

2017-2018 Finance Committee Meeting

Tuesday, January 23, 2018

9:00 a.m.

(via teleconference, call 877-794-7297, code 2012)

Agenda

1. Call to Order - Pete Horton, Chairman
2. Review and recommend approval of the contract with the Flamingo Conference Resort & Spa in Santa Rosa, CA for the 2019 Mid-Year Conference North
3. Review and recommend approval of the contract with the San Ramon Marriott Hotel in San Ramon, CA for the 2020 Mid-Year Conference North
4. Review and recommend approval of contract with Six Flags Magic Mountain for 2018 Key Club Fall Rally South
5. Review and recommend approval of the 2018 Key Club International Convention Budget
6. Review and recommend approval of Travel Rates to Las Vegas, NV
7. Review and recommend approval of Travel Rates to Kona, Hawaii
8. Review and recommend approval of Financial policy changes to be referred to the Policy Committee
9. Discuss Bylaw Article XI, Section 5 topic - The district shall report its financial status annually to clubs...
10. Review and recommend approval of Cal-Nev-Ha District Financial Statement – September 30, 2017
11. Review and recommend approval of Cal-Nev-Ha District Financial Statement - December 31, 2017
12. Review and recommend approval of Key Club District Financial Statement - December 31, 2017
13. Review and recommend approval of KIWIN'S District Financial Statement - December 31, 2017
14. Review and recommend approval of Circle K District Financial Statement - December 31, 2017
15. Adjournment



Letter of Agreement (CREATED 1/10/18)

Group: 2019 Kiwanis Mid Year Conference North & Board
Date: February 27 – March 2, 2019
Contact: Mark McDonald
 Cal-Nev-Ha District of Kiwanis International
Address: 8360 Red Oak Street, Suite 201
 Rancho Cucamonga, CA 91730
E-Mail: mark@cnhkiwanis.org
Telephone: 909-890-6088

Guest Room Block:

Day	Wed	Thu	Fri	Sat	Sun
Date	2/27/19	2/28/19	3/1/19	3/2/19	3/3/19
Superior King or Double-Double	2	10	50	30	C/O
Executive King	0	3	10	8	C/O
Pool View Suite	0	2	5	2	C/O
Total	2	15	65	40	C/O

Guestrooms

Nightly Net Room Rates February 27 – March 2, 2019

Superior Double/Double / King	\$139
Executive King (with sleeper sofa bed, 4 diamond equal)	\$169
Pool View Suite	\$199

Executive King Balcony and Patio Suites are + \$20-40 (based on availability)

Rates are Single/Double occupancy and increase \$10 for each additional person per room with existing bedding and are subject to the applicable 14.2% State & City taxes (subject to change).

Concessions:

- Complimentary use of Presidential Suite Wednesday night through Saturday night
- Complimentary use of one Parlor Suite Wednesday night through Saturday night
- 15% off one staff room from Wednesday night through Sunday night
- 15% off five staff rooms from Thursday night through Sunday night
- No Corkage fee for wine in guest room provided by guest
- Reduced corkage fee of \$8 per bottle in meeting space
- 70% guest room attrition (clause below)
- 3 week cutoff date
- Contract guest room rates are applicable 3 days pre and post dates based on availability
- Complimentary meeting room and guest room WIFI
- Complimentary Parking

Room Reservations:

- Made By: Rooming List or Individual call in
- Reservation Cutoff Date: 2/6/19
- Guarantee By: Master Account – CC on File or individual credit cards

Reservations: (707)-545-8530 or 1-800-848-8300

Email Reservations: Groupres@flamingoresort.com

On the above reservation cutoff date we will release for general sale any rooms which have not been reserved by your guests. All requests received after this date will be accepted on a rate and space available basis. Room block is subject of reservation pace 90-120 days prior to arrival.

Sleeping Room Payment:

- **Rooming List/Master Account:** Room and Tax to Master Account and incidentals on own. (50% non refundable prepayment due 1/27/19 prior to arrival and final payment due 3 days prior to arrival 2/24/19)
- **Individual Call in:** Room, Tax and Incidental charges such as restaurant, lounge, telephone, etc. are the responsibility of the individual and are payable at check-out.

Guestroom Attrition Policy: Group guarantees Hotel 70% of the total contracted guest room block. Should the Group fall below this amount, Group will be responsible for the difference between the minimum guest room nights and actualized guest room nights multiplied by 70% of the Group room rate plus any applicable taxes.

Check-in/Check-out times:

Check-in time is after 3:00pm, check-out is 11:00am.

Guest Room Cancellation Policy:

Should any single room cancellation occur 48 hours of date of arrival, individuals will be billed for one night's room and tax. Groups cancelled 60 days prior to arrival for reasons other than those caused by Acts of God will be assessed a charge equal to the anticipated peak room night revenue of the group.

Function Space:

DAY		START	END	FUNCTION	ROOM	SETUP	ATTD	Room Rental
Wednesday	2/27/19	8AM	11:59PM	Office & Storage	Redwood Room	TBD	--	Comp
Thursday	2/28/19	24 Hour Hold		Office & Storage	Redwood Room	TBD	--	Comp
Friday	3/1/19	24 Hour Hold		Office & Storage	Redwood Room	TBD	--	Comp
Friday	3/1/19	9AM	6PM	Committee Meeting	Oak Room	U Shape	20	\$150
Friday	3/1/19	1PM	5PM	Board of Trustee Meeting	Courtyard 1	Conference Style with Classroom	28	\$150
Friday	3/1/19	4PM	10PM	General Session Set up	Ballroom	TBD	--	\$0
Saturday	3/2/19	24 hour hold		Office & Storage	Redwood Room	TBD	--	Comp
Saturday	3/2/19	6AM	5PM	Registrations Area and Tabletops	TBD – Based on walkthrough of property	TBD	--	TBD
Saturday	3/2/19	7AM	9:30AM	Breakfast & Morning Session	Lounge	Rounds	40-50	Comp with food minimum being met
Saturday	3/2/19	8AM	10PM	General Session & Plated Lunch	Ballroom	Rounds of 10 or 12	300-400	Comp with food minimum being met
Saturday	3/2/19	9:30AM	4PM	Breakout Room #1	Courtyard 1	Theater	80	\$150
Saturday	3/2/19	9:30AM	4PM	Breakout Room #2	Courtyard 2	Theater	80	\$150
Saturday	3/2/19	9:30AM	4PM	Breakout Room #3	Oak Room	Rounds	30-50	\$150
Saturday	3/2/19	9:30AM	4PM	Breakout Room #4	Garden Room	Theater	30-50	\$150
Saturday	3/2/19	9:30AM	4PM	Breakout Room #5	Walnut Room	U shape	--	\$150

Saturday	3/2/19	8AM	10PM	Vendor Room	Alexander Room	Tabletops	--	\$150
Saturday	3/2/19	6PM	10PM	Reception & Dinner	Flamingo Room	Special	70-100	Comp with food minimum being met
Sunday	3/3/19	8AM	12PM	Office & Storage	Redwood Room	TBD	--	Comp
Sunday	3/3/19	7AM	12PM	Breakout Room #1	Courtyard 1	Conference	30	\$150

Food and Beverage Minimum:

Total of a \$15,000 food minimum required based on below meals (inclusive of tax – 8.625% and Service charge – 20% - subject to change)

Average Per Person Group Meal Price (Not Inclusive Of Tax And Gratuity):

- \$20 Plated Breakfast
- \$28 Plated Lunch
- \$40-45 Plated Dinner
- \$7-\$13 Breaks
- \$18 Reception

Food and Beverage Master Account Payment Policy:

- Non-Refundable deposit of \$1,000 due at time of signed agreement (2/28/18)
- Non-Refundable deposit of \$1,000 due 1 year prior to arrival (2/28/18)
- Food and Beverage final payment due within 3 days prior to arrival (2/24/19)

Food and Beverage Cancellation Policy:

- Functions cancelled prior to the 90 day cutoff date will receive a full refund minus a \$200.00 processing fee.
- Functions cancelled 89 to 45 days prior to the event start date forfeit 50% of the deposit.
- Functions cancelled 44 to 30 days prior to the event start date forfeit 100% of the deposit.
- Functions cancelled 30 to 15 days prior the event start date subject to 75% of total estimated Food and Beverage and/or Room Rental charges.
- Functions cancelled 14 days or less prior to the event start date subject to 100% of total estimated Food and Beverage and/or Room Rental charges.

All arrangements are being tentatively held. To confirm as definite, please sign and return a copy of this contract by February 28, 2018 otherwise all arrangements and offers may be rescinded.

Confirmed By:

Accepted By:

Ashley Barndt Date

Authorized Signature

Sales Manager

Title

Date



GROUP SALES AGREEMENT

DESCRIPTION OF GROUP AND EVENT

The following represents an agreement between: San Ramon Marriott, 2600 Bishop Drive, San Ramon, CA, 94583, (925) 867-9200 and Kiwanis International - Cal-Nev-Ha District and outlines specific conditions and services to be provided.

