNMENT

Doug Frost, Governor



Kiwaniis[®]
CALIFORNIA-NEVADA-HAWAII DISTRICT



Mark W. McDonald, Executive Director/District Secretary

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Cal-Nev-Ha District 2024 – 2025 Board of Trustees Meeting Minutes
December 17, 2025 4:00 p.m.

Present on the Zoom meeting: Doug Frost, Governor. Carole Farris, Immediate Past Governor. Gary Gray, Treasurer. Mark McDonald, District Secretary. Trustees: John Crawford, Rex Ramsey, Luis Centeno, Jason Cierpiszewski, Doug Gin, Katy Porter, Ray Hacker, Bob Isaacs, Dan Germain, George Lange & Steve Click. Parliamentarian Joni Ackerman. A quorum was present.

Governor Doug Frost called the meeting to order at 4:08 p.m.

Parliamentarian Joni Ackerman reviewed the Parliamentary procedure and the conflict-of-interest form.

George Lange made a motion to approve the agenda. Second by Steve Click. Motion passed.

Governor Doug requested a motion to approve the consent agenda which includes the Board Minutes of October 2024. Ray Hacker made a motion to adopt the agenda as presented. Second by Rex Ramsey. Motion passed.

Governor Frost gave his report. The Governor is pleased to attend and almost better. The District will focus on Membership.

George Lange made a motion to grant a name change to San Pablo. Second by Rex Ramsey. After discussion and explanation, the Motion passed.

Carole Farris made a motion to approve the site of Renaissance Esmeralda Indian Wells. As the chair of the committee and Board member, no second is required. Motion passed.

Doug Gin made a motion to approve the Mid-Year North Budget. Second by Steve Click. Motion passed.

Gary Gray Made a motion to approve the Mid-Year South budget. Second by Doug Gin. Motion passed.

Doug Gin made a motion to approve the Circle K FTC training contract with the Santa Maria Inn. Second by Steve Click. Motion passed.

Luis Centeno made a motion to approve the contract with the Renaissance Esmeralda Indian Wells CA. Second by Jason Cierpiszewski. Motion passed.

Rex Ramsey moved to adjourn the meeting. Second by George Lange. Motion passed.

Governor Doug Frost adjourned the meeting at 4:45 p.m.

Mark W. McDonald,
District Secretary / Executive Director



Standing Rules of the 2024-2025 Board of Trustees of the California-Nevada-Hawaii District of Kiwanis International

- Rule 1. Only official members of the Board of Trustees of this District may make motions and vote on motions.
- Rule 2. Only members of the Board of Trustees, all District Officers and Past Governors may discuss business before the Board, unless granted permission by a majority vote of the Board.
- Rule 3. No person may speak more than three minutes at a time unless allowed to do so by the orders of the day or by a majority vote of the Board.
- Rule 4. No person may speak more than twice on the same motion unless allowed to do so by a majority vote of the Board.
- Rule 5. The maker of a motion shall be entitled to speak first in support of such motion or may immediately yield the floor to another Board member.
- Rule 6. A Board member shall not speak either for or against a motion and -- on the same recognition -- move to close debate.
- Rule 7. A motion which terminates debate on any main motion pending before the Board will not be in order until 10 minutes of debate has taken place or until no Board member seeks the floor. This minimum time requirement does not include time spent on amendments to the main motion or any other subsidiary motions.
- Rule 8. At the discretion of the District Secretary, certain routine items of business may be placed on a Consent Agenda, which shall be approved by a single motion and majority vote without debate. Any Board member who wishes to remove an item from the Consent Agenda must make a written request therefore to the District Secretary prior to the commencement of the meeting.
- Rule 9. Any of the above rules may be suspended by a majority vote.
- Rule 10. Robert's Rules of Order Newly Revised (12th Edition) shall be the parliamentary authority for all matters of procedure not specifically covered by the District's Bylaws or these standing rules.



Conflict of Interest Disclosure Form

Date: _____

Name: _____

Position (office/trustee): _____

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest between the California-Nevada-Hawaii District of Kiwanis International and your personal interests, financial or otherwise:

_____ I have no conflict of interest to report

_____ I have the following conflict of interest to report (please specify other nonprofit and for-profit boards you (and your spouse) sit on, any for-profit businesses for which you or an immediate family member are an officer or director, or a majority shareholder, and the name of your employer and any businesses you or a family member own):

1. _____
2. _____
3. _____

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I have reviewed, and agree to abide by, the Policy of Conflict of Interest of the California-Nevada-Hawaii District of Kiwanis International.

Signature

Date

Key Club

Cali-Nev-Ha District of Key Club International

www.cnhkeyclub.org

Financial Statements
For Year Ending
June 30, 2024

Prepared Without Audit

Cali-Nev-Ha District of Key Club Int'l
Balance Sheet Prev Year Comparison
As of June 30, 2024

	<u>Jun 30, 24</u>	<u>Jun 30, 23</u>	<u>% Change</u>
ASSETS			
Current Assets			
Checking/Savings			
105 · Chino Bank Checking #2217	17,640.64	-17,836.86	198.9%
111 · Chino Money Market	14,615.30	49,445.26	-70.4%
115 · Merrill Lynch 02277	133,188.74	123,294.41	8.0%
Total Checking/Savings	165,444.68	154,902.81	6.8%
Other Current Assets			
120 · Accounts Receivable	0.00	1,734.40	-100.0%
130 · Inventory	257.51	132.13	94.9%
Total Other Current Assets	257.51	1,866.53	-86.2%
Total Current Assets	165,702.19	156,769.34	5.7%
Fixed Assets			
155 · Furniture & Fixtures	0.00	1,603.70	-100.0%
157 · Office Machines & Equipment	4,782.42	8,579.16	-44.3%
169 · Accumulated Depreciation	-3,401.93	-10,182.86	66.6%
Total Fixed Assets	1,380.49	0.00	100.0%
Other Assets			
170 · Deposits	8,200.00	10,000.00	-18.0%
Total Other Assets	8,200.00	10,000.00	-18.0%
TOTAL ASSETS	<u>175,282.68</u>	<u>166,769.34</u>	<u>5.1%</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
205 · Accounts Payable	29,136.32	1,115.86	2,511.1%
Total Other Current Liabilities	29,136.32	1,115.86	2,511.1%
Total Current Liabilities	29,136.32	1,115.86	2,511.1%
Total Liabilities	29,136.32	1,115.86	2,511.1%
Equity			
3900 · Undesignated Net Assets	165,653.48	183,652.20	-9.8%
Net Income	-19,507.12	-17,998.72	-8.4%
Total Equity	146,146.36	165,653.48	-11.8%
TOTAL LIABILITIES & EQUITY	<u>175,282.68</u>	<u>166,769.34</u>	<u>5.1%</u>

Cali-Nev-Ha District of Key Club Int'l
General Fund Revenue & Expense vs Budget
 July 2023 through June 2024

	Jul '23 - Jun 24	General Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
401 · District Dues	152,872.00	170,500.00	-17,628.00
404 · District Sales Items	8,127.00	7,500.00	627.00
20.401 · Registration Fees			
401.01 · Registration Fees	-43.06		
Total 20.401 · Registration Fees	-43.06		
420 · Fund Raising Events			
421 · Fall Rally South			
421.1 · FRS Income	64,552.86		
421.2 · FRS Expense	-64,552.86		
Total 421 · Fall Rally South	0.00		
422 · Fall Rally North			
422.1 · FRN Income	34,025.25		
422.2 · FRN Expense	-34,025.25		
Total 422 · Fall Rally North	0.00		
425 · PTP Contributions	0.00		
430 · YES! Contributions	0.00		
Total 420 · Fund Raising Events	0.00		
440 · Investment Income			
440.10 · Interest Income	170.30		
440.20 · Dividend Income	4,955.49		
440.30 · Unrealized Loss/Gain	5,088.58		
440 · Investment Income - Other	0.00	3,500.00	-3,500.00
Total 440 · Investment Income	10,214.37	3,500.00	6,714.37
4999 · Uncategorized Income	0.00		
Total Income	171,170.31	181,500.00	-10,329.69
Gross Profit	171,170.31	181,500.00	-10,329.69
Expense			
Administrative & Office			
520 · District Sales Items Cost	8,370.10	5,000.00	3,370.10
540 · Credit Card Service Fees	0.00	50.00	-50.00
541 · Computer Software/Equip/Email	2,515.50	6,750.00	-4,234.50

Cali-Nev-Ha District of Key Club Int'l
General Fund Revenue & Expense vs Budget
 July 2023 through June 2024

	Jul '23 - Jun 24	General Budget	\$ Over Budget
542 · Telephone			
542.01 · Conference Calls	149.90		
542.02 · Telephone	1,248.24		
542 · Telephone - Other	509.93	3,000.00	-2,490.07
Total 542 · Telephone	1,908.07	3,000.00	-1,091.93
544 · Office Supplies	232.33	250.00	-17.67
546 · Postage	161.85	250.00	-88.15
548 · Printing & Stationary			
548.02 · Printing & Stationary General	1,331.72	0.00	1,331.72
548 · Printing & Stationary - Other	0.00	1,500.00	-1,500.00
Total 548 · Printing & Stationary	1,331.72	1,500.00	-168.28
549 · Professional Fees Merrill Lynch	150.00	150.00	0.00
566 · Audit Fees	1,566.96	1,500.00	66.96
699.03 · SLP Department Expense	92,700.00	92,700.00	0.00
Total Administrative & Office	108,936.53	111,150.00	-2,213.47
Committee Expense			
688 · Membership Growth	40.00	200.00	-160.00
685 · Prada Scholarship (Matching)	500.00	500.00	0.00
690 · District Project Chair T&O	200.00	200.00	0.00
691 · MD&E Chair T&O	198.05	200.00	-1.95
692 · Policy, Int'l & Elec. Chair T&O	195.00	200.00	-5.00
693 · Kiwanis Family & Fdn Chair T&O	194.53	200.00	-5.47
694 · Membership Recognitio Chair T&O	200.00	200.00	0.00
695.01 · Comm & Marketing Chair T&O	40.00	200.00	-160.00
696 · Convention Chair Expense	40.00	200.00	-160.00
697 · News Editor Chair T&O	40.00	200.00	-160.00
697.01 · Tech Editor Expense	40.00	200.00	-160.00
697.03 · DVME Chair	200.00	200.00	0.00
699.01 · Kiwanis Committe Reimbursement	8,397.98	7,500.00	897.98
699.05 · FDN Training Funds Reimbursemen	3,500.00	5,000.00	-1,500.00
Total Committee Expense	13,785.56	15,200.00	-1,414.44

Cali-Nev-Ha District of Key Club Int'l
General Fund Revenue & Expense vs Budget
 July 2023 through June 2024

	Jul '23 - Jun 24	General Budget	\$ Over Budget
Lt. Governors Travel & Per Diem			
602 · Lt. Governor T&O Div. 2 North	400.67	450.00	-49.33
602.01 · Lt. Governor T&O Div. 2 South	266.80	400.00	-133.20
603 · Lt. Governor T&O Div. 3 North	257.25	300.00	-42.75
603.01 · Lt. Governor T&O Div 3 South	250.00	250.00	0.00
604 · Lt. Governor T&O Div. 4 East	40.00	500.00	-460.00
604.01 · Lt. Governor T&O Div. 4 West	470.58	500.00	-29.42
604.02 · Lt. Governor T & O Div. 4 North	40.00	550.00	-510.00
604.03 · Lt Governor T&O Div. 4 South	192.95	500.00	-307.05
604.04 · Lt. Governor T&O Div. 4 Central	445.00	450.00	-5.00
605 · Lt. Governor T&O Div. 5 North	40.00	300.00	-260.00
605.01 · Lt. Governor T&O Div. 5 South	40.00	350.00	-310.00
607 · Lt. Governor T&O Div. 7 North	250.00	250.00	0.00
607.01 · Lt. Governor T & O Div. 7 South	40.00	500.00	-460.00
607.02 · Lt Governor T&O Div. 7 West	40.00	450.00	-410.00
608 · Lt. Governor T&O Div. 8 East	666.80	700.00	-33.20
608.1 · Lt. Governor T&O Div. 8 West	0.00	0.00	0.00
610 · Lt. Governor T&O Div. 10 North	245.00	250.00	-5.00
610.01 · Lt. Governor T&O Div 10 South	40.00	450.00	-410.00
611 · Lt. Governor T&O Div. 11	40.00	450.00	-410.00
612 · Lt. Governor T&O Div. 12 West	320.00	500.00	-180.00
612.01 · Lt. Governor T&O Div. 12 East	500.00	500.00	0.00
612.02 · Lt. Gov. T&O Div. 12 South	441.36	550.00	-108.64
613 · Lt. Governor T&O Div. 13 North	67.00	650.00	-583.00
613.01 · Lt. Governor T&O Div. 13 South	495.00	500.00	-5.00
613.03 · Div 13 West LTG T&O	40.00	500.00	-460.00
614 · Lt. Governor T&O Div. 14	395.29	450.00	-54.71
615 · Lt. Governor T&O Div. 15 East	288.96	450.00	-161.04
615.01 · Lt. Governor T&O Div 15 North	40.00	450.00	-410.00
615.02 · Lt. Governor T&O Div. 15 South	168.65	300.00	-131.35
615.03 · Lt. Governor T&O Div. 15 West	40.00	300.00	-260.00
616 · Lt. Governor T&O Div. 16 North	257.25	550.00	-292.75
616.01 · LT. Gov T&O Div. 16 South	462.25	350.00	112.25
616.03 · Div. 16 East LTG T&O	40.00	450.00	-410.00
616.04 · Div. 16 West LTG T&O	40.00	250.00	-210.00
616.05 · Division 16 Oasis LTG T&O	40.00	400.00	-360.00
618 · Lt. Governor T&O Div. 18	40.00	500.00	-460.00
619 · Lt. Governor T&O Div. 19 South	40.00	600.00	-560.00
619.01 · Lt. Governor T&O Div. 19 North	394.23	500.00	-105.77
620 · Lt. Governor T&O Div. 20	195.00	200.00	-5.00
621 · Lt. Governor T&O Div. 21 East	40.00	700.00	-660.00
621.1 · Lt. Governor T&O Div. 21 West	0.00	0.00	0.00
622 · Lt. Governor T&O Div. 22 H	40.00	400.00	-360.00
622.01 · Lt. Governor T&O Div. 22 K	192.02	550.00	-357.98
622.02 · Lt. Governor T&O Div. 22 M	1,026.57	1,700.00	-673.43
623 · Lt. Governor T&O Div. 23	40.00	450.00	-410.00

Cali-Nev-Ha District of Key Club Int'l
General Fund Revenue & Expense vs Budget
 July 2023 through June 2024

	General		
	Jul '23 - Jun 24	Budget	\$ Over Budget
624 · Lt. Governor T&O Div. 24/29	40.00	350.00	-310.00
626 · Lt. Governor T&O Div. 26 South	40.00	550.00	-510.00
626.05 · Lt. Governor T&O Div. 26 North	586.17	650.00	-63.83
627 · Lt. Governor T&O Div. 27 North	40.00	550.00	-510.00
627.01 · Lt. Governor T&O Div 27 South	40.00	350.00	-310.00
628.01 · Lt. Governor T&O Div. 28 South	212.53	400.00	-187.47
628.02 · Lt. Governor T&O Div. 28 North	40.00	450.00	-410.00
628.03 · Lt. Governor T&O Div. 28 West	433.46	450.00	-16.54
628.04 · Lt Governor T&O Division 28 Eas	40.00	450.00	-410.00
630 · Lt. Governor T&O Div. 30 North	140.43	650.00	-509.57
630.01 · Lt. Governor T&O Div. 30 South	398.48	500.00	-101.52
631 · Lt. Governor T&O Div. 31	40.00	500.00	-460.00
632 · Lt. Governor T&O Div. 32	40.00	400.00	-360.00
633 · Lt. Governor T&O Div. 33	40.00	200.00	-160.00
634.02 · Lt. Governor T&O Div. 34 Centra	0.00	0.00	0.00
634 · Lt. Governor T&O Div. 34 North	266.80	800.00	-533.20
634.01 · Lt. Governor T&O Div. 34 South	266.80	500.00	-233.20
635 · Lt. Governor T&O Div. 35 East	40.00	700.00	-660.00
635.01 · Lt. Governor T&O Div. 35 West	40.00	700.00	-660.00
636 · Lt. Governor T&O Div. 36 East	288.96	300.00	-11.04
636.01 · Lt. Governor T&O Div. 36 West	40.00	450.00	-410.00
636.02 · Lt. Governor T&O Div 36 North	195.00	200.00	-5.00
637.01 · Lt. Governor T&O Div. 37 South	40.00	400.00	-360.00
637.02 · Lt. Governor T&O Div. 37 North	40.00	650.00	-610.00
637.03 · Lt. Governor T&O Div. 37 East	278.51	400.00	-121.49
637.04 · Lt. Gov T&O Div. 37 West	40.00	400.00	-360.00
639 · Lt. Governor T&O Div. 39	78.31	450.00	-371.69
642 · Lt. Governor T&O Div. 42 East	40.00	450.00	-410.00
642.01 · Lt. Governor T&O Div. 42 West	40.00	350.00	-310.00
643 · Lt. Governor T&O Div. 43	195.00	200.00	-5.00
644.01 · Lt. Governor T&O Div. 44 North	40.00	450.00	-410.00
644.02 · Lt. Governor T&O Div. 44 South	194.11	550.00	-355.89
644.03 · Lt Governor T&O Div. 44 West	545.00	550.00	-5.00
645 · Lt. Governor T&O Div. 45	40.00	200.00	-160.00
646 · Lt. Governor T&O Div. 46 North	40.00	350.00	-310.00
646.01 · Lt. Governor T&O Div. 46 South	102.03	300.00	-197.97
647 · Lt. Governor T&O Div. 47	40.00	200.00	-160.00
Total Lt. Governors Travel & Per Diem	14,430.22	36,350.00	-21,919.78

Cali-Nev-Ha District of Key Club Int'l
General Fund Revenue & Expense vs Budget
 July 2023 through June 2024

	Jul '23 - Jun 24	General Budget	\$ Over Budget
Officer & Board			
582 · Governor Travel & Office	1,911.95	4,000.00	-2,088.05
591 · Secretary Travel & Office	2,045.10	3,000.00	-954.90
592 · Treasurer Travel & Office	40.00	2,000.00	-1,960.00
595.01 · RTC Travel	910.88	1,500.00	-589.12
596 · Exec Board Exp. April-June	0.00	1,000.00	-1,000.00
597.03 · ICON Travel-LTG's & IP Gov.	0.00	3,000.00	-3,000.00
597.05 · Support of Hawaii Travel - DCON	0.00	0.00	0.00
598 · Key Leader Scholarships	0.00	1,400.00	-1,400.00
599 · Board Gift to Governor	0.00	150.00	-150.00
650 · Board Reserve	0.00	2,550.00	-2,550.00
651 · Board Meeting Expenses	304.10	0.00	304.10
Total Officer & Board	5,212.03	18,600.00	-13,387.97
Total Expense	142,364.34	181,300.00	-38,935.66
Net Ordinary Income	28,805.97	200.00	28,605.97
Other Income/Expense			
Other Expense			
854 · Board Expense	100.89		
866 · PTP Fund Raising Expense	-28.24		
885 · CNH District Convention Expense	176.37		
Total Other Expense	249.02		
Net Other Income	-249.02		
Net Income	28,556.95	200.00	28,356.95

Cali-Nev-Ha District of Key Club Int'l Profit & Loss by Class July 2023 through June 2024

	District Convention	General	International Convention	TOTAL
Ordinary Income/Expense				
Income				
401 · District Dues	0.00	152,872.00	0.00	152,872.00
404 · District Sales Items	4,347.25	8,127.00	0.00	12,474.25
20.401 · Registration Fees				
401.01 · Registration Fees	239,075.00	-43.06	0.00	239,031.94
Total 20.401 · Registration Fees	239,075.00	-43.06	0.00	239,031.94
20.420 · Sponsorships	5,885.00	0.00	0.00	5,885.00
21.404 · Meals & Governor's Gift				
404.05 · Board Dinner	5,445.00	0.00	0.00	5,445.00
Total 21.404 · Meals & Governor's Gift	5,445.00	0.00	0.00	5,445.00
22.401 · Registration Fees ICON	0.00	0.00	511.00	511.00
420 · Fund Raising Events				
421 · Fall Rally South				
421.1 · FRS Income	0.00	64,552.86	0.00	64,552.86
421.2 · FRS Expense	0.00	-64,552.86	0.00	-64,552.86
Total 421 · Fall Rally South	0.00	0.00	0.00	0.00
422 · Fall Rally North				
422.1 · FRN Income	0.00	34,025.25	0.00	34,025.25
422.2 · FRN Expense	0.00	-34,025.25	0.00	-34,025.25
Total 422 · Fall Rally North	0.00	0.00	0.00	0.00
425 · PTP Contributions	0.00	0.00	0.00	0.00
430 · YES! Contributions	0.00	0.00	0.00	0.00
Total 420 · Fund Raising Events	0.00	0.00	0.00	0.00
440 · Investment Income				
440.10 · Interest Income	0.00	170.30	0.00	170.30
440.20 · Dividend Income	0.00	4,955.49	0.00	4,955.49
440.30 · Unrealized Loss/Gain	0.00	5,088.58	0.00	5,088.58
Total 440 · Investment Income	0.00	10,214.37	0.00	10,214.37
4999 · Uncategorized Income	0.00	0.00	0.00	0.00
Total Income	254,752.25	171,170.31	511.00	426,433.56
Gross Profit	254,752.25	171,170.31	511.00	426,433.56
Expense				
Administrative & Office				
520 · District Sales Items Cost	0.00	8,370.10	0.00	8,370.10
541 · Computer Software/Equip/Email	0.00	2,515.50	0.00	2,515.50
542 · Telephone				
542.01 · Conference Calls	0.00	149.90	0.00	149.90
542.02 · Telephone	0.00	1,248.24	0.00	1,248.24
542 · Telephone - Other	0.00	509.93	0.00	509.93
Total 542 · Telephone	0.00	1,908.07	0.00	1,908.07

Cali-Nev-Ha District of Key Club Int'l Profit & Loss by Class July 2023 through June 2024

	District Convention	General	International Convention	TOTAL
544 · Office Supplies	0.00	232.33	0.00	232.33
546 · Postage	0.00	161.85	0.00	161.85
548 · Printing & Stationary				
548.02 · Printing & Stationary General	0.00	1,331.72	0.00	1,331.72
Total 548 · Printing & Stationary	0.00	1,331.72	0.00	1,331.72
549 · Professional Fees Merrill Lynch	0.00	150.00	0.00	150.00
566 · Audit Fees	0.00	1,566.96	0.00	1,566.96
699.03 · SLP Department Expense	0.00	92,700.00	0.00	92,700.00
Total Administrative & Office	0.00	108,936.53	0.00	108,936.53
Committee Expense				
688 · Membership Growth	0.00	40.00	0.00	40.00
685 · Prada Scholarship (Matching)	0.00	500.00	0.00	500.00
690 · District Project Chair T&O	0.00	200.00	0.00	200.00
691 · MD&E Chair T&O	0.00	198.05	0.00	198.05
692 · Policy, Int'l & Elec. Chair T&O	0.00	195.00	0.00	195.00
693 · Kiwanis Family & Fdn Chair T&O	0.00	194.53	0.00	194.53
694 · Membership Recognitio Chair T&O	0.00	200.00	0.00	200.00
695.01 · Comm & Marketing Chair T&O	0.00	40.00	0.00	40.00
696 · Convention Chair Expense	0.00	40.00	0.00	40.00
697 · News Editor Chair T&O	0.00	40.00	0.00	40.00
697.01 · Tech Editor Expense	0.00	40.00	0.00	40.00
697.03 · DVME Chair	0.00	200.00	0.00	200.00
699.01 · Kiwanis Committe Reimbursement	0.00	8,397.98	0.00	8,397.98
699.05 · FDN Training Funds Reimbursemen	0.00	3,500.00	0.00	3,500.00
Total Committee Expense	0.00	13,785.56	0.00	13,785.56
Lt. Governors Travel & Per Diem				
602 · Lt. Governor T&O Div. 2 North	0.00	400.67	0.00	400.67
602.01 · Lt. Governor T&O Div. 2 South	0.00	266.80	0.00	266.80
603 · Lt. Governor T&O Div. 3 North	0.00	257.25	0.00	257.25
603.01 · Lt. Governor T&O Div 3 South	0.00	250.00	0.00	250.00
604 · Lt. Governor T&O Div. 4 East	225.00	40.00	0.00	265.00
604.01 · Lt. Governor T&O Div. 4 West	0.00	470.58	0.00	470.58
604.02 · Lt. Governor T & O Div. 4 North	0.00	40.00	0.00	40.00
604.03 · Lt Governor T&O Div. 4 South	0.00	192.95	0.00	192.95
604.04 · Lt. Governor T&O Div. 4 Central	0.00	445.00	0.00	445.00
605 · Lt. Governor T&O Div. 5 North	0.00	40.00	0.00	40.00
605.01 · Lt. Governor T&O Div. 5 South	0.00	40.00	0.00	40.00
607 · Lt. Governor T&O Div. 7 North	0.00	250.00	0.00	250.00
607.01 · Lt. Governor T & O Div. 7 South	0.00	40.00	0.00	40.00
607.02 · Lt Governor T&O Div. 7 West	0.00	40.00	0.00	40.00
608 · Lt. Governor T&O Div. 8 East	0.00	666.80	0.00	666.80
610 · Lt. Governor T&O Div. 10 North	0.00	245.00	0.00	245.00
610.01 · Lt. Governor T&O Div 10 South	0.00	40.00	0.00	40.00
611 · Lt. Governor T&O Div. 11	0.00	40.00	0.00	40.00
612 · Lt. Governor T&O Div. 12 West	0.00	320.00	0.00	320.00
612.01 · Lt. Governor T&O Div. 12 East	0.00	500.00	0.00	500.00
612.02 · Lt. Gov. T&O Div. 12 South	0.00	441.36	0.00	441.36
613 · Lt. Governor T&O Div. 13 North	0.00	67.00	0.00	67.00
613.01 · Lt. Governor T&O Div. 13 South	0.00	495.00	0.00	495.00
613.03 · Div 13 West LTG T&O	0.00	40.00	0.00	40.00

Cali-Nev-Ha District of Key Club Int'l
Profit & Loss by Class
 July 2023 through June 2024

	District Convention	General	International Convention	TOTAL
614 · Lt. Governor T&O Div. 14	0.00	395.29	0.00	395.29
615 · Lt. Governor T&O Div. 15 East	0.00	288.96	0.00	288.96
615.01 · Lt. Governor T&O Div 15 North	0.00	40.00	0.00	40.00
615.02 · Lt. Governor T&O Div. 15 South	0.00	168.65	0.00	168.65
615.03 · Lt. Governor T&O Div. 15 West	0.00	40.00	0.00	40.00
616 · Lt. Governor T&O Div. 16 North	0.00	257.25	0.00	257.25
616.01 · LT. Gov T&O Div. 16 South	0.00	462.25	0.00	462.25
616.03 · Div. 16 East LTG T&O	0.00	40.00	0.00	40.00
616.04 · Div. 16 West LTG T&O	0.00	40.00	0.00	40.00
616.05 · Division 16 Oasis LTG T&O	0.00	40.00	0.00	40.00
618 · Lt. Governor T&O Div. 18	0.00	40.00	0.00	40.00
619 · Lt. Governor T&O Div. 19 South	0.00	40.00	0.00	40.00
619.01 · Lt. Governor T&O Div. 19 North	0.00	394.23	0.00	394.23
620 · Lt. Governor T&O Div. 20	0.00	195.00	0.00	195.00
621 · Lt. Governor T&O Div. 21 East	0.00	40.00	0.00	40.00
622 · Lt. Governor T&O Div. 22 H	0.00	40.00	0.00	40.00
622.01 · Lt. Governor T&O Div. 22 K	0.00	192.02	0.00	192.02
622.02 · Lt. Governor T&O Div. 22 M	0.00	1,026.57	0.00	1,026.57
623 · Lt. Governor T&O Div. 23	0.00	40.00	0.00	40.00
624 · Lt. Governor T&O Div. 24/29	0.00	40.00	0.00	40.00
626 · Lt. Governor T&O Div. 26 South	0.00	40.00	0.00	40.00
626.05 · Lt. Governor T&O Div. 26 North	0.00	586.17	0.00	586.17
627 · Lt. Governor T&O Div. 27 North	0.00	40.00	0.00	40.00
627.01 · Lt. Governor T&O Div 27 South	0.00	40.00	0.00	40.00
628.01 · Lt. Governor T&O Div. 28 South	0.00	212.53	0.00	212.53
628.02 · Lt. Governor T&O Div. 28 North	0.00	40.00	0.00	40.00
628.03 · Lt. Governor T&O Div. 28 West	0.00	433.46	0.00	433.46
628.04 · Lt Governor T&O Division 28 Eas	0.00	40.00	0.00	40.00
630 · Lt. Governor T&O Div. 30 North	0.00	140.43	0.00	140.43
630.01 · Lt. Governor T&O Div. 30 South	0.00	398.48	0.00	398.48
631 · Lt. Governor T&O Div. 31	0.00	40.00	0.00	40.00
632 · Lt. Governor T&O Div. 32	0.00	40.00	0.00	40.00
633 · Lt. Governor T&O Div. 33	0.00	40.00	0.00	40.00
634 · Lt. Governor T&O Div. 34 North	0.00	266.80	0.00	266.80
634.01 · Lt. Governor T&O Div. 34 South	0.00	266.80	0.00	266.80
635 · Lt. Governor T&O Div. 35 East	0.00	40.00	0.00	40.00
635.01 · Lt. Governor T&O Div. 35 West	0.00	40.00	0.00	40.00
636 · Lt. Governor T&O Div. 36 East	0.00	288.96	0.00	288.96
636.01 · Lt. Governor T&O Div. 36 West	0.00	40.00	0.00	40.00
636.02 · Lt. Governor T&O Div 36 North	0.00	195.00	0.00	195.00
637.01 · Lt. Governor T&O Div. 37 South	0.00	40.00	0.00	40.00
637.02 · Lt. Governor T&O Div. 37 North	0.00	40.00	0.00	40.00
637.03 · Lt. Governor T&O Div. 37 East	0.00	278.51	0.00	278.51
637.04 · Lt. Gov T&O Div. 37 West	0.00	40.00	0.00	40.00
639 · Lt. Governor T&O Div. 39	0.00	78.31	0.00	78.31
642 · Lt. Governor T&O Div. 42 East	0.00	40.00	0.00	40.00
642.01 · Lt. Governor T&O Div. 42 West	0.00	40.00	0.00	40.00
643 · Lt. Governor T&O Div. 43	0.00	195.00	0.00	195.00
644.01 · Lt. Governor T&O Div. 44 North	0.00	40.00	0.00	40.00
644.02 · Lt. Governor T&O Div. 44 South	0.00	194.11	0.00	194.11
644.03 · Lt Governor T&O Div. 44 West	0.00	545.00	0.00	545.00
645 · Lt. Governor T&O Div. 45	0.00	40.00	0.00	40.00
646 · Lt. Governor T&O Div. 46 North	0.00	40.00	0.00	40.00

Cali-Nev-Ha District of Key Club Int'l
Profit & Loss by Class
 July 2023 through June 2024

	District Convention	General	International Convention	TOTAL
646.01 · Lt. Governor T&O Div. 46 South	0.00	102.03	0.00	102.03
647 · Lt. Governor T&O Div. 47	0.00	40.00	0.00	40.00
Total Lt. Governors Travel & Per Diem	225.00	14,430.22	0.00	14,655.22
Officer & Board				
582 · Governor Travel & Office	0.00	1,911.95	0.00	1,911.95
591 · Secretary Travel & Office	0.00	2,045.10	0.00	2,045.10
592 · Treasurer Travel & Office	0.00	40.00	0.00	40.00
595.01 · RTC Travel	0.00	910.88	0.00	910.88
597.03 · ICON Travel-LTG's & IP Gov.	0.00	0.00	266.46	266.46
599 · Board Gift to Governor	151.50	0.00	0.00	151.50
651 · Board Meeting Expenses	0.00	304.10	0.00	304.10
Total Officer & Board	151.50	5,212.03	266.46	5,629.99
20.508 · Audio Visual-General Sessions	12,100.00	0.00	0.00	12,100.00
20.509 · Audio Visual-Seminars	4,147.18	0.00	0.00	4,147.18
20.510 · Audit Fees	2,002.61	0.00	31.17	2,033.78
20.512 · Awards				
512.03 · Awards (Trophys)	6,418.65	0.00	0.00	6,418.65
Total 20.512 · Awards	6,418.65	0.00	0.00	6,418.65
20.520 · Band or DJ	568.09	0.00	0.00	568.09
20.522 · Board Old/New Expense				
522.20 · Board & Officer Pins	1,056.09	0.00	0.00	1,056.09
Total 20.522 · Board Old/New Expense	1,056.09	0.00	0.00	1,056.09
20.530 · Comp Housing & Meal Expense				
530.07 · Housing-Board	35,067.64	0.00	0.00	35,067.64
530.08 · Housing-Committee	1,084.53	0.00	0.00	1,084.53
Total 20.530 · Comp Housing & Meal Expense	36,152.17	0.00	0.00	36,152.17
20.533 · Convention Center Expense	44,232.50	0.00	0.00	44,232.50
20.540 · Credit Card Service Charges	23.67	0.00	0.00	23.67
20.550 · Decorations	60.52	0.00	0.00	60.52
20.554 · Convention T-Shirts	7,088.47	0.00	0.00	7,088.47
20.575 · Old Board Dinner	4,931.48	0.00	0.00	4,931.48
20.576 · Meal Expenses				
576.03 · Saturday Dinner	13,374.55	0.00	0.00	13,374.55
20.576 · Meal Expenses - Other	145,385.17	0.00	0.00	145,385.17
Total 20.576 · Meal Expenses	158,759.72	0.00	0.00	158,759.72
20.578 · Convention Supplies	2,165.34	0.00	81.04	2,246.38
20.579 · Bank Fees & Over/Short	-7.50	0.00	0.00	-7.50
20.662 · Pre-Planning Expense	435.27	0.00	0.00	435.27
20.666 · Printing	1,318.64	0.00	0.00	1,318.64
20.672 · Rentals				
672.40 · Rental of Van/Truck	1,322.98	0.00	0.00	1,322.98
Total 20.672 · Rentals	1,322.98	0.00	0.00	1,322.98

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Accrual Basis

Cali-Nev-Ha District of Key Club Int'l
Profit & Loss by Class
 July 2023 through June 2024

	District Convention	General	International Convention	TOTAL
20.686 · Souvenir Item	397.54	0.00	0.00	397.54
20.690 · Speaker Fees & Expense				
690.01 · Speakers General Session	3,500.00	0.00	0.00	3,500.00
Total 20.690 · Speaker Fees & Expense	3,500.00	0.00	0.00	3,500.00
20.730 · Telephone	424.95	0.00	84.98	509.93
20.745 · Hotel Performance Fee	15,388.80	0.00	0.00	15,388.80
Total Expense	302,863.67	142,364.34	463.65	445,691.66
Net Ordinary Income	-48,111.42	28,805.97	47.35	-19,258.10
Other Income/Expense				
Other Expense				
854 · Board Expense	0.00	100.89	0.00	100.89
866 · PTP Fund Raising Expense	0.00	-28.24	0.00	-28.24
885 · CNH District Convention Expense	0.00	176.37	0.00	176.37
Total Other Expense	0.00	249.02	0.00	249.02
Net Other Income	0.00	-249.02	0.00	-249.02
Net Income	-48,111.42	28,556.95	47.35	-19,507.12

Cali-Nev-Ha District of Key Club Int'l
District Convention Revenue & Expense vs Budget
 July 2023 through June 2024

	District Convention		
	Jul '23 - Jun 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
404 · District Sales Items	4,347.25		
20.401 · Registration Fees			
401.01 · Registration Fees	239,075.00	304,500.00	-65,425.00
401.03 · Late Registration Fees	0.00	42,750.00	-42,750.00
Total 20.401 · Registration Fees	239,075.00	347,250.00	-108,175.00
20.410 · Hotel Rebates	0.00	10,000.00	-10,000.00
20.420 · Sponsorships	5,885.00		
21.404 · Meals & Governor's Gift			
404.05 · Board Dinner	5,445.00	4,000.00	1,445.00
Total 21.404 · Meals & Governor's Gift	5,445.00	4,000.00	1,445.00
Total Income	254,752.25	361,250.00	-106,497.75
Gross Profit	254,752.25	361,250.00	-106,497.75
Expense			
Lt. Governors Travel & Per Diem			
604 · Lt. Governor T&O Div. 4 East	225.00		
Total Lt. Governors Travel & Per Diem	225.00		
Officer & Board			
599 · Board Gift to Governor	151.50		
Total Officer & Board	151.50		
20.508 · Audio Visual-General Sessions	12,100.00	25,000.00	-12,900.00
20.509 · Audio Visual-Seminars	4,147.18	12,000.00	-7,852.82
20.510 · Audit Fees	2,002.61	3,000.00	-997.39
20.512 · Awards			
512.03 · Awards (Trophys)	6,418.65		
20.512 · Awards - Other	0.00	4,500.00	-4,500.00
Total 20.512 · Awards	6,418.65	4,500.00	1,918.65
20.520 · Band or DJ	568.09	1,000.00	-431.91
20.522 · Board Old/New Expense			
522.12 · Board (New) Social	0.00	600.00	-600.00
522.20 · Board & Officer Pins	1,056.09	400.00	656.09
Total 20.522 · Board Old/New Expense	1,056.09	1,000.00	56.09

Cali-Nev-Ha District of Key Club Int'l
District Convention Revenue & Expense vs Budget
 July 2023 through June 2024

	District Convention		
	Jul '23 - Jun 24	Budget	\$ Over Budget
20.530 · Comp Housing & Meal Expense			
530.02 · Board Meals	0.00	11,960.00	-11,960.00
530.04 · Committee Meals	0.00	3,900.00	-3,900.00
530.06 · VIP Meals	0.00	1,950.00	-1,950.00
530.07 · Housing-Board	35,067.64	29,818.02	5,249.62
530.08 · Housing-Committee	1,084.53	6,336.78	-5,252.25
530.09 · Housing-VIP's	0.00	1,872.50	-1,872.50
Total 20.530 · Comp Housing & Meal Expense	36,152.17	55,837.30	-19,685.13
20.533 · Convention Center Expense	44,232.50	28,000.00	16,232.50
20.540 · Credit Card Service Charges	23.67		
20.550 · Decorations	60.52	450.00	-389.48
20.554 · Convention T-Shirts	7,088.47	16,500.00	-9,411.53
20.565 · Hospitality Programs	0.00	1,600.00	-1,600.00
20.575 · Old Board Dinner	4,931.48	4,000.00	931.48
20.576 · Meal Expenses			
576.03 · Saturday Dinner	13,374.55	63,788.40	-50,413.85
576.04 · Saturday Breakfast	0.00	33,666.10	-33,666.10
576.05 · Sunday Brunch	0.00	26,578.50	-26,578.50
576.06 · Saturday Lunch	0.00	53,157.00	-53,157.00
576.08 · Friday Board Lunch	0.00	10,000.00	-10,000.00
576.09 · Water Service	0.00	5,000.00	-5,000.00
20.576 · Meal Expenses - Other	145,385.17		
Total 20.576 · Meal Expenses	158,759.72	192,190.00	-33,430.28
20.578 · Convention Supplies	2,165.34		
20.579 · Bank Fees & Over/Short	-7.50		
20.662 · Pre-Planning Expense	435.27	2,500.00	-2,064.73
20.666 · Printing	1,318.64	200.00	1,118.64
20.670 · Registration Expenses			
670.03 · Registration Expense-General	0.00	1,800.00	-1,800.00
670.05 · Registration Otoweb Expense	0.00	75.00	-75.00
Total 20.670 · Registration Expenses	0.00	1,875.00	-1,875.00
20.672 · Rentals			
672.40 · Rental of Van/Truck	1,322.98	1,200.00	122.98
Total 20.672 · Rentals	1,322.98	1,200.00	122.98
20.676 · Ribbons	0.00	500.00	-500.00
20.686 · Souvenir Item	397.54	3,700.00	-3,302.46

Cali-Nev-Ha District of Key Club Int'l
District Convention Revenue & Expense vs Budget
 July 2023 through June 2024

	District Convention		
	Jul '23 - Jun 24	Budget	\$ Over Budget
20.690 · Speaker Fees & Expense			
690.01 · Speakers General Session	3,500.00		
20.690 · Speaker Fees & Expense - Other	0.00	3,500.00	-3,500.00
Total 20.690 · Speaker Fees & Expense	3,500.00	3,500.00	0.00
20.706 · Staff Travel & Housing	0.00	1,450.00	-1,450.00
20.730 · Telephone	424.95	500.00	-75.05
20.745 · Hotel Performance Fee	15,388.80		
Total Expense	302,863.67	360,502.30	-57,638.63
Net Ordinary Income	-48,111.42	747.70	-48,859.12
Other Income/Expense			
Other Expense			
865 · Depreciation Expense	0.00	700.00	-700.00
Total Other Expense	0.00	700.00	-700.00
Net Other Income	0.00	-700.00	700.00
Net Income	-48,111.42	47.70	-48,159.12

Circle K

Cal-Nev-Ha District of Circle K International

www.cnhcirclek.org

Financial Statements
For Year Ending
June 30, 2024

Prepared Without Audit

Cal-Nev-Ha Circle K District
Balance Sheet Prev Year Comparison
As of June 30, 2024

	Jun 30, 24	Jun 30, 23
ASSETS		
Current Assets		
Checking/Savings		
105 · Chino Bank Checking #2332	3,429.82	462.93
111 · Chino Money Market	1,576.23	2,574.13
Total Checking/Savings	5,006.05	3,037.06
Other Current Assets		
130 · Inventory	0.00	-72.57
140 · Prepaid Expenses		
140.05 · Pre Paid Expense General	0.00	207.54
Total 140 · Prepaid Expenses	0.00	207.54
170 · Deposits		
170.50 · Deposits 2025 CK DCON Ontario	2,500.00	1,525.00
170.70 · Deposit FTC Camp	1,000.00	0.00
Total 170 · Deposits	3,500.00	1,525.00
Total Other Current Assets	3,500.00	1,659.97
Total Current Assets	8,506.05	4,697.03
TOTAL ASSETS	8,506.05	4,697.03
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
205.00 · Accounts Payable		178.03
205.20 · A/P Kiwanis CNH Foundation	0.00	
205.30 · A/P CNH Kiwanis	1,475.49	1,409.53
Total 205.00 · Accounts Payable	1,475.49	1,587.56
Total Other Current Liabilities	1,475.49	1,587.56
Total Current Liabilities	1,475.49	1,587.56
Total Liabilities	1,475.49	1,587.56
Equity		
3900 · Net Assets	3,109.47	26,106.39
Net Income	3,921.09	-22,996.92
Total Equity	7,030.56	3,109.47
TOTAL LIABILITIES & EQUITY	8,506.05	4,697.03

Cal-Nev-Ha Circle K District General Fund Revenue & Expense vs Budget July 2023 through June 2024

	General Fund		
	Jul '23 - Jun 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
20.420 · Fund Raising Income			
420.02 · Souviner Revenue	2,083.00		
Total 20.420 · Fund Raising Income	2,083.00		
401 · District Dues	8,140.00	10,000.00	-1,860.00
418 · President's Retreat	549.43		
419 · Spring Training Conference	500.00	0.00	500.00
420 · Fund Raising Events			
426 · District Fundraising Initiative			
FR Initiative Expense	-8,912.06		
FR Initiative Income	8,912.06		
Total 426 · District Fundraising Initiative	0.00		
420 · Fund Raising Events - Other	0.00	1,300.00	-1,300.00
Total 420 · Fund Raising Events	0.00	1,300.00	-1,300.00
440 · Investment Income			
440.10 · Interest Income	2.10		
440 · Investment Income - Other	0.00	100.00	-100.00
Total 440 · Investment Income	2.10	100.00	-97.90
475 · Kiwanis Support	2,415.50	0.00	2,415.50
Total Income	13,690.03	11,400.00	2,290.03
Expense			
Administrative			
541 · Computer Supplies & Support	163.23	125.00	38.23
542 · Telephone	84.98	150.00	-65.02
542.05 · Web Site Maintenance	257.00	72.00	185.00
544 · Office Supplies	6.73	100.00	-93.27
546 · Postage	9.04	100.00	-90.96
548 · Printing & Stationery	279.51	150.00	129.51
566 · Audit Fees	81.21	150.00	-68.79
579 · Bank Charges & Over/Short	0.00	25.00	-25.00
699.01 · CNH District Convention Expense	88.18	125.00	-36.82
699.03 · SLP Department Expense	2,575.00	5,500.00	-2,925.00
Total Administrative	3,544.88	6,497.00	-2,952.12

Cal-Nev-Ha Circle K District
General Fund Revenue & Expense vs Budget
 July 2023 through June 2024

