

**Governance Task Force Members:**

- Grant Imper, Chair
- Gary Gray
- Jim Koontz
- Doug Frost
- Rocio Brooks
- Ron Rothacher
- Pete Edwards, Governor
- Joni Ackerman, Governor-Elect
- Mark McDonald, Secretary

**Three Governance Issues being addressed by the Task Force and drafters of the motions:**

- Qualifications for Governor-Elect (Joni Ackerman)
- Committee Structure (Gary Gray)
- District Officers Background Check (Doug Frost)

Following are the three proposals.

**1. CNH Governance Task Force recommendation regarding qualifications to run for Governor-Elect\***

**[Proposed for Discussion by Task Force]**

In order to qualify to run as a candidate for District Governor Elect, the candidate should:

1. Have served as District Trustee and have served for a minimum of two years of the three year term;

OR

2. Have served as Lt. Governor for a complete term when the Lt. Governors were the Board of Trustees and have served on the following District Committees for no less than one year each, as follows: bylaws and resolutions; convention site and selection; finance; policy; and/or realignment;

OR

3. Have served as Lt. Governor for no less than two years complete terms served, and have served on the following District Committees for no less than one year each, as follows: bylaws and resolutions; convention site and selection; finance; policy; and/or realignment.

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***\* Must determine placement of provision in Policy Manual.***

## **2. CNH Governance Task Force recommendation regarding CNH District Committee Structure and Trustees Requirement**

[Proposed for Discussion by Task Force]

*Policy on committee composition* is in each case set forth as currently enacted. Following each current enactment is a proposed paragraph to accomplish the purpose of seating at least two Trustees on each committee the Task Force asked be studied. The Committees include:

- Policy
- Realignment
- Strategic Planning
- Convention Site and Selection
- Finance
- District Audit

In the proposed paragraph deletions are reflected as ~~strikeout~~ type and insertions are underlined type.

### **Policy Committee**

#### 102.3 Composition

The Policy Committee shall be composed of from ten to sixteen members including the Governor, Governor-elect, Immediate Past Governor and District Secretary. Of the remaining members, no less than three members shall have served on the Policy Committee within the past year, and at least one member shall be a Trustee. The Governor-elect shall make the selection of the chair from the current committee. (3/08)

#### 102.3 Composition

The Policy Committee shall be composed of from ten to sixteen members including the Governor, Governor-elect, Immediate Past Governor and District Secretary. Of the remaining members, no less than three members shall have served on the Policy Committee within the past year, and at least ~~one~~ two members shall be a Trustee. The Governor-elect shall make the selection of the chair from the current committee. (3/08)

### **Realignment Committee**

The Realignment Committee shall be composed of from ten to sixteen members including the Governor, Governor-elect and the District Secretary/Executive Director. Of the remaining members, no less than four members shall have served on the Realignment Committee within the last two years and one must be a Trustee. The Governor-elect shall make the selection of the chair from the current committee. (3/08)

The Realignment Committee shall be composed of from ten to sixteen members including the Governor, Governor-elect and the District Secretary/Executive Director. Of the remaining members, no less than four members shall have served on the Realignment Committee within the last two years and ~~one~~ two must be a Trustees. The Governor-elect shall make the selection of the chair from the current committee. (3/08)

### **Strategic Planning Committee**

112. Strategic Planning Committee (11/97)

#### 112.2 Composition

This Committee shall be composed of from ten to sixteen members including the Governor, Governor-elect, Immediate Past Governor, District Treasurer, District Secretary, and a Trustee. No less than five (5) of the members shall have served on the Committee in the past year. The Governor-elect shall make the selection of the chair from the current Committee. (3/08)

112. Strategic Planning Committee (11/97)

#### 112.2 Composition

This Committee shall be composed of from ten to sixteen members including the Governor, Governor-elect, Immediate Past Governor, District Treasurer, District Secretary, and ~~a~~ two Trustees. No less than five (5) of the members shall have served on the Committee in the past year. The Governor-elect shall make the selection of the chair from the current Committee. (3/08)

### **Committee on Convention Site and Selection**

The Committee on Convention Site and Selection shall be composed of seven (7) members, including the Governor, Governor-elect, and District Secretary. No less than two (2) members shall have served on the Committee on Convention Site and Selection within the past two years, and at least one (1) member shall be a Trustee. The Governor-elect shall make the selection of the chair from the current committee. (3/08)

The Committee on Convention Site and Selection shall be composed of seven (7) members, including the Governor, Governor-elect, and District Secretary. No less than two (2) members shall have served on the Committee on Convention Site and Selection within the past two years, and at least ~~one~~ two(~~1~~2) members shall be a Trustees. The Governor-elect shall make the selection of the chair from the current committee. (3/08)

### **Finance Committee**

The Finance Committee shall be composed of from ten to thirteen members including the Governor, Governor-elect, District Secretary/Executive Director and District Treasurer. Of the remaining members, a minimum of two Trustees shall serve on the Committee and no less than three members shall have served on the Finance Committee within the past two year period. The composition of the Committee shall accommodate an appointment by the Governor-elect for the following administrative year after his or her election. Such appointment shall only be used if the Governor-elect's choice for a Chairman was not serving on the current Finance Committee. The Governor-elect shall make the selection of the chairman from the current Committee. (6/09)

**No change recommended here as a minimum of two Trustees is already required.**

### **CNH District Audit Committee**

240 District Audit Committee

240.2 Composition

This Committee shall be composed of five (5) members not more than two (2) of who may also serve on the Finance Committee. The Committee cannot include staff members, the Governor, Governor-elect, Immediate Past Governor, District Treasurer, or District Secretary/Executive Director. One member of the Committee shall be a Trustee. (3/08)

This Committee shall be composed of five (5) members not more than two (2) of who may also serve on the Finance Committee. The Committee cannot include staff members, the Governor, Governor-elect, Immediate Past Governor, District Treasurer, or District Secretary/Executive Director. ~~One Two~~ members of the Committee shall be a Trustees. (3/08)

**3. CNH Governance Task Force recommendation regarding District Trustees Background Checks**

**[Proposed for Discussion by Task Force]**

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INTEROFFICE MEMORANDUM

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TO: CNH TRUSTEES – GOVERNANCE COMMITTEE  
FROM: DOUGLAS FROST  
SUBJECT: TRUSTEE QUALIFICATIONS AND BACKGROUND  
DATE: FEBRUARY 7, 2017

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The Governance Committee has requested information on requiring a background check for District Trustees, as is currently required for District Governor candidates. District policies do not currently require such a background check.

The District Bylaws are currently the source of the requirement for a background check for candidates for District Governor. Art. 3, Sect. 2, sub d. If the Governance Committee wishes to make the requirement for a background check for District Trustees consistent with that requirement for District Governor, ***a bylaws amendment would be required.***

**Suggested language: an addition to Art. 3, sect. 2, sub. c at the end. “In addition, the Trustees and candidates for District Trustee shall have and maintain a clear criminal history background check conducted and verified by Kiwanis International.”**