ORGANIZATION: Kiwanis International - Cal-Nev-Ha District

CONTACT:

Name: Mark McDonald
 Job Title: Executive Director / District Secretary
 Street Address: 8360 Red Oak Street Ste 201
 City, State/Province: Rancho Cucamonga, CA
 Postal Code: 91730-0608
 Country: USA
 Phone Number: (909) 989-1500 x103
 E-mail Address: mark@cnhkiwanis.org

NAME OF EVENT: Kiwanis Mid-Year Conference North & Foundation Meeting 2020

REFERENCE #: M-AK1XPS8

OFFICIAL PROGRAM DATES: Wednesday, 01/29/2020 - Sunday, 02/02/2020

ANTICIPATED ATTENDANCE: 600

GUEST ROOM COMMITMENT

The Hotel agrees that it will provide, and Kiwanis International - Cal-Nev-Ha District agrees that it will be responsible for utilizing, 201 room nights in the pattern set forth below (such number and such pattern, the "Room Night Commitment"):

Date	Day	Hospitality Suite with Balcony Complimentary*	Junior Suite	Standard Room	Staff Rooms	Total Rooms
01/29/2020	Wed	1	2	4	10	17
01/30/2020	Thu	1	2	15	10	28
01/31/2020	Fri	1	2	75	10	88
02/01/2020	Sat	1	2	55	10	68

**Based on availability.*

Start Date	End Date	Room Type	Single
01/29/2020	02/01/2020	Junior Suite	\$119.00*
01/29/2020	02/01/2020	Standard Room	\$119.00*
01/29/2020	02/01/2020	Staff Rooms	\$89.00*

**Rates include complimentary in-room basic internet.*

GROUP ROOM RATES

Based upon Kiwanis International - Cal-Nev-Ha District's total program requirements as outlined in this agreement, Hotel confirms the following group rates (net of all taxes):

Standard: \$119.00 Junior Suite: \$119.00 Staff Room: \$89.00

Hotel room rates are subject to applicable state and local taxes (currently 7.25%), and a Business Improvement District Assessment (currently at \$2.50 per room per night) in effect at the time of check in.

Kiwanis International - Cal-Nev-Ha District understands that standard check in time is 3:00 PM and check out time is 11:00 AM. Any requests for early check in or late checkout will not be guaranteed until 48 hours prior to arrival.

UTILIZING COMPLIMENTARY ROOMS

Complimentary guest rooms must be utilized during the Event.

SPECIAL CONCESSIONS

In consideration of the Room Night Commitment and the functions identified on the Function Information Agenda/Event Agenda, Hotel will provide Kiwanis International - Cal-Nev-Ha District with the following special concessions:

1. *Meeting Room Rental Reduced from \$26,845.00 to \$2,000.00 with catering minimum of \$15,000++ achieved.*
2. *F&B Pricing: 10% discount off of Catering Food Menu as follows: Breakfast \$20.00++, Lunch \$29.00++, Dinner \$36.00++, Reception \$22.00++*
3. *Group room rate of \$119.00 guest room rate with complimentary in room basic internet (Internet valued at \$4.95 per room).*
4. *Discounted Staff room rate of \$89.00 (up to maximum of 10 rooms per night)*
5. *80% commitment to room block with 3 week cut-off date.*
6. *Two (2) Junior Suites for 4 nights at a reduced rate from \$500.00 per suite per night to \$119.00 per suite per night. (Savings of \$3,048.00)*
7. *Subject to availability, one complimentary Hospitality Suite for four (4) nights. (Savings of \$4,800.00)*
8. *Reduced Self-Parking from \$12.00 per car per night to \$6.00 per car per night. (Savings to be determined)*

COMMISSION

The group room rates listed above are net non-commissionable. Kiwanis International - Cal-Nev-Ha District will advise its designated agency of these rates and address any resulting agency compensation issues directly with the management of the appropriate agency.

METHOD OF RESERVATIONS

Hotel is pleased to offer the use of our online group reservations system powered by Passkey. All reservations will be made, modified or canceled by individuals on-line at a URL to be established by Hotel or by calling Marriott's Reservations toll free number to be established after enabling Passkey. It is the responsibility of Kiwanis International - Cal-Nev-Ha District to publish and provide this information to potential attendees through the planner's meeting website or through email. Kiwanis International - Cal-Nev-Ha District shall be responsible for publishing the URL for all potential attendees. The Kiwanis International - Cal-Nev-Ha District Rate is guaranteed for reservations made on or before the Cutoff Date. Any reservations made after the Cutoff Date shall be at the Hotels then current available rate.

Hotel will supply a username and password to provide you with 24/7 online access to your group's information and reports.

Reservations for the *Staff Rooms* will be made by a rooming list

GUARANTEED RESERVATIONS

All reservations must be accompanied by a first night room deposit or guaranteed with a major credit card or by Kiwanis International - Cal-Nev-Ha District. Hotel will not hold any reservations unless secured by one of the above methods.

CUTOFF DATE

Reservations by attendees must be received on or before, **Wednesday, January 8, 2020** (the "Cutoff Date"). At the Cutoff Date, Hotel will review the reservation pickup for the Event, release the unreserved rooms for general sale, and determine whether it can accept reservations based on a space- and rate-available basis at the Kiwanis International - Cal-Nev-Ha District group rate after this date.

Release of rooms for general sale following the Cutoff Date does not affect Kiwanis International - Cal-Nev-Ha District's obligation, as discussed elsewhere in this Agreement, to utilize guest rooms.

NO ROOM TRANSFER BY GUEST

Kiwanis International - Cal-Nev-Ha District agrees that neither Kiwanis International - Cal-Nev-Ha District nor attendees of the Event nor any intermediary shall be permitted to assign any rights or obligations under this Group Sales Agreement, or to resell or otherwise transfer to persons not associated with Kiwanis International - Cal-Nev-Ha District reservations for guestrooms, meeting rooms or any other facilities made pursuant to this Group Sales Agreement.

ROOMS ATTRITION

Hotel is relying upon Kiwanis International - Cal-Nev-Ha District's use of the Room Night Commitment. Kiwanis International - Cal-Nev-Ha District agrees that a loss will be incurred by Hotel if Kiwanis International - Cal-Nev-Ha District's actual usage is less than 80% of the Room Night Commitment.

If Kiwanis International - Cal-Nev-Ha District's actual usage is less than 80% of the Room Night Commitment, Kiwanis International - Cal-Nev-Ha District agrees to pay, as liquidated damages and not as a penalty, the difference between 80% of the Room Night Commitment and Kiwanis International - Cal-Nev-Ha District's actual usage, multiplied by the average group room rate, plus applicable taxes.

PARKING RATES

The current published parking rates for daily function parking and overnight guests are as follows:

Self-Parking

0-1/2 hour	Complimentary
1/2-3 hours	\$4.00
3-5 hours	\$8.00
5-24 hours	\$12.00
Registered Overnight	\$12.00 per car per day

Valet Parking

0 – 2 hours	\$6.00
2 – 5 hours	\$12.00
5 – 24 hours	\$18.00
Registered Overnight	\$18.00 per car per day

****Hosted parking is also available; please inquire with Hotel’s Event Management Department. Rates are subject to change.
See Special Concessions*

MASTER ACCOUNT

Hotel must be notified in writing at least 14 days prior to arrival of the authorized signatories and the charges that are to be posted to the Master Account. Any cancellation or attrition fees will be billed to the Master Account.

METHOD OF PAYMENT

The method of payment of the Master Account will be established upon approval of Kiwanis International - Cal-Nev-Ha District credit. If credit is approved, the outstanding balance of Kiwanis International - Cal-Nev-Ha District Master Account (less any advance deposits and exclusive of disputed charges) will be due and payable upon receipt of invoice.

Kiwanis International - Cal-Nev-Ha District will raise any disputed charges within 14 days after receipt of the invoice. The Hotel will work with Kiwanis International - Cal-Nev-Ha District in resolving any such disputed charges, the payment of which will be due upon receipt of invoice after resolution of the dispute. If payment of any invoice is not received within thirty (30) days of the date on which it was due, Hotel will impose a finance charge at the rate of 1-1/2% per month (18% annual rate) on the unpaid balance commencing on the invoice date.

Kiwanis International - Cal-Nev-Ha District has indicated that it has elected to use the following form of payment:

- Cash, money order, or other guaranteed form of payment
- Credit card (We accept all major credit cards)
- Company check or Electronic Funds Transfer
- Direct Bill** [agreed alternative]

Kiwanis International - Cal-Nev-Ha District may not change this form of payment.

In the event that credit is not approved, Kiwanis International - Cal-Nev-Ha District agrees to pay an advance deposit in an amount to be determined by the Hotel in its reasonable discretion, with the full amount due prior to the start of the group’s event.

PAYMENT BY CREDIT CARD OR COMPANY CHECK

If Kiwanis International - Cal-Nev-Ha District wishes to pay any portion of its obligation by credit card or company check, the credit card information must be entered into our secure online web-site.

Prior to the execution of this agreement Kiwanis International - Cal-Nev-Ha District shall provide hotel with credit card authorization information. A Credit Card Information Request e-mail will be sent to the e-mail address provided by Kiwanis International - Cal-Nev-Ha District.

This process must also be followed if direct billing has not been approved and the Master Account charges will be paid by credit card or company check. Kiwanis International - Cal-Nev-Ha District agrees that the Hotel may charge to this credit card any payment as required under this Group Sales Agreement.

BILLING ARRANGEMENTS

The following billing arrangements apply: ***Individual to Pay Room, Tax and Incidentals;
Staff Rooms -Room & Tax to Master; Individual to Pay for Incidentals;
Catering Charges to Master Account.***

An advance payment of ***\$1,000.00*** will be required in order to hold arrangements on a definite basis. This advance payment is due on ***Friday, January 26, 2018*** and will be credited toward Group’s Master Account.