	General Fund		
	Jul '23 - Jun 24	Budget	\$ Over Budget
Committee			
682 · Membership Development	0.00	200.00	-200.00
684 · Training Funds Reimbursement	0.00	250.00	-250.00
685 · Kiwanis Committee Reimbursement	0.00	750.00	-750.00
686 · Membership Incentive Pins	0.00	0.00	0.00
690 · Kiwanis Family Chair	0.00	300.00	-300.00
692 · International Convention	0.00	750.00	-750.00
693 · DLS Service Project			
693.01 · Service Project Chair	0.00	250.00	-250.00
693.05 · Service Projects Expenses	0.00	0.00	0.00
693 · DLS Service Project - Other	0.00	0.00	0.00
Total 693 · DLS Service Project	0.00	250.00	-250.00
694 · Membership Rec. Chair	0.00	0.00	0.00
697 · Comm & Marketing Chair	0.00	300.00	-300.00
Total Committee	0.00	2,800.00	-2,800.00
Lt. Governors Travel & Per Diem			
601 · Lt. Governor T&O Aurora	0.00	400.00	-400.00
602 · Lt. Governor T&O Golden Sun	400.00	400.00	0.00
606 · Lt. Governor T&O Starlight	0.00	400.00	-400.00
607 · Lt. Governor T&O Moonlight	0.00	400.00	-400.00
609 · Lt. Governor T&O Seaside	0.00	400.00	-400.00
Total Lt. Governors Travel & Per Diem	400.00	2,000.00	-1,600.00
Officer and Board			
582 · Governor Travel & Expense	2,310.65	1,500.00	810.65
591 · Secretary Travel & Office	0.00	750.00	-750.00
592 · Treasurer Travel & Office	0.00	750.00	-750.00
596 · Board Officer Expense	343.61		
597.03 · Incentive Program	267.42		
Total Officer and Board	2,921.68	3,000.00	-78.32
Total Expense	6,866.56	14,297.00	-7,430.44
Net Ordinary Income	6,823.47	-2,897.00	9,720.47

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Accrual Basis

Cal-Nev-Ha Circle K District
General Fund Revenue & Expense vs Budget
July 2023 through June 2024

	Jul '23 - Jun 24	General Fund Budget	\$ Over Budget
Other Income/Expense			
Other Income			
910 · Transfer District Conv Profit	0.00	1,500.00	-1,500.00
911 · Transfer FTC Profit	0.00	1,500.00	-1,500.00
Total Other Income	0.00	3,000.00	-3,000.00
Net Other Income	0.00	3,000.00	-3,000.00
Net Income	6,823.47	103.00	6,720.47

Cal-Nev-Ha Circle K District Profit & Loss by Class July 2023 through June 2024

	District Convention	Fall Training Conference	General Fund	TOTAL
Ordinary Income/Expense				
Income				
20.401 · Registration Fees				
401.03 · Registration	22,950.00	9,086.00	0.00	32,036.00
Total 20.401 · Registration Fees	22,950.00	9,086.00	0.00	32,036.00
20.420 · Fund Raising Income				
420.02 · Souviner Revenue	0.00	0.00	2,083.00	2,083.00
Total 20.420 · Fund Raising Income	0.00	0.00	2,083.00	2,083.00
401 · District Dues	0.00	0.00	8,140.00	8,140.00
418 · President's Retreat	0.00	0.00	549.43	549.43
419 · Spring Training Conference	0.00	0.00	500.00	500.00
420 · Fund Raising Events				
426 · District Fundraising Initiative				
FR Initiative Expense	0.00	0.00	-8,912.06	-8,912.06
FR Initiative Income	0.00	0.00	8,912.06	8,912.06
Total 426 · District Fundraising Initiative	0.00	0.00	0.00	0.00
Total 420 · Fund Raising Events	0.00	0.00	0.00	0.00
440 · Investment Income				
440.10 · Interest Income	0.00	0.00	2.10	2.10
Total 440 · Investment Income	0.00	0.00	2.10	2.10
475 · Kiwanis Support	3,000.00	0.00	2,415.50	5,415.50
Total Income	25,950.00	9,086.00	13,690.03	48,726.03
Expense				
Administrative				
541 · Computer Supplies & Support	0.00	0.00	163.23	163.23
542 · Telephone	0.00	0.00	84.98	84.98
542.05 · Web Site Maintenance	0.00	0.00	257.00	257.00
544 · Office Supplies	0.00	0.00	6.73	6.73
546 · Postage	0.00	0.00	9.04	9.04
548 · Printing & Stationery	0.00	0.00	279.51	279.51
566 · Audit Fees	0.00	0.00	81.21	81.21
699.01 · CNH District Convention Expense	0.00	0.00	88.18	88.18
699.03 · SLP Department Expense	0.00	0.00	2,575.00	2,575.00
Total Administrative	0.00	0.00	3,544.88	3,544.88

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Accrual Basis

Cal-Nev-Ha Circle K District
Profit & Loss by Class
 July 2023 through June 2024

	District Convention	Fall Training Conference	General Fund	TOTAL
Lt. Governors Travel & Per Diem				
602 · Lt. Governor T&O Golden Sun	0.00	0.00	400.00	400.00
Total Lt. Governors Travel & Per Diem	0.00	0.00	400.00	400.00
Officer and Board				
582 · Governor Travel & Expense	0.00	0.00	2,310.65	2,310.65
596 · Board Officer Expense	0.00	0.00	343.61	343.61
597.03 · Incentive Program	0.00	0.00	267.42	267.42
Total Officer and Board	0.00	0.00	2,921.68	2,921.68
20.508 · Audio Visual	244.00	0.00	0.00	244.00
20.510 · FTC/DCON Audit Fees	293.85	323.23	0.00	617.08
20.512 · Awards	556.38	0.00	0.00	556.38
20.522 · Board Officer Pins	303.35	0.00	0.00	303.35
20.530 · Comp Housing				
530.07 · Comp Board Housing	1,216.29	0.00	0.00	1,216.29
530.09 · Comp VIP Housing	1,700.28	0.00	0.00	1,700.28
Total 20.530 · Comp Housing	2,916.57	0.00	0.00	2,916.57
20.533 · Convention Center Rental	8,755.77	0.00	0.00	8,755.77
20.540 · Credit Card Fees	3.98	59.00	0.00	62.98
20.550 · Flowers & Decorations	128.77	0.00	0.00	128.77
20.565 · Honors Reception	-411.99	0.00	0.00	-411.99
20.570 · Camp Fees-Housing & Meals	0.00	9,197.24	0.00	9,197.24
20.576 · Meals Convention	14,624.37	0.00	0.00	14,624.37
20.666 · Printing	172.04	0.00	0.00	172.04
20.670 · Registration Supplies	274.63	0.00	0.00	274.63
20.672 · Rental Van	13.58	90.59	0.00	104.17
20.687 · New Member Pins	0.00	72.00	0.00	72.00
20.730 · FTC/DCON Telephone	127.48	84.98	0.00	212.46
20.740 · Workshops	0.00	108.56	0.00	108.56
Total Expense	28,002.78	9,935.60	6,866.56	44,804.94
Net Ordinary Income	-2,052.78	-849.60	6,823.47	3,921.09
Net Income	-2,052.78	-849.60	6,823.47	3,921.09

Cal-Nev-Ha Circle K District
Fall Training Conference Revenue & Expense vs Budget
 July 2023 through June 2024

	Fall Training Conference			TOTAL		
	Jul '23 - Jun 24	Budget	\$ Over Budget	Jul '23 - Jun 24	Budget	\$ Over Budget
Ordinary Income/Expense						
Income						
20.401 · Registration Fees	9,086.00	19,500.00	-10,414.00	9,086.00	19,500.00	-10,414.00
Total Income	9,086.00	19,500.00	-10,414.00	9,086.00	19,500.00	-10,414.00
Expense						
Administrative	0.00	450.00	-450.00	0.00	450.00	-450.00
20.686 · Souvenir Item	0.00	300.00	-300.00	0.00	300.00	-300.00
20.512 · Awards	0.00	250.00	-250.00	0.00	250.00	-250.00
20.670 · Registration Supplies	0.00	225.00	-225.00	0.00	225.00	-225.00
20.550 · Flowers & Decorations	0.00	250.00	-250.00	0.00	250.00	-250.00
20.563 · Water and Snacks	0.00	250.00	-250.00	0.00	250.00	-250.00
20.662 · Pre Convention/FTC Planning	0.00	150.00	-150.00	0.00	150.00	-150.00
20.571 · Incentive Prizes	0.00	100.00	-100.00	0.00	100.00	-100.00
20.576 · Meals Convention	0.00	10,242.75	-10,242.75	0.00	10,242.75	-10,242.75
20.540 · Credit Card Fees	59.00			59.00	0.00	59.00
20.687 · New Member Pins	72.00			72.00	0.00	72.00
20.730 · FTC/DCON Telephone	84.98	50.00	34.98	84.98	50.00	34.98
20.672 · Rental Van	90.59	0.00	90.59	90.59	0.00	90.59
20.740 · Workshops	108.56	100.00	8.56	108.56	100.00	8.56
20.510 · FTC/DCON Audit Fees	323.23	0.00	323.23	323.23	0.00	323.23
20.570 · Camp Fees-Housing & Meals	9,197.24	7,020.00	2,177.24	9,197.24	7,020.00	2,177.24
Total Expense	9,935.60	19,387.75	-9,452.15	9,935.60	19,387.75	-9,452.15
Net Ordinary Income	-849.60	112.25	-961.85	-849.60	112.25	-961.85
Net Income	-849.60	112.25	-961.85	-849.60	112.25	-961.85

Cal-Nev-Ha Circle K District
District Convention Revenue & Expense vs Budget
 July 2023 through June 2024

	District Convention			TOTAL		
	Jul '23 - Jun 24	Budget	\$ Over Budget	Jul '23 - Jun 24	Budget	\$ Over Budget
Ordinary Income/Expense						
Income						
20.401 · Registration Fees						
401.03 · Registration	22,950.00	33,750.00	-10,800.00	22,950.00	33,750.00	-10,800.00
Total 20.401 · Registration Fees	22,950.00	33,750.00	-10,800.00	22,950.00	33,750.00	-10,800.00
20.412 · Housing Rebate	0.00	700.00	-700.00	0.00	700.00	-700.00
475 · Kiwanis Support	3,000.00			3,000.00	0.00	3,000.00
Total Income	25,950.00	34,450.00	-8,500.00	25,950.00	34,450.00	-8,500.00
Expense						
Administrative						
566 · Audit Fees	0.00	650.00	-650.00	0.00	650.00	-650.00
Total Administrative	0.00	650.00	-650.00	0.00	650.00	-650.00
20.508 · Audio Visual	244.00			244.00	0.00	244.00
20.510 · FTC/DCON Audit Fees	293.85			293.85	0.00	293.85
20.512 · Awards	556.38			556.38	0.00	556.38
20.522 · Board Officer Pins	303.35			303.35	0.00	303.35
20.530 · Comp Housing						
530.06 · Comp Meals	0.00	2,016.00	-2,016.00	0.00	2,016.00	-2,016.00
530.07 · Comp Board Housing	1,216.29	1,926.00	-709.71	1,216.29	1,926.00	-709.71
530.09 · Comp VIP Housing	1,700.28	3,918.40	-2,218.12	1,700.28	3,918.40	-2,218.12
Total 20.530 · Comp Housing	2,916.57	7,860.40	-4,943.83	2,916.57	7,860.40	-4,943.83
20.533 · Convention Center Rental	8,755.77	5,075.00	3,680.77	8,755.77	5,075.00	3,680.77
20.540 · Credit Card Fees	3.98			3.98	0.00	3.98
20.550 · Flowers & Decorations	128.77	100.00	28.77	128.77	100.00	28.77
20.565 · Honors Reception	-411.99			-411.99	0.00	-411.99
20.576 · Meals Convention						
576.03 · Saturday Dinner	0.00	7,020.00	-7,020.00	0.00	7,020.00	-7,020.00
576.05 · Sunday Brunch	0.00	4,725.00	-4,725.00	0.00	4,725.00	-4,725.00
576.06 · Saturday Lunch	0.00	5,265.00	-5,265.00	0.00	5,265.00	-5,265.00
576.07 · Board Lunch	0.00	690.00	-690.00	0.00	690.00	-690.00
20.576 · Meals Convention - Other	14,624.37			14,624.37	0.00	14,624.37
Total 20.576 · Meals Convention	14,624.37	17,700.00	-3,075.63	14,624.37	17,700.00	-3,075.63
20.666 · Printing	172.04			172.04	0.00	172.04
20.670 · Registration Supplies	274.63	500.00	-225.37	274.63	500.00	-225.37
20.672 · Rental Van	13.58	650.00	-636.42	13.58	650.00	-636.42
20.706 · Staff Travel/Housing	0.00	800.00	-800.00	0.00	800.00	-800.00
20.730 · FTC/DCON Telephone	127.48	100.00	27.48	127.48	100.00	27.48
Total Expense	28,002.78	33,435.40	-5,432.62	28,002.78	33,435.40	-5,432.62
Net Ordinary Income	-2,052.78	1,014.60	-3,067.38	-2,052.78	1,014.60	-3,067.38
Net Income	-2,052.78	1,014.60	-3,067.38	-2,052.78	1,014.60	-3,067.38

KIWIN'S

Cal-Nev-Ha District of Key Club International

www.cnhkiwins.org

Financial Statements
For Year Ending
June 30, 2024

Prepared Without Audit

Cal-Nev-Ha District of KIWIN'S
Balance Sheet Prev Year Comparison
As of June 30, 2024

	<u>Jun 30, 24</u>	<u>Jun 30, 23</u>
ASSETS		
Current Assets		
Checking/Savings		
105 · Chino Bank Checking #2225	4,735.25	2,330.49
111 · Chino Money Market	18,235.52	20,067.35
Total Checking/Savings	22,970.77	22,397.84
Other Current Assets		
120 · Accounts Receivable	7,500.00	0.00
140 · Prepaid Expense	0.00	112.32
Total Other Current Assets	7,500.00	112.32
Total Current Assets	30,470.77	22,510.16
Other Assets		
170 · Deposits	5,000.00	0.00
Total Other Assets	5,000.00	0.00
TOTAL ASSETS	<u>35,470.77</u>	<u>22,510.16</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
205 · Accounts Payable	5,800.76	321.53
Total Other Current Liabilities	5,800.76	321.53
Total Current Liabilities	5,800.76	321.53
Total Liabilities	5,800.76	321.53
Equity		
320 · Temporarily Restricted Funds	500.00	0.00
335 · Undesignated Net Assets	22,188.63	21,898.36
Net Income	6,981.38	290.27
Total Equity	29,670.01	22,188.63
TOTAL LIABILITIES & EQUITY	<u>35,470.77</u>	<u>22,510.16</u>

Cal-Nev-Ha District of KIWIN'S
General Fund Revenue & Expense vs Budget
 July 2023 through June 2024

	General Fund		
	Jul '23 - Jun 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Income			
401 · District Dues	13,140.00	14,000.00	-860.00
440 · Interest Income	168.17	80.00	88.17
Income - Other	0.00	0.00	0.00
Total Income	13,308.17	14,080.00	-771.83
420 · Fund Raising Events			
421 · Fall Rally South			
FRS Income	0.00		
Total 421 · Fall Rally South	0.00		
422 · Fall Rally North			
FRN Income	0.00		
Total 422 · Fall Rally North	0.00		
423 · Awake-A-Thon			
AA Thon Income	2,010.74		
Total 423 · Awake-A-Thon	2,010.74		
429 · PTP Contributions	0.00		
430 · YES! Contributions	0.00		
Total 420 · Fund Raising Events	2,010.74		
441 · Dividend Income	0.00	0.00	0.00
Total Income	15,318.91	14,080.00	1,238.91
Gross Profit	15,318.91	14,080.00	1,238.91
Expense			
Administrative			
541 · Computer software/equip/email	163.23	200.00	-36.77
542 · Telephone			
542.02 · Telephone	84.98		
542 · Telephone - Other	0.00	350.00	-350.00
Total 542 · Telephone	84.98	350.00	-265.02

Cal-Nev-Ha District of KIWIN'S
General Fund Revenue & Expense vs Budget
 July 2023 through June 2024

	General Fund		
	Jul '23 - Jun 24	Budget	\$ Over Budget
544 · Office Supplies	16.20	50.00	-33.80
545 · Web Site Maintenance	264.00	204.00	60.00
546 · Postage	33.10	75.00	-41.90
548 · Printing & Stationary	92.57	250.00	-157.43
566 · Audit Fees	145.02	100.00	45.02
699.03 · SLP Department Expense	5,150.00	5,150.00	0.00
Total Administrative	5,949.10	6,379.00	-429.90
Committee Expense			
681 · Board Meeting Expense	200.00	1,600.00	-1,400.00
682 · MD&E Chair	43.00	50.00	-7.00
687 · Imm Past Gov ICON Travel Gov...	213.17	1,500.00	-1,286.83
690 · KFF Chair	43.00	50.00	-7.00
692 · Sponsorship Chair	43.00	50.00	-7.00
694 · Asst. Gov/Awards Chair	43.00	50.00	-7.00
695 · Tech Chair	43.00	50.00	-7.00
696 · Convention Chair Expense	43.00	50.00	-7.00
699 · Kiwanis KIWIN'S Committee Re...	1,298.66	200.00	1,098.66
699.05 · Training Funds Reimburse...	0.00	250.00	-250.00
Total Committee Expense	1,969.83	3,850.00	-1,880.17
Lt. Governors Travel & Per Diem			
602 · Lt. Governor T&O Goldstone	43.00	240.00	-197.00
603 · Lt. Governor T&O Ruby	126.91	200.00	-73.09
604 · Lt. Governor T&O Diamond	43.00	240.00	-197.00
605 · Lt. Governor T&O Jet	125.22	360.00	-234.78
607 · Lt. Governor T&O Jade	43.00	160.00	-117.00
608 · Lt. Governor T&O Emerald	66.08	80.00	-13.92
611 · Lt. Governor T&O Crystal	240.00	240.00	0.00
612 · Lt. Governor T&O Turquoise	43.00	120.00	-77.00
614 · Lt. Governor T&O Sapphire	43.00	120.00	-77.00
Total Lt. Governors Travel & Per Diem	773.21	1,760.00	-986.79

Cal-Nev-Ha District of KIWIN'S
General Fund Revenue & Expense vs Budget
 July 2023 through June 2024

	Jul '23 - Jun 24	General Fund Budget	\$ Over Budget
Officer & Board			
582 · Governor T&O	1,912.91	2,500.00	-587.09
591 · Secretary T&O	0.00	215.00	-215.00
592 · Treasurer T&O	43.00	215.00	-172.00
594 · Publication Editor T&O	43.00	180.00	-137.00
650 · Board Reserve	0.00	360.00	-360.00
Total Officer & Board	1,998.91	3,470.00	-1,471.09
20.921 · Transfer to General Fund	0.00	1,500.00	-1,500.00
Total Expense	10,691.05	16,959.00	-6,267.95
Net Ordinary Income	4,627.86	-2,879.00	7,506.86
Other Income/Expense			
Other Income			
863 · Gov Project (UNICEF)	1,329.71		
910 · District Convention Profits	0.00	0.00	0.00
Total Other Income	1,329.71	0.00	1,329.71
Other Expense			
885 · CNH District Convention Expense	88.18		
890 · CNH Fdn Scholarship Fund	3,364.82		
Total Other Expense	3,453.00		
Net Other Income	-2,123.29	0.00	-2,123.29
Net Income	2,504.57	-2,879.00	5,383.57

**Cal-Nev-Ha District of KIWIN'S
Profit & Loss by Class
July 2023 through June 2024**

	District Convention	General Fund	TOTAL
Ordinary Income/Expense			
Income			
Income	0.00	13,308.17	13,308.17
20.401 · Convention Registration Fees	40,690.00	0.00	40,690.00
20.404 · Meal Income	1,986.07	0.00	1,986.07
20.420 · Fundraising	7,500.00	0.00	7,500.00
420 · Fund Raising Events	0.00	2,010.74	2,010.74
Total Income	<u>50,176.07</u>	<u>15,318.91</u>	<u>65,494.98</u>
Gross Profit	50,176.07	15,318.91	65,494.98
Expense			
Administrative	0.00	5,949.10	5,949.10
Committee Expense	0.00	1,969.83	1,969.83
Lt. Governors Travel & Per Diem	0.00	773.21	773.21
Officer & Board	0.00	1,998.91	1,998.91
20.510 · Audit Fees	561.14	0.00	561.14
20.512 · Awards	2,434.74	0.00	2,434.74
20.522 · Board Officer Pins	229.66	0.00	229.66
20.530 · Convention Housing	38,808.11	0.00	38,808.11
20.565 · Hospitality Programs	15.83	0.00	15.83
20.576 · Meals	-50.00	0.00	-50.00
20.578 · Convention Supplies	287.57	0.00	287.57
20.672 · Van Rental	538.71	0.00	538.71
20.686 · Souvenir Item	2,577.14	0.00	2,577.14
20.730 · Convention Telephone	84.98	0.00	84.98
Total Expense	<u>45,487.88</u>	<u>10,691.05</u>	<u>56,178.93</u>
Net Ordinary Income	4,688.19	4,627.86	9,316.05
Other Income/Expense			
Other Income			
863 · Gov Project (UNICEF)	0.00	1,329.71	1,329.71
Total Other Income	0.00	1,329.71	1,329.71
Other Expense			
876 · Ribbon Expense	211.38	0.00	211.38
885 · CNH District Convention Expense	0.00	88.18	88.18
890 · CNH Fdn Scholarship Fund	0.00	3,364.82	3,364.82
Total Other Expense	<u>211.38</u>	<u>3,453.00</u>	<u>3,664.38</u>
Net Other Income	<u>-211.38</u>	<u>-2,123.29</u>	<u>-2,334.67</u>
Net Income	<u><u>4,476.81</u></u>	<u><u>2,504.57</u></u>	<u><u>6,981.38</u></u>

District Convention Revenue & Expense vs Budget

July 2023 through June 2024

	District Convention		
	Jul '23 - Jun 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
20.401 · Convention Registration Fees			
401.01 · Registration Fee Member	40,690.00	52,545.00	-11,855.00
401.03 · Late Registration Member	0.00	2,925.00	-2,925.00
Total 20.401 · Convention Registration Fees	40,690.00	55,470.00	-14,780.00
20.404 · Meal Income			
404.05 · Board Dinner	1,986.07	1,080.00	906.07
Total 20.404 · Meal Income	1,986.07	1,080.00	906.07
20.420 · Fundraising			
420.04 · Sponsorships	7,500.00	16,000.00	-8,500.00
Total 20.420 · Fundraising	7,500.00	16,000.00	-8,500.00
Total Income	50,176.07	72,550.00	-22,373.93
Gross Profit	50,176.07	72,550.00	-22,373.93
Expense			
20.506 · Adult Criminal Background Check	0.00	500.00	-500.00
20.508 · Audio Visual	0.00	4,500.00	-4,500.00
20.510 · Audit Fees	561.14	675.00	-113.86
20.512 · Awards	2,434.74	2,500.00	-65.26
20.520 · Convention DJ	0.00	100.00	-100.00
20.522 · Board Officer Pins	229.66	200.00	29.66
20.530 · Convention Housing			
530.02 · Comp Board Meals	0.00	2,185.00	-2,185.00
530.04 · Comp Committee Meals	0.00	1,725.00	-1,725.00
530.06 · Comp VIP Meals	0.00	1,380.00	-1,380.00
530.07 · Comp Board Housing	37,315.99	2,337.00	34,978.99
530.08 · Comp Committee Housing	1,492.12	3,744.00	-2,251.88
530.09 · Comp VIP Housing	0.00	1,968.00	-1,968.00
Total 20.530 · Convention Housing	38,808.11	13,339.00	25,469.11
20.550 · Flowers & Decorations	0.00	200.00	-200.00
20.563 · Travel Assistance	0.00	500.00	-500.00
20.565 · Hospitality Programs	15.83	500.00	-484.17

District Convention Revenue & Expense vs Budget

July 2023 through June 2024

	District Convention		
	Jul '23 - Jun 24	Budget	\$ Over Budget
20.576 · Meals			
576.03 · Saturday Dinner	0.00	18,054.00	-18,054.00
576.05 · Sunday Brunch	0.00	9,912.00	-9,912.00
576.06 · Saturday Lunch	-50.00	12,744.00	-12,794.00
576.07 · Board Dinner	0.00	1,080.00	-1,080.00
Total 20.576 · Meals	-50.00	41,790.00	-41,840.00
20.578 · Convention Supplies	287.57		
20.666 · Convention Printing	0.00	50.00	-50.00
20.670 · Registration Supplies			
670.05 · Ootoweb Expense (Ootoweb Expe...	0.00	75.00	-75.00
20.670 · Registration Supplies - Other	0.00	500.00	-500.00
Total 20.670 · Registration Supplies	0.00	575.00	-575.00
20.672 · Van Rental	538.71	750.00	-211.29
20.676 · Convention Ribbons	0.00	300.00	-300.00
20.686 · Souvenir Item	2,577.14	3,500.00	-922.86
20.690 · Speaker Fees	0.00	200.00	-200.00
20.706 · Staff Travel	0.00	600.00	-600.00
20.730 · Convention Telephone	84.98	100.00	-15.02
Total Expense	45,487.88	70,879.00	-25,391.12
Net Ordinary Income	4,688.19	1,671.00	3,017.19
Other Income/Expense			
Other Expense			
876 · Ribbon Expense	211.38		
Total Other Expense	211.38		
Net Other Income	-211.38		
Net Income	4,476.81	1,671.00	2,805.81

Key Club

Cali-Nev-Ha District of Key Club International

www.cnhkeyclub.org

Financial Statements For Six Months Ending December 31, 2024

Prepared Without Audit

Cali-Nev-Ha District of Key Club Int'l
Balance Sheet Prev Year Comparison
As of December 31, 2024

	<u>Dec 31, 24</u>	<u>Dec 31, 23</u>	<u>% Change</u>
ASSETS			
Current Assets			
Checking/Savings			
105 · Chino Bank Checking #2217	66,017.79	128,780.71	-48.7%
111 · Chino Money Market	3,136.11	14,549.89	-78.5%
115 · Merrill Lynch 02277	92,068.13	128,991.48	-28.6%
Total Checking/Savings	161,222.03	272,322.08	-40.8%
Other Current Assets			
130 · Inventory	257.51	144.20	78.6%
Total Other Current Assets	257.51	144.20	78.6%
Total Current Assets	161,479.54	272,466.28	-40.7%
Fixed Assets			
155 · Furniture & Fixtures	0.00	1,603.70	-100.0%
157 · Office Machines & Equipment	4,782.42	8,579.16	-44.3%
169 · Accumulated Depreciation	-3,401.93	-10,182.86	66.6%
Total Fixed Assets	1,380.49	0.00	100.0%
Other Assets			
170 · Deposits	8,200.00	10,000.00	-18.0%
Total Other Assets	8,200.00	10,000.00	-18.0%
TOTAL ASSETS	<u>171,060.03</u>	<u>282,466.28</u>	<u>-39.4%</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
205 · Accounts Payable	1,286.09	31,317.69	-95.9%
Total Other Current Liabilities	1,286.09	31,317.69	-95.9%
Total Current Liabilities	1,286.09	31,317.69	-95.9%
Total Liabilities	1,286.09	31,317.69	-95.9%
Equity			
3900 · Undesignated Net Assets	146,146.36	165,653.48	-11.8%
Net Income	23,627.58	85,495.11	-72.4%
Total Equity	169,773.94	251,148.59	-32.4%
TOTAL LIABILITIES & EQUITY	<u>171,060.03</u>	<u>282,466.28</u>	<u>-39.4%</u>

Cali-Nev-Ha District of Key Club Int'l
General Fund Revenue & Expense vs Budget
 July through December 2024

	Jul - Dec 24	General Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
401 · District Dues	30,105.50	174,000.00	-143,894.50
404 · District Sales Items	4,360.00	7,500.00	-3,140.00
20.410 · Hotel Rebates	4,370.00		
22.401 · Registration Fees ICON	485.00		
420 · Fund Raising Events			
421 · Fall Rally South			
421.1 · FRS Income	13,006.32		
Total 421 · Fall Rally South	13,006.32		
422 · Fall Rally North			
422.1 · FRN Income	36,217.44		
422.2 · FRN Expense	-2,032.62		
Total 422 · Fall Rally North	34,184.82		
425 · PTP Contributions	281.69		
430 · YES! Contributions	165.00		
Total 420 · Fund Raising Events	47,637.83		
440 · Investment Income			
440.10 · Interest Income	20.93		
440.20 · Dividend Income	4,866.68		
440.30 · Unrealized Loss/Gain	362.59		
440 · Investment Income - Other	0.00	3,500.00	-3,500.00
Total 440 · Investment Income	5,250.20	3,500.00	1,750.20
Total Income	92,208.53	185,000.00	-92,791.47
Gross Profit	92,208.53	185,000.00	-92,791.47
Expense			
Administrative & Office			
520 · District Sales Items Cost	4,484.76	5,000.00	-515.24
540 · Credit Card Service Fees	0.00	50.00	-50.00
541 · Computer Software/Equip/Email	1,021.68	2,500.00	-1,478.32
542 · Telephone			
542.02 · Telephone	312.75		
542 · Telephone - Other	255.87	1,500.00	-1,244.13
Total 542 · Telephone	568.62	1,500.00	-931.38
544 · Office Supplies	0.00	250.00	-250.00
546 · Postage	35.90	250.00	-214.10

Cali-Nev-Ha District of Key Club Int'l
General Fund Revenue & Expense vs Budget
 July through December 2024

	General		
	Jul - Dec 24	Budget	\$ Over Budget
548 · Printing & Stationary			
548.02 · Printing & Stationary General	39.43	1,500.00	-1,460.57
Total 548 · Printing & Stationary	39.43	1,500.00	-1,460.57
549 · Professional Fees Merrill Lynch	0.00	150.00	-150.00
566 · Audit Fees	0.00	1,500.00	-1,500.00
699.03 · SLP Department Expense	46,350.00	92,700.00	-46,350.00
Total Administrative & Office	52,500.39	105,400.00	-52,899.61
Committee Expense			
688 · Membership Growth	0.00	300.00	-300.00
685 · Prada Scholarship (Matching)	0.00	500.00	-500.00
690 · District Project Chair T&O	0.00	300.00	-300.00
691 · MD&E Chair T&O	0.00	300.00	-300.00
692 · Policy, Int'l & Elec. Chair T&O	0.00	300.00	-300.00
693 · Kiwanis Family & Fdn Chair T&O	0.00	300.00	-300.00
694 · Membership Recognitio Chair T&O	0.00	300.00	-300.00
695.01 · Comm & Marketing Chair T&O	0.00	300.00	-300.00
696 · Convention Chair Expense	0.00	300.00	-300.00
697 · News Editor Chair T&O	0.00	300.00	-300.00
697.01 · Tech Editor Expense	0.00	300.00	-300.00
697.03 · DVME Chair	0.00	300.00	-300.00
699.01 · Kiwanis Committe Reimbursement	8,632.19	8,500.00	132.19
699.05 · FDN Training Funds Reimbursemen	0.00	5,000.00	-5,000.00
Total Committee Expense	8,632.19	17,300.00	-8,667.81
Lt. Governors Travel & Per Diem			
602 · Lt. Governor T&O Div. 2 North	136.39	400.00	-263.61
602.01 · Lt. Governor T&O Div. 2 South	0.00	400.00	-400.00
603 · Lt. Governor T&O Div. 3 North	0.00	300.00	-300.00
603.01 · Lt. Governor T&O Div 3 South	0.00	300.00	-300.00
604 · Lt. Governor T&O Div. 4 East	137.84	600.00	-462.16
604.01 · Lt. Governor T&O Div. 4 West	126.68	550.00	-423.32
604.02 · Lt. Governor T & O Div. 4 North	0.00	550.00	-550.00
604.03 · Lt Governor T&O Div. 4 South	0.00	450.00	-450.00
604.04 · Lt. Governor T&O Div. 4 Central	0.00	500.00	-500.00
605 · Lt. Governor T&O Div. 5 North	0.00	350.00	-350.00
605.01 · Lt. Governor T&O Div. 5 South	0.00	350.00	-350.00
607 · Lt. Governor T&O Div. 7 North	0.00	300.00	-300.00
607.01 · Lt. Governor T & O Div. 7 South	0.00	500.00	-500.00
607.02 · Lt Governor T&O Div. 7 West	0.00	300.00	-300.00
608 · Lt. Governor T&O Div. 8 East	0.00	400.00	-400.00
608.1 · Lt. Governor T&O Div. 8 West	32.61	350.00	-317.39
610 · Lt. Governor T&O Div. 10 North	0.00	250.00	-250.00

Cali-Nev-Ha District of Key Club Int'l
General Fund Revenue & Expense vs Budget
 July through December 2024

	General		
	Jul - Dec 24	Budget	\$ Over Budget
610.01 · Lt. Governor T&O Div 10 South	0.00	400.00	-400.00
611 · Lt. Governor T&O Div. 11	0.00	600.00	-600.00
612 · Lt. Governor T&O Div. 12 West	0.00	550.00	-550.00
612.01 · Lt. Governor T&O Div. 12 East	113.30	500.00	-386.70
612.02 · Lt. Gov. T&O Div. 12 South	103.38	550.00	-446.62
613 · Lt. Governor T&O Div. 13 North	0.00	650.00	-650.00
613.01 · Lt. Governor T&O Div. 13 South	0.00	500.00	-500.00
613.03 · Div 13 West LTG T&O	0.00	600.00	-600.00
614 · Lt. Governor T&O Div. 14	0.00	450.00	-450.00
615 · Lt. Governor T&O Div. 15 East	0.00	450.00	-450.00
615.01 · Lt. Governor T&O Div 15 North	0.00	400.00	-400.00
615.02 · Lt. Governor T&O Div. 15 South	0.00	300.00	-300.00
615.03 · Lt. Governor T&O Div. 15 West	0.00	250.00	-250.00
616 · Lt. Governor T&O Div. 16 North	0.00	500.00	-500.00
616.01 · LT. Gov T&O Div. 16 South	0.00	350.00	-350.00
616.03 · Div. 16 East LTG T&O	0.00	450.00	-450.00
616.04 · Div. 16 West LTG T&O	0.00	300.00	-300.00
616.05 · Division 16 Oasis LTG T&O	0.00	350.00	-350.00
618 · Lt. Governor T&O Div. 18	0.00	650.00	-650.00
619 · Lt. Governor T&O Div. 19 South	0.00	750.00	-750.00
619.01 · Lt. Governor T&O Div. 19 North	63.88	500.00	-436.12
620 · Lt. Governor T&O Div. 20	0.00	200.00	-200.00
621 · Lt. Governor T&O Div. 21 East	0.00	350.00	-350.00
621.1 · Lt. Governor T&O Div. 21 West	0.00	400.00	-400.00
622 · Lt. Governor T&O Div. 22 H	26.99	350.00	-323.01
622.01 · Lt. Governor T&O Div. 22 K	0.00	600.00	-600.00
622.02 · Lt. Governor T&O Div. 22 M	487.20	1,700.00	-1,212.80
623 · Lt. Governor T&O Div. 23	0.00	500.00	-500.00
624 · Lt. Governor T&O Div. 24/29	0.00	300.00	-300.00
626 · Lt. Governor T&O Div. 26 South	0.00	550.00	-550.00
626.05 · Lt. Governor T&O Div. 26 North	0.00	600.00	-600.00
627 · Lt. Governor T&O Div. 27 North	0.00	550.00	-550.00
627.01 · Lt. Governor T&O Div 27 South	0.00	600.00	-600.00
628.01 · Lt. Governor T&O Div. 28 South	0.00	450.00	-450.00
628.02 · Lt. Governor T&O Div. 28 North	0.00	450.00	-450.00
628.03 · Lt. Governor T&O Div. 28 West	0.00	450.00	-450.00
628.04 · Lt Governor T&O Division 28 Eas	0.00	500.00	-500.00
630 · Lt. Governor T&O Div. 30 North	0.00	550.00	-550.00
630.01 · Lt. Governor T&O Div. 30 South	0.00	500.00	-500.00
631 · Lt. Governor T&O Div. 31	0.00	450.00	-450.00
632 · Lt. Governor T&O Div. 32	0.00	400.00	-400.00
633 · Lt. Governor T&O Div. 33	0.00	150.00	-150.00
634.02 · Lt. Governor T&O Div. 34 Centra	0.00	350.00	-350.00
634 · Lt. Governor T&O Div. 34 North	0.00	450.00	-450.00
634.01 · Lt. Governor T&O Div. 34 South	0.00	500.00	-500.00
635 · Lt. Governor T&O Div. 35 East	0.00	700.00	-700.00

Cali-Nev-Ha District of Key Club Int'l
General Fund Revenue & Expense vs Budget
 July through December 2024

	General		
	Jul - Dec 24	Budget	\$ Over Budget
635.01 · Lt. Governor T&O Div. 35 West	0.00	700.00	-700.00
636 · Lt. Governor T&O Div. 36 East	0.00	350.00	-350.00
636.01 · Lt. Governor T&O Div. 36 West	0.00	400.00	-400.00
636.02 · Lt. Governor T&O Div 36 North	0.00	200.00	-200.00
637.01 · Lt. Governor T&O Div. 37 South	0.00	250.00	-250.00
637.02 · Lt. Governor T&O Div. 37 North	0.00	500.00	-500.00
637.03 · Lt. Governor T&O Div. 37 East	0.00	400.00	-400.00
637.04 · Lt. Gov T&O Div. 37 West	0.00	350.00	-350.00
639 · Lt. Governor T&O Div. 39	0.00	450.00	-450.00
642 · Lt. Governor T&O Div. 42 East	0.00	450.00	-450.00
642.01 · Lt. Governor T&O Div. 42 West	0.00	350.00	-350.00
643 · Lt. Governor T&O Div. 43	0.00	250.00	-250.00
644.01 · Lt. Governor T&O Div. 44 North	0.00	450.00	-450.00
644.02 · Lt. Governor T&O Div. 44 South	0.00	650.00	-650.00
644.03 · Lt Governor T&O Div. 44 West	0.00	550.00	-550.00
645 · Lt. Governor T&O Div. 45	0.00	250.00	-250.00
646 · Lt. Governor T&O Div. 46 North	0.00	350.00	-350.00
646.01 · Lt. Governor T&O Div. 46 South	0.00	350.00	-350.00
647 · Lt. Governor T&O Div. 47	0.00	300.00	-300.00
Total Lt. Governors Travel & Per Diem	1,228.27	37,050.00	-35,821.73
Officer & Board			
582 · Governor Travel & Office	0.00	4,000.00	-4,000.00
591 · Secretary Travel & Office	0.00	3,000.00	-3,000.00
592 · Treasurer Travel & Office	0.00	2,000.00	-2,000.00
595.01 · RTC Travel	487.93	1,500.00	-1,012.07
596 · Exec Board Exp. April-June	0.00	1,000.00	-1,000.00
597.03 · ICON Travel-LTG's & IP Gov.	0.00	4,000.00	-4,000.00
597.05 · Support of Hawaii Travel - DCON	0.00	2,900.00	-2,900.00
598 · Key Leader Scholarships	0.00	1,400.00	-1,400.00
599 · Board Gift to Governor	0.00	150.00	-150.00
650 · Board Reserve	0.00	950.00	-950.00
651 · Board Meeting Expenses	89.22	500.00	-410.78
Total Officer & Board	577.15	21,400.00	-20,822.85
Total Expense	62,938.00	181,150.00	-118,212.00
Net Ordinary Income	29,270.53	3,850.00	25,420.53
Net Income	29,270.53	3,850.00	25,420.53

Cali-Nev-Ha District of Key Club Int'l
Profit & Loss by Class
 July through December 2024

	District Convention	General	International Convention	TOTAL
Ordinary Income/Expense				
Income				
401 · District Dues	0.00	30,105.50	0.00	30,105.50
404 · District Sales Items	0.00	4,360.00	0.00	4,360.00
20.410 · Hotel Rebates	0.00	4,370.00	0.00	4,370.00
22.401 · Registration Fees ICON	0.00	485.00	-5,133.78	-4,648.78
420 · Fund Raising Events				
421 · Fall Rally South				
421.1 · FRS Income	0.00	13,006.32	0.00	13,006.32
Total 421 · Fall Rally South	0.00	13,006.32	0.00	13,006.32
422 · Fall Rally North				
422.1 · FRN Income	0.00	36,217.44	0.00	36,217.44
422.2 · FRN Expense	0.00	-2,032.62	0.00	-2,032.62
Total 422 · Fall Rally North	0.00	34,184.82	0.00	34,184.82
425 · PTP Contributions	0.00	281.69	0.00	281.69
430 · YES! Contributions	0.00	165.00	0.00	165.00
Total 420 · Fund Raising Events	0.00	47,637.83	0.00	47,637.83
440 · Investment Income				
440.10 · Interest Income	0.00	20.93	0.00	20.93
440.20 · Dividend Income	0.00	4,866.68	0.00	4,866.68
440.30 · Unrealized Loss/Gain	0.00	362.59	0.00	362.59
Total 440 · Investment Income	0.00	5,250.20	0.00	5,250.20
Total Income	0.00	92,208.53	-5,133.78	87,074.75
Gross Profit	0.00	92,208.53	-5,133.78	87,074.75
Expense				
Administrative & Office				
520 · District Sales Items Cost	0.00	4,484.76	0.00	4,484.76
541 · Computer Software/Equip/Email	0.00	1,021.68	0.00	1,021.68
542 · Telephone				
542.02 · Telephone	0.00	312.75	0.00	312.75
542 · Telephone - Other	0.00	255.87	0.00	255.87
Total 542 · Telephone	0.00	568.62	0.00	568.62
546 · Postage	0.00	35.90	0.00	35.90
548 · Printing & Stationary				
548.02 · Printing & Stationary General	0.00	39.43	0.00	39.43
Total 548 · Printing & Stationary	0.00	39.43	0.00	39.43

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Accrual Basis

Cali-Nev-Ha District of Key Club Int'l
Profit & Loss by Class
 July through December 2024

	District Convention	General	International Convention	TOTAL
699.03 · SLP Department Expense	0.00	46,350.00	0.00	46,350.00
Total Administrative & Office	0.00	52,500.39	0.00	52,500.39
Committee Expense				
699.01 · Kiwanis Committe Reimbursement	0.00	8,632.19	0.00	8,632.19
Total Committee Expense	0.00	8,632.19	0.00	8,632.19
Lt. Governors Travel & Per Diem				
602 · Lt. Governor T&O Div. 2 North	0.00	136.39	0.00	136.39
604 · Lt. Governor T&O Div. 4 East	0.00	137.84	0.00	137.84
604.01 · Lt. Governor T&O Div. 4 West	0.00	126.68	0.00	126.68
608.1 · Lt. Governor T&O Div. 8 West	0.00	32.61	0.00	32.61
612.01 · Lt. Governor T&O Div. 12 East	0.00	113.30	0.00	113.30
612.02 · Lt. Gov. T&O Div. 12 South	0.00	103.38	0.00	103.38
619.01 · Lt. Governor T&O Div. 19 North	0.00	63.88	0.00	63.88
622 · Lt. Governor T&O Div. 22 H	0.00	26.99	0.00	26.99
622.02 · Lt. Governor T&O Div. 22 M	0.00	487.20	0.00	487.20
Total Lt. Governors Travel & Per Diem	0.00	1,228.27	0.00	1,228.27
Officer & Board				
595.01 · RTC Travel	0.00	487.93	0.00	487.93
651 · Board Meeting Expenses	0.00	89.22	0.00	89.22
Total Officer & Board	0.00	577.15	0.00	577.15
20.578 · Convention Supplies	253.30	0.00	0.00	253.30
20.730 · Telephone	213.23	0.00	42.64	255.87
Total Expense	466.53	62,938.00	42.64	63,447.17
Net Ordinary Income	-466.53	29,270.53	-5,176.42	23,627.58
Net Income	-466.53	29,270.53	-5,176.42	23,627.58

Circle K

Cal-Nev-Ha District of Circle K International

www.cnhcirclek.org

Financial Statements
For Six Months Ending
December 31, 2024

Prepared Without Audit

Cal-Nev-Ha Circle K District
Balance Sheet Prev Year Comparison
As of December 31, 2024

	Dec 31, 24	Dec 31, 23
ASSETS		
Current Assets		
Checking/Savings		
105 · Chino Bank Checking #2332	12,151.68	13,006.99
111 · Chino Money Market	1,576.23	1,576.23
Total Checking/Savings	13,727.91	14,583.22
Other Current Assets		
120 · Accounts Receivable		
120.06 · A/R Returned Checks	450.00	0.00
Total 120 · Accounts Receivable	450.00	0.00
130 · Inventory	0.00	339.42
170 · Deposits		
170.50 · Deposits 2025 CK DCON Ontario	2,500.00	1,525.00
170.70 · Deposit FTC Camp	500.00	0.00
Total 170 · Deposits	3,000.00	1,525.00
Total Other Current Assets	3,450.00	1,864.42
Total Current Assets	17,177.91	16,447.64
TOTAL ASSETS	17,177.91	16,447.64
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
205.00 · Accounts Payable		
205.20 · A/P Kiwanis CNH Foundation	127.56	121.50
205.30 · A/P CNH Kiwanis	77.08	1,858.70
Total 205.00 · Accounts Payable	204.64	1,980.20
Total Other Current Liabilities	204.64	1,980.20
Total Current Liabilities	204.64	1,980.20
Total Liabilities	204.64	1,980.20
Equity		
3900 · Net Assets	7,030.56	3,109.47
Net Income	9,942.71	11,357.97
Total Equity	16,973.27	14,467.44
TOTAL LIABILITIES & EQUITY	17,177.91	16,447.64

Cal-Nev-Ha Circle K District General Fund Revenue & Expense vs Budget July through December 2024

	General Fund		
	Jul - Dec 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
20.420 · Fund Raising Income			
420.02 · Souviner Revenue	712.43		
Total 20.420 · Fund Raising Income	712.43		
401 · District Dues	1,450.00	10,000.00	-8,550.00
418 · President's Retreat	350.00		
419 · Spring Training Conference	237.00	1,140.00	-903.00
420 · Fund Raising Events			
426 · District Fundraising Initiative FR Initiative Income	280.33		
Total 426 · District Fundraising Initiative	280.33		
420 · Fund Raising Events - Other	505.00		
Total 420 · Fund Raising Events	785.33		
475 · Kiwanis Support	30.00	600.00	-570.00
Total Income	3,564.76	11,740.00	-8,175.24
Expense			
Administrative			
541 · Computer Supplies & Support	127.56	125.00	2.56
542 · Telephone	42.64	150.00	-107.36
542.05 · Web Site Maintenance	30.00	72.00	-42.00
544 · Office Supplies	0.00	100.00	-100.00
546 · Postage	2.83	100.00	-97.17
548 · Printing & Stationery	157.82	150.00	7.82
566 · Audit Fees	0.00	150.00	-150.00
579 · Bank Charges & Over/Short	0.00	25.00	-25.00
699.01 · CNH District Convention Expense	0.00	125.00	-125.00
699.03 · SLP Department Expense	2,575.00	5,500.00	-2,925.00
Total Administrative	2,935.85	6,497.00	-3,561.15
Committee			
682 · Membership Development	0.00	50.00	-50.00
686 · Membership Incentive Pins	0.00	100.00	-100.00
690 · Kiwanis Family Chair	0.00	100.00	-100.00
693 · DLS Service Project			
693.01 · Service Project Chair	0.00	100.00	-100.00
693.05 · Service Projects Expenses	0.00	100.00	-100.00
Total 693 · DLS Service Project	0.00	200.00	-200.00