ADVANCE PAYMENT SCHEDULE

Kiwanis International - Cal-Nev-Ha District agrees to make the following advance payments:

<i>Friday, August 2, 2019</i>	<i>\$5,250.00</i>
<i>Wednesday, January 15, 2020</i>	<i>Provide the Guaranteed Numbers to Event Manager</i>
<i>At conclusion of event</i>	<i>Remaining balance of master account to be billed</i>

The above payments will be applied to payment of the Master Account. In the event that the payments exceed the balance of the Master Account, including any liquidated damages associated with cancellation/attrition by Kiwanis International - Cal-Nev-Ha District, Hotel will refund the difference between the payments and the balance of the Master Account within thirty (30) days.

DAMAGE TO FUNCTION SPACE

Kiwanis International - Cal-Nev-Ha District agrees to pay for any damage to the function space that occurs while Kiwanis International - Cal-Nev-Ha District is using it. Kiwanis International - Cal-Nev-Ha District will not be responsible, however, for ordinary wear and tear or for damage that it can show was caused by persons other than Kiwanis International - Cal-Nev-Ha District and its attendees.

FACILITY SERVICE FEES

Based on Kiwanis International - Cal-Nev-Ha District's requirements, Hotel's function space fees would be **\$26,845.00**. Based upon the Room Night Commitment and the functions identified on the Function Information Agenda/Event Agenda outlined in this Agreement, the Hotel will reduce these fees to **\$2,000.00** with catering minimum achieved.

ADJUSTMENTS TO CONCESSIONS

In the event of reductions in the Room Night Commitment by more than 20%, the Hotel may adjust any concessions previously offered in this Agreement, including those concessions offered on a complimentary basis, and may also adjust the Function Space in direct proportion to the reduction in the Function Agenda.

FOOD AND BEVERAGE ATTRITION/CANCELLATION

Kiwanis International - Cal-Nev-Ha District agrees that it will provide a minimum food and beverage revenue of **\$15,000.00*** (exclusive of applicable service charges and taxes) as part of the Event. If Kiwanis International - Cal-Nev-Ha District provides less food and beverage revenue, it agrees to pay Hotel 35% of the shortage, plus applicable taxes. In addition, if any food and beverage event is cancelled within 72 hours of its scheduled starting time, Kiwanis International - Cal-Nev-Ha District agrees to pay Hotel 100% of the food and beverage revenue guaranteed at 72 hours.

**Does not include tax (currently 8.25%) or F&B house charge (currently 25%) or audio visual charges.*

OUTSIDE FOOD AND BEVERAGE POLICY

All food and beverages served at functions associated with the Event must be provided, prepared, and served by Hotel, and must be consumed on Hotel premises.

CANCELLATION

Kiwanis International - Cal-Nev-Ha District acknowledges that if it cancels or otherwise essentially abandons its planned use of the Room Night Commitment (a "Cancellation"), this action would constitute a breach of Kiwanis International - Cal-Nev-Ha District's obligation to Hotel and Hotel would be harmed. Because Hotel's harm (and Kiwanis International - Cal-Nev-Ha District's obligation to compensate Hotel for that harm) is likely to increase if there is a delay in notifying Hotel of any Cancellation, Kiwanis International - Cal-Nev-Ha District agrees to notify Hotel, in writing, within five (5) business days of any decision to Cancel. In addition, if a Cancellation occurs, the parties agree that:

- (a) It would be difficult to determine Hotel's actual harm.
- (b) The sooner Hotel receives notice of the Cancellation, the lower its actual harm is likely to be because the probability of mitigating the harm by reselling space and functions is higher.
- (c) The highest dollar amount in the chart (the "Chart") set forth below reasonably estimates Hotel's harm for a last-minute Cancellation and, through its use of a sliding scale that reduces damages for earlier Cancellations, the Chart also reasonably estimates Hotel's ability to lessen its harm by reselling Kiwanis International - Cal-Nev-Ha District's space and functions.

Kiwanis International - Cal-Nev-Ha District therefore agrees to pay Hotel, within thirty (30) days after any Cancellation, as liquidated damages and not as a penalty, the amount listed in the Chart below, plus 35% of any amount by which any Banquet Event Order exceeds the total amount of Kiwanis International - Cal-Nev-Ha District's Food & Beverage obligation under this Agreement.

Date of Cancellation	Amount of Liquidated Damages Due
<i>Date of Signing to April 26, 2019</i>	<i>\$14,560.75</i>
<i>April 29, 2019 – October 25, 2019</i>	<i>\$23,483.65</i>
<i>October 26, 2019 – January 29, 2020</i>	<i>\$30,544.40</i>

* If applicable, state and local taxes will be added to the amounts listed above.

Provided that Kiwanis International - Cal-Nev-Ha District timely notifies Hotel of the Cancellation and timely pays the above liquidated damages, Hotel agrees not to seek additional damages from Kiwanis International - Cal-Nev-Ha District relating to the Cancellation.

IMPOSSIBILITY

The performance of this Agreement is subject to termination without liability upon the occurrence of any circumstance beyond the control of either party – such as acts of God, war, acts of terrorism, government regulations, disaster, strikes, civil disorder, or curtailment of transportation facilities – to the extent that such circumstance makes it illegal or impossible for the Hotel to provide, or for groups in general to use, the Hotel facilities. The ability to terminate this Agreement without liability pursuant to this paragraph is conditioned upon delivery of written notice to the other party setting forth the basis for such termination as soon as reasonably practical - but in no event longer than ten (10) days - after learning of such basis.

COMPLIANCE WITH LAW

This Agreement is subject to all applicable federal, state, and local laws, including health and safety codes, alcoholic beverage control laws, disability laws, federal anti-terrorism laws and regulations, and the like. Hotel and Kiwanis International - Cal-Nev-Ha District agree to cooperate with each other to ensure compliance with such laws.

CHANGES, ADDITIONS, STIPULATIONS, OR LINING OUT

Any changes, additions, stipulations or deletions including corrective lining out by either Hotel or Kiwanis International - Cal-Nev-Ha District will not be considered agreed to or binding on the other unless such modifications have been initialed or otherwise approved in writing by the other.

LITIGATION EXPENSES

The parties agree that, in the event litigation relating to this Agreement is filed by either party, the non-prevailing party in such litigation will pay the prevailing party's costs resulting from the litigation, including reasonable attorneys' fees.

LIQUOR LICENSE

Kiwanis International - Cal-Nev-Ha District understands that Hotel's liquor license requires that beverages only be dispensed by Hotel employees or bartenders. Alcoholic beverage service may be denied to those guests who appear to be intoxicated or are under age.

AUDIO/VISUAL

PSAV® is the exclusive audio visual provider for the San Ramon Marriott Hotel. They are located on premises to assist with all your audio visual requirements. PSAV® features highly trained technicians and the most current state of the art equipment available to insure the success of your presentation. A full AV price list is available.

TECHNICAL SERVICES

Hotel will provide a permanent public address system in each of the major meeting rooms. PSAV® is Hotel's exclusive provider for all audio & visual needs. A fixed daily technical assistance fee of \$650.00 will be charged if Kiwanis International - Cal-Nev-Ha District selects an alternate audio-visual provider.

UNATTENDED ITEMS/ADDITIONAL SECURITY

The Hotel cannot ensure the security of items left unattended in function rooms. Special arrangements may be made with the Hotel for securing a limited number of valuable items. If Kiwanis International - Cal-Nev-Ha District requires additional security with respect to such items or for any other reason, the Hotel will assist in making these arrangements. All security personnel to be utilized during the Event are subject to Hotel approval.

USE OF OUTSIDE VENDORS

If Kiwanis International - Cal-Nev-Ha District wishes to hire outside vendors to provide any goods or services at Hotel during the Event, Kiwanis International - Cal-Nev-Ha District must notify Hotel of the specific goods or services to be provided and provide sufficient advance notice to the Hotel so that the Hotel can (i) determine, in Hotel's sole discretion, whether such vendor must provide Hotel, in form and amount reasonably satisfactory to Hotel, an indemnification agreement and proof of adequate insurance, and (ii) approve, using reasonable judgment, the selection of the outside vendor and the goods or services to be provided by such outside vendor to Kiwanis International - Cal-Nev-Ha District, taking into consideration: (a) whether Hotel offers such goods and services; (b) the risk level posed by certain activities; and (c) the safety and well-being of guests at Hotel.

PERFORMANCE LICENSES

Kiwanis International - Cal-Nev-Ha District will be solely responsible for obtaining any necessary licenses or permission to perform, broadcast, transmit, or display any copyrighted works (including without limitation, music, audio, or video recordings, art, etc.) that Kiwanis International - Cal-Nev-Ha District may use or request to be used at the Hotel.

COMPLIANCE WITH LAWS-EO

This section does not apply to customers that are not part of the U.S. federal government. This section describes the Hotel's obligations as a federal contractor.

Hotel shall comply with all applicable laws, statutes, rules, ordinances, codes, orders, and regulations of all federal, state, local and other governmental and regulatory authorities and of all insurance bodies applicable to the Hotel premises in performing its obligations under this Agreement.

Hotel (referred to as "contractor" in this section) shall comply with Executive Order 11246, as amended, Section 503 of the Rehabilitation Act of 1973, as amended, and the Vietnam Era Veterans' Readjustment Assistance Act, as amended, which are administered by the United States Department of Labor ("DOL"), Office of Federal Contract Compliance Programs ("OFCCP"). The equal employment opportunity clauses of the implementing regulations, including but not limited to 41 C.F.R. §§ 60.1-4, 60-300.5(a), and 60-741.5(a), are hereby incorporated by reference, with all relevant rules, regulations and orders pertaining thereto. **This contractor and subcontractor shall abide by the requirements of 41 C.F.R. §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity national origin, protected veteran status or disability.**

Hotel also shall comply with Executive Order 13496 and with all relevant rules, regulations and orders pertaining thereto, to the extent applicable. The employee notice clause and all other provisions of 29 C.F.R. Part 471, Appendix A to Subpart A, are hereby incorporated by reference.

To the extent applicable, Hotel shall include the provisions of this section in every subcontract or purchase order so that such provisions shall be binding upon each contractor, subcontractor or vendor performing services or providing materials relating to this Agreement and the services provided pursuant to the terms hereof.

REWARDS PROGRAM - REWARDING EVENTS

Approximately (10) business days after the conclusion of the Event (provided that the Event is not cancelled and Kiwanis International - Cal-Nev-Ha District has otherwise complied with the material terms and conditions of this Agreement), the Hotel will either award Points or submit an award for airline miles to the Member(s) identified below:

The Rewarding Events program is only available to qualified Marriott Rewards Program members. Rewarding Events **is not** available in certain circumstances, including (1) for any government employee or official booking a government event (U.S. government event or non-U.S. government event); (2) for any employee of a state-owned or state-controlled entity ("SOE") booking an event on behalf of the SOE; or (3) for any other planner or intermediary when booking an event on behalf of a non-U.S. governmental entity or non-U.S. SOE.

In addition, Rewarding Events is available only if Kiwanis International - Cal-Nev-Ha District's own policies permit the Member identified below to receive Rewarding Events points or airline miles for the Event.

The number of Points or airline miles to be awarded shall be determined pursuant to the Rewards Program Terms and Conditions, as in effect at the time of award. The Rewards Program Terms and Conditions are available on-line at marriottrewards.com, and may be changed at the sole discretion of the Rewards Program at any time and without notice.

The Member identified below to receive either Points or airline miles may not be changed without such Member's prior written consent. By inserting the airline mileage account information, the Member elects to receive airline miles rather than Points. All Rewards Program Terms and Conditions apply.

GROUP MUST CHECK ONE OPTION BELOW:

The Contact (as identified on page 1 of this Agreement or the Authorized Signer of this Agreement) certifies that she/he is qualified to participate in the Rewarding Events program for the Event.

Member Name _____
 Marriott Rewards Program Member Number 007132921

*If airline miles are desired instead of Rewarding Events Points, please also provide:

Frequent flier airline miles account number _____
 Airline Name _____

OR

The Contact (as identified on page 1 of this Agreement or the Authorized Signer of this Agreement) declines or is not qualified to receive Rewarding Events Points or airline miles, and hereby waives the right to receive an award of Points or airline miles in connection with the Event.

*Electronic selection – This may be done in Microsoft Word by double-clicking on the above unfilled box, choosing a blackened box, and then clicking “Insert.” Alternatively, one can use the commands “Insert” and “Symbol,” choose the blackened box, and then click “Insert.”

FUNCTION INFORMATION AGENDA/EVENT AGENDA

Based on the requirements outlined by Kiwanis International - Cal-Nev-Ha District, the Hotel has reserved the function space set forth on the below Function Information Agenda/Event Agenda.

Date	Day	Start Time	End Time	Function Type	Setup	# People	Rental	Related Events
01/29/2020	Wed	8:00 AM	11:59 PM	Office	Special	4		San Ramon Boardroom
		8:00 AM	11:59 PM	Storage	Storage	1		Mt. Diablo
01/30/2020	Thu	8:00 AM	6:00 PM	Meeting	Conference	30		Pleasanton/Danville
		8:00 AM	11:59 PM	Office	Special	4		San Ramon Boardroom
		8:00 AM	11:59 PM	Storage	Storage	1		Mt. Diablo
		8:00 AM	6:00 PM	Meeting	Conference	30		Pleasanton/Danville
01/31/2020	Fri	8:00 AM	6:00 PM	Board Meeting	Special	93		Salon 1 12:00 PM - Lunch
		8:00 AM	11:59 PM	Office	Special	4		San Ramon Boardroom
		8:00 AM	11:59 PM	Storage	Storage	1		Mt. Diablo
		7:00 PM	10:00 PM	Set Up	Rounds of 10	600		Bishop Ranch Ballroom
		7:00 PM	10:00 PM	Set Up	Exhibits	20		Salons D-E Foyer
02/01/2020	Sat	6:00 AM	5:00 PM	Registration	Registration	150		Event Concierge
		7:00 AM	8:00 AM	Breakfast	Rounds of 10	80		Salon 1
		8:00 AM	4:00 PM	General Session	Rounds of 10	600		Bishop Ranch Ballroom 1:00 PM - Lunch
		8:00 AM	11:59 PM	Office	Special	4		San Ramon Boardroom
		8:00 AM	11:59 PM	Storage	Storage	1		Mt. Diablo
		9:30 AM	4:00 PM	Breakout	Theater	75		Salon 2
		9:30 AM	4:00 PM	Breakout	Theater	75		Salon 1

Date	Day	Start Time	End Time	Function Type	Setup	# People	Rental	Related Events
		9:30 AM	4:00 PM	Breakout	Theater	50	\$2,000.00*	Pleasanton/Danville
		6:00 PM	7:00 PM	Reception	Cocktail Rounds	60		Contra Costa Foyer
		7:00 PM	10:00 PM	Dinner	Rounds of 10	150		Contra Costa Ballroom
02/02/2020	Sun	7:00 AM	12:00 PM	Meeting	Conference	30		Pleasanton/Danville
		8:00 AM	12:00 PM	Office	Special	4		San Ramon Boardroom
		8:00 AM	12:00 PM	Storage	Storage	1		Mt. Diablo

**Discounted room rental with catering minimum achieved.*

All meeting room, food and beverage, and related services are subject to applicable taxes (currently 8.25%) and F&B House Charge (currently 25%) in effect on the date(s) of the event.

ACCEPTANCE

When presented by the Hotel to Kiwanis International - Cal-Nev-Ha District, this document is an invitation by the Hotel to Kiwanis International - Cal-Nev-Ha District to make an offer. Upon signature by Kiwanis International - Cal-Nev-Ha District, this document will be an offer by Kiwanis International - Cal-Nev-Ha District. Only upon signature of this document by all parties will this document constitute a binding agreement. Unless the Hotel otherwise notifies Kiwanis International - Cal-Nev-Ha District at any time prior to Kiwanis International - Cal-Nev-Ha District's execution of this document, the outlined format and dates will be held by the Hotel for Kiwanis International - Cal-Nev-Ha District on a first-option basis until *Friday, January 26, 2018*. If Kiwanis International - Cal-Nev-Ha District cannot make a commitment prior to that date, this invitation to offer will revert to a second-option basis or, at the Hotel's option, the arrangements will be released, in which case neither party will have any further obligations.

Upon signature by both parties, Kiwanis International - Cal-Nev-Ha District and the Hotel shall have agreed to and executed this Agreement by their authorized representatives as of the dates indicated below.

SIGNATURES

Approved and authorized by Company Name.

Name: (Print) Mark McDonald Signature: _____

Title: (Print) Executive Director / District Secretary Date: _____

Approved and authorized by Hotel:

Name: (Print) Tammy Good Signature: _____

Title: (Print) Senior Catering Sales Executive Date: _____

2018 SPECIAL EVENT AGREEMENT TERMS AND CONDITIONS

California-Nevada-Hawaii
International

District of Kiwanis

This is an agreement between Six Flags Magic Mountain (herein referred to as "SFMM") and
(herein referred to as "Group").

1. To receive your date and prices, a signed copy of the original agreement must be returned. Group represents and warrants that it has the full right and authority to enter into and fully perform the agreement, and the agreement constitutes a valid, binding and enforceable agreement of Group.
2. In the event that it is necessary for Group to cancel their scheduled event, the following guidelines will apply: ninety (90) days or more prior to the event will result in cancellation fee of \$1,500.00. Cancellation less than ninety (90) days prior to event will result in a penalty of \$5,000 plus any deposits received as liquidated damages for such cancellations, it being acknowledged that the exact amount of the damage sustained by SFMM is difficult, if not possible, to ascertain. In the event of a cancellation, Group agrees to return all consigned tickets within five (5) days.
3. The minimum ticket guarantee is 1,000 tickets for event at Golden Bear Theatre. If 1,000 ticket minimum is not reached, a \$500 theatre usage fee will be applied for groups of 500-999. A \$1,000 theatre usage fee will be applied for groups of 499 or less.
4. SFMM will provide Group with personalized, dated and consecutively numbered tickets for "Day Of" ticket sales. Upon receipt of the tickets, Group accepts responsibility for the full dollar value of all tickets should they become lost, stolen or misplaced and then redeemed. SFMM will not refund individuals for group tickets. They will be referred back to the Group for all refund matters. Group shall not in any way, resell, transfer or distribute the tickets to any third party. **ONLINE PROMO CODE "KEYCLUB" will be used for all online sales. Admission only pricing will be \$42 per ticket (\$36.99 + 5.01 rebate to CNH Key Club). Catered Admission pricing to be \$56 (\$29.99 + \$21 meal + \$5.01 rebate to CNH Key Club). Catered meal includes; Chili Cheese Hot Dogs, Chicken Strips W/BBQ sauce, Tossed Green Salad, Potato Chips, Baked Beans, Nachos, Popsicles and Ice Cream Bars.**
5. Promotional materials such as posters, brochures will be provided by SFMM at no additional cost. Group agrees to accept responsibility for the distribution of special SFMM promotional material to promote awareness of special event.
6. Group agrees to return all unused tickets within 5 days following the event. Final billing for admission tickets and Kodak vouchers if applicable will be based on all unreturned tickets, regardless of reason for said non-return. A final settlement of the tickets is due within 30 days following the event. Failure to provide payment upon due date is a material breach of this agreement. One company check for entire balance is the only accepted form of payment.
7. At the conclusion of the event, tickets and payment will either be personally picked up by a Six Flags Sales Representative or may be returned by trackable mail (i.e., Certified Mail, FedEx, Airborne Express, UPS, etc.) to the attention of your Sales Representative at the address below:

**Six Flags Attn: Group Sales
26101 Magic Mountain Pkwy., Valencia CA 91355**

8. Group shall indemnify, defend and hold Six Flags Theme Parks Inc. ("Six Flags") and its directors, employees, agents, subsidiaries and affiliates harmless from and against any and all claims, demands, losses, liabilities, damages, costs, and expenses (including reasonable attorneys' fees) of any kind or nature whatsoever ("Loss") arising out of or relating to the breach by Group of any of its representations, warranties, agreements or obligations under Group's event/event agreement including, without limitation, any cancellation of the event/event agreement, except to the extent that such Loss is due to the gross negligence or willful misconduct of Six Flags.
9. Should any legal action or proceeding be brought with respect to the Group's event or this agreement, the unsuccessful party in any such action shall pay the successful party's reasonable attorney's fees and expenses and the court costs, in each case, incurred in connection therewith.
10. The agreement shall be governed by the laws of the State of California without regard to choice of law principles. This agreement shall control and supersede any conflicting or contrary language or provision, in whole or in part, in any other agreement.
11. Six Flags' trademarks, trade names, service marks, logos and symbols ("Marks") are, and shall remain, the sole and exclusive property of Six Flags. Group shall not use any Marks for any purpose without prior written approval.
12. Group shall comply with, abide by, and take reasonable steps to acquaint all Group attendees with the rules and regulations of the Park. Appropriate attire is required at all times. All aspects of Group's event including, but not limited to, bringing entertainment or outside talent into the Park must be approved in advance by Six Flags.
13. By signing below, agrees to the terms and conditions on this agreement. This agreement becomes effective upon receipt and approval by Six Flags Magic Mountain whereupon it shall become a binding contract. This agreement shall control and supersede any conflicting or contrary language or provision, in whole or in part, in any other agreement.

X _____

AUTHORIZED GROUP REPRESENTATIVE

NAME: _____

TITLE: _____

DATE: _____

NAME REP
#: _____

Bon Lohrli

X _____

REGIONAL SALES MANAGER

DATE: _____



**1001 FAIRGROUNDS DRIVE
 VALLEJO, CA 94589
 Direct: (707) 556-5231
 Fax: (707) 557-5116**

**SIX FLAGS DISCOVERY KINGDOM
 2018 Special Event Agreement**

CUSTOMER NUMBER 1555
 Group Name Cali-Nev-Ha Key Club
 Contact Name Bruce Hennings Title Director, Student Leadership Programs
 Street Address 8360 Red Oak St. Ste. 201 City Rancho Cucamonga State CA Zip 91730
 Telephone # 1-877-597-1770 x.105 Fax # 510-550-2811
 E-Mail Address (*REQUIRED) bruce@cnhkiwanis.org

Ticket QTY	Ticket Cost	Selling Price	Ticket Description
2,500	\$28.83 (price includes tax & city fee)	\$35.00	Admission Ticket ONLY for Fall Rally (North), valid on 10/20/2018

Six Flags Discovery Kingdom Responsibilities:

1. Admission Tickets, Lunch Wristbands, and Key Club Extras for Cali-Nev-Ha Key Club are to be sold online.
2. Special Events Account Executive will be the manager and contact person for the event.
3. Distribute event-specific, detailed information to all SFDK employees assisting with event. Event information provided by Cali-Nev-Ha Key Club at least 4 weeks before event.
4. Provide Chabot Stadium (seating capacity 3,000) for all-day usage, including technical support staff for sound (if needed, request must be made at least 30 days in advance) and show ushers (host/hostess).
5. SFDK to provide staff to manage two stadium entry points for wristband verification.
6. Provide 3 parking spaces in Employee/Service entrance to be used by staff from Cali-Nev-Ha Key Club on event day.
7. Provide Chabot Stadium for rally, tables with covering & chairs.

Cali-Nev-Ha Key Club Responsibilities:

1. Provide specific detailed information (timeline of event) to be distributed to the Special Events Account Executive and all SFDK employees assisting with this event no later than four (4) weeks before event day.
2. Provide host for Fall Rally.
3. Answer event inquiry calls.
4. Promote the event.
5. Cover costs of any additional fees related to event, if needed. SFDK will not provide monetary support if any is incurred.
6. Video/filming rights will require the surrendering of a signed Location Agreement provided b SFDK no later than thirty (30) days prior to event date.

7. Provide SFDK with Cali-Nev-Ha Key Club's tax ID number or Social Security number of person financially responsible for tickets.
8. Any use of the Six Flags name, likeness and other related indicia must be pre-approved by Six Flags Discovery Kingdom management at least two (2) weeks in advance.
9. Any unsold tickets must be returned no later than ten (10) business days after event. At that time, an invoice will be sent with final payment due within thirty (30) days. Accounts more than thirty (30) past due may be assessed a late fee of 1.5% per month, not to exceed 18% per year.
10. Provide a minimum attendance of 2500 guests. If the 2500-person minimum is not met, a sliding scale will be used for stadium fees as determined below:
 - Attendance of 1500 & below: \$2,500.00
 - Attendance of 1501-2499: \$1,500.00
 - Attendance of 2500+: \$0.00

This is an agreement between Six Flags Discovery Kingdom (herein referred to as "SFDK") and Cali-Nev-Ha Key Club (herein referred to as "Group").

To receive our date and prices, a signed copy of the original agreement must be returned. Group represents and warrants that it has the full right and authority to enter into and fully perform the agreement, and the agreement constitutes a valid, binding and enforceable agreement of Group.

In the event that it is necessary for Group to cancel their schedule event, the following guidelines will apply: Ninety (90) days or more prior to the event will result in cancellation fee of \$5,000.00. Cancellation less than ninety (90) days prior to event will result in a penalty of \$10,000.00 plus any deposits received as liquidation for such cancellations, it being acknowledged that the exact amount of the damage sustained by SFDK is difficult, if not possible, to ascertain.

Group shall indemnify, defend and hold Six Flags Theme Parks Inc. ("Six Flags") and its directors, employees, agents, subsidiaries and affiliates harmless from and against any and all claims, demands, losses, liabilities, damages, costs, and expenses (including reasonable attorneys' fees) of any kind or nature whatsoever ("Loss") arising out of or relating to the breach by Group of any of its representatives, warranties, agreements or obligations under Group's event/event agreement including, without limitation, any cancellation of the event/event agreement, except to the extent that such Loss is due to the gross negligence or willful misconduct of Six Flags.

Should any legal action or proceeding be brought with respect to the Group's event or this agreement, the unsuccessful party in any such action shall pay the successful party's reasonable attorney's fees and expenses and the court costs, in each case, incurred in connection therewith.

The agreement shall be governed by the laws of the State of California without regard to choice of law principles. This agreement shall control and supersede any conflicting or contrary language or provision, in whole or in part, in any other agreement.

Six Flags' trademarks, trade names, service marks, logos and symbols ("Mark") are, and shall remain, the sole and exclusive property of Six Flags. Group shall not use any Marks for any purpose without prior written approval.

Group shall comply with, abide by, and take reasonable steps to acquire all Group attendees with the rules and regulations of the Park. Appropriate attire is required at all times. All aspects of Group's event including, but not limited to, bringing entertainment or outside talent into the Park must be approved in advance by Six Flags.

By signing below, Group agrees to the terms and conditions on this agreement. This agreement becomes effective upon receipt and approval by Six Flags Discovery Kingdom whereupon it shall become a binding contract. This agreement shall control and supersede any conflicting or contrary language or provision, in whole or in part, in any other agreement.

Signature: _____
Cali-Nev-Ha Key Club Date

Signature: _____
Six Flags Discovery Kingdom Date

Printed Name: _____

Printed Name: Cameron Williams

Title: _____

Title: Account Executive

FOR SIX FLAGS USE ONLY.....

Client – Pink Sales – Yellow
Finance – White Rep – Green

Account History:	Approvals:	RSM	_____
New		GSM	_____
Renew	<u>X</u>		
P/Y	<u>3688</u>	Taxpayer ID #	_____