Cal-Nev-Ha Circle K District
General Fund Revenue & Expense vs Budget
 July through December 2024

	General Fund		
	Jul - Dec 24	Budget	\$ Over Budget
694 · Membership Rec. Chair	0.00	50.00	-50.00
697 · Comm & Marketing Chair	0.00	150.00	-150.00
Total Committee	0.00	650.00	-650.00
Lt. Governors Travel & Per Diem			
601 · Lt. Governor T&O Aurora	0.00	350.00	-350.00
602 · Lt. Governor T&O Golden Sun	0.00	350.00	-350.00
606 · Lt. Governor T&O Starlight	0.00	350.00	-350.00
607 · Lt. Governor T&O Moonlight	0.00	350.00	-350.00
609 · Lt. Governor T&O Seaside	49.54	350.00	-300.46
Total Lt. Governors Travel & Per Diem	49.54	1,750.00	-1,700.46
Officer and Board			
582 · Governor Travel & Expense	679.41	1,000.00	-320.59
591 · Secretary Travel & Office	0.00	750.00	-750.00
592 · Treasurer Travel & Office	0.00	750.00	-750.00
596 · Board Officer Expense	-839.47		
Total Officer and Board	-160.06	2,500.00	-2,660.06
Total Expense	2,825.33	11,397.00	-8,571.67
Net Ordinary Income	739.43	343.00	396.43
Other Income/Expense			
Other Income			
911 · Transfer FTC Profit	0.00	281.50	-281.50
Total Other Income	0.00	281.50	-281.50
Net Other Income	0.00	281.50	-281.50
Net Income	739.43	624.50	114.93

**Cal-Nev-Ha Circle K District
Profit & Loss by Class
July through December 2024**

	District Convention	Fall Training Conference	General Fund	TOTAL
Ordinary Income/Expense				
Income				
20.401 · Registration Fees				
401.03 · Registration	0.00	26,055.00	0.00	26,055.00
Total 20.401 · Registration Fees	0.00	26,055.00	0.00	26,055.00
20.420 · Fund Raising Income				
420.02 · Souviner Revenue	0.00	920.00	712.43	1,632.43
Total 20.420 · Fund Raising Income	0.00	920.00	712.43	1,632.43
20.430 · Sponsorships-DCON/FTC	500.00	0.00	0.00	500.00
401 · District Dues	0.00	0.00	1,450.00	1,450.00
418 · President's Retreat	0.00	0.00	350.00	350.00
419 · Spring Training Conference	0.00	0.00	237.00	237.00
420 · Fund Raising Events				
426 · District Fundraising Initiative FR Initiative Income	0.00	2,000.00	280.33	2,280.33
Total 426 · District Fundraising Initiative	0.00	2,000.00	280.33	2,280.33
420 · Fund Raising Events - Other	0.00	0.00	505.00	505.00
Total 420 · Fund Raising Events	0.00	2,000.00	785.33	2,785.33
475 · Kiwanis Support	0.00	0.00	30.00	30.00
Total Income	500.00	28,975.00	3,564.76	33,039.76
Expense				
Administrative				
541 · Computer Supplies & Support	0.00	0.00	127.56	127.56
542 · Telephone	0.00	0.00	42.64	42.64
542.05 · Web Site Maintenance	0.00	0.00	30.00	30.00
546 · Postage	0.00	0.00	2.83	2.83
548 · Printing & Stationery	0.00	0.00	157.82	157.82
699.03 · SLP Department Expense	0.00	0.00	2,575.00	2,575.00
Total Administrative	0.00	0.00	2,935.85	2,935.85
Lt. Governors Travel & Per Diem				
609 · Lt. Governor T&O Seaside	0.00	0.00	49.54	49.54
Total Lt. Governors Travel & Per Diem	0.00	0.00	49.54	49.54

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Accrual Basis

Cal-Nev-Ha Circle K District
Profit & Loss by Class
July through December 2024

	<u>District Convention</u>	<u>Fall Training Conference</u>	<u>General Fund</u>	<u>TOTAL</u>
Officer and Board				
582 · Governor Travel & Expense	0.00	0.00	679.41	679.41
596 · Board Officer Expense	0.00	0.00	-839.47	-839.47
Total Officer and Board	0.00	0.00	-160.06	-160.06
20.540 · Credit Card Fees	0.00	294.48	0.00	294.48
20.570 · Camp Fees-Housing & Meals	0.00	18,954.63	0.00	18,954.63
20.666 · Printing	0.00	0.21	0.00	0.21
20.686 · Souvenir Item	0.00	835.19	0.00	835.19
20.730 · FTC/DCON Telephone	63.97	42.64	0.00	106.61
20.740 · Workshops	0.00	80.60	0.00	80.60
Total Expense	63.97	20,207.75	2,825.33	23,097.05
Net Ordinary Income	436.03	8,767.25	739.43	9,942.71
Net Income	<u>436.03</u>	<u>8,767.25</u>	<u>739.43</u>	<u>9,942.71</u>

Cal-Nev-Ha Circle K District
Fall Training Conference Revenue & Expense vs Budget
 July through December 2024

	Fall Training Conference		
	Jul - Dec 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
20.401 · Registration Fees	26,055.00	16,875.00	9,180.00
20.420 · Fund Raising Income	920.00		
420 · Fund Raising Events	2,000.00		
Total Income	28,975.00	16,875.00	12,100.00
Expense			
20.510 · FTC/DCON Audit Fees	0.00	300.00	-300.00
20.512 · Awards	0.00	200.00	-200.00
20.540 · Credit Card Fees	294.48		
20.550 · Flowers & Decorations	0.00	250.00	-250.00
20.570 · Camp Fees-Housing & Meals	18,954.63	6,543.50	12,411.13
20.571 · Incentive Prizes	0.00	100.00	-100.00
20.576 · Meals Convention	0.00	7,500.00	-7,500.00
20.666 · Printing	0.21		
20.670 · Registration Supplies	0.00	225.00	-225.00
20.672 · Rental Van	0.00	100.00	-100.00
20.686 · Souvenir Item	835.19	675.00	160.19
20.730 · FTC/DCON Telephone	42.64	50.00	-7.36
20.740 · Workshops	80.60	650.00	-569.40
Total Expense	20,207.75	16,593.50	3,614.25
Net Ordinary Income	8,767.25	281.50	8,485.75
Net Income	8,767.25	281.50	8,485.75

KIWIN'S

Cal-Nev-Ha District of Key Club International

www.cnhkiwins.org

Financial Statements
For Six Months Ending
December 31, 2024

Prepared Without Audit

Cal-Nev-Ha District of KIWIN'S
Balance Sheet Prev Year Comparison
As of December 31, 2024

	<u>Dec 31, 24</u>	<u>Dec 31, 23</u>
ASSETS		
Current Assets		
Checking/Savings		
105 · Chino Bank Checking #2225	7,368.35	10,081.57
111 · Chino Money Market	18,318.41	18,153.89
Total Checking/Savings	<u>25,686.76</u>	<u>28,235.46</u>
Total Current Assets	25,686.76	28,235.46
Other Assets		
170 · Deposits	5,000.00	0.00
Total Other Assets	<u>5,000.00</u>	<u>0.00</u>
TOTAL ASSETS	<u>30,686.76</u>	<u>28,235.46</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
205 · Accounts Payable	4,402.44	5,413.44
Total Other Current Liabilities	<u>4,402.44</u>	<u>5,413.44</u>
Total Current Liabilities	<u>4,402.44</u>	<u>5,413.44</u>
Total Liabilities	4,402.44	5,413.44
Equity		
320 · Temporarily Restricted Funds	1,000.00	500.00
335 · Undesignated Net Assets	22,188.63	22,188.63
3900 · Retained Earnings	6,981.38	0.00
Net Income	-3,885.69	133.39
Total Equity	<u>26,284.32</u>	<u>22,822.02</u>
TOTAL LIABILITIES & EQUITY	<u>30,686.76</u>	<u>28,235.46</u>

General Fund Revenue & Expense vs Budget

July through December 2024

	General Fund		
	Jul - Dec 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Income			
401 · District Dues	4,419.00		
440 · Interest Income	82.89		
Income - Other	0.00	14,000.00	-14,000.00
Total Income	4,501.89	14,000.00	-9,498.11
420 · Fund Raising Events			
421 · Fall Rally South			
FRS Income	441.52		
Total 421 · Fall Rally South	441.52		
422 · Fall Rally North			
FRN Income	322.20		
Total 422 · Fall Rally North	322.20		
429 · PTP Contributions	0.00		
430 · YES! Contributions	0.00		
Total 420 · Fund Raising Events	763.72		
441 · Dividend Income	0.00	80.00	-80.00
Total Income	5,265.61	14,080.00	-8,814.39
Gross Profit	5,265.61	14,080.00	-8,814.39
Expense			
Administrative			
541 · Computer software/equip/email	127.56	200.00	-72.44
542 · Telephone			
542.02 · Telephone	42.64		
542 · Telephone - Other	0.00	300.00	-300.00
Total 542 · Telephone	42.64	300.00	-257.36

Cal-Nev-Ha District of KIWIN'S
General Fund Revenue & Expense vs Budget
 July through December 2024

	General Fund		
	Jul - Dec 24	Budget	\$ Over Budget
544 · Office Supplies	0.00	50.00	-50.00
545 · Web Site Maintenance	348.00	275.00	73.00
546 · Postage	1.88	75.00	-73.12
548 · Printing & Stationary	300.15	250.00	50.15
566 · Audit Fees	15.06	150.00	-134.94
699.03 · SLP Department Expense	2,575.00	5,150.00	-2,575.00
Total Administrative	3,410.29	6,450.00	-3,039.71
Committee Expense			
681 · Board Meeting Expense	300.00	1,000.00	-700.00
682 · MD&E Chair	0.00	50.00	-50.00
687 · Imm Past Gov ICON Travel Gov...	1,084.93	1,500.00	-415.07
690 · KFF Chair	0.00	50.00	-50.00
692 · Sponsorship Chair	0.00	50.00	-50.00
694 · Asst. Gov/Awards Chair	0.00	50.00	-50.00
695 · Tech Chair	0.00	50.00	-50.00
696 · Convention Chair Expense	0.00	50.00	-50.00
699 · Kiwanis KIWIN'S Committee Re...	3,878.22	200.00	3,678.22
699.05 · Training Funds Reimburse...	0.00	250.00	-250.00
Total Committee Expense	5,263.15	3,250.00	2,013.15
Lt. Governors Travel & Per Diem			
602 · Lt. Governor T&O Goldstone	0.00	240.00	-240.00
603 · Lt. Governor T&O Ruby	0.00	200.00	-200.00
604 · Lt. Governor T&O Diamond	0.00	240.00	-240.00
605 · Lt. Governor T&O Jet	75.74	360.00	-284.26
607 · Lt. Governor T&O Jade	0.00	160.00	-160.00
608 · Lt. Governor T&O Emerald	0.00	80.00	-80.00
611 · Lt. Governor T&O Crystal	0.00	240.00	-240.00
612 · Lt. Governor T&O Turquoise	0.00	120.00	-120.00
614 · Lt. Governor T&O Sapphire	0.00	120.00	-120.00
Total Lt. Governors Travel & Per Diem	75.74	1,760.00	-1,684.26

Cal-Nev-Ha District of KIWIN'S
General Fund Revenue & Expense vs Budget
 July through December 2024

	Jul - Dec 24	General Fund Budget	\$ Over Budget
Officer & Board			
582 · Governor T&O	0.00	2,500.00	-2,500.00
591 · Secretary T&O	0.00	215.00	-215.00
592 · Treasurer T&O	0.00	215.00	-215.00
594 · Publication Editor T&O	0.00	180.00	-180.00
596 · Executive Board Expense	300.00		
650 · Board Reserve	0.00	360.00	-360.00
Total Officer & Board	300.00	3,470.00	-3,170.00
Total Expense	9,049.18	14,930.00	-5,880.82
Net Ordinary Income	-3,783.57	-850.00	-2,933.57
Other Income/Expense			
Other Income			
910 · District Convention Profits	0.00	1,500.00	-1,500.00
Total Other Income	0.00	1,500.00	-1,500.00
Net Other Income	0.00	1,500.00	-1,500.00
Net Income	-3,783.57	650.00	-4,433.57

**Cal-Nev-Ha District of KIWIN'S
Profit & Loss by Class
July through December 2024**

	<u>District Convention</u>	<u>General Fund</u>	<u>TOTAL</u>
Ordinary Income/Expense			
Income			
Income	0.00	4,501.89	4,501.89
420 · Fund Raising Events	0.00	763.72	763.72
Total Income	0.00	5,265.61	5,265.61
Gross Profit	0.00	5,265.61	5,265.61
Expense			
Administrative	0.00	3,410.29	3,410.29
Committee Expense	0.00	5,263.15	5,263.15
Lt. Governors Travel & Per Diem	0.00	75.74	75.74
Officer & Board	0.00	300.00	300.00
20.510 · Audit Fees	59.48	0.00	59.48
20.730 · Convention Telephone	42.64	0.00	42.64
Total Expense	102.12	9,049.18	9,151.30
Net Ordinary Income	-102.12	-3,783.57	-3,885.69
Net Income	-102.12	-3,783.57	-3,885.69

Kiwanis

Cal-Nev-Ha District

www.cnhkiwanis.org

Financial Statements For Year Ending September 30, 2024

Prepared Without Audit

Cal-Nev-Ha District of Kiwanis International
Balance Sheet
As of September 30, 2024

	Sep 30, 24	Sep 30, 23	\$ Change
ASSETS			
Current Assets			
Checking/Savings	129,200.20	240,917.13	(111,716.93)
Accounts Receivable			
122 · Accounts Receivable QB	51,192.23	51,192.23	0.00
Total Accounts Receivable	51,192.23	51,192.23	0.00
Other Current Assets			
114.10 · Merrill Lynch	166,547.45	85,886.31	80,661.14
120 · Accounts Receivable	51,457.96	29,607.09	21,850.87
130 · Inventory Asset	50,133.29	35,494.91	14,638.38
140 · Prepaid Expense	64,194.90	55,794.92	8,399.98
Total Other Current Assets	332,333.60	206,783.23	125,550.37
Total Current Assets	512,726.03	498,892.59	13,833.44
Fixed Assets	8,767.13	12,238.13	(3,471.00)
Other Assets			
170 · Deposits	10,000.00	10,500.00	(500.00)
Total Other Assets	10,000.00	10,500.00	(500.00)
TOTAL ASSETS	531,493.16	521,630.72	9,862.44
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Credit Cards	3,913.05	1,132.09	2,780.96
Other Current Liabilities	200,994.35	222,150.13	(21,155.78)
Total Current Liabilities	204,907.40	223,282.22	(18,374.82)
Long Term Liabilities			
242 · Deferred Revenue Life Member	30,302.30	25,837.47	4,464.83
Total Long Term Liabilities	30,302.30	25,837.47	4,464.83
Total Liabilities	235,209.70	249,119.69	(13,909.99)
Equity			
335.01 · Unrestricted Net Assets	270,913.54	262,309.89	8,603.65
340 · Temporarily Restr'd Net Assets	1,597.49	0.00	1,597.49
Net Income	23,772.43	10,201.14	13,571.29
Total Equity	296,283.46	272,511.03	23,772.43
TOTAL LIABILITIES & EQUITY	531,493.16	521,630.72	9,862.44

Cal-Nev-Ha District of Kiwanis International
General Fund Budget vs. Actual
 October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
401 · District Dues	496,164.21	530,100.00	-33,935.79
402 · New Member Add Fees	39,950.59	28,500.00	11,450.59
405 · Life Member Fee	4,235.17	5,000.00	-764.83
406 · Int'l Convention Travel	8,684.29	9,300.00	-615.71
411 · Honorary Membership	0.00	100.00	-100.00
421 · SLP Operations Support	103,000.00	103,000.00	0.00
422 · Foundation Support	16,769.00	21,290.00	-4,521.00
425 · District Sales Items	13,889.34	18,000.00	-4,110.66
428 · Printing & Copy Reimbursement	1,838.28	2,000.00	-161.72
429 · Shipping Cost Reimbursement	822.88	200.00	622.88
441 · Investment Income	17,182.08	9,000.00	8,182.08
Total Income	702,535.84	726,490.00	-23,954.16
Gross Profit	702,535.84	726,490.00	-23,954.16
Expense			
Administrative & Salaries			
519 · Payroll Processing Fees	1,033.25	1,000.00	33.25
510 · Salary District Secretary	104,334.90	104,400.00	-65.10
511 · Salary Director of SLP	82,610.31	82,611.00	-0.69
512 · Salaries Office Personnel	125,142.90	121,860.00	3,282.90
513 · Salary Part Time & Overtime	0.00	1,000.00	-1,000.00
520 · Payroll Taxes	24,213.94	25,700.00	-1,486.06
523 · Insurance Worker's Compensation	2,536.47	2,214.00	322.47
524 · Medical Insurance	38,503.81	38,051.00	452.81
525 · Vacation Accruals	1,579.43	2,000.00	-420.57
526 · Pension Plan	24,899.44	25,624.00	-724.56
531 · Background Checks	50.00		
534 · Professional Fees	900.00	2,000.00	-1,100.00
540 · Office Lease & Maintenance	58,536.63	57,549.00	987.63
542 · Telephone	2,319.58	2,500.00	-180.42
544 · Office Supplies & Expense	3,315.40	2,000.00	1,315.40
546 · Postage & Shipping	1,377.06	800.00	577.06
548 · Printing	3,305.40	2,500.00	805.40
549 · Stationery & Envelopes	223.01	200.00	23.01
550 · Insurance and Bonds	1,403.60	1,200.00	203.60
552 · Travel District Secretary	7,073.08	8,000.00	-926.92
554 · Tax & License	536.00	500.00	36.00

Cal-Nev-Ha District of Kiwanis International
General Fund Budget vs. Actual
 October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget
555 · Computer Software & Supply	20,442.29	20,000.00	442.29
556 · Equipment Maintenance	14.00	100.00	-86.00
558 · Leased Equipment	1,059.48	1,000.00	59.48
560 · Staff Travel & Meeting Expense	1,696.06	500.00	1,196.06
561 · Mileage Reimbursement Staff	77.28	100.00	-22.72
562 · Dues & Subscriptions	1,970.00	2,000.00	-30.00
566 · Audit Fees	5,786.54	8,000.00	-2,213.46
Total Administrative & Salaries	514,939.86	513,409.00	1,530.86
District Committees & Cabinet			
682 · Membership	807.15	2,500.00	-1,692.85
688 · Finance Committee	0.00	100.00	-100.00
690 · Inter-Club Committee	20.78		
693 · Patriotism Committee	51.94		
694 · New Club Building Committee	0.00	2,500.00	-2,500.00
697 · Teleconferencing	149.90	1,000.00	-850.10
Total District Committees & Cabinet	1,029.77	6,100.00	-5,070.23
District Officers			
582 · Governor Travel & Office	25,000.00	25,000.00	0.00
588 · Governor Elect Travel & Office	8,089.69	10,000.00	-1,910.31
590 · Immediate Past Governor T&O	3,500.00	3,500.00	0.00
591 · Parliamentarian	1,000.00	1,000.00	0.00
592 · Treasurer Travel & Office	3,500.00	3,500.00	0.00
600 · Travel Lt Governors			
Lt Gov Contingency	0.00	-28,570.18	28,570.18
602 · Division 02	805.28	1,610.20	-804.92
603 · Division 03	1,261.24	1,364.76	-103.52
604 · Division 04	0.00	1,969.72	-1,969.72
605 · Division 05	1,541.08	1,828.84	-287.76
607 · Division 07	275.00	2,293.56	-2,018.56
608 · Division 08	200.00	1,814.44	-1,614.44
610 · Division 10	1,050.00	1,350.60	-300.60
611 · Division 11	0.00	1,416.52	-1,416.52
612 · Division 12	0.00	1,982.12	-1,982.12
613 · Division 13	450.00	1,493.96	-1,043.96
615 · Division 15	1,119.76	1,873.80	-754.04
616 · Division 16	949.20	1,610.75	-661.55
618 · Division 18	1,419.48	1,880.92	-461.44
619 · Division 19	0.00	1,439.72	-1,439.72
620 · Division 20	1,532.80	2,127.72	-594.92
621 · Division 21	225.00	1,430.92	-1,205.92
622 · Division 22	250.00	3,808.00	-3,558.00
623 · Division 23	0.00	1,335.00	-1,335.00
624 · Division 24	422.52	1,531.72	-1,109.20

Cal-Nev-Ha District of Kiwanis International
General Fund Budget vs. Actual
 October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget
626 · Division 26	716.36	1,536.76	-820.40
627 · Division 27	737.88	1,637.40	-899.52
628 · Division 28	552.72	2,062.56	-1,509.84
629 · Division 29	0.00	1,215.00	-1,215.00
630 · Division 30	1,263.00	1,863.00	-600.00
631 · Division 31	0.00	1,615.64	-1,615.64
632 · Division 32	2,590.12	2,924.20	-334.08
633 · Division 33	1,487.50	2,366.12	-878.62
634 · Division 34	1,032.89	1,764.60	-731.71
635 · Division 35	942.00	1,699.96	-757.96
636 · Division 36	1,212.00	1,866.95	-654.95
637 · Division 37	443.87	1,921.43	-1,477.56
639 · Division 39	0.00	2,526.20	-2,526.20
642 · Division 42	250.00	1,745.40	-1,495.40
643 · Division 43	459.08	2,095.93	-1,636.85
644 · Division 44	274.68	2,253.00	-1,978.32
645 · Division 45	334.88	1,870.20	-1,535.32
646 · Division 46	250.00	1,235.00	-985.00
647 · Division 47	175.00	2,207.56	-2,032.56
Total 600 · Travel Lt Governors	24,223.34	42,000.00	-17,776.66
650 · Trustees' Travel & Meeting			
Trustee Contingency	0.00	-13,704.74	13,704.74
651 · Region 01	1,050.00	1,570.48	-520.48
653 · Region 03	0.00	1,436.32	-1,436.32
654 · Region 04	825.00	1,993.76	-1,168.76
656 · Region 06	1,394.20	2,316.40	-922.20
657 · Region 07	0.00	1,499.76	-1,499.76
658 · Region 08	1,125.00	1,452.34	-327.34
659 · Region 09	1,640.04	2,282.88	-642.84
660 · Region 10	1,068.50	1,566.32	-497.82
661 · Region 11	431.20	1,716.08	-1,284.88
662 · Region 12	960.92	2,011.44	-1,050.52
663 · Region 13	1,001.40	1,420.72	-419.32
664 · Region 14	958.54	2,512.72	-1,554.18
665 · Region 15	1,850.20	2,525.20	-675.00
666 · Region 16	1,197.97	2,143.52	-945.55
667 · Region 17	1,030.48	2,306.80	-1,276.32
668 · Region 18	1,951.57	2,950.00	-998.43
Total 650 · Trustees' Travel & Meeting	16,485.02	18,000.00	-1,514.98

Cal-Nev-Ha District of Kiwanis International
General Fund Budget vs. Actual
 October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget
670 · Lt Governor Training Conference	17,309.24	21,000.00	-3,690.76
675 · Trustee Training Conference	7,563.66	9,000.00	-1,436.34
Total District Officers	106,670.95	133,000.00	-26,329.05
Publication Cal-Nev-Ha Magazine	8,620.00	6,600.00	2,020.00
Service Leadership Programs			
695 · Key Leader Coordinators	626.87	1,000.00	-373.13
720 · Circle K Committee	636.43	700.00	-63.57
721 · Circle K Administrator	4,305.69	5,000.00	-694.31
722 · Key Club Committee	5,700.00	5,700.00	0.00
723 · Key Club Administrator	5,000.00	5,000.00	0.00
724 · KIWIN'S Committee	1,500.00	1,500.00	0.00
725 · KIWIN'S Administrator	5,000.00	5,000.00	0.00
728 · Builders Club Administrator	1,599.96	1,600.00	-0.04
730 · K Kids Committee	1,600.00	1,600.00	0.00
731 · Aktion Club Committee	823.36	1,600.00	-776.64
732 · Travel Director of SLP	1,964.82	4,000.00	-2,035.18
Total Service Leadership Programs	28,757.13	32,700.00	-3,942.87
750 · District Sale Items	10,600.10	12,600.00	-1,999.90
Total Expense	670,617.81	704,409.00	-33,791.19
Net Ordinary Income	31,918.03	22,081.00	9,837.03
Other Income/Expense			
Other Expense			
Reserves & Other Expense	15,980.49	22,000.00	-6,019.51
Total Other Expense	15,980.49	22,000.00	-6,019.51
Net Other Income	-15,980.49	-22,000.00	6,019.51
Net Income	15,937.54	81.00	15,856.54

Cal-Nev-Ha District of Kiwanis International

Profit & Loss by Class

October 2023 through September 2024

	2024 Rose Float	Action Club	Club Leadership Education	District Convention	General Fund	Kiwanis Activities	MYN	MYS	TOTAL
Ordinary Income/Expense									
Income									
20.410 - Registration Fees	0.00	51,173.00	0.00	63,588.00	0.00	0.00	14,320.00	14,620.00	143,701.00
20.412 - Meal Income	0.00	0.00	0.00	81,667.00	0.00	0.00	20,215.00	16,610.00	118,492.00
20.414 - Booth Sales	0.00	0.00	0.00	0.00	0.00	0.00	175.00	575.00	750.00
20.415 - Merchandise Sales	0.00	0.00	0.00	0.00	0.00	0.00	4,462.70	5,254.47	9,737.17
20.416 - Golf Tournament Income	0.00	0.00	0.00	2,200.00	0.00	0.00	0.00	0.00	2,200.00
20.418 - Rebate Income	0.00	0.00	0.00	5,942.93	0.00	0.00	0.00	1,560.00	7,502.93
20.421 - KI Fund Grant Action Club	0.00	2,106.00	0.00	0.00	0.00	0.00	0.00	0.00	2,106.00
25.400 - Governor's Gift Income	0.00	0.00	0.00	0.00	0.00	965.00	0.00	0.00	965.00
25.430 - KI Fund Grant - Income	0.00	0.00	0.00	0.00	0.00	3,635.00	0.00	0.00	3,635.00
26.430 - Rose Float Income	100,515.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,515.48
29.442 - Income Division CLE Training	0.00	0.00	9,450.00	0.00	0.00	0.00	0.00	0.00	9,450.00
401 - District Dues	0.00	0.00	0.00	0.00	496,164.21	0.00	0.00	0.00	496,164.21
402 - New Member Adl Fees	0.00	0.00	0.00	0.00	39,950.59	0.00	0.00	0.00	39,950.59
405 - Life Member Fee	0.00	0.00	0.00	0.00	4,235.17	0.00	0.00	0.00	4,235.17
406 - Int'l Convention Travel	0.00	0.00	0.00	0.00	8,654.29	0.00	0.00	0.00	8,654.29
421 - SLP Operations Support	0.00	0.00	0.00	0.00	103,900.00	0.00	0.00	0.00	103,900.00
422 - Foundation Support	0.00	0.00	0.00	0.00	19,769.00	0.00	0.00	0.00	19,769.00
425 - District Sales Items	0.00	0.00	0.00	0.00	13,889.34	0.00	0.00	0.00	13,889.34
428 - Printing & Copy Reimbursement	0.00	0.00	0.00	0.00	1,838.28	0.00	0.00	0.00	1,838.28
429 - Shipping Cost Reimbursement	0.00	0.00	0.00	0.00	822.88	0.00	0.00	0.00	822.88
441 - Investment Income	0.00	0.00	0.00	0.00	17,182.08	0.00	0.00	0.00	17,182.08
Total Income	100,515.48	53,209.00	9,450.00	153,397.93	702,535.84	4,600.00	39,192.70	38,619.47	1,101,520.42
Gross Profit	100,515.48	53,209.00	9,450.00	153,397.93	702,535.84	4,600.00	39,192.70	38,619.47	1,101,520.42
Expense									
23.615 - Fees-Credit Card	0.00	0.00	130.91	0.00	0.00	0.00	0.00	0.00	130.91
Administrative & Salaries	0.00	0.00	0.00	0.00	514,939.86	0.00	0.00	0.00	514,939.86
District Committees & Cabinet	0.00	0.00	0.00	0.00	1,029.77	0.00	0.00	0.00	1,029.77
District Officers	0.00	0.00	0.00	0.00	106,670.95	0.00	0.00	0.00	106,670.95
Publication Cal-Nev-Ha Magazine	0.00	0.00	0.00	0.00	8,620.00	0.00	0.00	0.00	8,620.00
Service Leadership Programs	0.00	0.00	0.00	0.00	28,757.13	0.00	0.00	0.00	28,757.13
750 - District Sale Items	0.00	0.00	0.00	0.00	10,600.10	0.00	0.00	0.00	10,600.10
20.555 - Audio Visual Workshops	0.00	0.00	0.00	0.00	0.00	0.00	200.00	300.00	500.00
20.558 - Audio Visual General Session	0.00	0.00	0.00	19,571.97	0.00	0.00	4,259.16	4,490.28	28,321.41
20.561 - Awards	0.00	78.28	0.00	1,509.46	0.00	0.00	39.12	26.02	1,652.88
20.566 - Audit Fee	0.00	496.54	71.59	1,435.40	0.00	0.00	316.39	363.78	2,683.70
20.582 - Clerical & Accounting	0.00	0.00	0.00	24,992.98	0.00	0.00	5,496.74	7,491.90	37,984.62
20.588 - Hotel & Conv Ctr Rent & Fees	0.00	0.00	0.00	0.00	0.00	0.00	9,783.28	9,783.28	19,566.56
20.591 - Conv Hosted Housing & Meals	0.00	0.00	0.00	8,963.31	0.00	0.00	827.16	1,611.86	11,402.33
20.594 - Credit Card Processing Fees	0.00	10.33	55.98	5,508.84	0.00	0.00	1,155.97	1,546.94	8,256.06
20.606 - Flowers & Decorations	0.00	0.00	0.00	66.02	0.00	0.00	113.67	113.67	179.69
20.610 - Golf Tournament	0.00	0.00	0.00	2,457.59	0.00	0.00	0.00	0.00	2,457.59
20.616 - Int'l Counselor Housing & Meals	0.00	0.00	0.00	0.00	0.00	0.00	190.00	190.00	380.00
20.617 - Housing Expense	0.00	42,145.50	0.00	0.00	0.00	0.00	0.00	0.00	42,145.50
20.618 - Meals	0.00	242.38	0.00	73,970.38	0.00	0.00	13,275.38	14,205.04	101,693.18
20.622 - Music & Entertainment	0.00	1,289.91	0.00	100.00	0.00	0.00	0.00	0.00	1,389.91
20.645 - Postage & Shipping Expense	0.00	0.00	0.00	887.35	0.00	0.00	4.18	4.17	895.70
20.648 - Pre Planning Expense	0.00	0.00	0.00	800.46	0.00	0.00	0.00	0.00	800.46
20.651 - Printing	0.00	80.94	0.00	1,504.33	0.00	0.00	238.10	337.29	2,160.66
20.654 - Ribbons & Arm Bands	0.00	0.00	0.00	14.73	0.00	0.00	0.00	0.00	14.73
20.663 - Registration & Sign Expense	0.00	0.00	0.00	1,294.07	0.00	0.00	802.96	910.25	2,907.28
20.666 - Speakers Honorarium & Travel	0.00	250.00	0.00	462.55	0.00	0.00	0.00	60.00	772.55
20.669 - SLP Governors	0.00	1.00	0.00	589.89	0.00	0.00	669.16	540.21	1,799.26
20.672 - Staff Travel, Meals & Lodging	0.00	258.95	0.00	6,217.27	0.00	0.00	1,547.36	1,036.49	9,060.07
20.679 - Office Supplies	0.00	71.09	0.00	226.04	0.00	0.00	177.24	199.87	674.24
20.680 - Merchandise Sold	0.00	0.00	0.00	0.00	0.00	0.00	3,265.50	3,827.49	7,192.99
20.681 - Taxes & Insurance	0.00	0.00	0.00	1,969.02	0.00	0.00	446.23	601.66	3,019.91
20.684 - Telephone	0.00	96.12	0.00	605.38	0.00	0.00	322.87	322.87	1,349.24
20.687 - Transportation	0.00	0.00	0.00	312.04	0.00	0.00	0.00	0.00	312.04
20.690 - Van & Truck Rental	0.00	477.81	0.00	196.03	0.00	0.00	745.25	256.33	1,675.42
20.693 - Website Maintenance	0.00	42.58	0.00	0.00	0.00	0.00	0.00	0.00	42.58
20.706 - KI Fund Grant - Action Club	0.00	2,189.44	0.00	0.00	0.00	0.00	0.00	0.00	2,189.44
20.710 - DCON Service Proj	0.00	0.00	0.00	21.89	0.00	0.00	0.00	0.00	21.89
25.590 - Governor's Gift - Expense	0.00	0.00	0.00	0.00	0.00	965.00	0.00	0.00	965.00
25.599 - KI Fund Grant - Expense	0.00	0.00	0.00	0.00	0.00	3,211.65	0.00	0.00	3,211.65
26.500 - Rose Float District Project exp	100,515.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,515.48
29.645 - Postage CLE	0.00	0.00	7.24	0.00	0.00	0.00	0.00	0.00	7.24
29.679 - Telephone CLE	0.00	0.00	121.07	0.00	0.00	0.00	0.00	0.00	121.07
29.680 - Travel CLE trainers	0.00	0.00	2,620.65	0.00	0.00	0.00	0.00	0.00	2,620.65
29.686 - Training Material CLE	0.00	0.00	47.00	0.00	0.00	0.00	0.00	0.00	47.00
Total Expense	100,515.48	47,731.97	3,054.44	153,677.00	670,617.81	4,176.65	33,774.77	48,219.38	1,081,787.50
Net Ordinary Income	0.00	5,477.03	6,395.56	-279.07	31,918.03	423.35	5,417.93	-9,599.91	39,752.92
Other Income/Expense									
Other Expense									
Reserves & Other Expense	0.00	0.00	0.00	0.00	15,980.49	0.00	0.00	0.00	15,980.49
Total Other Expense	0.00	0.00	0.00	0.00	15,980.49	0.00	0.00	0.00	15,980.49
Net Other Income	0.00	0.00	0.00	0.00	-15,980.49	0.00	0.00	0.00	-15,980.49
Net Income	0.00	5,477.03	6,395.56	-279.07	16,937.54	423.35	5,417.93	-9,599.91	23,772.43

Cal-Nev-Ha District of Kiwanis International
Aktion Club Leadership Training Conference Budget vs. Actual
October 2023 through September 2024

	Oct '23 - Sep 24	Budget
Ordinary Income/Expense		
Income		
20.410 · Registration Fees	51,173.00	51,694.00
20.421 · KI Fund Grant Aktion Club	2,036.00	2,036.00
422 · Foundation Support	0.00	4,000.00
Total Income	53,209.00	57,730.00
Gross Profit	53,209.00	57,730.00
Expense		
20.561 · Awards	78.28	400.00
20.566 · Audit Fee	496.54	400.00
20.594 · Credit Card Processing Fees	10.33	
20.615 · Hotel Cost, Power & Security	0.00	600.00
20.617 · Housing Expense	42,145.50	45,530.00
20.618 · Meals	242.38	1,000.00
20.619 · Background Checks	0.00	200.00
20.622 · Music & Entertainment	1,289.91	3,000.00
20.651 · Printing	80.94	
20.666 · Speakers Honorarium & Travel	250.00	
20.672 · Staff Travel, Meals & Lodging	258.95	1,000.00
20.679 · Office Supplies	71.09	
20.684 · Telephone	98.12	100.00
20.690 · Van & Truck Rental	477.81	
20.693 · Website Maintenance	42.68	600.00
20.705 · KI Fund Grant - Aktion Club	2,189.44	2,189.44
Total Expense	47,731.97	55,019.44
Net Ordinary Income	5,477.03	2,710.56
Net Income	5,477.03	2,710.56

**Cal-Nev-Ha District of Kiwanis International
CLE Revenue vs Expense
October 2023 through September 2024**

	<u>Club Leadership Education</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
29.442 · Income Division CLE Training	9,450.00	9,450.00
Total Income	<u>9,450.00</u>	<u>9,450.00</u>
Gross Profit	9,450.00	9,450.00
Expense		
29.615 · Fees-Credit Card	130.91	130.91
20.566 · Audit Fee	71.59	71.59
20.594 · Credit Card Processing Fees	55.98	55.98
29.645 · Postage CLE	7.24	7.24
29.679 · Telephone CLE	121.07	121.07
29.680 · Travel CLE trainers	2,620.65	2,620.65
29.686 · Training Material CLE	47.00	47.00
Total Expense	<u>3,054.44</u>	<u>3,054.44</u>
Net Ordinary Income	<u>6,395.56</u>	<u>6,395.56</u>
Net Income	<u><u>6,395.56</u></u>	<u><u>6,395.56</u></u>

Cal-Nev-Ha District of Kiwanis International
Kiwanis Activities Revenue vs Expense
 October 2023 through September 2024

	Kiwanis Activities	TOTAL
Ordinary Income/Expense		
Income		
25.400 · Governor's Gift Income		
25.418 · Board Gift Income	965.00	965.00
Total 25.400 · Governor's Gift Income	965.00	965.00
25.430 · KI Fund Grant - Income		
Key Leader Camp	3,635.00	3,635.00
Total 25.430 · KI Fund Grant - Income	3,635.00	3,635.00
Total Income	4,600.00	4,600.00
Gross Profit	4,600.00	4,600.00
Expense		
25.550 · Governor's Gift - Expense		
25.569 · Board Gift to Governor	965.00	965.00
Total 25.550 · Governor's Gift - Expense	965.00	965.00
25.599 · KI Fund Grant - Expense		
Key Leader Camp	3,211.65	3,211.65
Total 25.599 · KI Fund Grant - Expense	3,211.65	3,211.65
Total Expense	4,176.65	4,176.65
Net Ordinary Income	423.35	423.35
Net Income	423.35	423.35

Cal-Nev-Ha District of Kiwanis International 2024 Rose Float Budget Report October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
26.430 · Rose Float Income			
431.30 · Sponsorships	2,750.00	24,000.00	-21,250.00
432.05 · Rose Float Reserve Funding	41,675.98		
430.01 · Pin Sales	2,052.00	1,600.00	452.00
430.03 · Banner Patch Income	1,287.50	1,400.00	-112.50
430.05 · Rider Inc	16,000.00	50,000.00	-34,000.00
430.07 · Drawing Income	2,650.00	10,000.00	-7,350.00
431.05 · Rose Bowl Game Tickets	0.00	3,000.00	-3,000.00
431.06 · Rose Parade Ticket Sales	0.00	1,000.00	-1,000.00
431.35 · Donations-Rose Float Club	34,000.00	29,000.00	5,000.00
26.430 · Rose Float Income - Other	100.00		
Total 26.430 · Rose Float Income	100,515.48	120,000.00	-19,484.52
Total Income	100,515.48	120,000.00	-19,484.52
Gross Profit	100,515.48	120,000.00	-19,484.52
Expense			
26.500 · Rose Float District Project exp			
26.566 · Audit Fees	777.65	1,000.00	-222.35
26.570 · Booth Expense RF	0.00	700.00	-700.00
26.580 · Costumes & Riders	0.00	1,000.00	-1,000.00
26.639 · Pins - Rose Float	2,030.00	2,000.00	30.00
26.567 · Banner Patches	327.00	400.00	-73.00
26.657 · Transportation	0.00	1,200.00	-1,200.00
26.653 · Rider Gifts	0.00	800.00	-800.00
26.615 · Wristbands for Workers	0.00	150.00	-150.00
26.665 · Miscellaneous	448.87	200.00	248.87
26.662 · Rose Bowl Game Tickets	0.00	2,500.00	-2,500.00
26.663 · Rose Parade Seats	0.00	800.00	-800.00
26.651 · Printing Rose Float	0.23	200.00	-199.77
26.645 · Postage & Mailing Expense	39.32	200.00	-160.68
26.630 · Parade Entry Fee	7,500.00	7,500.00	0.00
26.620 · Office Expense	363.41	350.00	13.41
26.621 · Credit Card Fees	0.00	200.00	-200.00
26.603 · Float Construction Cost	89,029.00	89,029.00	0.00
Total 26.500 · Rose Float District Project exp	100,515.48	108,229.00	-7,713.52
Total Expense	100,515.48	108,229.00	-7,713.52
Net Ordinary Income	0.00	11,771.00	-11,771.00
Net Income	0.00	11,771.00	-11,771.00

Cal-Nev-Ha District of Kiwanis International Mid Year North Revenue & Expense Report

October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
20.410 · Registration Fees	14,320.00	18,575.00	-4,255.00
20.412 · Meal Income	20,215.00	12,700.00	7,515.00
20.414 · Booth Sales	175.00	175.00	
20.415 · Merchandise Sales	4,482.70	3,500.00	982.70
Total Income	39,192.70	34,950.00	4,242.70
Gross Profit	39,192.70	34,950.00	4,242.70
Expense			
20.555 · Audio Visual Workshops	200.00		
20.558 · Audio Visual General Session	4,259.16	5,500.00	-1,240.84
20.561 · Awards	39.12	50.00	-10.88
20.566 · Audit Fee	316.39	400.00	-83.61
20.582 · Clerical & Accounting	5,499.74	5,500.00	-0.26
20.588 · Hotel & Conv Ctr Rent & Fees		600.00	-600.00
20.591 · Conv Hosted Housing & Meals	827.16	400.00	427.16
20.594 · Credit Card Processing Fees	1,135.97	1,200.00	-64.03
20.606 · Flowers & Decorations		200.00	-200.00
20.618 · Meals	13,275.38	12,450.00	825.38
20.645 · Postage & Shipping Expense	4.18		
20.648 · Pre Planning Expense		400.00	-400.00
20.651 · Printing	238.10	75.00	163.10
20.663 · Registration & Sign Expense	802.96	100.00	702.96
20.666 · Speakers Honorarium & Travel		500.00	-500.00
20.669 · SLP Governors	669.16	500.00	169.16
20.672 · Staff Travel, Meals & Lodging	1,547.36	2,400.00	-852.64
20.679 · Office Supplies	177.24	100.00	77.24
20.680 · Merchandise Sold	3,265.50	2,350.00	915.50
20.681 · Taxes & Insurance	449.23	500.00	-50.77
20.684 · Telephone	322.87	250.00	72.87
20.690 · Van & Truck Rental	745.25	550.00	195.25
Total Expense	33,774.77	34,025.00	-250.23
Net Ordinary Income	5,417.93	925.00	4,492.93
Net Income	5,417.93	925.00	4,492.93

Cal-Nev-Ha District of Kiwanis International Mid Year South Budget Report

October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
20.410 · Registration Fees	14,620.00	25,650.00	-11,030.00
20.412 · Meal Income	16,610.00	16,000.00	610.00
20.414 · Booth Sales	575.00	175.00	400.00
20.415 · Merchandise Sales	5,254.47	3,500.00	1,754.47
20.418 · Rebate Income	1,560.00		
Total Income	38,619.47	45,325.00	-6,705.53
Gross Profit	38,619.47	45,325.00	-6,705.53
Expense			
20.555 · Audio Visual Workshops	300.00	500.00	-200.00
20.558 · Audio Visual General Session	4,490.28	5,500.00	-1,009.72
20.561 · Awards	26.02	50.00	-23.98
20.566 · Audit Fee	363.78	350.00	13.78
20.582 · Clerical & Accounting	7,491.90	7,500.00	-8.10
20.588 · Hotel & Conv Ctr Rent & Fees	9,783.26	5,200.00	4,583.26
20.591 · Conv Hosted Housing & Meals	1,611.86	1,500.00	111.86
20.594 · Credit Card Processing Fees	1,546.94	1,200.00	346.94
20.606 · Flowers & Decorations	113.67	300.00	-186.33
20.614 · Hotel Performance Fee		1,000.00	-1,000.00
20.615 · Hotel Cost, Power & Security		750.00	-750.00
20.616 · Int'l Counselor Housing & Meals	190.00	800.00	-610.00
20.618 · Meals	14,205.04	12,918.50	1,286.54
20.645 · Postage & Shipping Expense	4.17		
20.648 · Pre Planning Expense		200.00	-200.00
20.651 · Printing	337.29	100.00	237.29
20.663 · Registration & Sign Expense	810.25	500.00	310.25
20.666 · Speakers Honorarium & Travel	60.00	200.00	-140.00
20.669 · SLP Governors	540.21	500.00	40.21
20.672 · Staff Travel, Meals & Lodging	1,036.49	2,000.00	-963.51
20.679 · Office Supplies	199.87	200.00	-0.13
20.680 · Merchandise Sold	3,927.49	2,380.00	1,547.49
20.681 · Taxes & Insurance	601.66	600.00	1.66
20.684 · Telephone	322.87	250.00	72.87
20.690 · Van & Truck Rental	256.33	300.00	-43.67
Total Expense	48,219.38	44,798.50	3,420.88
Net Ordinary Income	-9,599.91	526.50	-10,126.41
Net Income	-9,599.91	526.50	-10,126.41