2018 Key Club ICON Budget Chicago

Income			2018-19	2017-18	2017-18	2016-17	2016-17	2018-19
Budget based on total of 55 attendees	#	Rate	Budget	Budget	Actual	Actual	Estimated	Estimate
			Chicago	San Antonio	San Antonio	Attendees	Attendees	Attendees
Registration Fees (Non Dist. Board Officers & Advisors)	28	\$1,275.00	\$35,700.00	\$27,000.00	\$27,635.00	31	24	25
Registration Fees (2018-19 Lt. Governors)	15	\$1,075.00	\$16,125.00	\$16,650.00	\$11,450.00	10	18	18
2018-19 KIWIN'S Gen Fund (IP Governor & Administrator) (1 quad + 1 single) ICON Only	2		\$1,750.00	\$4,025.00	\$2,400.00	3	3	2
Support for 15 Lt. Governors & IP Governor (From General Fund) 15 x's \$200.00 + \$1,815.00	1		\$4,815.00	\$4,725.00	\$3,525.00	1	1	1
Support for 3 exec's (Reg. \$1,275.00 + Airfare) out of their individual Gen Fund budgets	3	\$1,825.00	\$5,475.00	\$3,300.00	\$2,050.00	2	3	3
Registration Fees for 4 Committee Members (\$787.50 each)	4	\$787.50	\$3,150.00	\$2,800.00	\$750.00	3	4	4
Comp Registration, 2 staff members Director of SLP, and Key Club District Administrator	2					2	2	2
Total Income			\$67,015.00	\$58,500.00	\$47,810.00	52	55	55
	55							
Expense			2017-18	2017-18	2017-18			
Budget based on total of 55 attendees			Budget	Budget	Actual			
			Chicago	San Antonio	San Antonio			
Airfare (DA, SLP Director, 3 Exec's + I.P. Governor) = 6 tickets x's \$550.00 each	6	\$550.00	\$3,300.00	\$3,600.00	\$1,771.84			
Audit (new for 2018)			\$250.00	\$0.00	\$201.04			
Ground Tour \$530.00 each	55	\$530.00	\$29,150.00	\$21,670.00	\$11,864.36			
Single/Double/Triple Supplements			\$600.00	\$600.00	\$0.00			
Hotel Expense 13 Quads x's \$186.67 + 4 Doubles x's \$186.67 x 6 nights = 102 Room Nights	102	\$186.67	\$19,040.34	\$19,187.56	\$17,659.00			
Suite Expense (6 nights) (Parlor Only)	6	\$186.67	\$1,120.02	\$1,128.68	\$1,128.68			
Registration	55	\$200.00	\$11,000.00	\$11,000.00	\$10,000.00			
Spirit/Souvenir Items	55	\$20.00	\$1,100.00	\$1,100.00	\$348.50			
Shipping (awards home from ICON & souvenirs to ICON)			\$250.00	\$0.00	\$199.39			
Hospitality (Refreshments, District Suite)	55	\$5.00	\$275.00	\$200.00	\$188.69			
Total Expense			\$66,085.36	\$58,486.24	\$43,361.50			
Net			\$929.64	\$13.76	\$4,448.50			

Direct Costs

Airfare (DA, SLP Director, 3 Exec's +IP Gov) \$550.00 x's 6 = \$3,300.00 / 49	\$67.35
Ground Tour 55 x's \$530.00 = \$29,150.00 / 49	\$594.90
Convention Hotel (6 nights) \$186.67 Inclusive	\$280.00
Souvenir Pin/T-Shirt/Spirit Pack	\$20.00
ICON Registration \$200.00	\$200.00
Suite Expense \$1,120.02 + \$750.00 (Hospitality Items) / 49	\$38.16
SLP Director & DA (Registration) \$400.00 / 49	\$8.16
4 Committee Members (\$787.50 x's 4) = \$3,150.00 / 49	\$64.29
Total Direct Expense	\$1,272.86

ICON & Tour			
Quad	Triple	Double	Single
\$67.35	\$67.35	\$67.35	\$67.35
\$594.90	\$594.90	\$594.90	\$594.90
\$280.00	\$375.00	\$560.00	\$1,120.00
\$20.00	\$20.00	\$20.00	\$20.00
\$200.00	\$200.00	\$200.00	\$200.00
\$38.16	\$38.16	\$38.16	\$38.16
\$8.16	\$8.16	\$8.16	\$8.16
\$64.29	\$64.29	\$64.29	\$64.29
\$1,272.86	\$1,367.86	\$1,552.86	\$2,112.86

Suggested Registration Fees (Chicago)

\$1,275.00 \$1,375.00 \$1,575.00 \$2,125.00

Suggested Registration Fees (San Antonio)

\$1,025.00 \$1,115.00 \$1,295.00 \$1,835.00

Airfare (DA, SLP Director, 3 Exec's +IP Gov) \$500.00 x's 6 = \$3,000.00 / 49	\$67.35
Ground Tour 55 x's \$530.00 = \$29,150.00 / 49	\$0.00
Convention Hotel (4 nights) \$186.67 Inclusive	\$187.00
Souvenir Pin/T-Shirt/Spirit Pack	\$20.00
ICON Registration \$200.00	\$200.00
Suite Expense \$1,120.02 + \$750.00 (Hospitality Items) / 49	\$38.16
SLP Director & DA (Registration) \$400.00 / 49	\$8.16
4 Committee Members (\$787.50 x's 4) = \$3,150.00 / 49	\$64.29
Total Direct Expense	\$584.96

ICON Only			
Quad	Triple	Double	Single
\$67.35	\$67.35	\$67.35	\$67.35
\$0.00	\$0.00	\$0.00	\$0.00
\$187.00	\$250.00	\$375.00	\$750.00
\$20.00	\$20.00	\$20.00	\$20.00
\$200.00	\$200.00	\$200.00	\$200.00
\$38.16	\$38.16	\$38.16	\$38.16
\$8.16	\$8.16	\$8.16	\$8.16
\$64.29	\$64.29	\$64.29	\$64.29
\$584.96	\$647.96	\$772.96	\$1,147.96

Suggested Registration Fees (Chicago)

\$600.00 \$650.00 \$775.00 \$1,150.00

Suggested ICON Only Registration Fees (San Antonio)

\$600.00 \$650.00 \$775.00 \$1,130.00

Airfare to Las Vegas, Nevada

June 28-July 1, 2018

Roundtrip Estimates (Flying into McCarran Intl.)

As of 1/16/18 via Expedia

Departing Airport	Delta	American	United	Southwest	Notes
San Diego (SAN)	\$ 126.00 NON-STOP	\$ 181.00 NON-STOP	\$ 136.00 NON-STOP	\$ 211.00 NON-STOP	
Los Angeles (LAX)	\$ 100.00 NON-STOP	\$ 114.00 NON-STOP	\$ 99.00 NON-STOP	\$ 141.00 NON-STOP	
Ontario (Ont)	\$ 492.00 1 STOP	\$ 399.00 1 STOP	\$ 356.00 1 STOP	\$ 241.00 NON-STOP	
San Francisco (SFO)	\$ 147.00 NON-STOP	\$ 182.00 1 STOP	\$ 137.00 NON-STOP	\$ 188.00 1 STOP	
Honolulu (HNL)	\$ 812.00 1 STOP	\$ 756.00 1 STOP	\$ 808.00 1 STOP		
Reno (RNO)	\$ 216.00 1 STOP	\$ 265.00 1 STOP	\$ 266.00 1 STOP	\$ 141.00 NON-STOP	
Sacramento (SMF)	\$ 235.00 1 STOP	\$ 250.00 1 STOP	\$ 235.00 1 STOP	\$ 279.00 1 STOP	

Airfare to KONA

August 9-11

Roundtrip Estimates

As of 1/16/18 via Expedia

Departing Airport	Alaska	American	Delta	United	Hawaiian	Notes
San Diego (SAN)	\$ 624.00 NON-STOP	\$ 561.00 1 STOP	\$ 557.00 1 STOP	\$ 550.00 1 STOP	\$ 557.00 1 STOP	
Los Angeles (LAX)	\$ 797.00 NON-STOP	\$ 780.00 1 STOP	\$ 796.00 1 STOP	\$ 735.00 NON-STOP	\$ 797.00 1 STOP	
Ontario (Ont)	\$ 1,011.00 1 STOP	\$ 790.00 1 STOP	\$ 1,107.00 1 STOP	\$ 817.00 1 STOP	\$ 995.00 2 Stops	
San Francisco (SFO)	\$ 805.00 1 STOP	\$ 881.00 1 STOP	\$ 609.00 1 STOP	\$ 720.00 2 STOPS	\$ 810.00 NON-STOP	
Honolulu (HNL)					\$ 185.00 NON-STOP	
Reno (RNO)	\$ 778.00 1 STOP	\$ 790.00 1 STOP	\$ 917.00 2 STOPS	\$ 829.00 1 STOP		
Sacramento (SMF)	\$ 785.00 1 STOP	\$ 663.00 2 STOPS	\$ 726.00 1 STOP	\$ 732.00 1 STOP	\$ 801.00 1 STOP	

FINANCIAL

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- 263.1 Registration Fees – Conventions and Conferences
- 263.2 Package Registration Fees - Conventions and Conferences
- 263.3 Complimentary Registrations - Convention and Conferences
- 263.4 Meal Functions and Special Events
- 263.5 Exhibit Space

264. Expenses - District Convention

- 264.1 Accounting for Expenses - District Convention
- 264.2 Honorariums - District Convention
- 264.3 Record of Proceedings - District Convention
- 264.4 District Office Costs - District Convention

265. Expenses - District Conferences and Meetings

270. District Committees

- 270.1 District Committees Mid-Year Meeting of Board of Trustees

271. Expenses for District Committees

- 271.1 Costs – Convention Site and Selection Committee
- 271.2 Costs – Governor’s Staff
- 271.3 Costs – Service Leadership Programs (SLP) Committee

FINANCIAL

201. Definitions

Budget - A statement of anticipated revenues and expenditures for a specific period of time.

Material Exceedance - A material exceedance shall exist if the contract value is ten percent (10%) or more of the budgeted line item. (02/11)

Meeting Room Allowance - The room allowance for committee meetings shall be the most suitable at the most reasonable price that can be arranged by the District Office or the chairman or one of the members. Meeting rooms will often be complimentary if arrangements are made through the District Office.