Cal-Nev-Ha District of Kiwanis International District Convention Budget Report October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
20.410 · Registration Fees	63,588.00	104,350.00	-40,762.00
20.412 · Meal Income	81,667.00	64,890.00	16,777.00
20.415 · Merchandise Sales		500.00	-500.00
20.416 · Golf Tournament Income	2,200.00	3,500.00	-1,300.00
20.418 · Rebate Income	5,942.93		
Total Income	153,397.93	173,240.00	-19,842.07
Gross Profit	153,397.93	173,240.00	-19,842.07
Expense			
20.555 · Audio Visual Workshops		1,000.00	-1,000.00
20.558 · Audio Visual General Session	19,571.97	18,000.00	1,571.97
20.561 · Awards	1,509.46	1,000.00	509.46
20.566 · Audit Fee	1,435.40	1,500.00	-64.60
20.570 · Board Meeting Expense		500.00	-500.00
20.582 · Clerical & Accounting	24,992.98	25,000.00	-7.02
20.588 · Hotel & Conv Ctr Rent & Fees		1,000.00	-1,000.00
20.591 · Conv Hosted Housing & Meals	8,963.31	6,800.00	2,163.31
20.594 · Credit Card Processing Fees	5,508.84	7,500.00	-1,991.16
20.606 · Flowers & Decorations	66.02	1,000.00	-933.98
20.610 · Golf Tournament	2,457.59	3,500.00	-1,042.41
20.615 · Hotel Cost, Power & Security		1,000.00	-1,000.00
20.616 · Int'l Counselor Housing & Meals		2,000.00	-2,000.00
20.618 · Meals	73,970.38	76,950.00	-2,979.62
20.622 · Music & Entertainment	100.00	3,000.00	-2,900.00
20.633 · Past Governors Per Diem		3,450.00	-3,450.00
20.645 · Postage & Shipping Expense	887.35	100.00	787.35
20.648 · Pre Planning Expense	800.46	1,000.00	-199.54
20.651 · Printing	1,504.33	1,000.00	504.33
20.654 · Ribbons & Arm Bands	14.73	500.00	-485.27
20.663 · Registration & Sign Expense	1,294.07	900.00	394.07
20.666 · Speakers Honorarium & Travel	462.55	5,000.00	-4,537.45
20.669 · SLP Governors	589.89	1,000.00	-410.11
20.672 · Staff Travel, Meals & Lodging	6,217.27	4,500.00	1,717.27
20.675 · Staging Expense		200.00	-200.00
20.679 · Office Supplies	226.04	800.00	-573.96
20.681 · Taxes & Insurance	1,969.02	1,800.00	169.02
20.684 · Telephone	605.38	600.00	5.38
20.687 · Transportation	312.04		
20.690 · Van & Truck Rental	196.03	1,000.00	-803.97

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01/20/25

Accrual Basis

Cal-Nev-Ha District of Kiwanis International
District Convention Budget Report
October 2023 through September 2024

	<u>Oct '23 - Sep 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
20.710 - DCON Service Proj	21.89	1,000.00	-978.11
Total Expense	<u>153,677.00</u>	<u>172,600.00</u>	<u>-18,923.00</u>
Net Ordinary Income	<u>-279.07</u>	<u>640.00</u>	<u>-919.07</u>
Net Income	<u>-279.07</u>	<u>640.00</u>	<u>-919.07</u>

Kiwanis

Cal-Nev-Ha District

www.cnhkiwanis.org

Financial Statements For Quarter Ending December 31, 2024

Prepared Without Audit

Cal-Nev-Ha District of Kiwanis International

Balance Sheet

01/23/25

As of December 31, 2024

Accrual Basis

	Dec 31, 24	Dec 31, 23	\$ Change
ASSETS			
Current Assets			
Checking/Savings	217,408.22	190,506.87	26,901.35
Accounts Receivable			
122 · Accounts Receivable QB	51,192.23	51,192.23	0.00
Total Accounts Receivable	51,192.23	51,192.23	0.00
Other Current Assets			
114.10 · Merrill Lynch	167,069.41	155,619.62	11,449.79
120 · Accounts Receivable	8,343.27	60,836.99	(52,493.72)
130 · Inventory Asset	49,963.82	47,087.56	2,876.26
140 · Prepaid Expense	3,077.75	3,261.69	(183.94)
Total Other Current Assets	228,454.25	266,805.86	(38,351.61)
Total Current Assets	497,054.70	508,504.96	(11,450.26)
Fixed Assets	7,897.13	11,368.13	(3,471.00)
Other Assets			
170 · Deposits	10,000.00	4,500.00	5,500.00
Total Other Assets	10,000.00	4,500.00	5,500.00
TOTAL ASSETS	514,951.83	524,373.09	(9,421.26)
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Credit Cards	2,798.70	30,599.78	(27,801.08)
Other Current Liabilities	88,383.01	80,860.47	7,522.54
Total Current Liabilities	91,181.71	111,460.25	(20,278.54)
Long Term Liabilities			
242 · Deferred Revenue Life Member	29,272.30	24,817.47	4,454.83
Total Long Term Liabilities	29,272.30	24,817.47	4,454.83
Total Liabilities	120,454.01	136,277.72	(15,823.71)
Equity			
335.01 · Unrestricted Net Assets	289,208.94	270,913.54	18,295.40
340 · Temporarily Restr'd Net Assets	7,074.52	1,597.49	5,477.03
Net Income	98,214.36	115,584.34	(17,369.98)
Total Equity	394,497.82	388,095.37	6,402.45
TOTAL LIABILITIES & EQUITY	514,951.83	524,373.09	(9,421.26)

Cal-Nev-Ha District of Kiwanis International
General Fund Budget vs. Actual
 October through December 2024

	Oct - Dec 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
427 · Credit Card Fee Reimbursement	126.62		
401 · District Dues	242,713.21	518,700.00	-275,986.79
402 · New Member Add Fees	3,732.79	25,000.00	-21,267.21
405 · Life Member Fee	1,030.00	5,000.00	-3,970.00
406 · Int'l Convention Travel	4,258.13	9,001.00	-4,742.87
411 · Honorary Membership	0.00	100.00	-100.00
421 · SLP Operations Support	25,750.00	103,000.00	-77,250.00
422 · Foundation Support	0.00	16,926.00	-16,926.00
425 · District Sales Items	20,366.02	18,000.00	2,366.02
428 · Printing & Copy Reimbursement	294.40	2,000.00	-1,705.60
429 · Shipping Cost Reimbursement	599.48	500.00	99.48
441 · Investment Income	700.35	9,000.00	-8,299.65
Total Income	299,571.00	707,227.00	-407,656.00
Gross Profit	299,571.00	707,227.00	-407,656.00
Expense			
Administrative & Salaries			
519 · Payroll Processing Fees	245.36	1,000.00	-754.64
510 · Salary District Secretary	28,090.16	104,000.00	-75,909.84
511 · Salary Director of SLP	22,908.48	85,089.00	-62,180.52
512 · Salaries Office Personnel	39,438.15	119,562.00	-80,123.85
513 · Salary Part Time & Overtime	0.00	3,000.00	-3,000.00
520 · Payroll Taxes	6,597.52	25,713.00	-19,115.48
523 · Insurance Worker's Compensation	660.79	2,442.00	-1,781.21
524 · Medical Insurance	9,170.25	36,370.00	-27,199.75
525 · Vacation Accruals	1,735.95	2,000.00	-264.05
526 · Pension Plan	5,820.82	25,453.00	-19,632.18
534 · Professional Fees	0.00	2,500.00	-2,500.00
540 · Office Lease & Maintenance	14,818.44	57,500.00	-42,681.56
542 · Telephone	560.08	2,500.00	-1,939.92
544 · Office Supplies & Expense	560.56	3,000.00	-2,439.44
546 · Postage & Shipping	1,423.37	1,000.00	423.37
548 · Printing	1,279.45	2,500.00	-1,220.55
549 · Stationery & Envelopes	61.96	150.00	-88.04
550 · Insurance and Bonds	400.00	1,200.00	-800.00
552 · Travel District Secretary	2,228.92	7,000.00	-4,771.08
554 · Tax & License	13.74	500.00	-486.26

Cal-Nev-Ha District of Kiwanis International
General Fund Budget vs. Actual
 October through December 2024

	Oct - Dec 24	Budget	\$ Over Budget
555 · Computer Software & Supply	7,438.36	18,000.00	-10,561.64
556 · Equipment Maintenance	0.00	100.00	-100.00
558 · Leased Equipment	264.87	1,000.00	-735.13
560 · Staff Travel & Meeting Expense	757.85	1,500.00	-742.15
561 · Mileage Reimbursement Staff	0.00	100.00	-100.00
562 · Dues & Subscriptions	190.00	2,000.00	-1,810.00
566 · Audit Fees	0.00	14,100.00	-14,100.00
579 · Bank Charges & Cash Short	2,350.47	1,500.00	850.47
Total Administrative & Salaries	147,015.55	520,779.00	-373,763.45
District Committees & Cabinet			
682 · Membership			
General	0.00	2,500.00	-2,500.00
Total 682 · Membership	0.00	2,500.00	-2,500.00
694 · New Club Building Committee	0.00	2,500.00	-2,500.00
697 · Teleconferencing	0.00	200.00	-200.00
Total District Committees & Cabinet	0.00	5,200.00	-5,200.00
District Officers			
582 · Governor Travel & Office	5,453.47	25,000.00	-19,546.53
588 · Governor Elect Travel & Office	0.00	10,000.00	-10,000.00
590 · Immediate Past Governor T&O	0.00	3,500.00	-3,500.00
591 · Parliamentarian	0.00	1,000.00	-1,000.00
592 · Treasurer Travel & Office	0.00	3,500.00	-3,500.00
600 · Travel Lt Governors			
Lt Gov Contingency	0.00	-12,872.33	12,872.33
602 · Division 02	0.00	1,216.80	-1,216.80
603 · Division 03	0.00	914.35	-914.35
604 · Division 04	0.00	1,163.11	-1,163.11
605 · Division 05	0.00	1,384.58	-1,384.58
607 · Division 07	0.00	570.00	-570.00
608 · Division 08	0.00	1,450.80	-1,450.80
610 · Division 10	0.00	910.40	-910.40
611 · Division 11	0.00	906.64	-906.64
612 · Division 12	35.31	1,221.18	-1,185.87
613 · Division 13	0.00	995.12	-995.12
615 · Division 15	0.00	1,015.52	-1,015.52
616 · Division 16	0.00	1,720.92	-1,720.92
618 · Division 18	0.00	1,495.84	-1,495.84
619 · Division 19	0.00	950.43	-950.43
620 · Division 20	0.00	1,910.24	-1,910.24
621 · Division 21	0.00	919.15	-919.15
622 · Division 22	0.00	3,086.00	-3,086.00
626 · Division 26	0.00	1,241.12	-1,241.12
627 · Division 27	0.00	1,154.86	-1,154.86

Cal-Nev-Ha District of Kiwanis International
General Fund Budget vs. Actual
 October through December 2024

	Oct - Dec 24	Budget	\$ Over Budget
628 · Division 28	0.00	1,103.86	-1,103.86
629 · Division 29	0.00	1,469.52	-1,469.52
630 · Division 30	0.00	1,106.85	-1,106.85
631 · Division 31	0.00	1,112.09	-1,112.09
632 · Division 32	0.00	1,809.42	-1,809.42
633 · Division 33	0.00	2,200.48	-2,200.48
634 · Division 34	0.00	1,539.68	-1,539.68
635 · Division 35	0.00	1,107.82	-1,107.82
636 · Division 36	0.00	1,345.74	-1,345.74
637 · Division 37	0.00	1,364.32	-1,364.32
639 · Division 39	0.00	1,879.47	-1,879.47
642 · Division 42	0.00	390.00	-390.00
643 · Division 43	0.00	420.00	-420.00
644 · Division 44	0.00	1,627.58	-1,627.58
645 · Division 45	0.00	2,510.44	-2,510.44
646 · Division 46	0.00	1,300.40	-1,300.40
647 · Division 47	0.00	1,357.60	-1,357.60
Total 600 · Travel Lt Governors	35.31	35,000.00	-34,964.69
650 · Trustees' Travel & Meeting			
Trustee Contingency	0.00	-10,752.94	10,752.94
651 · Region 01	0.00	1,682.88	-1,682.88
652 · Region 02	0.00	2,015.68	-2,015.68
653 · Region 03	0.00	750.00	-750.00
654 · Region 04	0.00	750.00	-750.00
655 · Region 05	358.80	1,754.64	-1,395.84
656 · Region 06	0.00	2,344.44	-2,344.44
657 · Region 07	0.00	750.00	-750.00
658 · Region 08	0.00	1,425.90	-1,425.90
659 · Region 09	259.96	1,814.96	-1,555.00
660 · Region 10	0.00	1,167.04	-1,167.04
661 · Region 11	0.00	1,627.88	-1,627.88
662 · Region 12	487.76	2,219.52	-1,731.76
663 · Region 13	503.30	3,450.00	-2,946.70
Total 650 · Trustees' Travel & Meeting	1,609.82	11,000.00	-9,390.18
670 · Lt Governor Training Conference	0.00	20,000.00	-20,000.00
675 · Trustee Training Conference	7,358.77	8,000.00	-641.23
Total District Officers	14,457.37	117,000.00	-102,542.63
Publication Cal-Nev-Ha Magazine			
762 · Printing Cal-Nev-Ha Magazine	0.00	6,600.00	-6,600.00
Total Publication Cal-Nev-Ha Magazine	0.00	6,600.00	-6,600.00

Cal-Nev-Ha District of Kiwanis International
General Fund Budget vs. Actual
 October through December 2024

	Oct - Dec 24	Budget	\$ Over Budget
Service Leadership Programs			
695 · Key Leader Coordinators	0.00	1,000.00	-1,000.00
720 · Circle K Committee	0.00	700.00	-700.00
721 · Circle K Administrator	437.31	5,000.00	-4,562.69
722 · Key Club Committee	0.00	5,700.00	-5,700.00
723 · Key Club Administrator	698.50	5,000.00	-4,301.50
724 · KIWIN'S Committee	0.00	1,500.00	-1,500.00
725 · KIWIN'S Administrator	291.54	5,000.00	-4,708.46
728 · Builders Club Administrator	0.00	1,600.00	-1,600.00
730 · K Kids Committee	0.00	1,600.00	-1,600.00
731 · Aktion Club Committee	250.64	1,600.00	-1,349.36
732 · Travel Director of SLP	583.08	4,000.00	-3,416.92
Total Service Leadership Programs	2,261.07	32,700.00	-30,438.93
750 · District Sale Items	11,902.42	12,600.00	-697.58
Total Expense	175,636.41	694,879.00	-519,242.59
Net Ordinary Income	123,934.59	12,348.00	111,586.59
Other Income/Expense			
Other Expense			
Reserves & Other Expense			
854 · Depreciation	870.00	3,000.00	-2,130.00
940 · Int'l Convention Travel Exp	0.00	9,100.00	-9,100.00
Total Reserves & Other Expense	870.00	12,100.00	-11,230.00
Total Other Expense	870.00	12,100.00	-11,230.00
Net Other Income	-870.00	-12,100.00	11,230.00
Net Income	123,064.59	248.00	122,816.59

Cal-Nev-Ha District of Kiwanis International

Profit & Loss by Class

01/23/25

October through December 2024

Accrual Basis

	2025 Rose Float	Aktion Club	Club Leadership Education	District Convention	General Fund	Kiwanis Activities	MYN	MYS	TOTAL
Ordinary Income/Expense									
Income									
427 - Credit Card Fee Reimbursement	0.00	0.00	0.00	0.00	126.62	0.00	0.00	0.00	126.62
20.410 - Registration Fees	0.00	54,098.52	0.00	0.00	0.00	0.00	0.00	0.00	54,098.52
20.421 - KI Fund Grant Aktion Club	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
25.400 - Governor's Gift Income	0.00	0.00	0.00	0.00	0.00	780.00	0.00	0.00	780.00
26.430 - Rose Float Income	105,592.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	105,592.81
401 - District Dues	0.00	0.00	0.00	0.00	242,713.21	0.00	0.00	0.00	242,713.21
402 - New Member Add Fees	0.00	0.00	0.00	0.00	3,732.79	0.00	0.00	0.00	3,732.79
405 - Life Member Fee	0.00	0.00	0.00	0.00	1,030.00	0.00	0.00	0.00	1,030.00
406 - Int'l Convention Travel	0.00	0.00	0.00	0.00	4,258.13	0.00	0.00	0.00	4,258.13
421 - SLP Operations Support	0.00	0.00	0.00	0.00	25,750.00	0.00	0.00	0.00	25,750.00
425 - District Sales Items	0.00	0.00	0.00	0.00	20,366.02	0.00	0.00	0.00	20,366.02
428 - Printing & Copy Reimbursement	0.00	0.00	0.00	0.00	294.40	0.00	0.00	0.00	294.40
429 - Shipping Cost Reimbursement	0.00	0.00	0.00	0.00	599.48	0.00	0.00	0.00	599.48
441 - Investment Income	0.00	0.00	0.00	0.00	700.35	0.00	0.00	0.00	700.35
Total Income	105,592.81	74,098.52	0.00	0.00	299,571.00	780.00	0.00	0.00	480,042.33
Gross Profit	105,592.81	74,098.52	0.00	0.00	299,571.00	780.00	0.00	0.00	480,042.33
Expense									
29.615 - Fees-Credit Card Administrative & Salaries	0.00	0.00	20.17	0.00	0.00	0.00	0.00	0.00	20.17
District Officers	0.00	0.00	0.00	0.00	14,457.37	0.00	0.00	0.00	14,457.37
Service Leadership Programs	0.00	0.00	0.00	0.00	2,261.07	0.00	0.00	0.00	2,261.07
750 - District Sale Items	0.00	0.00	0.00	0.00	11,902.42	0.00	0.00	0.00	11,902.42
20.561 - Awards	0.00	70.19	0.00	32.06	0.00	0.00	0.00	0.00	102.25
20.582 - Clerical & Accounting	0.00	0.00	0.00	0.00	0.00	0.00	1,327.55	0.00	1,327.55
20.594 - Credit Card Processing Fees	0.00	178.85	0.00	0.00	0.00	0.00	0.00	0.00	178.85
20.615 - Hotel Cost, Power & Security	0.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00
20.617 - Housing Expense	0.00	63,470.00	0.00	0.00	0.00	0.00	0.00	0.00	63,470.00
20.618 - Meals	0.00	1,139.74	0.00	0.00	0.00	0.00	0.00	0.00	1,139.74
20.622 - Music & Entertainment	0.00	2,240.00	0.00	0.00	0.00	0.00	0.00	0.00	2,240.00
20.645 - Postage & Shipping Expense	0.00	4,264.95	0.00	11.37	0.00	0.00	4.68	0.00	16.05
20.651 - Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.33	0.00	4,265.28
20.663 - Registration & Sign Expense	0.00	238.80	0.00	267.40	0.00	0.00	171.23	133.70	811.13
20.666 - Speakers Honorarium & Travel	0.00	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00
20.681 - Taxes & Insurance	0.00	0.00	0.00	0.00	0.00	0.00	101.56	0.00	101.56
20.684 - Telephone	0.00	30.47	0.00	150.02	0.00	0.00	80.01	80.01	340.51
20.693 - Website Maintenance	0.00	42.68	0.00	0.00	0.00	0.00	0.00	0.00	42.68
25.570 - Credit Card Fees	0.00	0.00	0.00	0.00	0.00	20.15	0.00	0.00	20.15
25.500 - Rose Float District Project exp	127,615.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127,615.64
29.679 - Telephone CLE	0.00	0.00	30.00	0.00	0.00	0.00	0.00	0.00	30.00
Total Expense	127,615.64	75,275.68	50.17	460.85	175,636.41	20.15	1,685.36	213.71	380,957.97
Net Ordinary Income	-22,022.83	-1,177.16	-50.17	-460.85	123,934.59	759.85	-1,685.36	-213.71	99,084.36
Other Income/Expense									
Other Expense									
Reserves & Other Expense	0.00	0.00	0.00	0.00	870.00	0.00	0.00	0.00	870.00
Total Other Expense	0.00	0.00	0.00	0.00	870.00	0.00	0.00	0.00	870.00
Net Other Income	0.00	0.00	0.00	0.00	-870.00	0.00	0.00	0.00	-870.00
Net Income	-22,022.83	-1,177.16	-50.17	-460.85	123,064.59	759.85	-1,685.36	-213.71	98,214.36

Cal-Nev-Ha District of Kiwanis International
Aktion Club Leadership Training Conference Budget vs. Actual
 October through December 2024

	Oct - Dec 24	Budget
Ordinary Income/Expense		
Income		
20.410 · Registration Fees	54,098.52	
20.421 · KI Fund Grant Aktion Club	20,000.00	
Total Income	74,098.52	
Gross Profit	74,098.52	
Expense		
20.561 · Awards	70.19	
20.594 · Credit Card Processing Fees	178.85	
20.615 · Hotel Cost, Power & Security	600.00	
20.617 · Housing Expense	63,470.00	
20.618 · Meals	1,139.74	
20.622 · Music & Entertainment	2,240.00	
20.651 · Printing	4,264.95	
20.663 · Registration & Sign Expense	238.80	
20.666 · Speakers Honorarium & Travel	3,000.00	
20.684 · Telephone	30.47	
20.693 · Website Maintenance	42.68	
Total Expense	75,275.68	
Net Ordinary Income	-1,177.16	
Net Income	-1,177.16	

Cal-Nev-Ha District of Kiwanis International
2025 Rose Float Budget Report
 October through December 2024

	Oct - Dec 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
26.430 · Rose Float Income			
431.30 · Sponsorships	6,625.00		
430.01 · Pin Sales	1,700.89	2,000.00	-299.11
430.03 · Banner Patch Income	684.29	1,200.00	-515.71
430.04 · T-Shirts, Hats & Jackets Sales	20,560.00		
430.05 · Rider Inc	44,000.00	44,000.00	0.00
430.07 · Drawing Income	5,300.00	9,800.00	-4,500.00
431.06 · Rose Parade Ticket Sales	1,500.00		
431.31 · Sponsorships-Pins	0.00	9,300.00	-9,300.00
431.32 · Sponsorships-Banner Patches	0.00	5,070.00	-5,070.00
431.33 · Sponsorships-Plaques	0.00	410.00	-410.00
431.34 · Sponsorships-Drawing Tickets	0.00	4,220.00	-4,220.00
431.35 · Donations-Rose Float Club	18,000.00	32,000.00	-14,000.00
431.37 · Donations	7,222.63		
Total 26.430 · Rose Float Income	<u>105,592.81</u>	<u>108,000.00</u>	<u>-2,407.19</u>
Total Income	<u>105,592.81</u>	<u>108,000.00</u>	<u>-2,407.19</u>
Gross Profit	105,592.81	108,000.00	-2,407.19
Expense			
26.500 · Rose Float District Project exp			
26.566 · Audit Fees	0.00	800.00	-800.00
26.570 · Booth Expense RF	700.00	400.00	300.00
26.580 · Costumes & Riders	0.00	400.00	-400.00
26.639 · Pins - Rose Float	2,238.00	2,150.00	88.00
26.567 · Banner Patches	361.00	400.00	-39.00
26.657 · Transportation	0.00	1,200.00	-1,200.00
26.653 · Rider Gifts	0.00	400.00	-400.00
26.615 · Wristbands for Workers	99.56	150.00	-50.44
26.665 · Miscellaneous	785.90	320.00	465.90
26.662 · Rose Bowl Game Tickets	1,500.00		
26.659 · T-Shirts, Jackets & Hats	20,116.25		
26.651 · Printing Rose Float	20.54	150.00	-129.46
26.645 · Postage & Mailing Expense	114.44	150.00	-35.56
26.642 · Plaques - Sponsors	142.34		
26.630 · Parade Entry Fee	7,500.00	7,500.00	0.00
26.620 · Office Expense	526.47	400.00	126.47
26.621 · Credit Card Fees	31.14	100.00	-68.86
26.603 · Float Construction Cost	93,480.00	93,480.00	0.00
Total 26.500 · Rose Float District Project exp	<u>127,615.64</u>	<u>108,000.00</u>	<u>19,615.64</u>
Total Expense	<u>127,615.64</u>	<u>108,000.00</u>	<u>19,615.64</u>
Net Ordinary Income	<u>-22,022.83</u>	<u>0.00</u>	<u>-22,022.83</u>
Net Income	<u><u>-22,022.83</u></u>	<u><u>0.00</u></u>	<u><u>-22,022.83</u></u>

Airfare to Pittsburgh, PA

June 24-29 , 2025

Roundtrip Estimates

As of 2/3/25 via Airlines

Departing Airport	Delta	American	United	Southwest	Notes
	\$ 328.00	\$ 438.00	\$ 455.00	\$ 562.00	
San Diego (SAN)	1 STOP	1 STOP	1 STOP	1 STOP	
Los Angeles (LAX)	\$ 338.00	\$ 262.00	\$ 494.00	\$ 508.00	
	1 STOP	NONSTOP	1 STOP	1 STOP	
San Francisco (SFO)	\$ 428.00	\$ 397.00	\$ 359.00	\$ 488.00	
	1 STOP	1 STOP	NONSTOP	1 STOP	
		Alaskan Airlines			
Oakland (OAK)	\$ 372.00	\$ 651.00		\$ 372.00	
	1 STOP	1 STOP		1 STOP	
Reno (RNO)	\$ 503.00	\$ 478.00	\$ 639.00	\$ 548.00	
	1 STOP	1 STOP	1 STOP	1 STOP	
Oahu Honolulu (HNL)					
	\$ 1,222.00	\$ 796.00	\$ 827.00	\$ 1,233.00	
	1 STOP	1 STOP	1 STOP	1 STOP	
Las Vegas (LAS)	\$ 287.00	\$ 313.00	\$ 282.00	\$ 566.00	
	1 STOP	1 STOP	1 STOP	NONSTOP	



6450 Elwood Road, Sanger, CA 93657 | (559) 787-2551 | (800) 821-2801 | www.WonderValley.com

GROUP SALES AGREEMENT

This agreement is made and entered into as of 10/09/2024, by and between **Western Camps Inc, dba Wonder Valley Ranch Resort** (hereinafter referred to as “Wonder Valley”) and **Cal-Nevada-Hawaii District of Kiwanis International Action Club** (hereinafter referred to as “Group”). Group agrees that the terms of this Agreement are based upon the information provided by **Cal-Nevada-Hawaii District of Kiwanis International Action Club** below.

DESCRIPTION OF GROUP AND EVENT

ORGANIZATION: Cal-Nev-Ha Dist. Kiwanis

CONTACT PERSON:

Name:	McDonald, Mark	Phone Number:	(909) 736-1705
Job Title:		Email Address:	mark@cnhkiwanis.org
Street Address:	8360 Red Oak St Ste 201	City, State, Zip:	Rancho Cucamonga, CA 91730

NAME OF EVENT:	Cal-Nevada-Hawaii District of Kiwanis International Action Club	ARRIVAL DATE:	10/09/2025
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EVENT TYPE:	CONTRACT OUT	TIME:	10:00 AM
BOOKING #:	1670477	DEPARTURE DATE:	10/12/2025
		TIME:	5:00 PM

GUEST ROOM RESERVATIONS AND GROUP RATES

Wonder Valley will hold the following block of rooms for Group’s Use. Unless indicated in this Agreement, Wonder Valley does not guarantee any particular room locations and guest placement is based on room type and occupancy requirements.

Cal-Nevada-Hawaii District of Kiwanis International Action Club				
Room Type	10/09/2025	10/10/2025	10/11/2025	Total
Adjoining Room		6	6	12
Built in Dorm		12	12	24
Cottage	2	4	4	10
Millcreek Center		1	1	2
Standard 1 King Room		7	7	14
Standard 2 King Room		27	27	54
Total	2	57	57	116

Guest Room Check In Time: 4:00 PM Check Out Time: 11:00 AM

Group Package Rates Include: _____ | **Group Package Rates:** _____

- Accommodation
- 5 Chefs Choice Buffet Meals
- Starting with Dinner the first night through Breakfast the last day
- One Meeting Room and set-up
- Use of Recreational Facilities Including
 - Boating and Fishing on Dalton Pond
 - Game Pavilion including Ping Pong & Pool Tables
 - Aquatic Sports Center, Tennis, Basketball, and Volleyball Courts
 - Horseshoe Pits, Swimming Pool
- All Taxes & Service Charges

- Dorm Occupancy: \$371 per person
- Quad Occupancy \$376 per person
- Triple Occupancy: \$387 per person
- Double Occupancy: \$395 per person
- Single Occupancy: \$456 per person
- Millcreek: Dorm Occupancy \$371 per person
- Single Occupancy 1 Night:
- Lunch: \$22 per person per meal
- Dinner \$28 per person per meal

Optional Activities & Services: Facilities, activities, and services not listed above, are not included in your package. Please contact your Sales Manager for additional add-on rates. Those discussed at the time of booking are listed below for your convenience.

Package Add-On Rates:

- Additional Meeting Rooms: \$500 per meeting room per day
- Campfire: \$45 flat fee (up to 2.5 hours)
- Hot Chocolate & Smores: \$2.50 per person
- Horse Drawn Trolley Ride: \$225 per hour (Seats up to 12. Ride times tailored to fit group size)
- Lifeguard: \$41.40 per lifeguard (2 hours minimum)
- Boat Tender: \$40 per boat tender (2 hours minimum)

Taxes: If package rates are inclusive of state and local taxes, a change in these statutes will result in an adjustment to the contracted rates.

MINIMUM GUARANTEE

Your package is based on a minimum guaranteed payment for **100 Paid Guests**. Guarantee is based on full package overnight guests; Day Use only guests do not apply towards minimum guarantee. If not required sooner, a final head count must be given 15 days prior to arrival. Additional fees may apply for set-ups or accommodation changes after this date. Guarantees of attendance are not subject to reduction. Final charges will be based on your minimum guarantee, final head count, or actual number of attendees, whichever is greater.

BOOKING AND ADVANCE PAYMENT

An advance payment of is required to confirm your event reservation and will be credited towards the Group's Master Account. Your event booking is considered tentative until both this payment and signed agreement are received.

METHOD OF RESERVATIONS

Individual room reservations for the Event will be made by submission of a rooming list sent by Group at least 15 days prior to arrival date for the event.

CUTOFF DATE

Reservations must be received on or before 10/10/2025, the "Cutoff Date". At the Cutoff Date, Wonder Valley will review the reservation pickup for the Event, release the unreserved rooms for general sale, and determine whether it can accept additional reservations based on a space-available basis after this date.

NO ROOM TRANSFER BY GUEST

Group agrees that neither Group nor attendees of the Event nor any intermediary shall be permitted to assign any rights or obligations under this Group Sales Agreement, or to resell or otherwise transfer to persons not associated with Group reservations for guestrooms, meeting rooms, or any other facilities made pursuant to this Group Sales Agreement.

BILLING ARRANGEMENTS & PAYMENT SCHEDULE

All charges related to the Group's event will be billed to the Group's Master Account. The following payment schedule will apply:

Upon booking the Event:	25% of estimated event total due
3 Months prior to Event:	50% of estimated event total due
2 Weeks prior to Event:	100% of total event charges due
Any remaining agreed upon additional expenses due on the last day of the event	

Final charges will be based on your minimum guarantee, final head count, or actual number of attendees, whichever is greater. The outstanding balance of Cal-Nevada-Hawaii District of Kiwanis International Action Club (less any advance payments and exclusive of disputed charges) will be due and payable upon receipt of the invoice prior to departure on the final event day.

Group will raise any disputed charge(s) within 7 days after receipt of the invoice. Wonder Valley will work with Group in resolving any such disputed charges, the payment of which will be due upon receipt of invoice after resolution of the dispute. If payment of any invoice is not received within thirty (30) days of the date on which it was due, Wonder Valley will impose a finance charge at the rate of 1-1/2% per month or the maximum allowed by law on the unpaid balance commencing on the invoice date.

METHOD OF PAYMENT

Cal-Nevada-Hawaii District of Kiwanis International Action Club has indicated that it has elected to use the following form of payment:

- | | |
|---|--|
| <input type="checkbox"/> Cash, money order, or other guaranteed form of payment
<input type="checkbox"/> Credit card (VISA, MasterCard, or AMEX) | <input type="checkbox"/> Company check or Electronic Funds Transfer
<input type="checkbox"/> _____ [agreed alternative] |
|---|--|

CANCELLATION

Group acknowledges that if it cancels or otherwise essentially abandons its planned use of the facility and room night commitment (a "Cancellation"), Wonder Valley will suffer damages. The closer in time the cancellation occurs to the event date, the greater the damages will be. Therefore, Group agrees to pay Wonder Valley at the time of cancellation a liquidated damages fee, as follows:

8 Months prior to Event:	No fees due. Advance payment will be refunded less \$100 handling fee.
Within 6 Months prior to Event:	25% of total anticipated revenue

Within 3 Months prior to Event: 50% of total anticipated revenue

Within 2 Weeks prior to Event: 100% of total anticipated revenue

MULTIPLE CONTRACTS

Wonder Valley may cancel upon written notice to Group any future events booked by Group, or any entity or persons affiliated with Group, whether included in this Agreement or pursuant to any agreements signed prior to or after this Agreement, in any of the following circumstances: (1) Group fails to pay any amounts when due under this Agreement or any other agreement or arrangement with Wonder Valley; (2) Group causes any damage, in Wonder Valley's sole discretion, to Wonder Valley property or reputation; (3) Group violates, in Wonder Valley's opinion, any term of this Agreement.

ADDITIONAL TERMS AND CONDITIONS

LIQUOR LICENSE

Group understands that Wonder Valley's liquor license requires that alcoholic beverages only be dispensed by Wonder Valley employees or bartenders except in individual guest accommodations. Alcoholic beverage service may be denied to those guests who appear to be intoxicated or are under age. Any violation of the alcohol premises license may cause immediate closure of the event and/or individual guests in violation may be asked to vacate the property with no refund of payment.

GROUP SIGNAGE/USE OF WONDER VALLEY NAME

Group shall not use the name/logo of Wonder Valley in any promotional material without prior approval of the General Manager of Wonder Valley. It is further agreed to that any damage to the facility caused by Group signage, banner or displays being affixed to the walls, fixtures, or carpet will be billed to the Group.

SECURITY

Wonder Valley may, in its sole discretion, require Group to take certain security measures in light of the size or nature of the function, which may include the requirement to hire sufficient security personnel from Wonder Valley or Wonder Valley may allow Group to retain an outside service that meets required bonding and insurance requirements and is approved by Wonder Valley prior to the function. If Group hires an outside service in accordance with the above, Group must provide Wonder Valley with a copy of the agreement, which shall indemnify Wonder Valley and its owners, and their parent, subsidiary and affiliated company and their employees, representatives, and agents, from and against any liabilities related to the services.

SMOKING AND DRUG POLICY

Illegal and/or recreational drugs are prohibited on Wonder Valley's property at all times. In addition, smoking is not permitted anywhere inside meeting facilities or overnight accommodations. Guests may smoke tobacco or electronic cigarettes in designated outdoor smoking areas only. To protect the indoor smoke-free environment, Wonder Valley will post a \$250 cleaning fee to the master group account responsible for any individual guest who smokes in their room. Managers will make every effort to communicate to Group which room sustained smoke damages in order for Group to collect fees from the individual(s) responsible. To ensure cooperation and comfort of Group's attendees, Group agrees to advise its attendees of Wonder Valley's smoking policy and Wonder Valley will also advise the attendees in the form of a no-smoking placard inside the sleeping accommodations. Any guests found in possession of any drugs may cause immediate closure of the event and may be asked to vacate the property with no refund of payment.

RATE CHANGES

Wonder Valley reserves the right to increase rates due to unexpected changes in the cost of raw materials or goods, insurance, energy, or otherwise costs which were not known at the time of booking. If the increase is greater than 10%, Group may choose to cancel within 14 days of notification with no penalty other than the \$100 handling fee. Wonder Valley shall not impose any surcharges on the cost of your function less than 30 days prior to the event date.

PHOTOGRAPHY RELEASE

Unless otherwise requested, Group agrees, on behalf of its attendees, that Wonder Valley may use images from Group's Event for display, advertising, website, blog and magazine submissions and any other means of promotion of Wonder Valley's business, and Wonder Valley has the right to alter the images. Group and its attendees waive any right to payment, royalties or any other consideration for the use of the image. Group and its attendees waive the right to inspect or approve the finished product, including written or electronic copy. Wonder Valley is hereby held harmless and released and forever discharged from all claims, demands, and causes of action which Group, and heirs, representatives, executors, administrators, or any other persons acting on Group's behalf or on behalf of the Group's estates have or may have by reason of this authorization.

GENERAL PROVISIONS

IMPOSSIBILITY

The performance of this Agreement is subject to termination without liability upon the occurrence of any circumstance beyond the control of either party – such as acts of God, war, acts of terrorism, government regulations, natural disasters, strikes (except those involving the employees or agents of the party seeking the protection of this clause), civil disorder, or curtailment of transportation facilities - to the extent that such circumstance makes it illegal or impossible to provide or use Wonder Valley's facilities. The ability to terminate this Agreement without liability pursuant to this paragraph is conditioned upon delivery of written notice to the other party setting forth the basis for such termination as soon as reasonably practical – but in no event longer than ten (10) days – after learning of such basis.

DAMAGE CLAUSE

In the event that damage to Wonder Valley property occurs as a result of any guest related to Group, Group assumes all liability and expense and agrees that, in addition to any other rights as against such guest or others, Wonder Valley may charge Group's master account or directly bill Group for all such charges.

ASSUMPTION OF RISK AND INDEMNIFICATION

In consideration of being permitted to participate in any way in the resort activities included in this Agreement, Group, its attendees, invitees, representatives or assigns, do hereby release, waive, discharge, and covenant not to sue Wonder Valley, its officers, employees, and agents from liability from any and all claims including the negligence of Wonder Valley, its officers, employees and agents, resulting in personal injury, accidents or illnesses (including death), and property loss arising from, but not limited to, participation in the activities. Participation in the included activities carries with it certain inherent risks that cannot be eliminated regardless of the care taken to avoid injuries. The specific risks vary from one activity to another, but the risks range from 1) minor injuries such as scratches, bruises, and sprains 2) major injuries such as eye injury or loss of sight, joint or back injuries, heart attacks, and concussions to 3) catastrophic injuries including paralysis and death. Group shall indemnify, defend and hold harmless Wonder Valley and its officers, directors, partners, affiliates, members and employees from and against all demands, claims, damages to persons and/or property, losses and liabilities, including reasonable attorney fees (collectively "Claims") arising out of or caused by Group's negligence or intentional misconduct or breaches of their obligations under this Agreement.

GROUP'S PROPERTY

Group agrees Wonder Valley will not be responsible for the safe-keeping of equipment, supplies, written material or other valuable items left in function rooms, guest rooms or anywhere on Wonder Valley's property. State laws will govern Wonder Valley's liability in the event items are stolen from within individual guest rooms. Group is responsible for securing any such aforementioned items and hereby assumes responsibility for loss thereof. Group may not rely on any verbal or written assurances provided by Wonder Valley staff, other than as provided in this Agreement.

INSURANCE

Property of Group is the sole responsibility of the Group and/or its owner. Group agrees that it has procured sufficient insurance to cover the loss of such property and waives any claims under Wonder Valley's insurance policy for the loss of Group's property or the property of any of its attendees or invitees.

DISPUTE RESOLUTION

Wonder Valley and Group agree to use its best efforts to resolve any disputes under this Agreement through informal means. In the unlikely event that formal action must be taken, this Agreement will be interpreted in accordance with the laws of the State of California and the exclusive venue for any dispute arising out of this Agreement shall be in Fresno County. The prevailing party to any litigation shall be entitled to recover, in addition to damages, all legal costs and reasonable attorney's fees. Group and Wonder Valley agree that any dispute requiring formal action concerning, relating, arising out of or referring to the subject matter of this Agreement shall be resolved exclusively by arbitration.

ENTIRE AGREEMENT AND AMENDMENT

This Agreement and any Exhibits hereto constitutes the entire agreement between the parties and supersedes any previous communications, representations or agreements, whether written or oral. Any amendments to this Agreement must be made in writing and signed by authorized representatives of each party. Any changes, additions, stipulations or deletions including corrective lining out by Group will not be considered agreed to or binding on the other party unless such modifications have been initialed or otherwise approved in writing by the other.

SEVERABILITY

The person(s) signing this Agreement each warrants that they are authorized to bind the party for which they are signing. Any provision of this Agreement that is deemed unenforceable shall be ineffective to the extent of such unenforceability without invalidating or rendering the remainder of this Agreement invalid. Each party shall execute such other and further documents as may be necessary to carry out the intention as well as to comply with the provisions of this Agreement.

RIGHT OF INSPECTION/ENTRY

Wonder Valley reserves the right to enter and inspect all functions. If Wonder Valley observes any illegal activity or activity that may result in harm to persons or objects, Wonder Valley has the right to immediately cancel the event, in which case all of Group's guests and invitees must immediately vacate the meeting room premises. In such event, Group will remain liable for all fees and charges related to the event pursuant to the terms of this Agreement.

COMPLIANCE WITH LAWS

Group shall comply with all Federal, State and local laws, rules and regulations with respect to its activities on Wonder Valley property, including obtaining any permits required for Group's activities during the event. Wonder Valley may require Group to present proof of such compliance prior to the event.

ACCEPTANCE OF AGREEMENT

If a signed original of this Agreement has not been received by Wonder Valley prior to 10/23/2024, Wonder Valley will have the right to contract with other parties for the use of the Guest Room Block and Meeting Room facilities without further notice to Group.

Upon signature, both parties, Cal-Nevada-Hawaii District of Kiwanis International Action Club and Wonder Valley shall have executed this Agreement by their authorized representatives in a manner and form sufficient to bind them as of the dates indicated below.

Western Camps Inc, dba Wonder Valley Ranch
Resort & Conference Center

Cal-Nevada-Hawaii District of Kiwanis
International Action Club

By: *Dillon, Barbara*

By:

Name: Dillon, Barbara

Name: McDonald, Mark

Title: Sales Manager

Title:

Date: 10/09/2024

Date: 10/09/2024



GROUP SALES AGREEMENT

DESCRIPTION OF GROUP AND EVENT

The following represents an agreement between Los Angeles Airport Marriott, 5855 West Century Boulevard, Los Angeles, CA, 90045, and California-Nevada-Hawaii District of Kiwanis International.

ORGANIZATION: California-Nevada-Hawaii District of Kiwanis International
 CONTACT:
 Name: Timothy Cuning
 Job Title: Director, Service Leadership Programs
 Street Address: 8360 Red Oak Street Ste 201
 City, State, Postal Code: Rancho Cucamonga, CA 91730-0608
 Country/Region: USA
 Phone Number: (909) 736-1705
 E-mail Address: tim@cnhkiwanis.org

NAME OF EVENT: Cal-Nev-Ha District of KIWIN'S Convention 2026
 REFERENCE #: M-UKBT2WS
 OFFICIAL PROGRAM DATES: Thursday, 03/12/2026 - Sunday, 03/15/2026
 TODAY'S DATE: Thursday, January 30, 2025

GUEST ROOM COMMITMENT/GROUP ROOM RATES

The Hotel agrees that it will provide, and Group agrees that it will be responsible for utilizing, **236 room nights** in the pattern set forth below (such number and such pattern, the "Room Night Commitment"):

Date	Day	Double-Double	Run of House	Executive King Upgrade	Suite Upgrade	Staff Run of House	Total Rooms
03/12/2026	Thu	8	0	2	1	5	16
03/13/2026	Fri	85	15	4	1	5	110
03/14/2026	Sat	85	15	4	1	5	110
Total:	-	178	30	10	3	15	236

Start Date	End Date	Room Type	Single	Double
03/12/2026	03/14/2026	Double-Double	\$199.00	\$199.00
03/13/2026	03/14/2026	Run of House	\$199.00	\$199.00
03/12/2026	03/14/2026	Executive King Upgrade	\$199.00	\$199.00
03/12/2026	03/14/2026	Suite Upgrade	\$199.00	\$199.00
03/12/2026	03/14/2026	Staff Run of House	\$149.00	\$149.00

GROUP ROOM RATES

Hotel's room rates are subject to applicable state and local taxes (currently 14%) and CA Tourism \$0.45 in effect at the time of check-out. An additional 2% Los Angeles County Tourism Assessment Fee will be added to all room and tax.

L.A. HOTEL WORKER PROTECTION ORDINANCE SURCHARGE

Hotel to impose a non-commissionable surcharge of \$13.87+ applicable taxes (subject to change) on the nightly room rate without further notice to Group. The surcharge will be included on each guest folio. This surcharge is used to offset the increased costs of Hotel's compliance with the City of Los Angeles Hotel Worker Protection Ordinance. This surcharge is retained by the Hotel and is not a tax, payment for a service, or a tip or gratuity for Hotel associates.

This surcharge is waived for Group as a Special Concession.

REQUEST FOR PORTION OF ROOM RATE

The Group rate reflects a rebate payable to \$10.00 for each occupied guest room night paid for at the full California-Nevada-Hawaii District of Kiwanis International rate to help offset the cost of the event. No rebate will be paid for staff-rated rooms or for rooms reserved outside of the Room Block. Payment or credit for any rebate will only be made after satisfactory settlement of California-Nevada-Hawaii District of Kiwanis International's Master Account. California-Nevada-Hawaii District of Kiwanis International will take all responsibility for any determining and disclosing rebate to attendees.