Per Diem Allowance - The per diem allowance is given for the cost of the meals, lodging, tips, telephone and other costs incurred during a 24 hour period required for attendance at a meeting or convention; an expense statement including supporting documents is required for the per diem allowance. The amount is to be recommended by the Finance Committee at the beginning of each fiscal year. (6/00)

Reimbursable Expenses - Only actual costs are reimbursable up to the amounts permitted in the budget. The budget provided to individuals is for the purpose of conducting the business of the District. The business purpose for expenditures must be clearly identifiable, or explained on the voucher. No personal or non-business related expenditures will be reimbursed. Alcohol may be reimbursed when it is usual, customary and reasonable. (10/09)

Travel Expense - Reimbursable expenses for travel are those ordinary and necessary expenses as follows: (08/10)

- A. Air - coach fare, unless economy fare is available. (6/00)
- B. Automobile mileage reimbursement is made at a per mile rate equal to that allowed by the district budget, not to exceed the line item amount in the District budget. Proper documentation to support the mileage must be included with any vouchers. Proper documentation includes the business purpose of the trip as well as odometer start and stop readings or a map showing start and ending mileage. (08/10)
- C. Bus, ship or rail - coach fare unless economy fare is available. (6/00)
- D. For Lieutenant Governors, round trips to each club in the division by air or auto to complete club visit as required by Kiwanis International and District; for clubs 100 miles or more from the home club of the Lieutenant Governor, if practical, two or more clubs should be visited on the same or consecutive days; in addition, if applicable, a per diem allowance is permitted. (8/07)
- E. For Trustees, travel and per diem to a Mid-Year Conference, District Convention and International Convention will be provided. If a Board meeting is held in conjunction with any of these meetings, the Trustee must attend the Board meeting in order to qualify for any reimbursement of travel expense. (3/08)
- F. For Trustees, round trips to Division Council Meetings as required by the District outside their home division where mileage is in excess of 100 miles one way; in addition, if applicable, a per diem allowance is permitted. (10/09)

202. District Finance Committee

202.1 Functions

The functions of the District Finance Committee are:

- A. To know the operating plan and procedures of the California-Nevada-Hawaii District and its financial requirements.
- B. To prepare, with the assistance of the District Office staff, the annual budget and to present the budget to the Board of Trustees for its approval.
- C. To review the reports of financial operations and the annual reports of the auditors for the District and its Service Leadership Programs, and to make any recommendations concerning such reports to the Board of Trustees. Recommendations made by the auditors shall be presented to the Board of Trustees by the Audit Committee. (8/07)
- D. To determine the financial effect of matters considered by the Board of Trustees.

202.2 Composition

The Finance Committee shall be composed of from ten to thirteen members including the Governor, Governor-elect, District Secretary/Executive Director and District Treasurer. Of the remaining members, a minimum of two Trustees shall serve on the Committee and no less than three members shall have served on the Finance Committee within the past two year period. The composition of the Committee shall accommodate an appointment by the Governor-elect for the following administrative year after his or her election. Such appointment shall only be used if the Governor-elect's choice for a Chairman was not serving on the current Finance Committee. The Governor-elect shall make the selection of the chairman from the current Committee. (6/09)

202.3 Term and Appointment

The Finance Committee shall be appointed by the Governor-elect for a one year term beginning on the following October 1, but the Committee shall meet before August 1 to prepare the budget for the twelve month period beginning with October 1.

202.4 Meetings

- A. The Finance Committee shall function during the entire year and will meet at such time and place as the chairman of the Committee may designate, generally in the District Office.
- B. In addition to the budget meeting, which is held before October 1, the Finance Committee will meet at least twice during the administrative year. (6/97)
- C. Special meetings may be called by the Governor, the chairman or by a majority of the Committee.
- D. At least ~~two~~ one weeks' written notice shall be given for a regular meeting. Special committee meetings will have 72 hours notice required. (8/07)
- E. A quorum of the Committee on Finance shall consist of a majority of the members of such Committee.

203. Purposes of Meeting

At the meetings of the Finance Committee, at a minimum, the following financial reports will be considered: (6/00)

	<u>District Operations</u>	<u>Service Leadership Programs</u>
<u>First Meeting</u> On or before May 1 st prior to the fiscal year (6/97)	1. Budget - October 1 to September 30.	
<u>Second Meeting</u> Prior to Mid-Year Conference (6/97)	1. Financial operations to date, budget changes and variations. 2. Preliminary District Convention budget	1. Financial operations to date, budget changes and variations. 2. Circle K, Key Club and KIWIN'S District Convention budgets (6/00)
<u>Third Meeting</u> Prior to the District Convention (6/97)	1. Financial operations to date, budget changes and variations. 2. District Convention budget	1. Financial operations to date, budget changes and variations. 2. Circle K Fall Training Conference budget 3. Budget – July 1 to June 30

Special Meetings - Purpose set forth in the call for a special meeting.

204. Review of Contracts and Agreements

To carry out its functions and responsibilities, the Finance Committee may review all contracts, insurance policies, salary schedules, leases and other documents pertinent to the financial structure of the District.

204.1 Authority to Contract (02/11)

- A. The District Secretary/Executive Director shall be the only person authorized to negotiate or execute a contract for the District. (6/15)
- B. The District Secretary/Executive Director is authorized to execute time, material, goods and services contracts for all budgeted line items, provided no material exceedance of the line item budget exists.

A material exceedance shall require review by the Finance Committee. The Finance Committee shall determine the source of funding and submit the adjusted budget to the Board of Trustees or the District Executive Committee for approval prior to executing any contracts.

- C. Prior approval by the Board of Trustees or Executive Committee shall be required for all contracts exceeding \$100,000. (06/11)
- D. The District Secretary/Executive Director is authorized to contract for all Kiwanis and Service Leadership Programs meetings, trainings, etc., provided the budgeted line item exists or can reasonably be expected to exist in the next fiscal year. (6/15)

New or proposed meetings, trainings, etc., shall require prior approval by the Board of Trustees.

- E. Should the District Secretary/Executive Director be incapacitated such that a contract can not be executed in a timely manner, the District Governor shall be authorized to contract on behalf of the District. Such authority shall only be exercised subsequent to review and approval by the Board of Trustees or the District Executive Committee.

204.2 Contracts for District Conventions & Mid-Year Conferences (6/15)

- A. The Committee shall review all contracts for District Conventions and Mid-Year Conferences prior to the execution of said contract by the District Secretary for the purpose of establishing the financial viability of the proposed convention or conference.
- B. The Committee's review shall include the determination of whether or not the contract reflects the expenditures normally incurred for a District Convention or Mid-Year Conference and a determination of the financial feasibility of the convention or Conference.
- C. If the Committee determines a contract is financially feasible the Finance Chair shall report this in writing to the District Secretary and District Governor.
- D. If the Committee determines a contract does not appear to be financially feasible the Finance Chair shall report this in writing to the District Secretary, the District Governor and the Chair of the Convention Site and Selection Committee and outline the specific contract provisions which lead to the Committee's decision.

205. Investments of Funds (6/00)

- A. The Finance Committee shall review the District procedure for the investment of funds. (6/00)
- B. Investment of funds shall be permitted for a term not to exceed four years in savings accounts of banks or savings and loan associations, United States government or agency obligations, mutual funds and other appropriate money instruments. Such investments will be made taking into consideration the probable time that such funds will be used, rate of return, liquidity, and safety of the funds. (6/00)
- C. A subcommittee consisting of the District Secretary/Executive Director, the District Treasurer, and the Finance Committee Chairman, shall have the authority to select financial institutions, purchase and/or sell securities and/or reinvest proceeds from the sale or maturity of securities in accordance with Section 205(B). (6/00)

206. Pledge of Securities

Upon the recommendation of the Finance Committee and with the approval of the Board of Trustees, the District Secretary and Treasurer may pledge as collateral for any loan, any security, bond, savings account or other District asset. (6/17)

207. Budgets

207.1 Preparation of Budget

- A. The Finance Committee, appointed by the Governor-elect, shall meet before May 1 to prepare the budget for the twelve-month period beginning October 1. (8/07)

- B. The budget shall be completed by the Finance Committee and given by the District Secretary/Executive Director to the incoming Board of Trustees at their first meeting.

Before such meeting, the proposed budget shall be reviewed in detail by such Board; if available and time permits, the Board should review the budget at its training conference, or, if it was not available at that time, the budget should be reviewed prior to the Board meeting.

Commented [PH1]: This paragraph duplicates (in part) Section 207 and should be integrated into Section 207.

The proposed budget as submitted to the incoming Board of Trustees shall reflect in detail estimated income and expenses for the year, a comparison to the budget for the current year, if available - a comparison to the current year's operations considering an estimate of income and expenses to be incurred for the balance of the year, appropriate comments concerning materials variations, and any suggested policy changes or recommendations. In addition, the latest District financial reports should accompany the budget.

Commented [PH2]: See present Section 230.1 (C)

- C. Not less than thirty days before the budget preparation meeting of the Finance Committee, the District Secretary shall send a budget request form to each incoming Lieutenant Governor and Trustee. (3/08)
- D. All budget requests made by Lieutenant Governors and Trustees shall be submitted to the Finance Committee Chairman not less than fifteen days prior to the budget meeting of the Finance Committee. (3/08)
- E. Any Lieutenant Governor or Trustee failing to submit a budget request will receive a budget at the discretion of the Finance Committee. (3/08)

207.2 Balanced Budget

In the budget, as adopted by the Finance Committee, total expenditures for District operations (exclusive of convention budgets) shall not exceed the estimated income.

207.3 Adoption of the Budget

At the first meeting of the Board of Trustees, a budget of estimated income and expenditures for the year shall be approved and adopted by the Board.

207.4 Budget Changes or Modifications

- A. Any request for change or modification of the budget shall be submitted in writing to the Finance Committee Chairman, and shall set forth the reasons for the change or modification.
- B. The request for change or modification of the budget shall be considered by the Finance Committee at its next meeting.
- C. Any change or modification of the budget must be approved by the Board of Trustees.