SPECIAL CONCESSIONS

In consideration of the Room Night Commitment and the functions identified on the Function Information Agenda/Event Agenda, Hotel will provide California-Nevada-Hawaii District of Kiwanis International with the following special concessions:

1. Group rates will not be subject to L.A. Hotel Worker Protection Ordinance Surcharge.
2. Marriott Bonvoy Members will receive complimentary, standard, in-room internet access during their stay. (Non-Members may sign up for Marriott Bonvoy any time prior to their stay or at check-in upon request to access this benefit).
3. One (1) complimentary room night for every 50 revenue-generating room nights occupied on a cumulative basis. Complimentary guest rooms must be utilized during the event. Staff rooms will not be counted towards the complimentary room ratio.
4. Group room rate is available 3 days pre and post event date (subject to hotel rate and room type availability).
5. Up to four (4) Executive King upgrades at the Group Rate as outlined in the Room Block.
6. One (1) Suite upgrade at the Group Rate as outlined in the Room Block.
7. Meeting room rental waived (as outlined in agreement) with a fulfilled catered food and beverage minimum of **\$45,000.00** plus staff charge and house charge that applies to food, beverage and rental and sales tax. This minimum is exclusive of food and beverage spend in Hotel outlets.
8. Ten percent (10%) discount on 2026 published audio-visual equipment pricing (exclusive of rigging, power, labor, internet, taxes and service fees) with exclusive use of in-house provider.
9. Complimentary basic meeting space internet for up to 325 devices and bandwidth to support basic browsing and checking emails with exclusive use of in-house AV provider.
10. Self-parking discounted to \$30.00 per vehicle, per night plus tax.
11. Chef's Custom Menu and Pricing for Cal-Nev-Ha District of KIWIN'S Convention (See Exhibit A attached)
 - a. Breakfast Buffet \$45.00 inclusive of F&B staff & house charge and tax, per person.
 - b. Lunch Buffet: \$48.00 inclusive of F&B staff & house charge and tax, per person
 - i. Or- Lunch (Mexican Buffet) \$75.00 inclusive of F&B staff & house charge and tax, per person.
 - c. Plated Dinner (2-Course): \$80.00 inclusive of F&B staff & house charge and tax, per person.

STAFF ROOMS

Hotel will set aside up to **five (5)** rooms of the Room Night Commitment to be assigned by California-Nevada-Hawaii District of Kiwanis International to staff at a special rate of **\$149.00** per room, per night, plus tax, as outlined in the Guest Room Commitment. Staff rooms are net non-commissionable and not applicable towards complimentary rooms earned.

COMMISSION

The group room rates listed above are net non-commissionable. California-Nevada-Hawaii District of Kiwanis International will advise its designated agency of these rates and address any resulting agency compensation issues directly with the management of the appropriate agency.

METHOD OF RESERVATIONS

Attendee Reservations: Hotel is pleased to offer California-Nevada-Hawaii District of Kiwanis International the use of an online group reservations system. All reservations will be made, modified or canceled by individuals on-line at a URL to be established by Hotel or by calling Marriott's Reservations toll free number. It is the responsibility of California-Nevada-Hawaii District of Kiwanis International to publish and provide this information to potential attendees through the planner's meeting website or through email. California-Nevada-Hawaii District of Kiwanis International shall be responsible for publishing the URL for all potential attendees. The Group Rate is guaranteed for reservations made on or before the Cutoff Date. Any reservations made after the Cutoff Date shall be at the Hotel's then current available rate.

Staff and Suite Reservations: Reservations for the Event will be made via a rooming list. The rooming list shall be submitted into the secure rooming list portal provided by the Hotel no later than the **Thursday, February 19, 2026**.

GUARANTEED RESERVATIONS

All reservations must be accompanied by a first night room deposit or guaranteed with a major credit card or by California-Nevada-Hawaii District of Kiwanis International. Hotel will not hold any reservations unless secured by one of the above methods.

CUT-OFF DATE

Reservations by attendees must be received on or before **Thursday, February 19, 2026**, (the "Cut-Off Date"). At the Cut-Off Date, Hotel will review the reservation pick up for the Event, release the unreserved rooms for general sale, and determine whether or not it can accept reservations based on a space- and rate-available basis at the California-Nevada-Hawaii District of Kiwanis International group rate after this date.

NO ROOM TRANSFER BY GUEST

California-Nevada-Hawaii District of Kiwanis International agrees that neither California-Nevada-Hawaii District of Kiwanis International nor attendees of the Event nor any intermediary shall be permitted to assign any rights or obligations under this Group Sales Agreement, or to resell or otherwise transfer to persons not associated with California-Nevada-Hawaii District of Kiwanis International reservations for guestrooms, meeting rooms or any other facilities made pursuant to this Group Sales Agreement.

BILLING ARRANGEMENTS

The following billing arrangements apply: Special Billing.

Attendee Reservations: Individual to pay all charges (cash-paying guests may be asked to leave a cash or credit card deposit to guarantee payment).

Staff and Suite Reservations: Room and tax charges to Master Account. Individuals are responsible to pay any guest room incidentals.

All charges associated with the Function Information Agenda/Event Agenda to be paid by California-Nevada-Hawaii District of Kiwanis International.

MASTER ACCOUNT

Hotel must be notified in writing at least fourteen (14) days prior to arrival of the authorized signatories and the charges that are to be posted to the Master Account. Any cancellation or attrition fees will be billed to the Master Account.

PHISHING

Please be aware that bad actors can impersonate Hotel employees. Group should never rely solely on contact information sent in an email or respond directly to any email requesting a bank account information change. If Group receives a request from Hotel regarding bank account information, Group should contact the Hotel via verified phone number or in person to confirm the request prior to providing such information.

METHOD OF PAYMENT

The method of payment of the Master Account will be established upon approval of California-Nevada-Hawaii District of Kiwanis International credit. If credit is approved, the outstanding balance of California-Nevada-Hawaii District of Kiwanis International Master Account (less any advance deposits and exclusive of disputed charges) will be due and payable upon receipt of invoice.

California-Nevada-Hawaii District of Kiwanis International will raise any disputed charges within seven (7) days after receipt of the invoice. The Hotel will work with California-Nevada-Hawaii District of Kiwanis International in resolving any such disputed charges, the payment of which will be due upon receipt of invoice after resolution of the dispute. If payment of any invoice is not received within thirty (30) days of the date on which it was due, Hotel will impose a finance charge at the rate of 1-1/2% per month (18% annual rate) or the maximum allowed by law on the unpaid balance commencing on the invoice date.

California-Nevada-Hawaii District of Kiwanis International has indicated that it has elected to use the following form of payment:

Cash, money order, or other guaranteed form of payment
Credit card (We accept all major credit cards)
Company check or Electronic Funds Transfer
[agreed alternative]

California-Nevada-Hawaii District of Kiwanis International may not change this form of payment.

In the event that credit is not approved, California-Nevada-Hawaii District of Kiwanis International agrees to pay an advance deposit in an amount to be determined by the Hotel in its reasonable discretion, with the full amount due prior to the start of the group's event.

PAYMENT BY CREDIT CARD OR COMPANY CHECK

If California-Nevada-Hawaii District of Kiwanis International wishes to pay any portion of its obligation by credit card or company check, the credit card information must be entered into our secure online website.

Prior to the execution of this agreement California-Nevada-Hawaii District of Kiwanis International shall provide hotel with credit card authorization information. A Credit Card Information Request e-mail will be sent to the e-mail address provided by California-Nevada-Hawaii District of Kiwanis International.

This process must also be followed if direct billing has not been approved and the Master Account charges will be paid by credit card or company check.

California-Nevada-Hawaii District of Kiwanis International agrees that the Hotel may charge to this credit card any payment as required under this Group Sales Agreement.

ADVANCE PAYMENT SCHEDULE

California-Nevada-Hawaii District of Kiwanis International agrees to make the following advance payments:

Time Frame	Deposit
30 days after contract signature date	\$12,500.00
7 days prior to arrival	100% of estimated charges
At departure	Balance of Master Account

The above payments will be applied to payment of the Master Account. In the event that the payments exceed the balance of the Master Account, including any liquidated damages associated with cancellation/attrition by California-Nevada-Hawaii District of Kiwanis International, Hotel will refund the difference between the payments and the balance of the Master Account within thirty (30) days.

FUNCTION INFORMATION AGENDA/EVENT AGENDA – FUNCTION SPACE REQUESTED

Based on the requirements outlined by California-Nevada-Hawaii District of Kiwanis International, the Hotel has reserved the function space set forth on the below Function Information Agenda/Event Agenda.

Date	Day	Start Time	End Time	Function Type	Setup	# Ppl	Event Space
3/12/2026	Thu	9:00 AM	10:00 PM	Convention Office	Special	12	Los Angeles 1
3/13/2026	Fri	8:00 AM	10:00 PM	Convention Office	Special	12	Los Angeles 1
3/13/2026	Fri	8:30 AM	3:00 PM	District Board Mtg.	Schoolroom	50	Pacific Coast 2
3/13/2026	Fri	9:00 AM	5:00 PM	Kiwanis Meetings	Conference	20	Los Angeles 2
3/13/2026	Fri	12:00 PM	3:30 PM	Nominating Conference	Theatre	100	Pacific Coast 1
3/13/2026	Fri	2:00 PM	3:00 PM	Host Committee Meeting	Theatre	325	Suites A, B & C
3/13/2026	Fri	3:00 PM	6:30 PM	Convention Registration	Registration	12	Imperial Foyer
3/13/2026	Fri	5:00 PM	5:45 PM	Opening Session Rehearsal	Theatre	325	Suites A, B & C
3/13/2026	Fri	5:00 PM	5:45 PM	Candidates Meeting	Theatre	100	Pacific Coast 3
3/13/2026	Fri	5:15 PM	5:45 PM	Adult Orientation	Theatre	100	Pacific Coast 4
3/13/2026	Fri	5:15 PM	5:45 PM	S.A.A. Meeting	Theatre	100	Pacific Coast 5
3/13/2026	Fri	6:00 PM	9:00 PM	1st General Session	Theatre	325	Suites A, B & C
3/13/2026	Fri	9:30 PM	10:20 PM	Workshop	Theatre	100	Pacific Coast 1
3/13/2026	Fri	9:30 PM	10:20 PM	Workshop	Theatre	100	Pacific Coast 2
3/13/2026	Fri	9:30 PM	10:20 PM	Workshop	Theatre	100	Pacific Coast 3
3/13/2026	Fri	9:30 PM	10:20 PM	Workshop	Theatre	100	Pacific Coast 4
3/13/2026	Fri	9:30 PM	10:20 PM	Workshop	Theatre	100	Pacific Coast 5
3/13/2026	Fri	9:30 PM	12:30 AM	Talent Screening	Special	1	Los Angeles 3
3/13/2026	Fri	9:30 PM	12:30 AM	Awards Judging	Rounds of 8	24	Los Angeles 4
3/13/2026	Fri	10:30 PM	11:45 PM	Caucuses	Theatre	100	Pacific Coast 2
3/13/2026	Fri	10:30 PM	11:45 PM	Caucuses	Theatre	100	Pacific Coast 3
3/13/2026	Fri	10:30 PM	11:45 PM	Caucuses	Theatre	100	Pacific Coast 4
3/13/2026	Fri	10:30 PM	11:45 PM	Caucuses	Theatre	100	Pacific Coast 5
3/14/2026	Sat	8:00 AM	10:00 PM	Convention Office	Special	12	Los Angeles 1
3/14/2026	Sat	8:00 AM	7:00 PM	Convention Registration	Registration	12	Imperial Foyer
3/14/2026	Sat	9:00 AM	9:50 AM	Essay Contest	Theatre	100	Pacific Coast 2
3/14/2026	Sat	9:00 AM	9:50 AM	Essay Contest	Theatre	100	Pacific Coast 3
3/14/2026	Sat	9:00 AM	9:50 AM	Essay Contest	Theatre	100	Pacific Coast 4
3/14/2026	Sat	9:00 AM	9:50 AM	Essay Contest	Theatre	100	Pacific Coast 5
3/14/2026	Sat	9:00 AM	5:00 PM	Kiwanis Meetings	Conference	20	Los Angeles 2

Date	Day	Start Time	End Time	Function Type	Setup	# Ppl	Event Space
3/14/2026	Sat	10:00 AM	10:50 AM	Workshops	Theatre	100	Pacific Coast 1
3/14/2026	Sat	10:00 AM	10:50 AM	Workshops	Theatre	100	Pacific Coast 2
3/14/2026	Sat	10:00 AM	10:50 AM	Workshops	Theatre	100	Pacific Coast 3
3/14/2026	Sat	10:00 AM	10:50 AM	Workshops	Theatre	100	Pacific Coast 4
3/14/2026	Sat	10:00 AM	10:50 AM	Workshops	Theatre	100	Pacific Coast 5
3/14/2026	Sat	11:30 AM	1:45 PM	2nd General Session	Rounds of 10	325	Suites A, B, C & D
3/14/2026	Sat	12:00 PM	1:00 PM	Lunch	Existing	325	Suites A, B, C & D
3/14/2026	Sat	2:00 PM	2:50 PM	Workshops	Theatre	100	Pacific Coast 1
3/14/2026	Sat	2:00 PM	2:50 PM	Workshops	Theatre	100	Pacific Coast 2
3/14/2026	Sat	2:00 PM	2:50 PM	Workshops	Theatre	100	Pacific Coast 3
3/14/2026	Sat	2:00 PM	2:50 PM	Workshops	Theatre	100	Pacific Coast 4
3/14/2026	Sat	2:00 PM	3:15 PM	House of Delegates	Schoolroom	110	Suites E & F
3/14/2026	Sat	3:00 PM	3:50 PM	Oratory Contest	Theatre	100	Pacific Coast 2
3/14/2026	Sat	3:00 PM	3:50 PM	Oratory Contest	Theatre	100	Pacific Coast 3
3/14/2026	Sat	3:00 PM	3:50 PM	Oratory Contest	Theatre	100	Pacific Coast 4
3/14/2026	Sat	3:00 PM	3:50 PM	Oratory Contest	Theatre	100	Pacific Coast 5
3/14/2026	Sat	4:00 PM	4:50 PM	Advisor's Ice Cream Social	Lounge	60	Pacific Coast 1
3/14/2026	Sat	4:00 PM	4:50 PM	Workshops	Theatre	100	Pacific Coast 2
3/14/2026	Sat	4:00 PM	4:50 PM	Workshops	Theatre	100	Pacific Coast 3
3/14/2026	Sat	4:00 PM	4:50 PM	Workshops	Theatre	100	Pacific Coast 4
3/14/2026	Sat	4:00 PM	4:50 PM	Workshops	Theatre	100	Pacific Coast 5
3/14/2026	Sat	5:00 PM	6:00 PM	Awards Session Rehearsal	Rounds of 10	1	Suites A, B, C & D
3/14/2026	Sat	6:15 PM	9:00 PM	Awards Session & Dinner	Rounds of 10	325	Suites A, B, C & D
3/14/2026	Sat	10:00 PM	12:30 AM	Governor's Ball	Special	325	Imperial Ballroom
3/15/2026	Sun	8:00 AM	5:00 PM	Convention Office	Special	12	Los Angeles 1
3/15/2026	Sun	8:00 AM	8:45 AM	Non-Denominational Services	Rounds of 10	325	Suites A, B, C & D
3/15/2026	Sun	9:00 AM	11:30 AM	Farewell Session	Rounds of 10	325	Suites A, B, C & D
3/15/2026	Sun	12:00 PM	2:00 PM	Board Reception	U-Shape	50	Suites E & F

F&B STAFF & HOUSE CHARGE, ROOM RENTAL HOUSE & STAFF CHARGE & AV HOUSE CHARGE

All Food and Beverage (F&B) prices are subject to a Staff Charge (currently 17.5%) and House Charge (currently 9.5%). Audio Visual (AV) prices are subject to a House Charge (currently 27%). **All Staff and/or House Charges may increase as the result of changing market conditions, costs, taxes or other objective factors as determined by the Hotel. California-Nevada-Hawaii District of Kiwanis International agrees to pay the Staff and/or House Charges in effect at the time of the event. The Staff Charge on F&B is distributed in its entirety to employees providing the service. The House Charge on F&B and Room Rental is retained entirely by the Hotel; the AV House Charge is retained entirely by the Hotel and/or AV Provider. The House Charge on F&B, Room Rental and AV is used to cover administrative, non-labor costs and is not a tip, gratuity or service charge for employees. Banquet managers, other banquet employees and AV employees are not customarily tipped, so tips are not expected. All prices are subject to applicable taxes (currently 9.5%).**

DAMAGE TO FUNCTION SPACE

California-Nevada-Hawaii District of Kiwanis International agrees to pay for any damage to the function space that occurs while California-Nevada-Hawaii District of Kiwanis International is using it. California-Nevada-Hawaii District of Kiwanis International will not be responsible, however, for ordinary wear and tear or for damage that it can show was caused by persons other than California-Nevada-Hawaii District of Kiwanis International and its attendees.

MEETING SPACE REASSIGNMENT AND AGENDA DUE DATES

After discussion with California-Nevada-Hawaii District of Kiwanis International, Hotel will have the right to reassign specific function space provided the revised space adequately accommodates the function requirements.

30 days prior to the Event, a program with anticipated attendance figures is required and will be reviewed with hotel. Upon mutual agreement function space may be reassigned and/or release in direct proportion to any reduction in the number of Event attendees, including releasing any space that is not designated. Fourteen days prior to the Event, a final program with anticipated attendance figures is required.

Any changes in the assignment of meeting rooms or function space shall not reduce California-Nevada-Hawaii District of Kiwanis International's obligation to satisfy the food and beverage requirements stated herein.

FACILITY FEES

Based on California-Nevada-Hawaii District of Kiwanis International's requirements, Hotel's function space fees would be \$40,500.00. Based upon the Room Night Commitment and the functions identified on the Function Information Agenda/Event Agenda outlined in this Agreement, the Hotel will waive these fees.

CUMULATIVE ATTRITION

Hotel is relying upon California-Nevada-Hawaii District of Kiwanis International's use of the Room Night Commitment. California-Nevada-Hawaii District of Kiwanis International agrees that a loss will be incurred by Hotel if California-Nevada-Hawaii District of Kiwanis International's actual usage is less than eighty percent (80%) of the Room Night Commitment.

Hotel agrees to allow for a twenty percent (20%) reduction in the Room Night Commitment. At the conclusion of California-Nevada-Hawaii District of Kiwanis International's Event, Hotel will subtract the rooms revenue derived from the Event (excluding revenue derived from pre- and post- program stays) and the amount of any permissible attrition California-Nevada-Hawaii District of Kiwanis International has taken from the Room Night Commitment set forth above. Any remaining amount will be posted as attrition charges to California-Nevada-Hawaii District of Kiwanis International's Master Account, plus applicable taxes.

These charges represent a reasonable effort on behalf of the Hotel to establish its loss prospectively and shall be due as liquidated damages.

ADJUSTMENTS TO CONCESSIONS

In the event of reductions in the Room Night Commitment of more than twenty percent (20%) the Hotel may adjust any concessions previously offered in this Agreement, including those concessions offered on a complimentary basis, and may also adjust the Function Space in direct proportion to the reduction in the Room Night Commitment.

MINIMUM BANQUET FOOD AND BEVERAGE REVENUE REQUIREMENT

California-Nevada-Hawaii District of Kiwanis International agrees to a minimum banquet food and beverage revenue of **\$45,000.00**, exclusive of Staff Charge, House Charge and tax (the "Minimum Banquet Food and Beverage Revenue").

All Food and Beverage prices and F&B Staff and/or F&B House Charges may increase as the result of changing market conditions, costs, taxes or other objective factors as determined by the Hotel. California-Nevada-Hawaii District of Kiwanis International agrees to pay the F&B prices and F&B Staff and/or F&B House Charges in effect at the time of the event. The Staff Charge on F&B is distributed in its entirety to employees providing the service. The House Charge on F&B is retained entirely by the Hotel to cover administrative, non-labor costs and is not a tip, gratuity or service charge for employees.

Hotel will confirm the food and beverage prices prior to California-Nevada-Hawaii District of Kiwanis International's arrival date. California-Nevada-Hawaii District of Kiwanis International shall provide Hotel with no less than 72 hours prior to the first scheduled function advance notice of the date(s), time(s), and number of covers with respect to each function it wishes to schedule for the Event.

Additionally, at the conclusion of the Event, if the actual banquet food and beverage revenue is less than the Minimum Banquet Food and Beverage Revenue, one-hundred percent (100%) of the difference will be posted to the Master Account. This charge shall be due as liquidated damages.

OUTSIDE FOOD AND BEVERAGE POLICY

All food and beverages served at functions associated with the Event must be provided, prepared, and served by Hotel, and must be consumed on Hotel premises.

CANCELLATION

California-Nevada-Hawaii District of Kiwanis International acknowledges that if it cancels or otherwise essentially abandons its planned use of the Room Night Commitment (a “Cancellation”), this action would constitute a breach of California-Nevada-Hawaii District of Kiwanis International’s obligation to Hotel and Hotel would be harmed. Because Hotel’s harm (and California-Nevada-Hawaii District of Kiwanis International’s obligation to compensate Hotel for that harm) is likely to increase if there is a delay in notifying Hotel of any Cancellation, California-Nevada-Hawaii District of Kiwanis International agrees to notify Hotel, in writing, within five (5) business days of any decision to Cancel. In addition, if a Cancellation occurs, the parties agree that:

- a. it would be difficult to determine Hotel’s actual harm;
- b. the sooner Hotel receives notice of the Cancellation, the lower its actual harm is likely to be, because the probability of mitigating the harm by reselling space and functions is higher; and
- c. the highest percentage amount in the chart (the “Chart”) set forth below reasonably estimates Hotel’s harm for a last-minute cancellation and, through its use of a sliding scale that reduces damages for earlier cancellations, the Chart also reasonably estimates Hotel’s ability to lessen its harm by reselling California-Nevada-Hawaii District of Kiwanis International’s space and functions.

California-Nevada-Hawaii District of Kiwanis International therefore agrees to pay Hotel, within thirty (30) days after any Cancellation, as liquidated damages and not as a penalty, the amount listed in the Chart below.

Date of Cancellation	Total Amount of Liquidated Damages Due
Date of Agreement to 03/11/2025	50% of Total Rooms Revenue* plus 40% of Food and Beverage Minimum, plus applicable taxes
03/12/2025 to 09/12/2025	70% of Total Rooms Revenue* plus 40% of Food and Beverage Minimum, plus applicable taxes
09/13/2025 to 12/11/2025	80% of Total Rooms Revenue* plus 40% of Food and Beverage Minimum, plus applicable taxes
12/12/2025 to 03/08/2026	90% of Total Rooms Revenue* plus 40% of Food and Beverage Minimum
03/09/2026 to Date of Event	100% of Total Rooms Revenue* plus 70% of Food and Beverage Minimum

* “Total Room Revenue” is the dollar amount equal to the number of room nights in the Room Night Commitment multiplied by California-Nevada-Hawaii District of Kiwanis International’s average room rate (excluding staff room rates and complimentary rooms, if any). If applicable, state and local taxes will be added to the amounts listed above.

Provided that California-Nevada-Hawaii District of Kiwanis International timely notifies Hotel of the Cancellation and timely pays the above liquidated damages, Hotel agrees not to seek additional damages from California-Nevada-Hawaii District of Kiwanis International relating to the Cancellation.

CANCELLATION OF AFFILIATES

California-Nevada-Hawaii District of Kiwanis International hereby acknowledges that this Event is not being held in conjunction or affiliation with any other program held at the Hotel over the Event Dates. California-Nevada-Hawaii District of Kiwanis International’s attendees will not be attending any other program currently being held at the Hotel or in the City of Los Angeles, California. If the Hotel determines that another such program exists, Hotel may cancel this Agreement, and California-Nevada-Hawaii District of Kiwanis International shall pay Hotel the Cancellation Fees listed in the Cancellation paragraph of this Agreement.

IMPOSSIBILITY

The performance of this Agreement is subject to termination without liability upon the occurrence of any circumstance beyond the control of either party – such as acts of God, war, acts of terrorism, government regulations, disaster, strikes, civil disorder, or curtailment of transportation facilities – to the extent that such circumstance makes it illegal or impossible for the Hotel to provide, or for groups in general to use, the Hotel facilities. The ability to terminate this Agreement without liability pursuant to this paragraph is conditioned upon delivery of written notice to the other party setting forth the basis for such termination as soon as reasonably practical - but in no event longer than ten (10) days - after learning of such basis.

COMPLIANCE WITH LAW

This Agreement is subject to all applicable federal, state, and local laws, including health and safety codes, alcoholic beverage control laws, disability laws, federal anti-terrorism laws and regulations, and the like. Hotel and California-Nevada-Hawaii District of Kiwanis International agree to cooperate with each other to ensure compliance with such laws.

CHANGES, ADDITIONS, STIPULATIONS, OR LINING OUT

Any changes, additions, stipulations or deletions including corrective lining out by either Hotel or California-Nevada-Hawaii District of Kiwanis International will not be considered agreed to or binding on the other unless such modifications have been initialed or otherwise approved in writing by the other.

LITIGATION EXPENSES

The parties agree that, in the event litigation relating to this Agreement is filed by either party, the non-prevailing party in such litigation will pay the prevailing party's costs resulting from the litigation, including reasonable attorneys' fees.

LIQUOR LICENSE

California-Nevada-Hawaii District of Kiwanis International understands that Hotel's liquor license requires that beverages only be dispensed by Hotel employees or bartenders. Alcoholic beverage service may be denied to those guests who appear to be intoxicated or are underage.

COMPLIANCE WITH EQUAL OPPORTUNITY LAWS

This section describes Marriott's obligations as a U.S. federal contractor. It does not apply to customers that are not part of the U.S. federal government or using funds from the U.S. federal government for this contract.

Marriott shall comply with all applicable laws, statutes, rules, ordinances, codes, orders and regulations of all federal, state, local and other governmental and regulatory authorities and of all insurance bodies applicable to the Hotel premises in performing its obligations under this Agreement.

Marriott (referred to as "contractor" in this section) shall comply with Executive Order 11246, as amended, Section 503 of the Rehabilitation Act of 1973, as amended, and the Vietnam Era Veterans' Readjustment Assistance Act, as amended, which are administered by the United States Department of Labor ("DOL"), Office of Federal Contract Compliance Programs ("OFCCP"). The equal employment opportunity clauses of the implementing regulations, including but not limited to 41 C.F.R. §§ 60.1-4, 60-300.5(a), and 60-741.5(a), are hereby incorporated by reference, with all relevant rules, regulations and orders pertaining thereto. **This contractor and subcontractor shall abide by the requirements of 41 C.F.R. §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability.**

Marriott also shall comply with Executive Order 13496 and with all relevant rules, regulations and orders pertaining thereto, to the extent applicable. The employee notice clause and all other provisions of 29 C.F.R. Part 471, Appendix A to Subpart A, are hereby incorporated by reference.

To the extent applicable, Marriott shall include the provisions of this section in every subcontract or purchase order so that such provisions shall be binding upon each contractor, subcontractor or vendor performing services or providing materials relating to this Agreement and the services provided pursuant to the terms hereof.

PRIVACY

Marriott International, Inc. ("Marriott") is committed to complying with obligations applicable to Marriott under applicable privacy and data protection laws, including to the extent applicable EU data protection laws. Hotel shall comply with the then-current Marriott Group Global Privacy Statement (the "Privacy Statement," currently available at <http://www.marriott.com/about/privacy.mi>) with respect to any personal data received under this Agreement.

Without limiting the foregoing obligation, Hotel has implemented measures designed to: (1) provide notice to individuals about its collection and use of their personal data, including through the Privacy Statement; (2) use such personal data only for legitimate business purposes; (3) provide means by which individuals may request to review, correct, update, suppress, restrict or delete or port their personal data, consistent with applicable law; (4) require any service providers with whom personal data is shared to protect the confidentiality and security of such data; and (5) use technical and organizational measures to protect personal data within its organization against unauthorized or unlawful access, acquisition, use, disclosure, loss, or alteration.

California-Nevada-Hawaii District of Kiwanis International will obtain all necessary rights and permissions prior to providing any personal data to Hotel, including all rights and permissions required for Hotel, Hotel affiliates, and service providers to use and transfer the personal data to locations both within and outside the point of collection (including to the United States) in accordance with Hotel's privacy statement and applicable law. Notwithstanding any other provision, Hotel may use an individual's own personal data to the extent directed by, consented to or requested by such individual.

CUSTOMER SIGNAGE IN HOTELS

All public-facing signage and materials are subject to Hotel approval and may be removed from public view by Hotel at its discretion.

IN-HOUSE EQUIPMENT

Hotel will provide, at no charge, a reasonable amount of meeting equipment (for example, chairs, tables, etc.). These complimentary arrangements do not include special setups or extraordinary formats that would deplete Hotel's present in-house equipment to the point of requiring rental of an additional supply to accommodate California-Nevada-Hawaii District of Kiwanis International's needs. If such special setups or extraordinary formats are requested, Hotel will present California-Nevada-Hawaii District of Kiwanis International two (2) alternatives: (1) charging California-Nevada-Hawaii District of Kiwanis International the rental cost for additional equipment, or (2) changing the extraordinary setup to a standard format, avoiding the additional cost.

AUDIO VISUAL

The Los Angeles Airport Marriott is pleased to partner exclusively with Encore as our onsite provider of audiovisual, rigging, power and Internet services. Please contact our onsite Encore Sales Manager with your audiovisual needs. All of Encore's equipment, project managers and technical staff are available and ready to help you in ensuring a most successful program in partnership with the Los Angeles Airport Marriott Hotel staff.

OUTSIDE AUDIO VISUAL

In the event California-Nevada-Hawaii District of Kiwanis International prefers to hire an Outside Audio-Visual Company other than our partner Encore, a \$1,000 AV Supervisory Fee will be applied for your load-in/load-out of the outside audiovisual company. Proper Certificates of Liability Insurance must be provided 30 days in advance of California-Nevada-Hawaii District of Kiwanis International's program, in addition to signed Hotel and Ballroom Production Guidelines (to be provided at a later date). All outside vendors will adhere to the Los Angeles Airport Marriott Hotel Audiovisual Services Standards.

UNATTENDED ITEMS/ADDITIONAL SECURITY

The Hotel cannot ensure the security of items left unattended in function rooms. Special arrangements may be made with the Hotel for securing a limited number of valuable items. If California-Nevada-Hawaii District of Kiwanis International requires additional security with respect to such items or for any other reason, the Hotel will assist in making these arrangements. All security personnel to be utilized during the Event are subject to Hotel approval.

USE OF OUTSIDE VENDORS

If California-Nevada-Hawaii District of Kiwanis International wishes to hire outside vendors to provide any goods or services at Hotel during the Event, California-Nevada-Hawaii District of Kiwanis International must notify Hotel of the specific goods or services to be provided and provide sufficient advance notice to the Hotel so that the Hotel can (i) determine, in Hotel's sole discretion, whether such vendor must provide Hotel, in form and amount reasonably satisfactory to Hotel, an indemnification agreement and proof of adequate insurance, and (ii) approve, using reasonable judgment, the selection of the outside vendor and the goods or services to be provided by such outside vendor to California-Nevada-Hawaii District of Kiwanis International, taking into consideration: (a) whether Hotel offers such goods and services; (b) the risk level posed by certain activities; and (c) the safety and well-being of guests at Hotel.

PERFORMANCE LICENSES

California-Nevada-Hawaii District of Kiwanis International will be solely responsible for obtaining any necessary licenses or permission to perform, broadcast, transmit, or display any copyrighted works (including without limitation, music, audio, or video recordings, art, etc.) that California-Nevada-Hawaii District of Kiwanis International may use or request to be used at the Hotel.

MARRIOTT BONVOY EVENTS

Marriott Bonvoy Events provides Points or Miles to eligible Marriott Bonvoy Members who book and hold qualifying meetings and events at Participating Properties. **Guest room rate charges also qualify only when the contract has a minimum of ten (10) guest rooms actualize for at least one (1) night of the Qualifying Event (with or without catering).**

Approximately ten (10) business days after the conclusion of the Event (provided that the Event is not cancelled and California-Nevada-Hawaii District of Kiwanis International has otherwise complied with the material terms and conditions of this Agreement), the Hotel will award Points or Miles to the Member and relevant account identified below. By inserting the airline frequent flyer account information, the recipient elects to receive Miles instead of Points.

Marriott Bonvoy Events is not available in certain circumstances, including (1) for any government employee or official booking a government event (U.S. government event or non-U.S. government event); (2) for any employee of a state-owned or state-controlled entity (“SOE”) booking an event on behalf of the SOE; or (3) for any other planner or intermediary when booking an event on behalf of a non-U.S. governmental entity or SOE. Hotels in the Asia Pacific region are restricted from awarding Points or Miles to any intermediary booking an event on behalf of any governmental entity or SOE.

GROUP MUST CHECK ONE OPTION BELOW:

The Contact (as identified on page 1 of this Agreement or the Authorized Signer of this Agreement) is eligible to receive Points or Miles.

Member Name:

Marriott Bonvoy Membership Number:

*If Miles are desired instead of Points, please also provide:

Participating airline name:

Participating airline frequent flyer account number:

OR

The Contact (as identified on page 1 of this Agreement or the Authorized Signer of this Agreement) declines or is not eligible to receive Points or Miles and hereby waives the right to receive Points or Miles in connection with the Event.

The individual identified above to receive either Points or Miles may not be changed without such individual’s prior written consent. The number of Points or Miles to be awarded shall be determined pursuant to the Marriott Bonvoy Terms and Conditions (the “Terms and Conditions”), as in effect at the time of award. All Marriott Bonvoy Terms and Conditions apply. The Terms and Conditions are available on-line at <https://www.marriott.com/loyalty/terms/default.mi> and may be changed at the sole discretion of Marriott International, Inc. at any time and without notice. Capitalized terms used in this section have the meanings given to them in the Terms and Conditions.

ACCEPTANCE

When presented by the Hotel to California-Nevada-Hawaii District of Kiwanis International, this document is an invitation by the Hotel to California-Nevada-Hawaii District of Kiwanis International to make an offer. Upon signature by California-Nevada-Hawaii District of Kiwanis International, this document will be an offer by California-Nevada-Hawaii District of Kiwanis International. Only upon signature of this document by all parties will this document constitute a binding agreement. Unless the Hotel otherwise notifies California-Nevada-Hawaii District of Kiwanis International at any time prior to California-Nevada-Hawaii District of Kiwanis International's execution of this document, the outlined format and dates will be held by the Hotel for California-Nevada-Hawaii District of Kiwanis International on a first-option basis until **Tuesday, February 04, 2025**. If California-Nevada-Hawaii District of Kiwanis International cannot make a commitment prior to that date, this invitation to offer will revert to a second-option basis or, at the Hotel's option, the arrangements will be released, in which case neither party will have any further obligations.

Upon signature by both parties, California-Nevada-Hawaii District of Kiwanis International and the Hotel shall have agreed to and executed this Agreement by their authorized representatives as of the dates indicated below.

SIGNATURES

Approved and authorized by California-Nevada-Hawaii District of Kiwanis International:

Name:

Title:

Signature:

Date:

Approved and authorized by Hotel:

Name: Carol Leung

Title: Senior Sales Manager

Signature:

Date:

LOS ANGELES AIRPORT MARRIOTT

The following outlines additional hotel information in place at the time of booking to assist in the planning of your event. Please work directly with your dedicated Event Manager closer to arrival as hotel information is subject to change. "Group" will refer to the Organization Name on page 1 of the Group Sales Agreement or Letter of Intent.

CHECK IN

Hotel check in is at 4:00 PM.

CHECK OUT

Hotel check out is at 11:00 AM.

CURRENT CATERING MINIMUM RATES

Hotel's current minimum catering prices are as follows:

Continental Breakfast	\$36.00+ tax per person
Plated Breakfast	\$40.00+ tax per person
Breakfast Buffet	\$46.00+ tax per person
Coffee Break	\$25.00+ tax per person
Box Lunch	\$42.00+ tax per person
Plated Lunch	\$66.00+ tax per person
Buffet Lunch	\$58.00+ tax per person
Cocktail-Beer-Wine	\$8.00-\$18.00+ tax per beverage
Hors D'oeuvres Reception	Starting at \$7.00+ tax per 25 pieces
Plated Dinner	\$85.00+ tax per person
Buffet Dinner	\$94.00+ tax per person

A 17.5% F&B Staff Charge, an 9.5% Facility Charge, plus applicable taxes (currently 9.5%) are applied to all food and beverage. **The Facility Charge is used to offset the cost of utilities and equipment, and other non-labor expenses. The Facility Charge is not a tip or gratuity for services provided by employees and is not distributed to employees.** The F&B Staff Charge is distributed in full (100%) to the employees.

*Catering minimum rates may be subjected to change based on the year of the program.

PARKING

Self \$60.00 plus tax, Valet \$75.00 plus tax (in and out privileges will be extended to overnight guests).

PACKAGE/SHIPPING CHARGES

FedEx Office provides Package Services to Hotel guests and internal departments. The Hotel will continue to handle food and beverage items, as well as other Hotel maintenance supplies. In order to provide exceptional service in the shipping and receiving of parcels and the delivery of them to your group, exhibitors and convention attendees, the following guidelines have been established. Please share these with any exhibitors or anyone else who will be shipping or having deliveries made to the Hotel.

1. All shipments and deliveries must be addressed in the following format:

Hold For Guest: (Guest Name) (Guest Cell Number)
 c/o FedEx Office at Los Angeles Airport Marriott
 5855 W Century Blvd
 Los Angeles, CA, 90045
 (Convention / Conference / Group / Event Name)

Box ____ of ____

2. Please send shipments and deliveries so that they arrive no more than 3 days before the start of your meeting or event. All shipments and deliveries arriving earlier will be subject to the Storage Fees listed below.

Hotel's 2024 Package charges are as follows:

Handling Fees

PACKAGE WEIGHT	PACKAGE PICKUP OR DELIVERY BY FEDEX OFFICE
Envelopes up to 1 lb.	\$7.00
0.0 – 1.0 lbs.	\$7.00
1.1 – 10.0 lbs.	\$15.00
10.1 – 20.0 lbs.	\$20.00
20.1 – 30.0 lbs.	\$30.00
30.1 – 40.0 lbs.	\$36.00
40.1 – 50.0 lbs.	\$42.00
50.1 – 60.0 lbs.	\$48.00
Over 60.0 lbs.	\$66.00
Pallets & Crates*	\$150.00 or \$0.80/lb. >187 lbs.

Storage Fees

PACKAGE WEIGHT	STORAGE FEE AFTER 5 DAYS
Envelopes up to 1 lb	No Charge
0.0 – 10.0 lbs.	\$5.00
11.0 – 30.0 lbs.	\$10.00
31.0 – 60.0 lbs.	\$15.00
60.0 - 150.0 lbs.	\$25.00
Pallets & Crates	\$50.00
Over 6.5' in Size	\$25.00

FedEx Operating Hours (subject to change):

Monday – Friday: 7:00 AM - 6:00 AM

Saturday: 9:00 AM – 4:00 PM

Sunday: Closed

Exhibit A- Custom Menus & Pricing for Cal-Nev-Ha District of KIWIN'S Convention

Breakfast Buffet \$45 inclusive per person:

Scrambled eggs with pork sausage
Breakfast potatoes
Assorted breakfast breads and butter
Whole fruit
Orange & apple juice
Coffee, tea & iced tea

Lunch Buffet: \$48 inclusive per person

Hangar salad, romaine hearts, bell peppers, red onion, corn, cilantro ranch
Flour tortillas
Ground chicken al pastor
Sonora rice
Pinto beans
Molcajete sauce, limes
Churros
Coffee, tea and ice tea

or

Lunch (Mexican Buffet) \$75 inclusive per person

Caesar salad
Chicken & Beef Fajitas with flour tortillas
Cheese, avocado cream, sour cream
Beans and rice
Churros
Coffee, tea & iced tea

Plated Dinner (2-Course): \$80 inclusive per person

Mix greens, carrots, cucumbers, red onions, red wine
Beef lasagna
Coffee, tea and iced tea



SAFE CREDIT UNION CONVENTION CENTER| SAFE CREDIT UNION PERFORMING ARTS CENTER| MEMORIAL AUDITORIUM
LICENSE AGREEMENT Contract No: 193-65-89519

This License Agreement is entered into as of Tuesday, January 21, 2025 by the **City of Sacramento**, ("City" or "Center"), and **Cali-Nev-Ha District of Key Club International** ("Licensee").

WITNESSETH:

Whereas, City constructed the **SAFE Credit Union Convention Center** to be used by various groups and persons for conventions, trade shows, exhibitions, theatrical performances, concerts, sporting events and similar activities; and

Whereas, City desires to make the Convention Center **SAFE** available to users on a license basis;

Now, therefore, the parties agree as follows:

- Center hereby grants to Licensee the right to use and occupy the areas of the Center described in **Exhibit A** (the "Facilities") for the period specified at the License rates set forth in **Exhibit A**.
- Licensee shall use the Facilities for the purpose of **Cali-Nev-HA Key Club** and for no other purpose without the prior written consent of the General Manager of the Center, or the General Manager's designee ("General Manager").
- Licensee shall pay to Center a deposit at the time this license agreement is executed and any additional deposits specified in Exhibit A. **It is understood that cancellation of a contracted performance and/or event by Licensee will result in forfeiture of the deposit. THIS AGREEMENT SHALL BE CONSIDERED NULL AND VOID UNLESS IT IS SIGNED BY LICENSEE AND RETURNED WITH THE DEPOSIT (PER EXHIBIT A) TO THE CONVENTION CENTER OFFICE BY Wednesday, February 19, 2025** and subsequently executed by the General Manager.
- The terms and conditions set forth in **EXHIBITS A and B** are part of this license agreement.

Licensee:	Cali-Nev-Ha District of Key Club International	CITY OF SACRAMENTO
Signed:	_____	By: _____
Title:	_____	Center General Manager
Address:	8360 Red Oak St. , Suite 201 Rancho Cucamonga, CA 91730	Please return signed contract and payment to: SAFE Credit Union Convention Center 1401 K Street Sacramento, CA 95814 Phone: (916) 808-5291
Billing Contact:	_____	Fax: (916) 808-7687
Signed:	_____	Checks payable to:
Title:	_____	City of Sacramento
Address:	8360 Red Oak St. , Suite 201 Rancho Cucamonga, CA 91730	

EXHIBIT A

Contract 193-65-89519
Start - End 4/9/2026 - 4/12/2026

Cali-Nev-HA Key Club

Bookings

Room	Description	Date	Time	Original Rate	Discount	Amount
Hall A	Cali-Nev-HA Key Club	4/9/2026	7:00 AM - 11:59 PM	\$9,630.00	\$4,815.00	\$4,815.00
Ballroom (A01 - A11)	Cali-Nev-HA Key Club	4/9/2026	7:00 AM - 11:59 PM	\$17,675.00	\$17,675.00	\$0.00
Meeting Room 01	Cali-Nev-HA Key Club	4/9/2026	7:00 AM - 11:59 PM	\$1,280.00	\$1,280.00	\$0.00
Meeting Room 02	Cali-Nev-HA Key Club	4/9/2026	7:00 AM - 11:59 PM	\$840.00	\$840.00	\$0.00
Meeting Room 03	Cali-Nev-HA Key Club	4/9/2026	7:00 AM - 11:59 PM	\$840.00	\$840.00	\$0.00
Meeting Room 04	Cali-Nev-HA Key Club	4/9/2026	7:00 AM - 11:59 PM	\$770.00	\$770.00	\$0.00
Hall A	Cali-Nev-HA Key Club	4/10/2026	7:00 AM - 11:59 PM	\$9,630.00	\$4,815.00	\$4,815.00
Ballroom (A01 - A11)	Cali-Nev-HA Key Club	4/10/2026	7:00 AM - 11:59 PM	\$17,675.00	\$17,675.00	\$0.00
Hall B	Cali-Nev-HA Key Club	4/10/2026	7:00 AM - 11:59 PM	\$8,695.00	\$8,695.00	\$0.00
Meeting Room 01	Cali-Nev-HA Key Club	4/10/2026	7:00 AM - 11:59 PM	\$1,280.00	\$1,280.00	\$0.00
Meeting Room 02	Cali-Nev-HA Key Club	4/10/2026	7:00 AM - 11:59 PM	\$840.00	\$840.00	\$0.00
Meeting Room 03	Cali-Nev-HA Key Club	4/10/2026	7:00 AM - 11:59 PM	\$840.00	\$840.00	\$0.00
Meeting Room 04	Cali-Nev-HA Key Club	4/10/2026	7:00 AM - 11:59 PM	\$770.00	\$770.00	\$0.00
Hall A	Cali-Nev-HA Key Club	4/11/2026	7:00 AM - 11:59 PM	\$9,630.00	\$4,815.00	\$4,815.00
Ballroom (A01 - A11)	Cali-Nev-HA Key Club	4/11/2026	7:00 AM - 11:59 PM	\$17,675.00	\$17,675.00	\$0.00
Hall B	Cali-Nev-HA Key Club	4/11/2026	7:00 AM - 11:59 PM	\$8,695.00	\$8,695.00	\$0.00
Meeting Room 01	Cali-Nev-HA Key Club	4/11/2026	7:00 AM - 11:59 PM	\$1,280.00	\$1,280.00	\$0.00
Meeting Room 02	Cali-Nev-HA Key Club	4/11/2026	7:00 AM - 11:59 PM	\$840.00	\$840.00	\$0.00
Meeting Room 03	Cali-Nev-HA Key Club	4/11/2026	7:00 AM - 11:59 PM	\$840.00	\$840.00	\$0.00
Meeting Room 04	Cali-Nev-HA Key Club	4/11/2026	7:00 AM - 11:59 PM	\$770.00	\$770.00	\$0.00
Hall A	Cali-Nev-HA Key Club	4/12/2026	7:00 AM - 11:59 PM	\$9,630.00	\$4,815.00	\$4,815.00
Hall B	Cali-Nev-HA Key Club	4/12/2026	7:00 AM - 11:59 PM	\$8,695.00	\$8,695.00	\$0.00
Meeting Room 01	Cali-Nev-HA Key Club	4/12/2026	7:00 AM - 11:59 PM	\$1,280.00	\$1,280.00	\$0.00
Meeting Room 02	Cali-Nev-HA Key Club	4/12/2026	7:00 AM - 11:59 PM	\$840.00	\$840.00	\$0.00
Meeting Room 03	Cali-Nev-HA Key Club	4/12/2026	7:00 AM - 11:59 PM	\$840.00	\$840.00	\$0.00
Meeting Room 04	Cali-Nev-HA Key Club	4/12/2026	7:00 AM - 11:59 PM	\$770.00	\$770.00	\$0.00
Total Booking Charges:						\$19,260.00

Center reserves the right to reassign space and move Licensee's activities to any other appropriate spaces in the Center. Center shall provide the basic facility for Licensee's use, which shall include normal custodial service and utilities.

Payment Plan

Due Date	Amount Due
-----------------	-------------------

2/19/2025	\$9,630.00
2/18/2026	\$9,630.00

Additional Terms and Conditions

- Rental fees for Ballroom A1-A11, Meeting Room 1, 2, 3 and 4 have been discounted by 100% based on estimated guest room pickup of 300 guest rooms per night, for two consecutive nights. In the event guest room pickup falls below 300 guest rooms per night, Licensee will be charged the full room rental as outlined above.
- Exhibit Hall A is discounted by 50% for General Session use on 4/19/2026- 4/12/2026.
- Exhibit Hall B is discounted by 100% with an \$80,000++ (plus service charge and taxes) Food & Beverage Minimum on 4/10/2026 - 4/12/2026.

EXHIBIT B

ADDITIONAL LICENSE TERMS AND CONDITIONS

1. **EXTRA SERVICES:**

Center will provide, at Licensee's cost and expense, ticket sellers, ticket takers, ushers, guards, stagehands, city police, firefighters, changeover costs, extra garbage pick-up and other services and personnel as may be necessary. Licensee agrees to give the Center at least fourteen (14) days written notice of its personnel requirements and a full and detailed outline of required arrangements, including the floor set-up and other information required by the Center. The rates for additional rental equipment, electrical equipment, compressed air, gas, steam and water, etc. are on file in the office of the General Manager. The General Manager shall set the rates for additional personnel.

A. Electrical – Production Power

The SAFE Credit Union Convention Center will be charging our licensee for production power usage. The definition of "production power usage" is the utilization of any power requirements over and above the existing 20 amp wall outlets available in the contracted space (applies to Convention Center space only).

Production power encompasses any production electrical services including but not limited to lighting, audio visual or video services. It is incumbent upon the licensee to provide the General Contractor/Service Provider and Center with their production power needs. All production power usage requests must be received at least (2) weeks prior to the move-in date outlined in the contract. The Center will charge the licensee direct for any production power usage over and above the existing 20 amp wall outlets available in their contracted space.

2. **FIRE MARSHAL PERMIT:**

For those events with exhibitors or vendors utilizing the services of a Decorator, Licensee is required to submit a floor plan for review no later than 30 days prior to the event move-in date.

3. **OVERTIME RENTAL:**

Overtime rent rates will be charged to Licensee in the event Licensee has not vacated the Facilities by the move-out date and time specified in Exhibit A. Overtime rental rates apply 12:00 a.m. - 7:00 a.m. @ 110% of gross rent per hour or any fraction of an hour. A minimum of \$250.00 per hour will apply for any deviations to the contracted hours plus labor if required. Center Hours are from 7:00 AM – 11:59 PM.

4. **TRANSPORTATION MANAGEMENT PLAN:**

Licensee will incur all costs for the provision of security personnel required to meet the requirements of the Center's Transportation Management Plan move-in and move-out procedures. Transportation Management Plan refers to personnel required for direction of trucks and vehicles used to load/unload equipment and/or materials on our loading docks and surrounding impacted streets. Number of TMP personnel to be determined by Event Services based on size and number of vehicles.

5. **MOVE IN AND MOVE OUT:**

All articles, exhibits, fixtures, materials, displays, etc. shall be brought into or out of the Center at such entrances and exits as may be designated by General Manager. Except with a written permit issued by the General Manager, move in and move out shall not be permitted to obstruct traffic on I, J, L, 13th, 15th or 16th Streets between the hours of 7:00 a.m. to 8:30 a.m. and 4:00 p.m. to 5:30 p.m. on week days.

Lighting & Air Conditioning/Heating

Energy conservation is of prime concern and minimal light and comfort levels will be maintained during show move-in/out. Fifty percent (50%) lighting "work lights" will be provided at no charge in all contracted spaces during move-in and move-out.

One hundred percent (100%) lighting "show lights" will be provided one (1) hour prior to show opening. Lighting requests outside of these parameters will be charged at the prevailing hourly rate.

Air conditioning/heating are provided during published event hours, one (1) hour prior to event start time. Air conditioning is not provided during move-in and move-out hours/days. Licensee requesting air conditioning during non-show periods will be charged at an hourly fee (contact Event Manager for prevailing rates).

6. **CLEANING**

Our maintenance crew takes exceptional care of everything from the carpet to the concrete surfaces to the stainless steel. They keep the restrooms; lobbies, corridors and other public areas clean during all event hours. Meeting rooms can also be refreshed between meeting sessions. Please provide your Event Manager with anticipated cleaning schedules or restricted areas.

Policies

Clean-up of exhibit booths and aisles is the responsibility of the Exhibitors and the Exhibit Decorator from the time of move in to move out.

The Center will be responsible for monitoring the trash from receptacles, to cleaning the restrooms and maintenance of public areas.

Clients/exhibitors are expected to remove all signs, advertisements, etc. connected with their event by the completion of that event. This includes the removal of all wire, tape or other materials from all surfaces prior to exiting the building.

The Licensee shall remove debris from theme décor set up (trees, plants, bark, mulch, crate and pallets, etc.)

Special Cleaning

There may be an occasion where "special cleaning" is required during or after the event. If glitter or confetti is used as a decorative item, a fee will be charged to clean the area. The fee will be determined by the size and location of the material and is based on the labor required to restore the space to the condition found at move-in.

Broom Clean

The Center requires the Exhibit Areas to be left in "broom clean" condition upon completion of your event. You may contract with outside cleaning services to accomplish the clean-up.

7. FOOD, BEVERAGE, AUDIO & VISUAL, TELECOMMUNICATIONS, AND OTHER CONCESSIONS:

Center reserves the right to exclusively operate or contract for the operation of Center concessions and to receive the income from such concessions. "Concessions" shall include, but are not limited to, the dispensing or sale of food, alcoholic and other beverages, programs, souvenirs, and novelties. Center also reserves the right to designate Sodexo Live as the exclusive food service and concessions provider for the Center. Licensee is prohibited from bringing food and beverages into the Center. Licensee, exhibitors and other persons may distribute free samples of foodstuffs or beverages only upon the prior written consent of the General Manager or Sodexo Live.

Encore is the preferred in-house audiovisual provider and exclusive contractor for the house sound system and rigging services at the SAFE Credit Union Convention Center (Center). They are a full-service company, capable of supplying professional sound reinforcement, video projection, drapery, lighting services, digital signage, presentation management, content creation, capture-recording, audience polling, mobile conference applications and creative design.

The Convention Center has a permanently installed sound system throughout the facility. Encore is the only authorized operator of the center's permanent sound system. If you choose to contract with another audio-visual supplier, you will be required to use Encore for any integration into the house sound system. This guarantees that only trained staff, knowledgeable in the system's operation will be working with our technical equipment. Encore will quote charges for sound system use and labor upon request, please call (916) 808-5782 for more information and a price quote.

Center reserves the right to exclusively operate or contract for the operation of Center telecommunications services. "Telecommunications services" shall include, but are not limited to, the setup and operation of telecommunications equipment. Center also reserves the right to designate Smart City as the exclusive telecommunications services provider for the Center. Licensee is prohibited from bringing outside telecommunications services into the Center.

8. SELLING FEE:

For non-ticketed events, the Licensee shall pay a fee of \$100.00 (plus \$50.00 per type of item or item table) for selling approved event related items. The fee for sales of compact discs, DVDs, cassette/video tapes, books, novelties, souvenirs, all printed, taped or electronic materials, etc. at ticketed events shall be negotiated in advance by Licensee and the General Manager.

9. PRE-REGISTRATION FEES:

An event that requires the payment of money for admission is deemed a ticketed event. Licensees that collect payment prior to their event in the form of a registration fee are exempt from the status of a ticketed event as long as no money is collected at the door. If registration fees are collected at the door, there will be a fee of \$400.00 per session or performance payable in advance with the rental deposit.

10. SEATING CAPACITY:

Licensee shall not sell, or permit to be sold or distributed, tickets or passes in excess of the maximum capacity of the Facilities, nor admit a larger number of persons than can safely be accommodated. Any decisions of the General Manager regarding capacity limits shall be final.

11. FLAMMABLE MATERIALS:

No flammable materials such as bunting, tissue paper, crepe paper, etc. shall be used for decorations in the Center. All materials used for decorative purposes shall be treated with flame retardant and approved by the City of Sacramento Fire Department in advance of each event. No open flames are permitted in the Center.

12. ADVERTISING:

No signs or advertisements shall be placed in, on, or about the Center without the prior written consent of the General Manager and then only for the event authorized by this Agreement. Licensee shall not publicize or cause to be publicized in any manner a performance or event contemplated by this Agreement prior to the execution of this Agreement by the Center

and Licensee.

13. OPENING HOURS:

Licensee shall open the doors of the Facilities as advertised unless otherwise agreed upon in advance by Licensee and the General Manager.

14. INDEMNITY:

Licensee shall indemnify, defend and hold harmless the City, its officers, directors, employees, members and agents, and each of them, from any and all claims, actions, causes of action, demands or liabilities of whatsoever kinds and nature including judgments, interest, attorneys' fees including City's staff attorneys and outside attorneys, and all other costs, fees, expenses and charges which City, its officers, directors, employees, agents and members, and each of them, may incur arising out of the negligence, gross negligence or willful or wanton misconduct of the Licensee, its officers, directors, employees, or agents.

The City shall indemnify, defend and hold harmless Licensee, its officers, directors, employees, members and agents, and each of them, from any and all claims, actions, causes of action, demands or liabilities of whatsoever kinds and nature including judgments, interest, attorneys' fees, and all other costs, fees, expenses and charges which Licensee, its officers, directors, employees, agents and members, and each of them, may incur arising out of the negligence, gross negligence or willful or wanton misconduct of the City, its officers, directors, employees, or agents.

15. INSURANCE:

During the entire term of this Agreement, Licensee shall maintain the insurance coverage described in this Section 15. It is understood and agreed by the Licensee, that its liability to the City, shall not in any way be limited to or affected by the amount of insurance coverage required or carried by the Licensee, in connection with this Agreement.

A. Minimum Scope & Limits of Insurance Coverage

1. Commercial General Liability Insurance, providing coverage at least as broad as ISO CGL form 0001 on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than one million dollars (\$1,000,000.00) per occurrence. The policy shall provide contractual liability and products and completed operations coverage for the term of the policy.
2. Workers' Compensation Insurance within statutory limits, and Employers' Liability Insurance with limits of not less than one million dollars (\$1,000,000.00). The Workers' Compensation policy shall include a waiver of subrogation in favor of the City. If no work or services will be performed on or at City facilities or City Property, no Workers' Compensation insurance shall be required if Licensee completes the following certification:

"I certify that my business has no employees, and that I do not employ anyone. I am exempt from the legal requirements to provide Workers' Compensation Insurance."

Licensee Initials (___)

B. Additional Insured Coverage

1. Commercial General Liability Insurance: The City, the Sacramento City Public Facilities Financing Corporation, the Sacramento Convention and Visitors Bureau, and their officials, employees and volunteers shall be covered by policy terms or endorsement as additional insureds as respects to general liability related to, or arising from, this Agreement. The general liability additional insureds endorsement must be signed by an authorized representative of the insurance carrier.

C. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

1. Licensee's insurance coverage shall be primary insurance as respects City, the Sacramento City Public Facilities financing Corporation, the Sacramento Convention and Visitors Bureau, and their officials, employees and volunteers. Any insurance or self-insurance maintained by City, the Sacramento City Public Facilities financing Corporation, the Sacramento Convention and Visitors Bureau or their officials, employees or volunteers shall be in excess of Licensee's insurance and shall not contribute with it.
2. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, the Sacramento City Public Facilities financing Corporation, the Sacramento Convention and Visitors Bureau or their officials, employees or volunteers.
3. Coverage shall state that Licensee's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
4. City will be provided with thirty (30) days written notice of cancellation or material change in the policy language or terms.

D. Acceptability of Insurance

Insurance shall be placed with insurers with a Bests' rating of not less than A:V. Self-insured retentions, policy terms or other variations that do not comply with the requirements of this Section 15, must be declared to and approved by the City's Risk Management Division in writing prior to execution of this Agreement.

E. Verification of Coverage

1. Licensee shall furnish City with certificates and required endorsements evidencing the insurance required. The certificates and endorsements shall be forwarded to the General Manager not less than seven (7) days prior to occupancy. Copies of policies shall also be delivered to the City on demand. Certificates of insurance shall be signed by an authorized representative of the insurance carrier.
2. The City may withdraw its offer of contract or cancel this Agreement if the certificates of insurance and

endorsements required have not been provided prior to execution of this Agreement. The City may cancel the Agreement if the insurance is canceled or Licensee otherwise ceases to be insured as required herein.

F. **Subcontractors**

Licensee shall require and verify that all subcontractors maintain insurance coverage that meets the minimum scope and limits of insurance coverage specified in subsection A above.

G. **Insurance purchased by or through City.**

1. Licensee may purchase commercial general liability (CGL) insurance through the City that meets the requirements of the Agreement by initialing below.

Licensee agrees to purchase CGL Insurance that meets the requirements of the Agreement through the City from a City designated insurer (___) **Licensee Initials.**

2. The City reserves the right to purchase insurance on behalf of Licensee if Licensee does not meet the requirements of subsection 15(E) above. In the event City exercises this option, Licensee shall be charged at the prevailing rates.

16. **WORKERS COMPENSATION:**

Licensee certifies that Licensee is aware of the provisions of Section 3700 of the California Labor Code which requires employers to be insured against all liability of Workers Compensation and that Licensee will comply therewith. The Licensee shall present evidence to the General Manager, thirty (30) days prior to occupancy, of Workers Compensation insurance coverage of \$1,000,000 or the Licensee's ability to self-insure.

17. **COPYRIGHTS:**

Licensee agrees, represents and warrants that nothing contained in the program, performance, exhibition or in any other way connected with Licensee's activities under this Agreement shall violate or infringe upon any copyright, patent, right of privacy or other statutory or common law right of any person, firm or corporation. Licensee shall deliver to the General Manager proof of copyright ownership or a copyright license not less than ten (10) days prior to the program, performance, and/or exhibition protected by the copyright(s). Licensee agrees to indemnify City for any penalties, claims, losses, costs, fees, liabilities, damages or injuries suffered by City resulting from Licensee's breach of the warranties or terms in this Section 17.

18. **BROADCASTING/TAPING:**

No event presented in the Facilities shall be broadcast, televised, or in any manner recorded for reproduction or rebroadcast without the prior written consent of the General Manager. Consent will not be unreasonably withheld. The Center will not pay any expenses pertaining to the broadcasting, televising or reproduction of any event.

19. **CONDUCT OF PERSONS:**

Licensee shall be solely responsible for the orderly conduct of all persons using the Center by its invitation, either expressed or implied. Center reserves the right to eject from the Facility any person engaging in unlawful conduct. Center shall provide at Licensee's expense security personnel to maintain order on and about the Facility, in the number determined by the General Manager.

20. **CONTROL OF BUILDING:**

The entrances and exits of the Center shall be locked and unlocked at such times as may be required for Licensee's use, but Licensee at its expense may at all times place security personnel at all entrances and exits when same are unlocked. The keys to the Center shall at all times be in the possession and control of the General Manager. Duly authorized representatives of Center shall have the right to enter the Center and all parts thereof at any time.

21. **LOST ARTICLES:**

Center shall have the sole right to collect and have custody of articles left in or around the Facility by persons attending Licensee's event(s). Neither Licensee nor Licensee's agents shall interfere with Center's collection and custody of the articles.

22. **OBSTRUCTIONS:**

Licensee shall not do, nor permit to be done, anything which may interfere with the effectiveness or accessibility of utility, heating, ventilating or air conditioning systems or portions thereof in the Center, nor do, nor permit to be done, anything which may interfere with free access to the public areas, streets, or sidewalks adjacent to the Center.

23. **EXPIRATION OR TERMINATION OF LICENSE:**

At the expiration of Licensee's date and time of use of the Facilities or upon the sooner termination of this Agreement, Licensee shall vacate the Center, remove all property brought to the Center by, or on behalf of Licensee, and return to the General Manager all equipment procured from the General Manager. The Facilities and equipment returned by the Licensee shall be in as good condition and repair as before Licensee's use thereof except for ordinary wear and use.

Licensee agrees to pay cost of repair or replacement for all damages to Center property of whatever origin or nature resulting from the negligence or intentional misconduct of Licensee, its officers, employees, agents, or members, and the cost to maintain and store any of Licensee's property not removed from the Center. Center may withhold from box office receipts before settlement a reasonable amount to cover the cost arising from such damages. Center shall refund to Licensee any amount withheld in excess of actual damages.

24. **DEFAULT OR CANCELLATION BY LICENSEE:**

Should Licensee default in the performance of any of the terms and conditions of this Agreement, or should Licensee cancel the event described in this License Agreement, the Center may, as its sole option, elect to:

- a) Cancel this Agreement, in which event Licensee shall be released from all liability and obligations under this Agreement other than deposits forfeited; or,
- b) Enforce all the provisions, terms, and conditions of this Agreement, in which event Licensee shall be liable for the full amount of the license fee provided for herein, plus all reimbursable expenses incurred by Center in connection with the event.

Should the Center elect to enforce the provisions of this Agreement, Center reserves the right to execute a subsequent license agreement with a third party for the same period as described in Section b above and hold Licensee liable for the full amount of the license fee provided for herein, less the total amount of fees received under the subsequent license agreement, plus all cost and expenses. The execution of a subsequent license agreement pursuant to the provisions of this section shall not constitute a termination of this Agreement unless Center so notifies Licensee in writing. Any deposits made by Licensee to Center under this Agreement shall be retained by Center and Center reserves the right to determine whether to make ticket refunds.

25. TERMINATION:

The General Manager shall have the right to terminate this Agreement at any time by giving written notice of termination to the Licensee, if: Licensee materially misrepresents any information set forth in this Agreement; Licensee breaches a material provision of this Agreement; the Center is required to be used due to public necessity or for emergency use. Should cancellation of the event be required due to public necessity or for emergency use, Licensee shall be refunded any deposit or license fee paid to the Center. Except for such refund, neither the City, nor its officers, agents or employees shall be liable to Licensee for any expenses or damages whatsoever related to the cancellation. In no event shall City, its officers, agents, or employees be liable to Licensee for lost profits or consequential damages.

26. EXCUSE FROM PERFORMANCE:

If the performance of any obligation of this Agreement by either party is prevented by acts of God, fire, war, acts of terrorism, riots, civil disorder, strikes, or epidemics, then the parties will be excused from performance. In the event of an epidemic or outbreak of an infectious disease in the City or County of Sacramento there must be a statewide or local declaration of a state of emergency, shelter in place order, or restriction or limitation of group gatherings that directly applies to the Center for the obligations of this Agreement to be excused from performance. The Agreement may be terminated pursuant to this section for any one or more of the above stated reasons by either party giving written notice to the other. Neither party, nor its officers, agents, or employees shall be liable to each other for lost profits or consequential damages.

27. COMPLIANCE WITH LAWS:

Licensee, its officers, agents, employees and invitees, shall comply with all applicable rules within the SAFE Credit Union Convention Center Facility Services Guide, and all other applicable laws, ordinances, and regulations of any governmental entity. No performance, exhibition or entertainment shall be held in the Center that is in violation of any law.

28. NO ASSIGNMENT:

Licensee shall not assign any right or obligation pursuant to this Agreement without the prior written consent of the General Manager. Any attempted or purported assignment without the General Manager's written consent shall be void and of no effect.

29. PHOTOGRAPHY:

Center retains the right to photograph any and all events for its own purposes.

30. STORAGE:

In the receipt, handling, care and custody of property of any kind shipped or otherwise delivered to the Center prior to, during or subsequent to the use of the Facilities by Licensee, Center and its employees shall act solely for the accommodation of the Licensee, and Center shall not be liable for any loss or damage to the property.

31. SCHEDULING OF EVENTS:

Unless otherwise specified in writing, General Manager shall be privileged to schedule other similar events before, during and after Licensee's event without notice or obligation to Licensee.

32. LICENSEE NOT AGENT OF CENTER:

Except as Center may specify in writing, Licensee and Licensee's personnel shall have no authority, express or implied, to act on behalf of Center in any capacity whatsoever as an agent. Licensee and Licensee's personnel shall have no authority, express or implied, to bind Center to any obligations whatsoever.

33. LICENSE NOT LEASE:

Licensee agrees that the portion of the Center assigned to Licensee is not leased to Licensee, that it is a Licensee and not a Lessee and that its right to occupy the Facility shall continue only so long as it strictly and promptly complies with each and all undertakings, provisions, covenants, agreements, stipulations, and conditions contained herein.

34. POSSESSORY INTEREST TAX:

This license may create a possessory interest subject to property taxation. Licensee shall be subject to payment of property taxes levied on the possessory interest by the County of Sacramento. State law requires a public entity renting or leasing its property to a private party to notify the private party about the potential tax. If imposed, the current interest tax is equal to 1.1295% of the assessed value. For further information about taxable possessory interests you may visit the County website at www.assessor.saccounty.net or call (916) 875-0700.

35. NONRESIDENT TAX WITHHOLDING

Pursuant to California Revenue and Taxation Code sections 18662 et seq., Licensee shall withhold income and franchise taxes payable to the California Franchise Tax Board ("FTB") from payments it makes to nonresident entities performing services in the State of California related to this Agreement and shall timely pay this income and taxes to the FTB. Licensee hereby agrees to indemnify City for any penalties, claims, losses, costs, fees, liabilities, damages or injuries suffered by City resulting from Licensee's breach of this Section 35.

36. AMERICANS WITH DISABILITIES ACT (ADA):

Center warrants that it is in compliance with the Americans with Disabilities Act (ADA) and all regulations thereunder and acknowledges and agrees that the Center is responsible for the permanent building access accommodations such as, wheelchair ramps, elevator standards, door width, seating accessibility, and auxiliary aids for the visually, hearing and mobility impaired.

37. SIGNATURES REQUIRED:

This Agreement shall have no force or effect whatsoever unless and until it has been executed by the Licensee and General Manager on behalf of the City of Sacramento. By its execution, Licensee covenants and agrees that it will faithfully perform and abide by each and every term, condition, and limitation of the license granted herein, each of which shall be a condition subsequent to continuance in effect of the license.



SHERATON

EST. 1937

Please e-mail back to Heather Dunn at Heather.Dunn@marriott.com. Direct line is (925) 433-4558

GROUP SALES AGREEMENT

DESCRIPTION OF GROUP AND EVENT

The following represents an agreement between **Sheraton Grand Sacramento Hotel**, 1230 J St., Sacramento, CA, 95814, (916) 447-1700 and **California-Nevada-Hawaii District of Kiwanis International**.

ORGANIZATION: California-Nevada-Hawaii District of Kiwanis International
CONTACT:

Name: Timothy Cuning
 Job Title: Director, Service Leadership Programs
 Street Address: 8360 Red Oak Street Ste 201
 City, State, Postal Code: Rancho Cucamonga, CA 91730-0608
 Country/Region: USA
 Phone Number: (909) 736-1705
 E-mail Address: tim@cnhkiwanis.org

NAME OF EVENT: 2026 Cali-Nev-Ha Key Club Room Block
REFERENCE #: M-UIF67KE
OFFICIAL PROGRAM DATES: Wednesday, 04/08/2026 - Monday, 04/13/2026

GUEST ROOM COMMITMENT/GROUP ROOM RATES

The Hotel agrees that it will provide, and California-Nevada-Hawaii District of Kiwanis International agrees that it will be responsible for utilizing, **383 room nights** in the pattern set forth below (such number and such pattern, the “Room Night Commitment”):

Date	Day	Upgrades - Baywindow Suite	Attendee – Traditional 2 Double	Staff -Traditional King	Total Rooms
04/08/2026	Wed	2		0	3
04/09/2026	Thu	2	25	10	37
04/10/2026	Fri	2	158	10	170
04/11/2026	Sat	2	158	10	170
04/12/2026	Sun	2	1	0	3

Start Date	End Date	Room Type	Rate
04/09/2026	04/11/2026	Baywindow Suite	\$204.00
04/08/2026	04/12/2026	Traditional 2 Double	\$204.00
04/08/2026	04/10/2026	Staff Traditional King	\$180.00

Hotel room rates are subject to applicable State and Local Fees and Taxes (currently 12% Occupancy Tax, 3.45% STMD Assessment, 1% STID Assessment and 0.30% Visit California Assessment) in effect at the time of check-out.

Marriott Bonvoy Members will receive complimentary, standard, in-room internet access during their stay. (Non-Members may sign up for Marriott Bonvoy any time prior to their stay or at check-in upon request to access this benefit.)

EARLY DEPARTURE FEE

California-Nevada-Hawaii District of Kiwanis International acknowledges that the Hotel may charge attendees – as liquidated damages and not a penalty – a one (1) night’s room and tax fee as compensation for the harm caused to the Hotel by unscheduled early departures (an “Early Departure Fee”). An Early Departure Fee may only be charged if an attendee checks out of the Hotel prior to the attendee’s scheduled departure date, without having notified the Hotel at check-in of the change in scheduled departure. To the extent that Early Departure Fees are collected from California-Nevada-Hawaii District of Kiwanis International’s attendees on a date as to which California-Nevada-Hawaii District of Kiwanis International incurs any rooms attrition fee pursuant to this Agreement, the amount of Early Departure Fees actually collected – up to the amount of the attrition payment attributable to that date – will be deducted from any rooms attrition payment that would otherwise be payable. If room reservations are to be made through a rooming list of any kind (or are otherwise not in the Hotel’s control), California-Nevada-Hawaii District of Kiwanis International agrees to communicate the above early departure policy to each attendee prior to, or at the time of, the making of an attendee’s rooms reservation.

SPECIAL CONCESSIONS

In consideration of the Room Night Commitment, Hotel will provide California-Nevada-Hawaii District of Kiwanis International with the following special concessions:

- One (1) complimentary room night for every fifty (50) revenue-generating room nights occupied on a cumulative basis. Complimentary guest rooms must be utilized during the event. Staff rooms will not be counted towards the complimentary room ratio.
- Two (2) Bayview Suite upgrades at the Group Room Rate of \$204.00/night, as outlined in the above room block
- Double Reward Points if contract is fully executed by **Tuesday, January 28, 2025**.

STAFF ROOMS

Hotel will set aside two (2) of the Room Night Commitment to be assigned by California-Nevada-Hawaii District of Kiwanis International to staff at a special rate of \$180.00 during the Event. Staff rooms are net non-commissionable and not applicable towards complimentary rooms earned.

COMMISSION

The group room rates listed above are net **non-commissionable**. California-Nevada-Hawaii District of Kiwanis International will advise its designated agency of these rates and address any resulting agency compensation issues directly with the management of the appropriate agency.

REQUEST FOR PORTION OF ROOM RATE

California-Nevada-Hawaii District of Kiwanis International has requested that Hotel place an additional charge on the room folio of its Event attendees and collect it for California-Nevada-Hawaii District of Kiwanis International’s benefit. Hotel will collect the amount, provided the Hotel has approved the method in which California-Nevada-Hawaii District of Kiwanis International has advised each of its attendees that they will be billed this charge, and provided that Hotel approves the content of the disclosure. All receipts for such charges will be paid to California-Nevada-Hawaii District of Kiwanis International upon receipt by Hotel of payment for the Master Account. Additionally, California-Nevada-Hawaii District of Kiwanis International acknowledges that the requested charge will be shown as an additional charge on the folio and not included with the room rate. Any attendee who refuses at checkout to pay the charge shall not be charged such amount. Hotel will provide a list of those individuals who refuse to pay such a charge.

REBATE

The group room rate of **\$204.00 listed above includes a \$10.00 rebate** on all utilized contracted room nights payable to California-Nevada-Hawaii District of Kiwanis International. Rebate does not apply to any discounted or complimentary rooms listed above to include but not limited to Staff Rooms or Suites. Pick-up numbers are to be submitted to California-Nevada-Hawaii District of Kiwanis International by the hotel within 48 hours after group’s departure. Rebates will be paid within 45 (forty-five) calendar days after group’s departure

METHOD OF RESERVATIONS

Hotel is pleased to offer California-Nevada-Hawaii District of Kiwanis International the use of an online group reservations system. **All reservations will be made, modified or canceled by individuals on-line at a URL to be established by Hotel or by calling Marriott's Reservations toll free number.** It is the responsibility of California-Nevada-Hawaii District of Kiwanis International to publish and provide this information to potential attendees through the planner's meeting website or through email. California-Nevada-Hawaii District of Kiwanis International shall be responsible for publishing the URL for all potential attendees. The Group Rate is guaranteed for reservations made on or before the Cutoff Date. Any reservations made after the Cutoff Date shall be at the Hotel's then current available rate.

METHOD OF RESERVATIONS

Reservations for the Event will be made via a **rooming list**. The rooming list shall be submitted into the secure rooming list portal provided by the Hotel no later than the **Wednesday, March 18, 2026**.

GUARANTEED RESERVATIONS

All reservations must be accompanied by a first night room deposit or guaranteed with a major credit card or by California-Nevada-Hawaii District of Kiwanis International. Hotel will not hold any reservations unless secured by one of the above methods.

CUT-OFF DATE

Reservations by attendees must be received on or before **Wednesday, March 18, 2026**, (the "Cut-Off Date"). At the Cut-Off Date, Hotel will review the reservation pick up for the Event, release the unreserved rooms for general sale, and determine whether or not it can accept reservations based on a space- and rate-available basis at the California-Nevada-Hawaii District of Kiwanis International group rate after this date.

NO ROOM TRANSFER BY GUEST

California-Nevada-Hawaii District of Kiwanis International agrees that neither California-Nevada-Hawaii District of Kiwanis International nor attendees of the Event nor any intermediary shall be permitted to assign any rights or obligations under this Group Sales Agreement, or to resell or otherwise transfer to persons not associated with California-Nevada-Hawaii District of Kiwanis International reservations for guestrooms, meeting rooms or any other facilities made pursuant to this Group Sales Agreement.

MASTER ACCOUNT

Hotel must be notified in writing at least **14 days** prior to arrival of the authorized signatories and the charges that are to be posted to the Master Account. Any cancellation or attrition fees will be billed to the Master Account.

PHISHING

Please be aware that bad actors can impersonate Hotel employees. Group should never rely solely on contact information sent in an email or respond directly to any email requesting a bank account information change. If Group receives a request from Hotel regarding bank account information, Group should contact the Hotel via verified phone number or in person to confirm the request prior to providing such information.

METHOD OF PAYMENT

The method of payment of the Master Account will be established upon approval of California-Nevada-Hawaii District of Kiwanis International credit. If credit is approved, the outstanding balance of California-Nevada-Hawaii District of Kiwanis International Master Account (less any advance deposits and exclusive of disputed charges) will be due and payable upon receipt of invoice.

California-Nevada-Hawaii District of Kiwanis International will raise any disputed charges within **7 days** after receipt of the invoice. The Hotel will work with California-Nevada-Hawaii District of Kiwanis International in resolving any such disputed charges, the payment of which will be due upon receipt of invoice after resolution of the dispute. If payment of any invoice is not received within thirty (30) days of the date on which it was due, Hotel will impose a finance charge at the rate of 1-1/2% per month (18% annual rate) on the unpaid balance commencing on the invoice date.

California-Nevada-Hawaii District of Kiwanis International has indicated that it has elected to use the following form of payment:

Cash, money order, or other guaranteed form of payment

Credit card (We accept all major credit cards)

Company check or Electronic Funds Transfer

[agreed alternative]

California-Nevada-Hawaii District of Kiwanis International may not change this form of payment.

In the event that credit is not approved, California-Nevada-Hawaii District of Kiwanis International agrees to pay an advance deposit in an amount to be determined by the Hotel in its reasonable discretion, with the full amount due prior to the start of the group's event.

PAYMENT BY CREDIT CARD OR COMPANY CHECK

If California-Nevada-Hawaii District of Kiwanis International wishes to pay any portion of its obligation by credit card or company check, the credit card information must be entered into our secure online website.

Prior to the execution of this agreement California-Nevada-Hawaii District of Kiwanis International shall provide hotel with credit card authorization information. A Credit Card Information Request e-mail will be sent to the e-mail address provided by California-Nevada-Hawaii District of Kiwanis International.

This process must also be followed if direct billing has not been approved and the Master Account charges will be paid by credit card or company check.

California-Nevada-Hawaii District of Kiwanis International agrees that the Hotel may charge to this credit card any payment as required under this Group Sales Agreement.

BILLING ARRANGEMENTS

The following billing arrangements apply: **Room and Tax to Master.**

ATTRITION

Hotel is relying upon California-Nevada-Hawaii District of Kiwanis International’s use of the Room Night Commitment. California-Nevada-Hawaii District of Kiwanis International agrees that a loss will be incurred by Hotel if California-Nevada-Hawaii District of Kiwanis International’s actual usage is less than **eighty percent 80%** of the Room Night Commitment.

Hotel agrees to allow for a **twenty percent (20%)** reduction in the Room Night Commitment. At the conclusion of California-Nevada-Hawaii District of Kiwanis International’s Event, Hotel will subtract the rooms revenue derived from the Event (excluding revenue derived from pre- and post- program stays) and the amount of any permissible attrition California-Nevada-Hawaii District of Kiwanis International has taken from the Room Night Commitment set forth above. Any remaining amount will be posted as attrition charges to California-Nevada-Hawaii District of Kiwanis International’s Master Account, plus applicable taxes.

These charges represent a reasonable effort on behalf of the Hotel to establish its loss prospectively and shall be due as liquidated damages.

ADJUSTMENTS TO CONCESSIONS

In the event of reductions in the Room Night Commitment of more than **twenty percent (20%)**, the Hotel may adjust any concessions previously offered in this Agreement, including those concessions offered on a complimentary basis, and may also adjust the Function Space in direct proportion to the reduction in the Room Night Commitment.

CANCELLATION

California-Nevada-Hawaii District of Kiwanis International’s acknowledges that if it cancels or otherwise essentially abandons its planned use of the Room Night Commitment (a “Cancellation”), this action would constitute a breach of California-Nevada-Hawaii District of Kiwanis International’s obligation to Hotel and Hotel would be harmed. Because Hotel’s harm (and California-Nevada-Hawaii District of Kiwanis International’s obligation to compensate Hotel for that harm) is likely to increase if there is a delay in notifying Hotel of any Cancellation, California-Nevada-Hawaii District of Kiwanis International’s agrees to notify Hotel, in writing, within five (5) business days of any decision to Cancel. In addition, if a Cancellation occurs, the parties agree that:

- a) it would be difficult to determine Hotel’s actual harm;
- b) the sooner Hotel receives notice of the Cancellation, the lower its actual harm is likely to be, because the probability of mitigating the harm by reselling space and functions is higher; and
- c) the highest percentage amount in the chart (the “Chart”) set forth below reasonably estimates Hotel’s harm for a last-minute cancellation and, through its use of a sliding scale that reduces damages for earlier cancellations, the Chart also reasonably estimates Hotel’s ability to lessen its harm by reselling California-Nevada-Hawaii District of Kiwanis International’s space and functions.

California-Nevada-Hawaii District of Kiwanis International’s therefore agrees to pay Hotel, within thirty (30) days after any Cancellation, as liquidated damages and not as a penalty, the amount listed in the Chart below.

Date of Cancellation	Total Amount of Liquidated Damages Due
Date of Signed Agreement to 180 days prior	50% of Total Room Revenue* plus applicable taxes
From 179 days to 60 days prior	75% of Total Room Revenue* plus applicable taxes
From 59 days to 4 business days prior	90% of Total Room Revenue* plus applicable taxes
From 3 business days to arrival date	100% of Total Room Revenue* plus applicable taxes

* “Total Room Revenue” is the dollar amount equal to the number of room nights in the Room Night Commitment multiplied by California-Nevada-Hawaii District of Kiwanis International’s average room rate (excluding staff room rates and complimentary rooms, if any). If applicable, state and local taxes will be added to the amounts listed above.

Provided that California-Nevada-Hawaii District of Kiwanis International’s timely notifies Hotel of the Cancellation and timely pays the above liquidated damages, Hotel agrees not to seek additional damages from [California-Nevada-Hawaii District of Kiwanis International’s relating to the Cancellation.

CANCELLATION OF AFFILIATES

California-Nevada-Hawaii District of Kiwanis International hereby acknowledges that this Event is not being held in conjunction or affiliation with any other program held at the Hotel over the Event Dates. California-Nevada-Hawaii District of Kiwanis International's attendees will not be attending any other program currently being held at the Hotel or in the City of Sacramento. If the Hotel determines that another such program exists, Hotel may cancel this Agreement, and California-Nevada-Hawaii District of Kiwanis International shall pay Hotel the Cancellation Fees listed in the Cancellation paragraph of this Agreement.

IMPOSSIBILITY

The performance of this Agreement is subject to termination without liability upon the occurrence of any circumstance beyond the control of either party – such as acts of God, war, acts of terrorism, government regulations, disaster, strikes, civil disorder, or curtailment of transportation facilities – to the extent that such circumstance makes it illegal or impossible for the Hotel to provide, or for groups in general to use, the Hotel facilities. The ability to terminate this Agreement without liability pursuant to this paragraph is conditioned upon delivery of written notice to the other party setting forth the basis for such termination as soon as reasonably practical - but in no event longer than ten (10) days - after learning of such basis.

COMPLIANCE WITH LAW

This Agreement is subject to all applicable federal, state, and local laws, including health and safety codes, alcoholic beverage control laws, disability laws, federal anti-terrorism laws and regulations, and the like. Hotel and California-Nevada-Hawaii District of Kiwanis International agree to cooperate with each other to ensure compliance with such laws.

CHANGES, ADDITIONS, STIPULATIONS, OR LINING OUT

Any changes, additions, stipulations or deletions including corrective lining out by either Hotel or California-Nevada-Hawaii District of Kiwanis International will not be considered agreed to or binding on the other unless such modifications have been initialed or otherwise approved in writing by the other.

LITIGATION EXPENSES

The parties agree that, in the event litigation relating to this Agreement is filed by either party, the non-prevailing party in such litigation will pay the prevailing party's costs resulting from the litigation, including reasonable attorneys' fees.

COMPLIANCE WITH EQUAL OPPORTUNITY LAWS

This section describes Marriott's obligations as a U.S. federal contractor. It does not apply to customers that are not part of the U.S. federal government or using funds from the U.S. federal government for this contract.

Marriott shall comply with all applicable laws, statutes, rules, ordinances, codes, orders and regulations of all federal, state, local and other governmental and regulatory authorities and of all insurance bodies applicable to the Hotel premises in performing its obligations under this Agreement.

Marriott (referred to as "contractor" in this section) shall comply with Executive Order 11246, as amended, Section 503 of the Rehabilitation Act of 1973, as amended, and the Vietnam Era Veterans' Readjustment Assistance Act, as amended, which are administered by the United States Department of Labor ("DOL"), Office of Federal Contract Compliance Programs ("OFCCP"). The equal employment opportunity clauses of the implementing regulations, including but not limited to 41 C.F.R. §§ 60.1-4, 60-300.5(a), and 60-741.5(a), are hereby incorporated by reference, with all relevant rules, regulations and orders pertaining thereto. **This contractor and subcontractor shall abide by the requirements of 41 C.F.R. §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability.**

Marriott also shall comply with Executive Order 13496 and with all relevant rules, regulations and orders pertaining thereto, to the extent applicable. The employee notice clause and all other provisions of 29 C.F.R. Part 471, Appendix A to Subpart A, are hereby incorporated by reference.

To the extent applicable, Marriott shall include the provisions of this section in every subcontract or purchase order so that such provisions shall be binding upon each contractor, subcontractor or vendor performing services or providing materials relating to this Agreement and the services provided pursuant to the terms hereof.

PRIVACY

Marriott International, Inc. ("Marriott") is committed to complying with obligations applicable to Marriott under applicable privacy and data protection laws, including to the extent applicable EU data protection laws. Hotel shall comply with the then-current Marriott Group Global Privacy Statement (the "Privacy Statement," currently available at <http://www.marriott.com/about/privacy.mi>) with respect to any personal data received under this Agreement.

Without limiting the foregoing obligation, Hotel has implemented measures designed to: (1) provide notice to individuals about its collection and use of their personal data, including through the Privacy Statement; (2) use such personal data only for legitimate business purposes; (3) provide means by which individuals may request to review, correct, update, suppress, restrict or delete or port their personal data, consistent with applicable law; (4) require any service providers with whom personal data is shared to protect the confidentiality and security of such data; and (5) use technical and organizational measures to protect personal data within its organization against unauthorized or unlawful access, acquisition, use, disclosure, loss, or alteration.

California-Nevada-Hawaii District of Kiwanis International will obtain all necessary rights and permissions prior to providing any personal data to Hotel, including all rights and permissions required for Hotel, Hotel affiliates, and service providers to use and transfer the personal data to locations both within and outside the point of collection (including to the United States) in accordance with Hotel's privacy statement and applicable law. Notwithstanding any other provision, Hotel may use an individual's own personal data to the extent directed by, consented to or requested by such individual.

CUSTOMER SIGNAGE IN HOTELS

All public-facing signage and materials are subject to Hotel approval and may be removed from public view by Hotel at its discretion.

MARRIOTT BONVOY EVENTS

Marriott Bonvoy Events provides Points or Miles to eligible Marriott Bonvoy Members who book and hold qualifying meetings and events at Participating Properties.

Approximately ten (10) business days after the conclusion of the Event (provided that the Event is not cancelled and California-Nevada-Hawaii District of Kiwanis International has otherwise complied with the material terms and conditions of this Agreement), the Hotel will award Points or Miles to the Member and relevant account identified below. By inserting the airline frequent flyer account information, the recipient elects to receive Miles instead of Points.

Marriott Bonvoy Events is not available in certain circumstances, including (1) for any government employee or official booking a government event (U.S. government event or non-U.S. government event); (2) for any employee of a state-owned or state-controlled entity (“SOE”) booking an event on behalf of the SOE; or (3) for any other planner or intermediary when booking an event on behalf of a non-U.S. governmental entity or SOE. Hotels in the Asia Pacific region are restricted from awarding Points or Miles to any intermediary booking an event on behalf of any governmental entity or SOE.

GROUP MUST CHECK ONE OPTION BELOW:

The Contact (as identified on page 1 of this Agreement or the Authorized Signer of this Agreement) is eligible to receive Points or Miles.

Member Name:

Marriott Bonvoy Membership Number:

*If Miles are desired instead of Points, please also provide:

Participating airline name:

Participating airline frequent flyer account number:

OR

The Contact (as identified on page 1 of this Agreement or the Authorized Signer of this Agreement) declines or is not eligible to receive Points or Miles and hereby waives the right to receive Points or Miles in connection with the Event.

The individual identified above to receive either Points or Miles may not be changed without such individual’s prior written consent. The number of Points or Miles to be awarded shall be determined pursuant to the Marriott Bonvoy Terms and Conditions (the “Terms and Conditions”), as in effect at the time of award. All Marriott Bonvoy Terms and Conditions apply. The Terms and Conditions are available on-line at <https://www.marriott.com/loyalty/terms/default.mi> and may be changed at the sole discretion of Marriott International, Inc. at any time and without notice. Capitalized terms used in this section have the meanings given to them in the Terms and Conditions.

HIGH RISK ACTIVITIES

Hotel has committed to providing the room nights and function space, as applicable, set forth in this Agreement based on information about the event that California-Nevada-Hawaii District of Kiwanis International has given to the Hotel. California-Nevada-Hawaii District of Kiwanis International agrees that it has presented all material information required in order for Hotel to provide the rooms and facilities set forth in this Agreement. Should Hotel, in its sole reasonable discretion, determine at any time that the Event will include a high-risk activity that was previously undisclosed to the Hotel (including by way of example, and not by limitation, biological agents, pyrotechnics, etc.), Hotel may terminate this Agreement immediately and without liability, upon written notice to California-Nevada-Hawaii District of Kiwanis International.

CONNECT RESPONSIBLY

As part of the Connect Responsibly program in which Hotel participates, California-Nevada-Hawaii District of Kiwanis International may choose to receive a Meeting Impact Report (“MIR”). If California-Nevada-Hawaii District of Kiwanis International elects to receive the MIR, Hotel will provide California-Nevada-Hawaii District of Kiwanis International a MIR at the conclusion of the event that displays the calculated carbon and water footprints of the event based on industry methodologies, as well as the sustainable practices that were implemented during the event.

California-Nevada-Hawaii District of Kiwanis International elects the following:

Meeting Impact Report (MIR):

would like to receive the MIR	Yes, California-Nevada-Hawaii District of Kiwanis International
would prefer not to receive the MIR	No, California-Nevada-Hawaii District of Kiwanis International

Carbon Offset Credits:

If California-Nevada-Hawaii District of Kiwanis International elects to receive a MIR, California-Nevada-Hawaii District of Kiwanis International may also choose to purchase carbon offset credits. Should California-Nevada-Hawaii District of Kiwanis International elect to purchase carbon offset credits, Hotel will either provide California-Nevada-Hawaii District of Kiwanis International information regarding how to purchase carbon offset credits or purchase the credits on California-Nevada-Hawaii District of Kiwanis International’s behalf and bill them to California-Nevada-Hawaii District of Kiwanis International, as indicated below.

To select one of the first two options below, California-Nevada-Hawaii District of Kiwanis International must first opt-in above to receiving the MIR.

Hotel will provide California-Nevada-Hawaii District of Kiwanis International with the website link so California-Nevada-Hawaii District of Kiwanis International may purchase carbon offset credits

Hotel will purchase carbon offset credits on California-Nevada-Hawaii District of Kiwanis International behalf and include the charge on California-Nevada-Hawaii District of Kiwanis International’s final bill

California-Nevada-Hawaii District of Kiwanis International elects not to purchase carbon offset credits for this program.

ACCEPTANCE

When presented by the Hotel to California-Nevada-Hawaii District of Kiwanis International, this document is an invitation by the Hotel to California-Nevada-Hawaii District of Kiwanis International to make an offer. Upon signature by California-Nevada-Hawaii District of Kiwanis International, this document will be an offer by California-Nevada-Hawaii District of Kiwanis International. Only upon signature of this document by all parties will this document constitute a binding agreement. Unless the Hotel otherwise notifies California-Nevada-Hawaii District of Kiwanis International at any time prior to California-Nevada-Hawaii District of Kiwanis International's execution of this document, the outlined format and dates will be held by the Hotel for California-Nevada-Hawaii District of Kiwanis International on a first-option basis until **Tuesday, January 28, 2025**. If California-Nevada-Hawaii District of Kiwanis International cannot make a commitment prior to that date, this invitation to offer will revert to a second-option basis or, at the Hotel's option, the arrangements will be released, in which case neither party will have any further obligations.

Upon signature by both parties, California-Nevada-Hawaii District of Kiwanis International and the Hotel shall have agreed to and executed this Agreement by their authorized representatives as of the dates indicated below.

SIGNATURES

Approved and authorized by California-Nevada-Hawaii District of Kiwanis International

Name:

Title:

Signature:

Date:

Approved and authorized by Hotel:

Name: Heather Dunn

Title: Senior Sales Manager

Signature:

Date:

SHERATON GRAND SACRAMENTO

The following outlines additional hotel information in place at the time of booking to assist in the planning of your event. Please work directly with your dedicated Event Manager closer to arrival as hotel information is subject to change. "Group" will refer to the Organization Name on page 1 of the Group Sales Agreement.

PAYMENT INFORMATION

All functions choosing to pay with a credit card for an event or group room block will be charged 100% of their estimated revenue, which will be determined by the event manager. Full payment will occur ten (10) business days prior to the event.

SMALL GROUP FEE

There will be a \$125 labor fee assessed for all groups with less than 25 people for all buffet (Breakfast, Lunch, or Dinner Only). Does not apply for breaks).

PARKING COST FOR OVERNIGHT GUESTS

Current prevailing overnight parking pricing as follow:

Valet Parking \$45.00 per day

In and out privileges for overnight guests. Parking Rates are subject to change at any time

SHIPPING/RECEIVING/HANDLING

The Hotel will only accept pre-paid packages, any packages delivered C.O.D will be refused without notification to the shipper. The Hotel does not have storage for crates, pallets or large shipments.

Box deliveries will be assessed a handling fee determined by weight:

Package Weight	Cost of Box Deliveries
0-5 lbs.	\$6.00
6-20 lbs.	\$11.00
21-50 lbs.	\$16.00
Over 51 lbs.	\$26.00
Per Crate or Pallet	\$250.00

*Package weights will be rounded up to the nearest pound.

No materials to be sent to hotel more than 3 days prior to arrival. ***The Shipping/Delivery and Storage House Charge is used to offset cost of utility and equipment, and other non-labor expenses. The Shipping/Delivery and Storage House Charge is not a tip or gratuity for services provided by employees and is not distributed to employees.*** Hotel will not be responsible for any lost or damaged materials sent to hotel prior to arrival.



Group Sales Agreement

Date Prepared: ~~January 28, 2025~~ ~~January 21, 2025~~

Group Contact: Timothy Cunning
Title: Director, Service Leadership Programs

Organization: Key Club Intl CA-NV-HI

Address: 8360 Red Oak St Ste 201
Rancho Cucamonga, CA 91730-0608

Telephone: (909) 736-1705 **Email:** tim@cnhkiwanis.org

Event Name: Key Club International
Official Event Dates: Wednesday, April 8, 2026 – Monday, April 13, 2026

Hotel Sales Manager: Jennifer Mann
Title: Senior Sales Manager
Telephone: (916) 321-3545 **Email:** jennifer.mann@hyatt.com

KEY CLUB INTL CA-NV-HI ("Group") and Hyatt Corporation, as agent of Capitol Regency LLC, a California LLC d/b/a HYATT REGENCY SACRAMENTO ("Hotel") agree as follows:

Group's First Option Due Date

Hotel agrees to hold the guest rooms and meeting and event space listed in this Group Sales Agreement (the "Agreement") for the Event named above on a tentative basis until **February 28, 2025**. If this Agreement is not fully executed by Group and returned to Hotel, together with any required deposit, credit application or other materials, by **February 28, 2025**, Hotel may release the guest rooms and/or meeting and event space. If, prior to Group's execution and return of this Agreement together with any other required materials, Hotel receives an alternate request for the Event guest rooms and/or meeting and event space, Hotel will notify Group and Group will have forty-eight (48) hours from Hotel's notification to return this signed Agreement together with any other required materials to Hotel.

Guest Room Block & Guest Room Revenue Commitment

The table below sets forth the total number of guest rooms set aside by Hotel for Group's use during the Official Event Dates ("Total Guest Room Block") together with the expected total guest room revenue (the "Total Guest Room Revenue Commitment") and where applicable, the expected guest room revenue for each day of the Event ("Daily Guest Room Revenue Commitment," and together with the Total Guest Room Revenue Commitment, the "Guest Room Revenue Commitments").

Date	Day	Db/DbI	Park Capitol Suite	King (staff)	Daily Contracted Guest Room Block	Daily Contracted Guest Room Revenue Commitment
08 Apr 2026	Wednesday	5	0	0	5	\$ 1,025.00
09 Apr 2026	Thursday	26	2	10	38	\$ 7,350.00
10 Apr 2026	Friday	156	4	10	170	\$ 33,590.00
11 Apr 2026	Saturday	156	4	10	170	\$ 33,590.00
12 Apr 2026	Sunday	5	0	0	5	\$ 1,025.00

Total Guest Room Block: 388

Total Guest Room Revenue Commitment: \$76,580

The following suite accommodations are included in the Total Guest Room Block:

- Two (2) Park Capitol Suites at the Group rate of \$205.00 arriving Thursday, April 9, 2026 and departing Sunday, April 12, 2026



- Two (2) Park Capitol Suites at the Group rate of \$205.00 arriving Friday, April 10, 2026 and departing Sunday, April 12, 2026

Guest Room Rates

Hotel confirms the following Guest Room Rates:

Room Type	Block Type	Single Rate	Double Rate	Triple Rate	Quad Rate
Double Beds	Group	\$205.00	\$205.00	\$205.00	\$205.00
King Bed	Staff	\$161.00	\$161.00	\$161.00	\$161.00
Park Capitol Suite	Group	\$205.00	\$205.00	\$205.00	\$205.00

The Guest Room Rates are quoted exclusive of any applicable taxes (which are currently 12% Occupancy Tax, 3.45% Sacramento Tourism Assessment, 1% Sacramento Tourism Improvement District Assessment and 0.195% CA Tourism Assessment Fees per room, per night), applicable service fees, and/or Hotel-specific fees in effect at the time of the Event.

Reservation Method

Hotel recommends using a web-based reservation system to make room reservations. Reservations may be made, modified or canceled by attendees via a URL provided by Hotel and published by Group to potential Event attendees (usernames or passwords provided to Group to access the web-based reservation system are confidential and their misuse is Group's responsibility), and the privacy policy of the host of such URL shall apply. Reservations for rooms accessible to guests with disabilities may be made in the same manner. Reservations must be made on or before the Cut-Off Date specified below.

Cut-Off Date

The "Cut-Off Date" is **March 18, 2026**. After the Cut-Off Date, all rooms within the Total Guest Room Block that have not been reserved will be returned to Hotel's general inventory. Reservation requests for rooms within the Total Guest Room Block received after the Cut-Off Date will be based on availability at Hotel's prevailing rates and will be credited to achieving the Guest Room Revenue Commitments. Only actual reservations for Event attendees will be considered valid room reservations. After the Cut-Off Date, canceled guest rooms will be returned to Hotel's inventory. Name changes on, or other transfers of, room reservations will not be accepted after the Cut-Off Date.

Youth Group Specific Terms

Standard of Conduct

- Any Group who, through unruly behavior, infringement of accommodation regulations, or breach of local laws and/or customs, upsets the enjoyment of other clients may be subject to eviction from their accommodations and must seek alternative housing at their own expense. Any and all deposits will be forfeited while responsibility for any fees owed will remain attached to the Group and will need to be paid prior to departure.

Quiet Enjoyment

- The Hotel asks that the Group be considerate of other guests staying in the Hotel. Should the Hotel receive any guest complaints regarding noise from the Group's guest rooms, the party at fault will be given one (1) warning. Should the Hotel have to compensate another guest due to noise by the Group, the Group will be responsible for these charges.

Damage to Hotel Property

- The Group shall be responsible for any damage to the Hotel's sleeping rooms and meeting space during the Group's event. Should damage occur, the Hotel will assess the approximate cost of the damage in question and notify the Group. Reimbursement for the damage will be due by the group to the Hotel upon the Group's departure.



Complimentary Rooms

Hotel will provide Group with one (1) complimentary room for every fifty (50) revenue-producing guest rooms occupied by Group on a cumulative basis over the Official Event Dates. The number of complimentary rooms provided to Group shall be determined by adding together the total actualized room nights per night of consecutive night stays over the Official Event Dates and dividing the total by fifty (50). The number of actualized room nights credited toward Group's complimentary rooms shall be determined in accordance with the following table:

Room Type	Number of Actualized Rooms Credited Toward Complimentary Room Count
Standard Guest Room	1 Unit
Executive King	2 Units
Regency Club	2 Units
One-bedroom Park Capitol Suite	3 Units
Two-bedroom Park Capitol Suite	4 Units

Complimentary rooms, discounted guest rooms and suites, and pre-and post-Event rooms, if any, are considered concessions and shall not be included in the calculation of revenue-producing guest rooms to determine the number of complimentary rooms. Complimentary rooms may not be used as credit for Event fees or future events. All complimentary rooms earned by Group must be assigned to a specific Group attendee, otherwise they have no value and if not utilized, have no monetary value and cannot be applied as a credit to the Master Account.

Non-Commissionable

The Guest Room Rates set forth above are confirmed on a net, non-commissionable basis.

Rebate

A rebate in the amount of **\$10.00** per fully paid occupied room night, at the Group Room Rate, not Staff Rate, within the Total Guest Room Block will be credited to Key Club Intl. following Group's payment in full of the Master Account to assist with Event-related costs and expenses. Group shall disclose the existence of this rebate to its members and attendees prior to the Event in all pre-Event collateral and program materials. No rebate will be paid on any Attrition Charges or Cancellation Charges collected by Hotel, no-show or early departure fees, guest rooms booked outside of the Total Guest Room Block, or on any discounted rooms, including but not limited to staff rooms.

Guest Room Revenue Commitment - Attrition Policy

By entering into this Agreement, it is understood that Hotel is relying on, and Group is agreeing to provide, the Total Contracted Guest Room Revenue Commitment and Group is responsible to achieve the Total Guest Room Revenue Minimum (as defined herein), as set forth in the Guest Room Block (plus any applicable taxes, service charges and other fees). Hotel agrees to allow Group to reduce its Total Contracted Guest Room Revenue by **twenty (20%) percent** (referred to as the "Total Guest Room Revenue Minimum"). Should Group's actualized guest room revenue fall below the Total Guest Room Revenue Minimum, Group shall pay as liquidated damages the difference between the Total Guest Room Revenue Minimum and the total actualized guest room revenue, plus any applicable taxes and service charges, as calculated on a cumulative basis ("Attrition Charges"). However, on any date Group does not meet its Daily Guest Room Revenue Minimum and Hotel achieves one hundred percent 100% occupancy for that date, the Daily Guest Room Revenue Minimum will be considered fulfilled for that date and no Attrition Charges will be due for that date. Overachievement of the Daily Contracted Guest Room Revenue or the Daily Guest Room Revenue Minimum for any date during the Event may be applied to any other date during the Event. Attrition Charges owed to the Hotel under this Section, if any, will be posted to Group's Master Account together with any applicable taxes and service charges.

Group may not transfer or resell its rights under this Agreement to any third party for purposes of reselling unused portions of its Guest Room Block or fulfilling the Contracted Guest Room Revenue Minimum.

Hotel and Group intend to liquidate the damages suffered by Hotel in the event that Group fails to meet the Contracted Guest Room Revenue Commitment set forth in this Section. Therefore, Group and Hotel agree that:



(a) the damages suffered by Hotel in the event that the Contracted Guest Room Revenue Commitment is not met are difficult to calculate; (b) the above formula is a reasonable estimate of such damages; and (c) the Attrition Charges do not constitute a penalty.

Group's obligations under this Section shall survive completion of this Agreement.

Food and Beverage

All banquet food and beverage arrangements must be made through Hotel. Only food and beverages purchased from Hotel may be served on Hotel property. Hotel reserves the right to cease service of alcoholic beverages in the event that persons under the age limit mandated by applicable law are present at the Event and attempt to receive service of alcoholic beverages. Hotel reserves the right to deny alcoholic beverage service to guests who appear to be intoxicated.

Group's obligations under this Section shall survive completion of this Agreement.

Housekeeping Gratuities

Housekeeping gratuities are up to the individual's discretion. All housekeeping gratuities are distributed to those members of Hotel's staff servicing Group's attendees.

Special Considerations

Hotel, as a special consideration to Group, will provide:

- Two (2) Park Capitol Suites at the Group rate of \$205.00 arriving Thursday, April 9, 2026 and departing Sunday, April 12, 2026
- Two (2) Park Capitol Suites at the Group rate of \$205.00 arriving Friday, April 10, 2026 and departing Sunday, April 12, 2026

Convention Center Contingencies

The obligation of Group to perform this Agreement is subject to and contingent upon the availability of the SAFE Credit Union Convention Center for Group's use over the official Event dates. If the SAFE Credit Union Sacramento Convention Center shall not be available, then Group shall have the right to terminate this Agreement without penalty upon written notice to the Hotel within thirty (30) days of Group's learning of the Center's availability. Any deposits paid by Group or its guests prior to any such cancellation shall be refunded within thirty (30) days from the date of notification of cancellation.

Payment

If Group requests direct billing to a Master Account (as defined below), a completed credit application (which will be provided to Group by Hotel upon request) must be returned to Hotel for approval at least sixty (60) days prior to arrival. In the event credit is approved: (i) all charges (up to the authorized credit amount) shall be due and payable to Hotel no later than thirty (30) days after Group's receipt of the Master Account invoice; and (ii) Hotel reserves the right to rescind its approval if there is a material change in Group's creditworthiness or material increase in anticipated charges. A "Master Account" is a record of all charges and transactions made during the Event to be paid for directly by Group.

In the event that credit is not requested, not approved or subsequently rescinded, payment of Group's total estimated Master Account will be due to Hotel prior to Group's arrival in accordance with the deposit schedule below. Failure to remit such payment(s) when due will be deemed to be a cancellation of this Agreement by Group, and Group shall be liable for the Cancellation Charges as set forth herein.

Invoice disputes and/or billing errors must be communicated to Hotel no later than fourteen (14) days before the date payment is due.



Please note that Hotel never requests billing information or requests changes to billing information via email. Should Group receive any billing notice or inquiry via email, please contact the Hotel Sales Manager at the phone number set forth above.

Deposits

Group shall provide a non-refundable (except as specifically provided herein) deposit in the total amount of **\$5,000.00** payable as set forth in the table below. All deposits will be credited towards any Attrition Charges or Cancellation Charges due to Hotel. Payment may be made by check, credit card, wire transfer or ACH. Hotel will provide a Credit Card Authorization form for scheduled payments made by credit card or ACH.

Payment type	Description	Due date	Due amount
Deposit	Initial Deposit	March 18, 2025	\$5,000.00
Deposit	Final Deposit	Confirmed by Event Planning Manager	TBD

Billing Arrangements

Individuals shall be responsible for their own guest room, Tax, mandatory fees, incidental charges and any other charges not authorized to be billed to Group. All charges incurred are to be paid upon checkout. Group shall be responsible for charges for the Meeting and Event Space Rental Fee, food and beverage events and other services requested by Group. These charges will be billed to the Master Account only if credit approval is granted in accordance with Hotel's credit approval process.

World Of Hyatt – Earning Bonus Points & Tier-Qualifying Night Credits

Our World of Hyatt program offers benefits to its members who plan qualifying meetings or other events at a participating Hyatt hotel or resort. Participation is governed by the World of Hyatt Program Terms, available at <https://help.hyatt.com/en/hyatt-terms/world-of-hyatt-terms.html>. If the Event satisfies the requirements of a "Qualifying Event" (as defined in Appendix D of the World of Hyatt program terms), World of Hyatt Bonus Points will be awarded to Group or to the individual(s) or entity as directed by Group or Group's Agent, as applicable (the "Bonus Points Recipient").

The chart below must be completed prior to execution of this Agreement.

Name	World of Hyatt Acct #	Percentage of Bonus Points
_____	_____	_____ %

Hyatt will not retroactively credit the Bonus Points Recipient for any World of Hyatt benefits the Bonus Points Recipient may have otherwise received if the Bonus Points Recipient fails to associate its World of Hyatt membership number with the Event before the execution of this Agreement.

Cancellation Option

Either Hotel or Group may cancel this Agreement without cause upon written notice to the other party at any time prior to the Event. In the event Group cancels without cause, Group shall pay Hotel liquidated damages in an amount calculated according to the table below (the "Cancellation Charges"), plus applicable Taxes. Applicable services charges will be added to the Cancellation Charges when cancellation occurs sixty (60) days or less prior to the first date of the Event.

From April 8, 2025 through the first day of the Event	\$61,264.00 (80% of the Total Guest Room Revenue Commitment, 40% of Food and Beverage Revenue Commitment, and 40% of any Meeting and Event Space Rental Fee)
From Agreement signing through April 7, 2025	\$53,606.00 (70% of the Total Guest Room Revenue Commitment, 30% of Food and Beverage Revenue Commitment, and 40% of any Meeting and Event Space Rental Fee)



Payment of the Cancellation Charges shall be made by Group to Hotel at the time this Agreement is canceled. Hotel and Group agree that: (a) the damages suffered by Hotel in the event that Group cancels without cause are difficult to calculate, for reasons, including, but not limited to, the uncertainty, at the time of contracting, of the business that can be rebooked and the associated rates; (b) the above formula is a reasonable estimate of such damages; and (c) the Cancellation Charges do not constitute a penalty.

In the event Hotel cancels this Agreement without cause, Hotel shall pay Group any direct damages suffered as a result of the cancellation, which damages shall not exceed the amount calculated according to above table.

The parties' obligations under this Section shall survive termination of this Agreement.

Rights of Termination for Cause

This Agreement may be terminated by either party without liability upon written notice under the following circumstances:

- I. if a party's performance under this Agreement is subject to acts of God, war, government regulation, terrorism, disaster, strikes, civil disorder, a pandemic, a travel restriction on members of the general public issued by a governmental agency, curtailment of public transportation facilities, or any other unexpected emergency of a comparable nature beyond the party's control that in each case makes it illegal or impossible to perform its obligations under this Agreement. In such event, the terminating party shall give written notice of termination to the other party within five (5) days of such occurrence; or
- II. if either party makes a voluntary or involuntary assignment for the benefit of creditors or enters into bankruptcy proceedings prior to the date of the Event. In such event, the party who is not making an assignment or entering into bankruptcy proceedings shall have the right to terminate this Agreement upon written notice to the other party; or
- III. if at the time of the Event, the hotel will no longer be operated under a Hyatt brand. In such event, Hotel shall notify Group in writing of such change, and Group shall have the right to terminate this Agreement without liability upon written notice to Hotel within thirty (30) days of the date of Hotel's notice of change of brand.

In the event of termination by either party under this Section, Hotel shall refund all deposits and/or prepayments made by Group within thirty (30) days of receipt of the notice of termination.

Except as otherwise specifically provided in this Agreement, neither party shall have the right to terminate this Agreement for any other cause.

Indemnification and Hold Harmless

Hotel agrees to defend, indemnify and hold Group harmless from and against any costs, losses, expenses, damages, and/or liabilities, including reasonable attorneys' fees, resulting from any third-party claim, action, or cause of action arising out of: (i) any negligent act undertaken or committed by Hotel pursuant to the performance of its obligations under this Agreement except to the extent such actions or liabilities are due to the misconduct or negligence of Group or its employees, attendees, agents or contractors; or (ii) any breach by Hotel of its obligations under the Sections of this Agreement titled "Compliance with Laws" or "Privacy of Personal Information."

Group agrees to defend, indemnify, and hold Hotel, the entity that owns the hotel, the entity that manages the hotel and their affiliates and each of their respective shareholders, members, directors, officers, managers, employees, attendees, invitees, and representatives harmless from and against all costs, losses, expenses, damages, and/or liabilities, including reasonable attorneys' fees, arising out of or resulting from any third-party claim, action, or cause of action alleging: (i) any negligent act undertaken or committed by Group, its employees, invitees, attendees or any contractors hired or engaged by Group in connection with the performance of Group's obligations under this Agreement, except to the extent such actions or liabilities are due to the misconduct or negligence of Hotel; or (ii) any breach by Group of its obligations under the Sections of this Agreement titled "Compliance with Laws," "Privacy of Personal Information" or "Permits and Licenses."



The parties' obligations under this Section shall survive completion or earlier termination of this Agreement.

Limitation of Liability

Except for damages covered by the indemnifying party's indemnification obligations under this Agreement, neither party shall be liable to the other for any special, indirect, incidental, consequential, punitive or exemplary damages even if such party has knowledge of the possibility of such damages. Under no circumstances shall this limitation of liability limit or waive Group's obligations to pay liquidated damages, including without limitation, Attrition Charges or Cancellation Charges that may be owed.

This Section shall survive completion or earlier termination of this Agreement.

Insurance

Group and Hotel shall each maintain sufficient insurance to insure their respective indemnification obligations set forth in this Agreement, and each shall provide evidence of such insurance upon request.

Contractors

For any activity introduced onto Hotel's premises by an outside provider engaged by Group, Group will ensure that such providers comply with the terms of this Agreement and with any requirements for such providers as provided to Group by Hotel. Group will be fully responsible for such providers' actions or inactions and agrees to remove from Hotel's premises any outside provider that Hotel deems objectionable or whose activities cause reasonable concern. Group will provide a certificate of insurance from such outside providers covering their actions and naming Hotel, the entity that owns the hotel, the entity that manages the hotel and their affiliates as additional insureds with regard to their activities.

Damage to Hotel Premises

Group shall be responsible for all damage to the hotel premises caused by Group, its agents, contractors, attendees or invitees. Upon completion of the Event, Group will leave the premises in the same condition as received, reasonable wear and tear excepted.

Group's obligations under this Section shall survive completion or earlier termination of this Agreement.

Public Access Laws

Hotel acknowledges its obligation to comply with the public accommodations requirements of the Americans with Disabilities Act or any equivalent applicable laws regarding access and public accommodation ("Public Access Laws") except those of Group including Group's obligation to (i) remove "readily achievable" physical barriers within the meeting rooms utilized by Group that Group created (e.g., set-up of exhibits in an accessible manner) and that are not controlled or mandated by Hotel; (ii) provide auxiliary aids and services where necessary to ensure effective communication of the Event to disabled participants (e.g., Braille or enlarged print handouts, interpreter or simultaneous videotext display); and (iii) modify Group's policies, practices and procedures applicable to attendees as required to enable disabled individuals to participate equally in the Event. Group shall identify in advance any special needs of disabled Event attendees requiring accommodation by Hotel and will notify Hotel of such needs for accommodation in writing as soon as they are identified to Group. Whenever possible, Group shall copy Hotel on correspondence with attendees who indicate special needs requiring accommodation under such Public Access Laws. Hotel shall notify Group of requests for accommodation that it may receive otherwise than through Group to facilitate identification by Group of its own accommodation obligations or needs as required by such Public Access Laws. Any extraordinary costs for special auxiliary aids requested by Group shall be borne by Group.

Compliance With Laws

Each party hereby represents, warrants and covenants that it shall comply with all laws, rules, orders and regulations applicable to its performance under this Agreement.



Assignment

Under no circumstances may Group, Agent or anyone else acting on behalf of Group, assign, transfer or resell to a third party its rights or obligations under this Agreement, including, without limitation, Group's reservation or commitments regarding guest rooms, meeting and event space, food and beverage events or other contracted facilities or services under this Agreement. Nothing herein shall be construed as prohibiting or limiting Hotel's right to assign the Agreement or any of its rights or obligations hereunder. Subject to the foregoing, this Agreement will be binding upon, enforceable by, and inure to the benefit of the parties and their respective successors and assigns.

Changes; Notice

Any changes to this Agreement must be made in writing and signed by both parties to be effective. Any modifications, additions or corrective lining out made on this Agreement will not be binding unless such modifications have been signed or initialed by both parties. Any notice hereunder shall be given to the individuals listed on the first page of this Agreement at the addresses set forth herein. Notice must be given by: (i) certified or registered mail, return receipt requested; (ii) commercial courier for overnight delivery, with a signature signifying receipt; or (iii) email, provided that for notices given by facsimile or email, a confirmation copy must also be sent that same day by commercial courier for overnight delivery as provided herein. All notices shall be deemed delivered upon receipt.

Confidentiality

Each party hereby agrees that all information gathered or learned about the other party resulting from or otherwise arising out of this Agreement (excluding personal data, which is addressed exclusively in the following Section ("Privacy of Personal Information"), collectively "Confidential Information") shall remain confidential at all times and each party will use commercially reasonable efforts to limit disclosure to those necessary for performance of the Agreement. Group, and not Hotel, is solely responsible for safeguarding, collecting, or destroying its Confidential Information distributed or circulated by Group to Event attendees during any portion of the Event.

This Section shall survive completion or earlier termination of this Agreement.

Privacy of Personal Information

Hotel complies with the Global Privacy Policy, which is available at <http://privacy.hyatt.com> (the "Privacy Policy"). If applicable, Group agrees to inform guests and Event attendees ("Guests") where they may access the Privacy Policy. To the extent that Group transfers information related to any person to Hotel, Group confirms and warrants that it will do so in a manner ensuring appropriate security measures and in compliance with all applicable requirements of data protection and privacy laws and regulations. Group affirms that it (and its Agent, if applicable) is authorized to provide, request, and receive information pertaining to Guests as is necessary pursuant to the Guests' hotel stay, Event attendance or under this Agreement. Hotel will protect and use personal data about Guests that Hotel receives in connection with its performance of this Agreement and as set forth in the Privacy Policy, provided that Group acknowledges and agrees that certain services (e.g., a web-based reservation system) may be provided by a third party and that use of such services may be subject to terms and conditions (including those regarding the access and use of Guest information) of that third party and may be different than those in this Agreement.

Hotel Name and Trademark

Except for using the name and address of the hotel for the limited purpose of identifying the location of the Event, Group shall not use the name, trademark or logo or any other proprietary designation of Hotel in any advertising or promotional material without the prior written permission of Hotel. Group shall comply with the terms and conditions required by Hotel for such use.

Human Rights/Combating Human Trafficking

At Hyatt, we respect the fundamental human rights of all people and have taken an aggressive approach to prevent human trafficking both at Hyatt properties and more broadly in the hospitality industry. For more information about our human trafficking prevention efforts, please visit the World of Care website available at: <https://about.hyatt.com/en/world-of-care/caring-for-people/human-rights-trafficking.html>.



Hyatt's Global Care & Cleanliness Commitment

Hyatt's priority is guest and colleague safety and wellbeing. Guided by our purpose of care, Hyatt has established a multi-layered Global Care & Cleanliness Commitment that builds on our existing rigorous protocols and includes an accreditation process, colleague training and support resources and a cross-functional working group of medical experts and industry professionals. Hyatt's Global Care & Cleanliness Commitment is available at: <https://www.hyatt.com/info/global-care-and-cleanliness-commitment>.

Permits, Licenses and Approvals

Group shall, at its sole cost and expense, obtain all licenses, permits and approvals that are: (i) required for the Event; or (ii) required and/or necessary for Group to perform its obligations under this Agreement. Such licenses or permits include, but are not limited to licenses and permits: (a) from any applicable governing body; and (b) for the use of a third party's intellectual property, including but not limited to any music, videos, performances, and/or images.

Arbitration

The parties agree that any and all claims, controversies or disputes between the parties arising out of Group's failure to achieve applicable revenue commitments or Group's or Hotel's cancellation or termination of this Agreement ("Attrition and Cancellation Claims") shall be submitted to arbitration before a single arbitrator in the city or county in which Hotel's premises are located. The arbitration proceedings shall be conducted in accordance with: (i) for U.S. hotels, the Commercial Arbitration Rules of the American Arbitration Association; or (ii) for all non-U.S. hotels, the applicable rules of the International Centre for Dispute Resolution, or such other dispute resolution provider as otherwise agreed to by the parties. The arbitration proceedings shall be completed as soon as possible but not more than sixty (60) days after the appointment of an arbitrator. The parties agree to produce and exchange documents within ten (10) days of appointment of an arbitrator, unless otherwise agreed. The parties expressly agree that the arbitration shall be final and binding on the parties and judgment may be entered upon the award and may be enforced by appropriate judicial action in any state or federal court having jurisdiction thereof. The parties agree that the arbitrator shall adhere faithfully to the laws of the State or Province in which Hotel's premises are located and that the arbitrator shall award to the prevailing party in arbitration the reasonable attorneys' fees and costs expended in connection with any arbitration conducted under this provision.

Governing Law; Jurisdiction

This Agreement shall be governed by and construed under the laws of the State or Province in which Hotel's premises are located (excluding its conflicts of law rules). Except for Attrition and Cancellation Claims, which shall be resolved pursuant to arbitration as described in this Agreement, any controversy, claim or dispute arising out of or relating to this Agreement shall be brought in any court of competent jurisdiction in the State or Province in which Hotel's premises are located for trial and determination without a jury.

Waiver of Jury Trial

To the extent permitted by law, the parties hereby expressly waive the right to a trial by jury.

Attorneys Fees

In the event any legal action is taken by either party against the other party to enforce any of the terms and conditions of this Agreement, it is agreed that the unsuccessful party to such action shall pay to the prevailing party therein all court costs, reasonable attorneys' fees, and expenses incurred by the prevailing party. In addition, the party against whom collection is sought by non-judicial means shall be responsible for all reasonable costs (including reasonable attorneys' fees) incurred by the party that is successful in seeking collection of monies due pursuant to this Agreement.

Waiver

If one party agrees to waive its right to enforce any term of this Agreement, that party does not waive its right to enforce such term at any other time or to enforce any or all other terms of this Agreement.



Enforceability

If any provision of the Agreement is unenforceable under applicable law, the remaining provisions shall continue in full force and effect.

Counterparts/Electronic Signatures

This Agreement may be executed in one or more counterparts with an original signature or with a Hotel-approved electronic signature, each of which shall be deemed an original and all of which shall constitute the same instrument. Further, if a signed Agreement is provided to Hotel as a photocopy, fax, PDF or other format through a Hotel-approved electronic software system, then such Agreement shall be treated and shall have the same binding effect as an original and shall be acceptable to Hotel to hold the Total Guest Room Block and/or meeting and event space as set forth herein.

Entire Agreement

This Agreement, along with the attached Program of Events, contains all of the terms agreed to by the parties. All prior agreements, verbal or written, are no longer effective once this Agreement is signed by the parties. Should there be any conflict between this Agreement and any addenda, exhibits, or attachments, the language of this Agreement shall control.

Each party represents and warrants that the individual below is authorized to sign this Agreement on the party's behalf, and when executed, this Agreement shall constitute a binding agreement between Group and Hotel.

By Hotel's
Authorized Representative

By Group's
Authorized Representative

By: _____

By: _____

Name: Jennifer Mann

Name: Timothy Cunning

Title: Senior Sales Manager

Title: Director, Service Leadership Programs

Date: _____

Date: _____



GROUP CONFIRMATION AGREEMENT
DoubleTree by Hilton San Jose
2050 Gateway Place
San Jose, CA 95110

This Group Confirmation Agreement ("Agreement") is by and between Kiwanis Cal-Nev-Ha Foundation ("Group") and Park US Lessee Holdings, Inc., San Jose Lessee, LLC ("Owner") d/b/a DoubleTree by Hilton San Jose (the "Hotel").

Especially Prepared for:		Event & Hotel Information:	
Group Contact:	Mark McDonald	Name of "Event":	CNH Kiwanis
Title:	District Secretary/Executive Director	Date(s) of Event:	February 25, 2026 - March 01, 2026
Company Name:	Kiwanis Cal-Nev-Ha Foundation	Post to Reader Board As:	CNH Kiwanis
Address:	P.O. Bx 1327	Hotel Contact:	Heather Miles
City, State, Zip:	Rancho Cucamonga, California 91730	Title:	Senior Sales Manager
Phone:	909-736-1703	Phone:	408-454-6340
Email:	mark@cnhkiwanis.org	Email:	heather.miles@hilton.com

Room Block and Rates: Hotel is pleased to confirm the following negotiated group room rates:

DATE	Wed, 2/25/26	Thu, 2/26/26	Fri, 2/27/26	Sat, 2/28/26
DOUBLE QUEEN HIGH FLOOR		5	55	30
KING HIGH FLOOR – Staff	2	6	6	6
PARLOR SUITE		3	3	3
PRESIDENTIAL SUITE		1	1	1
TOTAL	2	15	65	40

Room	Single Rate	Double Rate	Triple Rate	Quad Rate
DOUBLE QUEEN HIGH FLOOR	\$ 169.00	\$ 169.00	\$ 189.00	\$ 209.00
KING HIGH FLOOR – Staff	\$ 126.75	\$ 126.75	\$ 146.75	\$ 166.75
PARLOR SUITE	\$ 169.00	\$ 169.00	\$ 189.00	\$ 209.00
PRESIDENTIAL SUITE	Comp	Comp	Comp	Comp

TOTAL SLEEPING ROOM NIGHTS RESERVED: 122

Group room rates as noted in the "Room Block" above are quoted *net non-commissionable* or *commissionable* and are quoted *exclusive* of applicable state and local taxes, fees and assessments.

Schedule of Events:

Date	Start Time	End Time	Function	Room*	Setup	Agr	Ant Food&Bev
Thu, 02/26/26	8:00 AM	11:45 PM	Office	Silicon Valley	Office	15	
Fri, 02/27/26	8:00 AM	11:45 PM	Board of Trustees	Oak	Special Setup	68	
	8:00 AM	11:45 PM	Office	Silicon Valley	Office	15	
	9:00 AM	6:00 PM	Breakout	Monterey Carmel	Conference	30	
	5:00 PM	11:45 PM	General Session-Setup	Gateway Ballroom	Round Tables of 10	450	
Sat, 02/28/26	6:00 AM	9:00 PM	Table Top Exhibits	Gateway Foyer	Exhibition - Table Top	30	
	7:00 AM	9:00 AM	Breakfast	Monterey	Round Tables of 10	40	\$1,200
	8:00 AM	11:00 AM	General Session	Gateway Ballroom	Existing Setup	450	
	8:00 AM	11:45 PM	Office	Silicon Valley	Office	15	
	9:00 AM	5:00 PM	Seminar	Sierra	Classroom	100	
	9:00 AM	5:00 PM	Seminar	Donner	Classroom	100	
	9:00 AM	5:00 PM	Seminar	Siskiyou	Classroom	100	
	9:00 AM	5:00 PM	Seminar	Cascade	Classroom	100	
	9:00 AM	5:00 PM	Seminar	Santa Clara San Jose	Classroom	75	
	9:00 AM	5:00 PM	Seminar	San Carlos San Juan	Classroom	75	
	12:00 PM	1:30 PM	Lunch	Gateway Ballroom	Existing Setup	300	\$15,000
	6:00 PM	9:30 PM	Dinner	Gateway Ballroom	Existing Setup	75	\$4,875
Sun, 03/01/26	8:00 AM	11:00 AM	Office	Silicon Valley	Office	15	

- *Subject to change without notice.
- Group agrees to confirm with Hotel the assigned function space *before* printing any materials listing specific meeting or function locations.
- Ant = Anticipated; Agr = Anticipated Number of Attendees

Gratuity & Facility Charge: The combined gratuity and facility charge that is in effect on the day of Group's Event will be added to Group's Master Account. Currently, the combined charge is equal to 25% of the food and beverage total, plus any applicable state and/or local taxes. A portion of this combined charge (currently 15.2%) is a gratuity and will be fully distributed to servers, and where applicable, bussers and/or bartenders assigned to the Event. The remainder of the combined charge (currently 9.8%) is a facility charge that is not a gratuity and is the property of Hotel to cover discretionary and administrative costs of Group's Event. Hotel will endeavor to notify Group in advance of Group's Event of any increases to the combined charge should different gratuity and/or facility charge amounts be in effect on the day of Group's Event.

Meet with Purpose: Hilton's Meet with Purpose program provides opportunities for groups to host sustainable meetings. Prior to the Event, Group may request that the Hotel run Hilton's proprietary "Meeting Calculator Report" that uses the number of Event days, attendees, meals, room nights, and total amount of contracted meeting and function space, along with the Hotel's specific environmental measurements, to estimate carbon emissions, energy use, water use, and waste that will be produced during the Event. The Hotel can then use these metrics to provide Group with ways to reduce the environmental footprint of the Event that align with Group's goals and values such as climate conscious menus, waste reduction strategies, incorporating a social impact event in the Hotel's local community, and/or food donation opportunities (where legally allowable).

Summary of Revenue Anticipated by Hotel from this Agreement: For Group's information and guidance, the following chart illustrates the total potential value of Group's Event. The Hotel has offered the negotiated group room rates, meeting room inventory and other concessions in this Agreement based upon the total revenue contracted, as well as additional revenue from providing additional services to Group and Group's attendees at additional charge. Any requests for additional sleeping rooms, meeting rooms, function space and/or food and beverage to be added after Agreement signing will be subject to availability, and agreed upon changes would be confirmed in a written amendment to this Agreement signed by both parties.

Summary of Revenue Anticipated by Hotel from this Agreement	
Total Anticipated Sleeping Room Revenue:	\$19,266.00
Total Anticipated Food and Beverage Revenue: <small>Total Anticipated Food and Beverage Revenue does not include gratuities, facility charges, supplemental surcharges, applicable federal, state or local taxes or any other fees outside of food and beverage product sales.</small>	\$20,000.00
"Total Anticipated Revenue":	\$39,266.00

Taxes: Group agrees to pay any and all applicable federal, state, municipal or other taxes, fees, or assessments imposed on or applicable to Group's Event. Currently, the sales tax rate is 9.375%, and the hotel occupancy tax rate is 10% plus a 4% Convention Center Facilities District tax (subject to change without notice). Hotel will honor any available tax exemptions for which Group qualifies, provided that Group properly completes and timely provides all documentation required by the applicable jurisdiction to substantiate said exemption.

Parking Fees:

Overnight Self-Parking: Individuals are responsible for own self-parking fees. In-and-out parking privileges are given to each guest upon check-in at the front desk. Daily rate is *\$30.00 per car, per night.

Group will have the following discounted rate: Overnight Self-Parking at \$15.00 per car, per night with in-and-out privileges.

Day Self-Parking: Individuals are responsible for own self-parking fees. NO in-and-out parking privileges will be given for day parking. Standard daily rate is *\$7.00 for the first hour and *\$5.00 for each additional hour with a *\$30.00 daily maximum per car, per day.

Group will have the following discounted rate: Day Self-Parking at \$15.00 per car, per night with NO in-and-out privileges.

Complimentary Rooms: In consideration of Group's sleeping room revenue commitment, Hotel is pleased to extend one (1) complimentary room night per every 50 revenue room nights actually utilized within Group's official Room Block. A standard parlor of a suite is counted as one room, with a standard one-bedroom suite being counted as two rooms. Group should provide a list of names to Hotel in order of preference for complimentary room assignment. If Group fills all of the rooms reserved in the Room Block, Group will be entitled to 2 complimentary rooms, valued at a minimum of \$338.00. No complimentary room credits will be earned on discounted rooms such as staff rooms.

Complimentary room credits must be pre-assigned and applied while group is in house. Should group fail to assign earned complimentary room credit, then this concession will be forfeited. We cannot apply earned credit after group has departed.

Staff Rooms: Hotel is pleased to reserve up to 6 room nights as part of Group's Room Block at the negotiated net group room rate of \$126.75 to be used by Group's convention staff. The regular rate for these rooms would be \$169.00, thus Group's savings would be \$845.00.

Additional Concessions: In consideration of the entire value Group's Event will bring to the Hotel, the Hotel is pleased to offer the following additional concessions based on Group's achievement of 80% or greater of the combined Total Anticipated Sleeping Room Revenue and Total Anticipated Food and Beverage Revenue. These concessions are valued at \$3,946.90. If the actual total sleeping room revenue and the actual total food and beverage revenue for Group's Event materializes at less than 80% of the combined Total Anticipated Sleeping Room Revenue and Total Anticipated Food and Beverage Revenue, the concessions will be reduced proportionately at the discretion of the Hotel or, at Group's request, provided and charged to Group's Master Account at retail value, in addition to any performance damages Group may owe related to sleeping room revenue and Food & Beverage revenue, plus applicable Meeting Room Rental Fees. Please advise Group's assigned Event Manager no later than seven (7) days prior to first guest room arrival of Group's decision whether Group prefers to have concessions reduced or if Group wants to retain and pay for the unearned concessions. If Group elects to pay for unearned concessions, Group agrees that Group will pay all applicable labor/union charges, state and local taxes, gratuity and/or facility charges on all concessions provided.

Item	Retail Value per Unit	Units / Quantity	Duration	Concession	Total Retail Value	Savings
Presidential Suite	\$399.00	1	3 nights	Complimentary	\$1,197.00	\$1,197.00
Parlor Suite	\$299.00	3	3 nights	Discounted to Group Rate, \$169.00	\$2,691.00	\$1,170.00
Guestroom Internet	\$12.95	122		Complimentary	\$1,579.90	\$1,579.00

Option Dates: These arrangements are being held on a **first option basis** until January 31, 2025 (the "**Option Period**"). However, should other business opportunities arise such that Hotel is in a position to confirm immediately, Group will be advised and given **48 hours**, or until the end of Group's Option Period (whichever is shorter) to confirm this Agreement on a definite basis by returning a signed copy of this Agreement to Hotel, or to enable alternate dates to be researched and offered for Group's use. Please note that it is Group's responsibility to notify Hotel if Group needs to request an extension of Group's Option Period. If Hotel does not receive a signed copy of this Agreement by January 31, 2025, Hotel may, at Hotel's sole option and with no notice required, release this first option, or may continue to hold the arrangements, or may review and revise Hotel's rates. No cancellation fee shall apply if Hotel releases this first option.

Additional Terms and Conditions: By signing where indicated below, Group is agreeing that in addition to the terms and conditions of this Agreement as outlined herein, this Agreement is also comprised of all the general terms and conditions set forth in the Group Confirmation Agreement – Additional Terms and Conditions (collectively, the "**Additional Terms and Conditions**") located on the following web site: <https://www.hilton.com/en/p/hilton-distributions/gca-usa/addlterms/>.

Entire Agreement: This Agreement, together with the **Standard Terms and Conditions** (attached hereto and incorporated herein by reference), the above-referenced **Additional Terms and Conditions**, appendices, addenda and exhibits attached hereto (if any), upon signature by both parties below, constitutes the entire agreement between the parties and may not be amended or changed unless done so in writing and signed by the parties. This Agreement will become a binding commitment upon signature by both Group and Hotel (even if signed after the Option Period). If for any reason this Agreement is returned signed by Group but with changes, it shall not constitute an acceptance, but rather a counteroffer by Group that may be accepted or rejected by the Hotel in Hotel's sole discretion. The undersigned expressly agree and warrant that they are authorized to sign and enter into this Agreement on behalf of the party for which they sign.

ACCEPTED AND AGREED TO:

GROUP:
Kiwanis Cal-Nev-Ha Foundation

By: Mark McDonald, District Secretary/Executive Director

HOTEL:
Park US Lessee Holdings, Inc., San Jose Lessee, LLC
d/b/a DoubleTree by Hilton San Jose
By: Heather Miles, Senior Sales Manager

By:

Title:

Dated:

By:

Title:

Dated:

STANDARD TERMS AND CONDITIONS

Method of Reservations: Reservations will be made by Group's attendees will book their reservations by **Cvent Passkey™** housing technology. All published housing information on Group's website or registration materials must be reviewed by the Hotel to ensure rate, date, Cut-Off Date, and Hotel specific information is correct.

Cut-Off Date: In order to assign specific room types to Group's attendees, each sleeping room in the Room Block must be confirmed in the manner described below no later than February 6, 2026. This date will be known as the "Cut-Off Date." After the Cut-Off Date, the Hotel will continue to hold any rooms in Group's Room Block not assigned to a specific attendee for Group if Group pays for such rooms in full at that time OR if Group guarantees payment of such rooms to the Master Account. If Group has not prepaid such rooms or guaranteed such rooms (but only if Group has established Master Account billing privileges), Group agrees that Hotel may offer unused sleeping rooms held in Group's Room Block to other customers to reduce Hotel's losses. Group agrees that the release of rooms will not affect the enforceability of this Agreement or Group's obligation to pay for unsold rooms in Group's Room Block. Advance payments will be refunded by the Hotel after Group's Event dates if rooms Group paid for in advance were later paid for by Group's attendees. Confirmation of rooms after the Cut-Off Date will only be accepted based on availability of contracted room type(s) and at the Hotel's prevailing rates.

Guest Payment Arrangements: Room and tax will be paid by individuals. Incidental charges will be paid by individuals, in which case these charges must be paid in full prior to the guest's departure, with individual credit being established upon check-in. If Group submits a rooming list with reservations that will be paid for by Group, such reservations will be considered guaranteed for the full length of stay unless the reservations are cancelled by Group or the guest no later than 3 days in advance of arrival. Early departure charges will be applied to Group's Master Account for guests guaranteed by Group's rooming list that depart early.

Individual Guest Deposits/Confirmation: To confirm a sleeping room within the Room Block, the sleeping room must be secured with a valid credit card provided either by Group or the guest attending the Event, refundable up to 3 days in advance of arrival. Checks and major credit cards are acceptable to establish prepayment. All credit cards used to prepay the room deposit may be charged immediately. Should Group secure sleeping rooms on behalf of Group's guests with Group's credit card, Group's attendees may thereafter provide their own credit card information for their own sleeping rooms. Group's advance payments and deposits will either be refunded by Hotel to Group within 30 days after completion of Group's Event if sleeping rooms Group paid for in advance were later paid for by Group's attendees or, at Hotel's election, credited to Group's Master Account. The Hotel will deduct any collected nonrefundable prepayment fees from the amount Group may owe as sleeping room performance damages or cancellation damages (if applicable).

Check-In/Out Time: Currently, the Hotel's check-in time is 4:00 PM, and check-out time is 11:00 AM (subject to change without notice). All guests arriving before check-in time will be accommodated as rooms become available. The Hotel can arrange to check baggage for those arriving early when rooms are unavailable and for guests attending functions on departure day.

Event Planner Program: Mark McDonald ("Event Planner") is eligible to earn an Event Planner Bonus for a qualifying event. The Event Planner's Hilton Honors Account Number is HH#000000000. For this Event, Event Planner is eligible to earn two Hilton Honors bonus points for every eligible dollar spent. Eligible revenue will include all sleeping room revenue (regardless of whether rooms are paid by individuals or billed to the Master Account) up to a maximum of \$100,000 of eligible revenue. Full details and rules regarding the Event Planner Program are available by visiting www.hilton.com. Group agrees to take full responsibility for determining whether further disclosure of the Event Planner Bonus is required and for making such disclosure if it is required.

Food & Beverage Guarantees and Timeline: In order for Hotel to deliver on Group's expectations for a successful Event, it is critical for Group to provide timely and complete information to the Hotel. So that the Hotel may make appropriate plans for purchasing and preparing product, as well as properly scheduling staff, the following mandatory timeline relates to final menus and program meal functions:

TIMELINE	Action
Menu Prices Set by Hotel 90 days prior to the Event	At that time, Hotel will confirm in writing Group's menu prices for catered food and beverage functions.
"F&B Cut-Off Date" 45 days prior to the Event	No later than the F&B Cut-Off Date, Group must submit the final agenda with detailed daily room set specifications, final catered menu selections and the updated anticipated attendance for all scheduled catered food functions. Upon review of Group's final menus and Event requirements, Hotel will send Event Orders to Group to review all arrangements and prices. If Group does not advise Hotel of any changes on the Event Orders by the date requested by Hotel, Group agrees that the Event Orders will be considered accepted by Group as correct and Group will be billed accordingly.
Expected Number of Attendees Due no later than Noon (local Hotel time), ten (10) business days prior to the first day of the Event	Group must submit the expected number of attendees for each catered food function. If for any reason Group's expected number of attendees are not submitted by the due date, Hotel will use the anticipated number of attendees listed in the Event Orders as the basis to determine the expected number of attendees. Group may either reduce or increase the expected number of attendees when giving the final guaranteed number of attendees for each scheduled catered food function by up to 10% without incurring any liability to Hotel for additional costs or supplemental surcharges.
Final Guaranteed Number of Attendees Due no later than Noon (local Hotel time), five (5) business days prior to the first day of the Event	Group must inform Hotel of the final guaranteed number of attendees that will attend each of the catered food functions by contacting the Events/Catering Department by email or phone. Guarantees cannot be reduced after this time. Guarantees by text message cannot be accepted. Group will be charged the final guaranteed attendance or the number of attendees served, <i>whichever is greater</i> . Hotel will only prepare food for the final guaranteed number of attendees. If Group reduced the expected number of attendees for a catered food function by more than 10%, then the Hotel may add a supplemental surcharge to the Group's Master Account equal to the actual menu price per person as stated on the applicable Event Order (plus taxes and applicable gratuity and facility charge) multiplied by the number of attendees reduced in excess of 10%.

If Group **increased** the **expected** number of attendees for a catered food function by more than 10%, then the Hotel may add a supplemental surcharge equal to **25%** of the meal cost to the Group's Master Account to cover costs incurred by the Hotel for rush orders and overtime, and the menu offering may be based on Chef's Selection and Group agrees to accept such substitutions. This also applies if there are any **increases** to the final guaranteed number of attendees within five (5) business days before the start of the Event or if Group adds a new catered food function added within five (5) business days before the start of the Event.

Supplemental Surcharges: For Group's information, supplemental surcharges are charges added to Group's Master Account to pay for costs incurred by the Hotel in connection with additional equipment, administration, and staffing necessary for the Event. **Supplemental surcharges will be solely retained by the Hotel and are not distributed to hourly or tipped employees.** Examples include, but are not limited to, early sets, set-up charges, late end times, outdoor venues, resets, refreshes, cleaning and other services that require staffing above normal levels and/or services outside of the normal scope contracted and paid products and services.

Master Accounts: Group agrees to the following deposit schedule:

DEPOSIT SCHEDULE		
	Due Date	Amount
Initial Deposit	No later than 30 days after receipt of a final signed Agreement from Hotel	\$5,000.00
Second Deposit	June 30, 2025	\$7,500.00
Third Deposit	October 31, 2025	\$10,000.00

No later than 30 days in advance of arrival, or **January 26, 2026**, Group will either provide Hotel with a valid credit card to which all remaining estimated Master Account charges will be charged on that date, or provide payment of all remaining estimated Master Account charges by company check, certified check, wire transfer or credit card.

Hotel reserves the right to increase the amount of deposits and/or pre-payments should there be a negative change in Group's financial status, even if credit had previously been approved.

If advance payments or deposits are not paid on a timely basis, the Hotel will have the right, at Hotel's option, to consider the Agreement cancelled and Hotel will be entitled to cancellation damages as provided in this Agreement.

Hotel prefers that Group pay all deposits and Master Account charges by electronic funds (wire) transfer. Hotel will separately provide Hotel's current banking details. If Group is paying by credit card, Hotel requests that Group provide Hotel with Group's credit card information at the time of Group's Event so that Hotel may charge the credit card account at departure. **Hilton accepts American Express.** If any charges are disputed, Group must provide an itemized list of disputed charges to Hotel so that Hotel may charge the undisputed charges to the credit card account immediately and the remainder will be charged upon resolution.

If payment of all undisputed charges is not received within thirty (30) days after Group's receipt of the final invoice, a finance charge of 1.5% per month, or the maximum amount allowed by law, whichever is less, will accrue on the unpaid, undisputed amount, commencing on the date of receipt of the final invoice. Group must submit to Hotel an itemized list of any disputed charges within fifteen (15) days of receipt of the final invoice, or else all disputes are waived. If any charges are disputed, all undisputed amounts will be paid within thirty (30) days and the parties agree to work in good faith to resolve the disputed invoiced charges in a timely manner, and Group agree to pay the remainder immediately upon resolution of the dispute.

Sleeping Room Performance Policy: The Total Sleeping Room Nights Reserved under this Agreement will generate \$19,266.00 in revenue for Hotel ("**Total Anticipated Sleeping Room Revenue**"). If Group does not use all of the sleeping rooms in Group's Room Block, Group agrees that the Hotel will suffer damages because the Hotel will have lost the opportunity to offer Group's unused rooms to others either individually or as part of another block and the Hotel will incur additional costs in attempting to resell inventory that was already sold to Group. If the Event is held as scheduled, Hotel will not seek performance damages for sleeping rooms if Group achieves a minimum of **80%** of the Total Anticipated Sleeping Room Revenue. Should Group achieve less than this amount, Group agrees to pay to Hotel, as reasonable liquidated damages and not a penalty, the difference between **80%** of the Total Anticipated Sleeping Room Revenue and the actualized guest room revenue received by Hotel for rooms used and paid for as part of the official Room Block, plus any applicable state and local taxes as required by law, as a reasonable estimate of the Hotel's losses on sleeping rooms, ancillary revenue, costs of sale and other losses. All estimated sleeping room performance damages will be due and payable to the Hotel no later than **seven (7)** days prior to Group arrival date, regardless of Master Account credit status.

Food and Beverage Performance Policy: The guestroom rates and concessions outlined are based on Group's guaranteed expenditure of a minimum of \$20,000.00 in banquet food and beverage ("**Total Anticipated Food and Beverage Revenue**"). The Total Anticipated Food and Beverage Revenue amount does not include gratuities, facility charges, supplemental surcharges, applicable federal, state or local taxes, or any other fees outside of food and beverage product sales. Should Group fall short of this Total Anticipated Food and Beverage Revenue, whether due to reduction in size of Group's meeting, drop in attendance, change in food and beverage functions or otherwise, Group agrees that the Hotel will suffer damages that will be difficult to determine. Therefore, Group agrees that Group will pay the Hotel, as liquidated damages and not as a penalty, the amount equal to the difference between the guaranteed Total Anticipated Food and Beverage Revenue and the actual food and beverage revenue amount received by Hotel for Group's banquet food and beverage functions during Group's Event dates, plus any applicable state and local taxes as required by law. Group agrees that this charge is a reasonable estimate of the Hotel's losses on food and beverage.

Once food and beverage functions have been established under the Event Orders sent to Group by the Hotel, performance damages for food and beverage will be determined separately based on the terms of the Event Orders if the anticipated food and beverage revenue under the Event Orders is higher. At the time Event Orders are prepared, Hotel will advise Group if the food and beverage selections based on the Event Orders will achieve the Total Anticipated Food and Beverage Revenue. If not, the Hotel will provide Group with food and beverage options that would achieve the Total Anticipated Food and Beverage Revenue. Group will then have the option of either altering the Event Orders to achieve the Total Anticipated Food and Beverage Revenue, or paying the estimated food and beverage performance damages pursuant to this Food and Beverage Performance Policy. All estimated food and beverage performance damages will be due and payable to the Hotel no later than **seven (7)** days prior to Group arrival date, regardless of Master Account credit status.

Cancellation Policy: Hotel has offered the favorable sleeping room rates and other concessions in this Agreement based upon the Total Anticipated Revenue for Group's Event, plus additional revenue that the Hotel anticipates Hotel would receive from providing additional services to the Group and Group's attendees at additional charge. If this Agreement is cancelled by Group, the parties agree that the Hotel will have lost the revenue represented by this Agreement, and also the opportunity to offer Group's unused facilities to others either individually or as part of another block, and Hotel will incur additional costs in attempting to resell inventory that was already sold to Group. The parties agree that since the exact amount of such damages will be difficult to determine, the liquidated damage clauses provided for in this Agreement are a reasonable effort by the parties to agree in advance on the damages that the Hotel will suffer due to a cancellation. Therefore, Group agrees that should Group cancel Group's Event for any reason other than due to a valid Impossibility occurrence, including changing Group's meeting site to another hotel, Group will pay as liquidated damages to the Hotel a percentage of the Total Anticipated Revenue for Group's Event, plus any applicable state and local taxes as required by law, as follows:

Date of Hotel's Receipt of Cancellation Notice	Percentage of Total Anticipated Revenue	Amount of Cancellation Damages
Cancellation between date of signing and May 25, 2025:	20 % =	\$7,853.20
Cancellation between May 26, 2025 and August 25, 2025:	40 % =	\$15,706.40
Cancellation between August 26, 2025 and November 25, 2025:	60 % =	\$23,559.60
Cancellation between November 26, 2025 and date of arrival:	80 % =	\$31,412.80

Total Anticipated Revenue for this Event is **\$39,266.00**

The parties agree that the sliding scale of damages above is intended to reflect that the closer in time to the date of Group's Event that a cancellation occurs, the less likely it is that Hotel will be able to replace any or all of Group's business with comparable business. Therefore, no analysis of resale or mitigation will be required and damages will be due as set forth above.

Payment of cancellation damages is due at the same time that Group delivers Group's written notice of cancellation to the Hotel. Hotel may consider Group's notice of cancellation to be invalid and thus may not release accommodations held until payment of the applicable cancellation damages is received; therefore delay in payment may result in higher cancellation damages owed.

Impossibility: If unanticipated events beyond the reasonable control of the parties (including, but not limited to: acts of God; declared war in the United States; government regulations in effect 60 days or less before the Event dates that would prevent the Event from taking place as contracted; terrorist attacks in the city in which Hotel is located; or curtailment of transportation either in the city in which Hotel is located or in the countries/states of origin of the attendees that prevents at least 40% of the attendees from arriving for the first peak night of the Event) any of which make it illegal or impossible to perform under this Agreement, the affected party may terminate this Agreement, without liability, upon providing written notice to the other party.

If the Event is terminated due to a valid Impossibility/force majeure occurrence, then Group agrees to negotiate promptly and in good faith with the Hotel in an effort to rebook the cancelled Event, based on space and rate availability at the Hotel, over mutually acceptable dates. If the parties agree on rebook dates, then Hotel will retain the advance deposits paid under the cancelled Event and apply the deposits toward the Master Account of the rebooked event. Advance deposits applied to a rebooked event may not be applied to cancellation or performance damages for the rebooked event and any unused credit will be retained by Hotel. If the parties cannot agree on mutually acceptable rebook dates, then Hotel agrees to refund all prepaid advance deposits, less all documented expenses incurred by Hotel in preparation for the cancelled Event (i.e., food and beverage products purchased for the Event that cannot be used in other outlets at the Hotel, labor costs incurred by Hotel if staff schedules were posted and the Event is cancelled, etc.).

Indemnification: Group agrees to indemnify, defend and hold harmless the Hotel, Hotel's owners, managers, partners, subsidiaries, affiliates, officers, directors, employees and agents (collectively, the "Hotel Indemnified Parties"), from and against any and all third party claims, losses or damages to persons or property, governmental charges or fines, penalties, and costs (including reasonable attorney's fees) (collectively, "Claim(s)"), in any way arising out of or relating to the Event that is the subject of this Agreement but only to the extent any such Claim(s) arise out of the negligence, gross negligence or intentional misconduct of Group's employees, agents, contractors, exhibitors, or attendees. Nothing in this indemnification shall require Group to indemnify the Hotel Indemnified Parties for that portion of any Claim arising out of the negligence, gross negligence or intentional misconduct of the Hotel Indemnified Parties.

Hotel agrees to indemnify, defend and hold harmless Group, Group's owners, managers, partners, subsidiaries, affiliates, officers, directors, employees and agents (collectively, the "Group Indemnified Parties"), from and against any and all Claims (as such term is defined above) arising out of or relating to the Event that is the subject of this Agreement but only to the extent any such Claim(s) arise out of the negligence, gross negligence or intentional misconduct of Hotel's employees, agents, or contractors. Nothing in this indemnification shall require Hotel to indemnify any of the Group Indemnified Parties for that portion of any Claim arising out of the negligence, gross negligence or intentional misconduct of the Group Indemnified Parties.

This section shall not waive any statutory limitations of liability available to either party, including innkeeper's limitation of liability laws, nor shall it waive any defenses a party may have with respect to any Claim. This section shall survive any termination or expiration of this Agreement.

Insurance: Group agrees to maintain insurance reasonably commensurate with all activities arising from or connected with Group's Event, including, but not limited to, general liability insurance, with limits not less than \$2,000,000 per occurrence, covering personal injury, property damage, and other liability arising from Group's Event. Group further agrees to add Hotel and Hotel's Owner as additional insureds under all applicable policies for Group's Event.

Hotel agrees to maintain general liability insurance with limits not less than \$2,000,000 per occurrence, covering liability for personal injury, property damage, liquor liability, and automobile liability, as well as Workers Compensation insurance per applicable laws and Employers Liability insurance.

Upon written request, each party shall make evidence of coverage available to the other party. For hotels that participate in Hilton's general liability insurance program, proof of Hotel's insurance coverage is satisfied by Hilton's Memorandum of Insurance available at: <https://marshdigital.marsh.com/marshconnect/viewMOI.action?clientId=645498676>. The Hotel can confirm whether the Hotel participates.

Governing Law: The Agreement will be governed by and interpreted pursuant to the laws of the State of California, excluding any laws regarding the choice or conflict of laws.

Dispute Resolution: The parties will use their commercially reasonable efforts to informally and timely resolve any dispute concerning any matter related to this Agreement by presenting the dispute to senior representatives of Hotel and Group for their discussion and possible resolution in the order set forth herein; *provided, however*, that a dispute relating to patents, trademarks, trade dress, copyrights, trade secrets, and/or infringement of intellectual property rights shall not be subject to this provision. All negotiations pursuant to this section are confidential and shall be treated as compromise and settlement negotiations for purposes of applicable rules of evidence. If within a period of thirty (30) calendar days after submission of a disputed matter in accordance with this clause, the respective senior representatives are unable to agree upon a resolution of such dispute, then the dispute will be resolved by binding arbitration using one arbitrator before JAMS or the American Arbitration Association in Los Angeles, California, or the closest available location. The parties further agree that in any arbitration proceeding, they may conduct reasonable discovery pursuant to the arbitration rules, and any arbitration award will be enforceable in State or Federal court.

Attorney's Fees/Costs: The parties agree that the prevailing party in any arbitration or court proceeding arising out of or related to this Agreement will be entitled to recover an award of its reasonable attorney's fees and expert witness fees, costs and pre and post judgment interest at the highest available legal rate. The parties further agree that if Hotel must retain counsel or initiate arbitration or legal action to collect of any monies owed to Hotel by Group under this Agreement, whether or not an arbitration or court action is filed, Hotel will be entitled to recover its reasonable attorney's fees incurred in such efforts to collect.

Disputes Involving Credit Card Payments: As a condition of Hotel agreeing to accept Group's credit card as an approved form of payment for all Master Account charges, Group agrees that any disputes that Group may raise with respect to any Master Account charges must be addressed directly by Group and Hotel, and the parties agree to work in good faith to resolve any such disputed invoices in a timely manner. Any dispute that cannot be timely resolved to the mutual satisfaction of the parties shall resolved in accordance with the dispute resolution provisions as contained elsewhere in this Agreement.



Room Name	Dimensions	Total Sq.Ft.	Ceiling Height	Reception	Rounds	Classroom	Theatre	Conference	U-Shape	Exhibit 8x10
Bayshore Ballroom	71x140	9,940	14	1,200	850	675-700	1,000	—	—	50
Sierra	71x33	2,343	14	250	170	125	250-275	50	60	12
Cascade	71x36	2,556	14	250	170	125	250-275	50	60	12
Siskiyou	71x36	2,556	14	250	170	125	250-275	50	60	12
Donner Pass	71x35	2,485	14	250	170	125	250-275	50	60	12
Bayshore Foyer	43x140	6,040	11	600	300	—	—	—	—	20
Convention Porte Cochere	30x64	1,920	—	100	120	—	—	—	—	—
San Simeon + San Martin	35x61	2,135	9	100	120	80-90	160	40	40	—
San Simeon	35x29	1,015	9	50	50	40	75-80	30	30	—
San Martin	35x32	1,120	9	50	50	40	75-80	30	30	—
San Carlos + San Juan	32x61	2,074	9	100	120	80-90	160	40	40	—
San Carlos	32x29	928	9	50	50	40	75	25	30	—
San Juan	32x32	1,024	9	50	50	40	75-80	30	30	—
Monterey + Carmel	34x61	2,074	9	100	120	80-90	160	40	40	—
Monterey	34x29	986	9	50	50	40	75	30	30	—
Carmel	34x32	1,088	9	50	50	40	75-80	30	30	—
San Jose + Santa Clara	34x61	2,074	9	100	120	80-90	160	40	40	—
Santa Clara	34x29	986	9	50	50	40	75-80	30	30	—
San Jose	34x32	1,088	9	50	50	40	75-80	30	30	—
Capitola	10x16	160	9	—	—	—	—	6	—	—
City Foyer	15x122	1,860	9	100	60	—	—	—	—	—
Poolside Foyer	18x122	2,240	9	120	70	—	—	—	—	—
Pool	33x54	1,782	—	80	—	—	—	—	—	—
Pool Patio	13x54	702	—	50	—	—	—	—	—	—
Gateway Gathering Area	26x51	1,326	9	100	—	—	—	—	—	—
Springs Restaurant	54x60	3,240	9	—	160	—	—	—	—	—
Gateway Ballroom	71x140	9,940	14	1,200	850	675-700	1,000	—	—	50
Cedar	71x33	2,343	14	250	170	125	250-275	50	60	12
Pine	71x36	2,556	14	250	170	125	250-275	50	60	12
Fir	71x36	2,556	14	250	170	125	250-275	50	60	12
Oak	71x35	2,485	14	250	170	125	250-275	50	60	12
Gateway Foyer	43x140	6,040	11	600	300	—	—	—	—	20
Zinfandel	14x20	280	8	—	—	—	—	10	—	—
Rosaling	14x20	280	8	—	—	—	—	10	—	—
Boardroom	20x30	600	8	—	—	—	—	16	—	—
Chardonay	14x20	280	8	—	—	—	—	8	—	—
Silicon Valley	—	980	10	40	30	30	25	20	20	—
Pool View Patio	17x94	1,598	—	100	—	—	—	—	—	—

Doubletree San Jose by Hilton

2050 Gateway Place
 San Jose, CA 95110
 Tel: (408) 453-4000
 Fax: (408) 437-2898
 Email: JOSE_DS@Hilton.com
 SanJose.DoubleTree.com

Floor Map Key

- Elevators
- Meeting/Conference Rooms
- Amenities/Service Areas
- Foyer Space

Second Level



Lobby Level

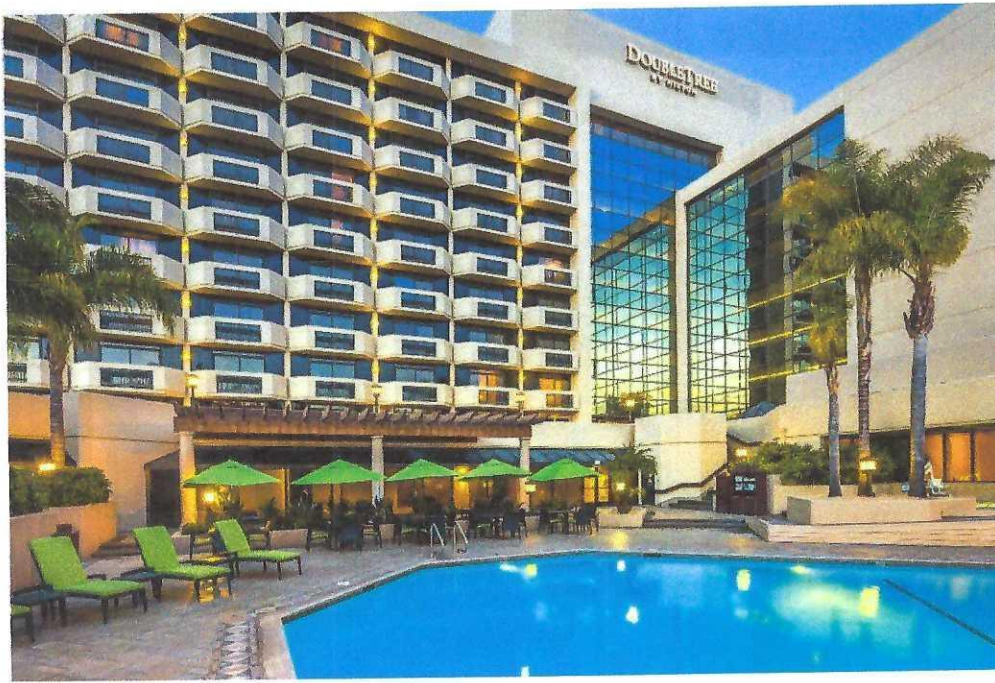


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DOUBLETREE BY HILTON SAN JOSE

2050 Gateway Place
San Jose, CA 95110
Tel (408) 453-4000
SanJose.DoubleTree.com

Where the little things mean everything

DoubleTree by Hilton is the hotel that turns travel into a human experience again. It all starts with a warm chocolate chip cookie, a small touch of our warmth and care for each guest; we provide genuine comfort with our Sweet Dreams® sleep experience and highly-experienced staff who are dedicated to helping your stay be the very best. Come see us! We'll always have a cookie with your name on it ready and waiting.

Our Rooms

- Sweet Dreams® by DoubleTree sleep experience with plush-top mattress, luxurious linens, down comforter and jumbo pillows
- Wireless High-Speed Internet Access and remote guest room printing
- Concierge available for guest service
- Dry cleaning laundry services
- Travel Traders® gift shop
- Airport flight status screens and boarding pass printing kiosk in Lobby
- On-site UPS store & self-service business center
- 24 hour Hilton Fitness by Precor® center

Our Facilities

- 505 spacious guest rooms
- 10 executive suites
- Complimentary airport shuttle
- Generous self-parking
- Certified Green Hotel by California Green Lodging Program
- Express check-in and check-out

Meetings And Events

DoubleTree San Jose is an impressive venue for prestigious corporate events or grand banquets with over 56,000 sq.ft total meeting space and up to 1,200 guests. Our experienced team is ready to help with your plans and be with you every step of the way.

- 2 Grand Ballrooms with 10,000 sq.ft each
- Full service catering and convention services
- 31 Meeting Rooms
- WiFi available in all meeting rooms
- In-house audio/visual support including video conferencing

Eat And Drink

No matter what you're hungry for, our kitchen is always open. Breakfast, lunch, dinner or in between, DoubleTree has something tasty to offer. Whether you're grabbing a coffee on the go, or enjoying one of our restaurants, you'll find we always have something cooking that's fresh and tasty.

DINING OPTIONS

- Spencer's for Steaks and Chops
- Forty Eight Wine Bar
- 2050 Lobby Lounge & Bar
- Truya Sushi Lounge
- Sprigs Restaurant
- Coffee, Cream & More that proudly serves Starbucks Coffee

Out And About

- Tech Museum
- San Jose Convention Center
- Downtown San Jose
- SAP Center
- Levi's Stadium
- Center for Performing Arts
- PayPal Stadium
- Children's Discovery Museum

Location

In the heart of the Silicon Valley, San Jose flourishes with industry, beauty and a culture rich with history. DoubleTree by Hilton San Jose places you in the center of it all – less than half-mile from San Jose International Airport, 45 minutes from San Francisco International Airport, and an hour south of San Francisco and north of Monterey/Carmel.



109. Social Media Guidelines

All District Officers ~~are encouraged to~~ and candidates for those positions shall adhere to the following guidelines when posting to a Blog, making comments online, or using Facebook, Twitter, YouTube, LinkedIn, Flickr or any other tools that fall within the social media realm.

Recognizing that the individual actions of each Kiwanis club member reflect upon the entire organization, the Board urges all clubs to adopt a similar policy and for all Kiwanis members to abide by these guidelines.

A. Be aware that you are responsible, legally and morally, for what you say and post online.

B. Do not post any items that promote, endorse, or condone violence.

C. Do not post any items that promote, endorse, or condone discrimination on the basis of race, color, creed, national origin, age or sex, including sexual orientation and gender identity.

B. Remember that your audience may include Kiwanis family members and nonmembers, both adults and youth, from many cultures throughout the world.

C. Talk about your Kiwanis experience in positive terms.

D. Make it clear that you are speaking only for yourself and any views posted are yours alone.

E. Online conversations should be open, honest, and honorable.

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F. Do not post any items, make any comments, or share any material that would be inappropriate for children to read, view or share.

G. Add value to the conversation.

H. Know when to respond. You may disagree with a post, but never fight or air grievances online, and don't get caught up in someone else's rant or rage.

I. Do not use foul language.

J. Don't speak of others in derogatory or degrading terms.

K. Prior to posting any media online, obtain permission from any individuals who appear in that media. ~~It could be illegal to do otherwise.~~

L. Adhere to copyright and fair use.

M. Use factual information and cite sources.

All District Officers and candidates for those positions shall agree that, if the District Office, led by the District Secretary, in its sole discretion requests that an individual remove a post for violating the social media polices set forth above, the individual shall promptly remove the post. If the individual disagrees with the District Office's decision to remove a post, the individual may appeal the decision to District Board and the Board shall then determine the matter. The individual must remove the post while the appeal is pending. Failure to remove the post when requested by the District Office subjects the individual to discipline by the District Board, including but not limited to immediate removal from office or the right to run for office.

The District Board may also elect, at its sole discretion, to prevent any individual from becoming or continuing as a candidate for any post made within ~~five~~ seven years of becoming an official candidate which promotes or condones violence or is racist or sexist, regardless of whether or not the post is removed.

The District Office will review posts that come to their attention but have no duty to ~~seek out or~~ affirmatively review posts by any District Officer or candidate.

Summary report:
Litera Compare for Word 11.2.0.54 Document comparison done on
12/10/2024 6:15:40 PM

Style name: Default Style

Intelligent Table Comparison: Active

Original filename: 109.docx

Modified filename: 109-Social Media Guidelines redline.docx

Changes:

<u>Add</u>	10
Delete	3
Move From	0
<u>Move To</u>	0
<u>Table Insert</u>	0
Table Delete	0
<u>Table moves to</u>	0
Table moves from	0
Embedded Graphics (Visio, ChemDraw, Images etc.)	0
Embedded Excel	0
Format changes	0
Total Changes:	13

180. The Committee of Lieutenant Governors

A. Mission

The Committee shall consider and report to the District Board of Trustees its conclusions on all matters referred to it. It may initiate subjects for consideration and report its conclusions to the Board.

B. Composition

The Committee of Lieutenant Governors shall be composed of all current District Lieutenant Governors.

The Governor will appoint a Chair and Vice-chair from the committee.

The Governor, Governor-Elect, Immediate Past Governor, District Secretary, and District Treasurer shall be Ex-Officio members of the committee.

C. Meetings

This Committee shall function during the entire year at such time and place as the Chair and/or Governor may designate, with a minimum of two meetings during the administrative year.

Additional meetings may be called by the Governor, the chair or by a majority of the Committee.

The incoming committee may meet prior to the administrative year for informational and organizational purposes only. No action taken by the committee before the start of the administrative year shall be considered by the District Board.

At least two (2) weeks written notice shall be given for any meeting.

A quorum shall consist of a majority of the members of the Committee.

CAMPAIGN POLICIES AND CONDUCT
FOR
GOVERNOR AND GOVERNOR-ELECT
~~DISTRICT OFFICE OTHER THAN DISTRICT TRUSTEES~~

INDEX

- 191. Campaign Policies and Conduct for District Office other than District Trustees (02/09)
 - 191.1 Announcement and Publicity
 - 191.2 Information on Conferences, Conventions and General Campaigning
 - 191.3 Active and Personal Campaigning
 - 191.4 Limitations on Campaigning
 - 191.5 Specifically Prohibited Activity
 - 191.6 Violations of Campaign Policies - Campaign Ethics Committee (8/20)

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CAMPAIGN POLICIES AND CONDUCT
FOR ~~GOVERNOR AND GOVERNOR-ELECT~~
~~DISTRICT OFFICE OTHER THAN DISTRICT TRUSTEES~~

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191. Campaign Policies for District Office other than District Trustees (Section 501). (02/09)

Candidates will conform to the following ethical values; Honesty, Trustworthiness, Integrity, Good Character, Fairness, Caring and Respect. Candidates shall ~~at all times~~always conduct themselves and their campaigns in accordance with the basic rules of ethical conduct so as to uphold the good name of Kiwanis.

The following policies shall be followed in campaigning for offices other than Trustee in the California-Nevada-Hawaii District of Kiwanis International. They are established to give an equal opportunity to function within good practice and to provide ~~andidates~~candidates with the means for presenting their qualifications and getting personally acquainted with as many Kiwanians as possible. (3/08)

191.1 Announcement and Publicity

A. Candidates, ~~with the exception of candidates for the office of Lieutenant Governor~~ shall announce their candidacy in writing on or after October 1st of the administrative year during which the election will take place. This official notification of candidacy shall be in the form of a letter of intent delivered to the District Secretary/Executive Director by the candidate. Notification of the announcement will be sent to the District Board of Trustees in the next ~~District~~ communication. ~~(02/09)~~ Said notification may be sent via email.

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B. Once candidates have declared their candidacy, they will be considered a candidate until the District Secretary/Executive Director has received a formal written withdrawal. The District Secretary/Executive Director shall acknowledge receipt of the withdrawal. Notification of the withdrawal will be sent to the District Board of Trustees in the next ~~District~~ communication. ~~(02/05)~~

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C. A candidate for ~~Governor or Governor-elect~~ District Office (with the exception of the office of ~~Lieutenant Governor~~) shall neither announce nor campaign directly or indirectly ~~for District Office~~ until October 1 of the Kiwanis Administrative Year in which the election will occur. ~~(08/03)~~

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D. District policies for campaigning shall be sent to each ~~announced~~ candidate by the District Office. ~~(07/98)~~

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E. The Governor, Governor-elect, Immediate Past Governor, District Treasurer, District Trustees and all paid employees of the District Office shall not make any public endorsement in connection with any ~~contested~~ District election, except when campaigning on their own behalf. ~~(02/09)~~ Disparaging statements about any candidate are prohibited.

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F. When requested by ~~an announced~~ a candidate, the District Office shall provide an electronic database of the following: Trustees, Lieutenant Governors, Lieutenant Governors-elect, Club Presidents, Club Secretaries, District Committee Chairs, Past District Governors and Immediate Past Lieutenant Governors. ~~At the option of the candidate,~~ ~~A candidate may request that~~ the District Office ~~shall~~ provide two (2) free sets of mailing labels in lieu of

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the database file. ~~(03/08)~~

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G. An announced candidate may send promotional materials to any Kiwanian after the District Secretary has received official notification of candidacy. ~~(07/98)~~

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H. The District Secretary will invite candidates as observers to any meeting of the following committees ~~of which they are not a member~~: Bylaws and Policies, Finance, Realignment and Strategic Planning. ~~(02/05)~~

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I. A candidate, or a person on behalf of a candidate, shall not begin campaigning or raising funds for the candidacy until after the District Secretary has received official notification of candidacy. ~~(02/05)~~

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191.2 Information on Conferences, Conventions and General Campaigning

A. Convention site campaign activity shall only be conducted at the candidate's convention space and the candidate's own hospitality suite. Convention site is defined as hotel or convention center function space and adjoining hallways and foyers. Candidates will ~~assure~~ensure that campaign supporters and workers do not block entry and exit ways to convention facilities. Each candidate ~~for District Office (other than Lieutenant Governor, Treasurer or Trustee)~~ will be provided with one standard cost-free space at the Mid-Year Conference(s) and District Convention. Promotional material and upkeep of the space shall be at the candidates' own expense. ~~(08/12)~~

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B. The author of any campaign communication must be clearly identified. ~~(07/98)~~

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C. All campaign material shall be prohibited on stage during any convention or conference session and by presenters at any seminar and when on duty on behalf of any of the following committees: Host Committees, Registration, Credentials, ~~Pride in Kiwanis~~, Elections and Sergeant-At-Arms. ~~(08/12)~~

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191.3 Active and Personal Campaigning

A. All candidates shall be responsible for the actions of their committees and shall accept full responsibility for their campaigns. ~~(02/05)~~

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B. A campaign visit may be made to a division function, other than the division of the candidate's primary club, only by written invitation from the Lieutenant Governor. If an invitation is extended to one candidate, that candidate must inform the Lieutenant Governor extending the invitation that all candidates for the same office must be invited to the same meeting. ~~(02/05)~~

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C. A campaign visit may be made to a club function, other than the clubs in the candidate's primary club division, only by written invitation by the club president. If an invitation is extended to one candidate, that candidate must inform the club president extending the invitation that all candidates for the same office must be invited to the same meeting. ~~(02/05)~~

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D. Campaigning and/or campaign material of any kind is not permitted at the Governor's Official Visit. ~~(03/08)~~

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- E. A candidate and committee members shall promote only their candidacy and shall not campaign against any other candidate. ~~(07/98)~~
- F. Candidates shall not solicit or allow the aid of members of Kiwanis Service Leadership Programs in their campaign. ~~(02/05)~~
- G. ~~The Candidate's~~ Campaign Chair will provide the Elections Committee and District Secretary/Executive Director with a list of all their campaign committee members before the commencement of campaigning.

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191.4 Limitations on Campaigning ~~(06/20)~~

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- A. Candidates for the office of Governor-elect who are certified by Kiwanis International to conduct CLE training shall not, after the announcement of their candidacy, continue to act as a CLE trainer until after the election for the office that such candidate may seek.
- B. Candidates for the office of Governor-elect shall not, after the announcement of their candidacy, conduct campaign activities or publicize their candidacy at SLP conventions, conclaves, or events until after the election for the office that such candidate may seek.

191.5 Specifically Prohibited Activity ~~(8/20)~~

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- A. Candidates shall not distribute any flyers, posters, cards, e-mails, social media posts, direct mail pieces via USPS or private carrier, or any other communications whether physical or electronic in connection with their candidacy that includes photographs or images of any District Officer, any Kiwanis International Officer, any paid employee of the California-Nevada-Hawaii District of Kiwanis International, or of any member of any SLP Club in Kiwanis International. Such photographs or images could be misconstrued as an endorsement, which is specifically prohibited elsewhere in this ~~section~~.
- B. The District reserves the right to augment or supplement this ~~listing list~~ of specifically prohibited activities at any time. The items enumerated above shall not be considered the exclusive list of prohibited activities.

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191.6 Violations of Campaign Policies – Campaign Ethics Committee ~~(8/20)~~

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- A. ~~The sole remedy for campaign policy violations is to report the alleged violation to the District Governor or District Secretary, as outlined herein.~~
- B. ~~Any person who observes what they believe to be a campaign policy violation shall file a written complaint with the District office. All complaints regarding alleged violations of the campaign policies outlined above shall be delivered in writing to the Governor or District Secretary/Executive Director, in person or by mail or electronic delivery at the District Office and shall be signed by the witness to the alleged violation. The complaint regarding the alleged violation(s) shall provide specific details for example, the date, time, place, identity of those involved, and what was said or done in violation of the campaign policies outlined above,~~

referencing the specific violation and/or policy violated. Anonymous complaints will be rejected, and no further action will be taken with respect to them.

- C. Upon receipt of a written allegation of a violation of the campaign policies outlined above, the Governor shall appoint a Campaign Ethics Committee ("Committee"). This committee will have a minimum of five (5) members. The chairman will be named by the Governor, and shall be a member in good standing of any Kiwanis Club in the District. The committee will include a Chair, two (2) currently sitting District Trustees and two (2) Past District Governors, none of whom should be a declared candidate for any office. If the allegations are made against the sitting District Governor, then all the powers and functions of the Governor outlined in this section shall instead be carried out by the Governor Elect. A quorum for the Committee will be four (4) members. Any abstention vote will be considered a "no" vote.
- D. The committee will conduct a preliminary investigation of all alleged campaign policy violations which it receives from the Governor within 10 days of the receipt of the written complaint. The Committee shall make an initial determination regarding whether to conduct a formal hearing regarding the alleged campaign policy violations. The Committee will report their findings in writing to the Governor as soon as is reasonably possible, but in no event later than 21 days after the receipt of the written complaint by the Committee. (08/20)
- E. If the Committee recommends conducting a formal hearing, or if the Governor instructs the Committee to conduct a formal hearing regardless of the recommendation of the Committee, the Committee, in conjunction with the Governor and the District Secretary, shall set a date for a hearing within 15 days of the written report to the Governor. Written notice of the hearing will be given by the District Secretary to each member of the Committee, the Candidate and, if applicable, the alleged violator(s). The Candidate and/or alleged violator(s) shall receive a copy of the complaint made against them at least one week before the day of the hearing and be permitted the opportunity to provide evidence in their defense, but shall not be present during the Committee deliberations. The Committee will make a written report of its findings to the Governor within 5 days of the hearing and may recommend that the Governor take one of the actions outlined in section 191.6 F below. If the Committee is not unanimous in its findings, the Committee members in the minority may make their own report to the Governor. (08/20)
- F. The Governor shall review the findings of the Committee and take one or more of the following actions:
 - 1. No action based on no violation.
 - 2. Acceptance of an oral or written apology from the candidate and/or violator(s).
 - 3. A private reprimand given to the candidate and/or violator(s).
 - 4. A public reprimand notifying the District Board and/or the delegate body of the individuals violating the campaign policies.
 - 5. A written cease and desist order. (02/05)
- G. The Candidate, violator(s), or the Committee, each have a right to appeal from the action to be taken by the Governor to the District Board of Trustees. However, if the Committee wishes to appeal, it must do so by majority vote. If a District Board meeting is not scheduled prior to the end of the current or next District conference or convention, the right of appeal shall be to an ad-hoc committee appointed by the Governor and consisting of the Governor, the Governor-Elect,

~~Immediate Past Governor, District Secretary/Executive Director, District Treasurer, at least two (2) Trustees and at least two (2) Past Governors. The decision of the District Board of Trustees, or of the ad hoc committee, shall be final. (03/08)~~

- H. ~~The District Board of Trustees will be advised of the Governor's action at the next board meeting. (02/05)~~

192. Violations of Campaign Policies - Campaign Ethics Committee (8/20)

- A. The sole remedy for campaign policy violations is to report the alleged violation to the District Governor or District Secretary, as outlined herein.
- B. Any person who observes what they believe to be a campaign policy violation shall file a written complaint with the District office. All complaints regarding alleged violations of the campaign policies outlined above shall be delivered in writing to the Governor or District Secretary/Executive Director, in person or by mail or electronic delivery at the District Office and shall be signed by the witness to the alleged violation. The complaint regarding the alleged violation(s) shall provide specific details for example, the date, time, place, identity of those involved, and what was said or done in violation of the campaign policies outlined above, referencing the specific violation and/or policy violated. Anonymous complaints will be rejected, and no further action will be taken with respect to them.
- C. Upon receipt of a written allegation of a violation of the campaign policies outlined above, the Governor shall appoint a Campaign Ethics Committee (“Committee”). This committee will have a minimum of five (5) members. The chairman will be named by the Governor, and shall be a member in good standing of any Kiwanis Club in the District. The committee will include a Chair, two (2) currently sitting District Trustees and two (2) Past District Governors, none of whom should be a declared candidate for any office. If the allegations are made against the sitting District Governor, then all the powers and functions of the Governor outlined in this section shall instead be carried out by the Governor-elect. A quorum for the Committee will be four (4) members. Any abstention vote will be considered a “no” vote.
- D. The committee will conduct a preliminary investigation of all alleged campaign policy violations which it receives from the Governor within 10 days of the receipt of the written complaint. The Committee shall make an initial determination regarding whether to conduct a formal hearing regarding the alleged campaign policy violations. The Committee will report their findings in writing to the Governor as soon as is reasonably possible, but in no event later than 21 days after the receipt of the written complaint by the Committee. (08/20)
- E. If the Committee recommends conducting a formal hearing, or if the Governor instructs the Committee to conduct a formal hearing regardless of the recommendation of the Committee, the Committee, in conjunction with the Governor and the District Secretary, shall set a date for a hearing within 15 days of the written report to the Governor. Written notice of the hearing will be given by the District Secretary to each member of the Committee, the Candidate and, if applicable, the alleged violator(s). The Candidate and/or alleged violator(s) shall receive a copy of the complaint made against them at least one week before the day of the hearing and be permitted the opportunity to provide evidence in their defense, but shall not be present during the Committee deliberations. The Committee will make a written report of its findings to the Governor within 5 days of the hearing and may recommend that the Governor take one of the actions outlined in section 191.6 F below. If the Committee is not unanimous in its findings, the Committee members in the minority may make their own report to the Governor. (08/20)
- F. The Governor shall review the findings of the Committee and take one or more of the following actions:

1. No action based on no violation.
 2. Acceptance of an oral or written apology from the candidate and/or violator(s).
 3. A private reprimand given to the candidate and/or violator(s).
 4. A public reprimand notifying the District Board and/or the delegate body of the individuals violating the campaign policies.
 5. A written cease and desist order. (02/05)
- G. The Candidate, violator(s), or the Committee, each have a right to appeal from the action to be taken by the Governor to the District Board of Trustees. However, if the Committee wishes to appeal, it must do so by majority vote. If a District Board meeting is not scheduled prior to the end of the current or next District conference or convention, the right of appeal shall be to an ad-hoc committee appointed by the Governor and consisting of the Governor, the Governor-Elect, Immediate Past Governor, District Secretary/Executive Director, District Treasurer, at least two (2) Trustees and at least two (2) Past Governors. The decision of the District Board of Trustees, or of the ad hoc committee, shall be final. (03/08)
- H. The District Board of Trustees will be advised of the Governor's action at the next board meeting. (02/05)



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CALIFORNIA NEVADA HAWAII DISTRICT

STANDING RULES OF THE 2024-2025 BOARD OF TRUSTEES OF THE CALIFORNIA NEVADA HAWAI'I DISTRICT OF KIWANIS INTERNATIONAL

- Rule 1 Only official members of the Board of Trustees of this District may make motions and vote on motions.
- Rule 2 Only members of the Board of Trustees, all District Officers and Past Governors may discuss business before the Board, unless granted permission by a majority vote of the Board.
- Rule 3 No person may speak more than 3 minutes at a time unless allowed to do so by the orders of the day or by a majority vote of the Board.
- Rule 4 No person may speak more than twice on the same motion unless allowed to do so by a majority vote of the Board.
- Rule 5 The maker of a motion shall be entitled to speak first in support of such motion or may immediately yield the floor to another Board member.
- Rule 6 A Board member shall not speak either for or against a motion and - on the same recognition - move to close debate.
- Rule 7 A motion which terminates debate on any main motion pending before the Board will not be in order until 10 minutes of debate has taken place or until no Board member seeks the floor. This minimum time requirement does not include time spent on amendments to the main motion or any other subsidiary motions.
- Rule 8 At the discretion of the District Secretary, certain routine items of business may be placed on a consent agenda which shall be approved by a single motion and majority vote without debate. Any Board member who wishes to remove an item from the consent agenda must make a written request therefore to the District Secretary prior to the commencement of the meeting.
- Rule 9 Pursuant to Article III, Section 5 of the Bylaws of the District, the District Governor shall preside at meetings of the Board of Trustees. In the absence of the District Governor at a meeting of the Board of Trustees, the District Secretary shall convene the meeting and proceed to conduct an election of a presiding officer pursuant to Article IV Section 7 of the District Bylaws.
- Rule 10 Any of the above rules may be suspended by a majority vote.

Rule 11 Roberts Rules of Order Newly Revised (12th edition) shall be the parliamentary authority for all matters of procedure not specifically covered by the District's Bylaws or these standing rules.