207.5 Requests for Funds not Budgeted

- A. Any request for funds not budgeted shall be in writing to the Finance Committee Chairman, and such request shall be handled as a request for budget change or modification as provided in Section 207.4, supra. Such request shall be considered on the basis of need and the financial status of the District at the time the request is made.

- B. Expenditures authorized or obligations incurred by District Officers, Committee members or any persons for non-budgeted items will be the personal responsibility of the person authorizing the expenditure or obligation.
- C. No funds within the budget may be transferred or used for any purpose other than the stated budget items without approval of the Finance Committee.

207.6 Process for Compensation Determination (02/09)

This Policy for Determining Compensation of the California-Nevada-Hawaii District of Kiwanis International (the "District") applies to the compensation of the District's Executive Director. (02/09)

The process includes all of these elements: (A) review and approval by the District Board of Trustees; (B) use of data as to comparable compensation; and (C) contemporaneous documentation and recordkeeping. (02/09)

- A. Review and approval. The compensation of the District Executive Director is reviewed and approved by the District Board of Trustees, provided that persons with conflicts of interest with respect to the compensation arrangement at issue are not involved in this review and approval. (02/09)
- B. Use of data as to comparable compensation. The compensation of the District Executive Director is reviewed and approved using data as to comparable compensation for similarly qualified persons in functionally comparable positions at similarly situated organizations. (02/09)
- C. Contemporaneous documentation and recordkeeping. There is contemporaneous documentation and recordkeeping with respect to the deliberations and decisions regarding the compensation arrangement. (02/09)

208. Actions by Board of Trustees

Any proposed resolution or other action by the Board of Trustees that has financial or budget implications shall be referred to the Finance Committee before any action is taken.

220. Books and Records

220.1 Generally Accepted Accounting Principles

The District books and records shall be maintained on an accrual basis in accordance with generally accepted accounting principles and with proper internal controls.

220.2 Fiscal Year

The fiscal year of the District begins on October 1 and ends on September 30.

220.3 Inspection

The books and records of the District, and any of the sponsored organizations, shall at all times, be open for inspection, upon reasonable advance notice by any member of the Finance Committee, or the Board of Trustees. (6/00)

220.4 Closing of Books and Records

By November 15, every effort will be made by the District Secretary/Executive Director and Treasurer to account for all of the prior year's receipts and expenses to permit the closing of the books and records. (6/00)

221. Revenue

221.1 Receipt of Funds

All funds received shall be deposited in regular commercial accounts by the District Secretary. A deposit receipt and transmittal details shall be filed for review by the District ~~Treasurer~~ Secretary. (8/07)

222. Membership Fees

The District Finance Committee shall recommend annually the amount of the new member add fee, the annual dues and dues for members of newly admitted clubs needed to balance the budget. (6/17)

222.1 Dues

In accordance with the District Bylaws, Article X, the total annual dues shall be based on each club's annual membership report to Kiwanis International as of September 30 of each year and shall be due annually on October 1 and payable by November 30. All clubs will be billed annually for honorary members receiving the Cal-Nev-Ha publication. (6/17)

222.2 New Member Add Fee

In lieu of a pro-rata dues, the District shall charge a new member add fee. The amount of the new member add fee shall be determined each year by the District Finance Committee. (6/17)

222.3 Newly Admitted Clubs

Newly admitted clubs shall be billed for dues as determined by the Board of Trustees. No new member add fee shall apply to charter members. (6/06)

~~222.4 Non-Meeting Clubs~~

~~Clubs that are on a non meeting status shall not be billed for dues or other membership costs. When such club returns to a meeting status, dues and membership costs will be billed commencing with the next billing cycle. (8/07)~~

223. District Accounting Policies (6/00)

223.1 Membership Dues (6/00)

Annual membership dues will be recognized as revenue when received in the applicable membership period. Lifetime memberships are recognized as revenue over a fifteen-year period. Accordingly, the balance of lifetime membership dues received and not yet recognized is to be included in deferred revenue.

223.2 Tour and Convention Activities (6/00)

The District holds various tours and conventions for its members for which it collects fees and pays related expenses. Revenues received and costs paid in advance of the event will be deferred.

223.3 Rose Float Revenue and Expenses (6/00)

The District raises funds and contracts for the construction of a Rose Parade Float. The Parade is held January 1. These revenues and expenses will be recognized on an accrual basis. Accordingly, revenues and expenses applicable to a particular float will be recognized during the year the parade is held. Revenues received and costs incurred in advance of the parade will be deferred.

223.4 Investments (6/00)

Investments will be carried at market value. Accordingly, investment income will contain interest, dividends, realized and unrealized gains and losses.

223.5 Fixed Assets and Depreciation (6/00)

Fixed assets will be recorded at cost, when the expenditure for said asset exceeds one thousand dollars, except for donated assets, which are recorded at fair market value at the date of donation. Depreciation will be computed over the estimated useful lives of the respective assets on a straight-line basis. (6/06)

223.6 Inventories (6/00)

Inventories will be valued at the lower of cost (first-in, first-out basis) or market.

223.7 Income Taxes (6/00)

No provision for income tax will be made as the District is exempt from taxes under Section 501(c)(4) of the Internal Revenue Code and Section 23701(d) of the Revenue and Taxation Code of the State of California.

225. District Obligations

225.1 Payment of Invoices

All invoices which have been received and properly approved by the District Secretary/Executive Director shall be paid when due. Unless the invoice permits a longer period of time, such payments should be made by the District Secretary/Executive Director within 30 days following the date of invoice approval. (6/00)

225.2 Method of Payment

All District obligations shall be paid by check, credit card or electronic funds transfer. The disbursement shall be supported by documentation, which shall show the payee, the item of service rendered or material purchased, and the amount of payment. (8/07)

225.3 Charge for Expenditures

All expenditures shall be charged to the proper budget account in the District's books and records.

225.4 Disbursement to Conform to Budget

Prior to payment, all expense items will be adjusted to conform to the budgeted allowance, including any approved changes or modifications thereof. The total disbursements in any year shall not exceed the gross amount of the budget adopted by the Board of Trustees. (6/00)

225.5 Expense Reports

Expense reports should be submitted on a timely basis to the District Office or the District Treasurer as designated. All vouchers shall be submitted within 90 days of the function for which the expense is incurred. All vouchers for committee members must be approved by the committee chair, with the exception of SLP committees, prior to submitting to the District Treasurer. (10/09)

To become payable, administrative year's expenses of district officers, committees or committee chairman must be submitted accompanied by all required documentation by September 30th. Only expenses incurred during the month of September may be submitted by October 10th. Any request for payment postmarked after these due dates cannot be authorized for payment. (8/07)

225.6 District Purchases

- A. All purchases shall be made through the District Office only, and all purchase orders must be signed by the District Secretary/Executive Director or a designated alternate. (6/00)
- B. The District Office shall maintain an approved vendors list. District purchases shall only be made from vendors that have been placed on the approved vendors list. (02/11)
- C. Vendors may be added to the approved vendors list after completing the process for approval. Approval will be subject to the following: (02/11)
 - 1. Solvency – as determined by commonly accepted accounting procedures.
 - 2. Product Guarantee – providing 100% return, replacement, or adequate substitution for faulty goods or merchandise.
 - 3. Service Guarantee – providing 100% cure for faulty or sub-standard service.
- D. Any member or employee of Kiwanis recommending a new vendor shall be required to disclose any conflict of interest or potential for material gain. (02/11)

225.7 Reimbursement of Expenses

All requests for reimbursement must be made by the submission of an expense voucher accompanied by documentation of expenses. Reimbursements will be issued up to the maximum amount allocated in the District Budget.

230. Financial Reports

230.1 Form of Financial Reports

- A. All financial reports to the Board of Trustees should reflect in detail, income and expenditures for the current year to date, a comparison to the same period of the previous year, variations from the current year's budget, and comments if such variations are material. (6/00)
- B. Quarterly operating statements and financial reports ~~to the members and to the Board of Trustees~~ shall be prepared in a form consistent with generally accepted accounting principles. (6/00)

Commented [PH3]: See distribution of reports in 230.2 (B)

- C. ~~The proposed budget as submitted to the incoming Board of Trustees shall reflect in detail estimated income and expenses for the year, a comparison to the budget for the current year, if available—a comparison to the current year's operations considering an estimate of income and expenses to be incurred for the balance of the year, appropriate comments concerning materials variations, and any suggested policy changes or recommendations. In addition, the latest District financial reports should accompany the budget.~~

Commented [PH4]: This paragraph probably should be moved to Section 207.1 – Preparation of Budget

230.2 Financial Reports by District Treasurer

- A. As provided in 230.1 A, the District Treasurer shall make a financial report to the Board of Trustees at each of its regular meetings.
- B. Quarterly operating statements shall be prepared by the District Secretary and sent to members of the Finance Committee, Board of Trustees, Past Governors and selected District chairmen. (6/00)

230.3 Financial Reports by Finance Committee Chairman

- A. At each of the regular meetings of the Board of Trustees, the Finance Committee Chairman shall make a report covering the meetings of the Finance Committee and items which need Board action. (6/00)

- B. ~~The proposed budget shall be presented by the Finance Committee Chairman to the incoming Board of Trustees at its first meeting. Before such meeting, the proposed budget shall be reviewed in detail by such Board; if available and time permits, the Board should review the budget at its training conference, or, if it was not available at that time, the budget should be reviewed prior to the Board meeting. (6/00)~~

Commented [PH5]: This paragraph duplicates (in part) Section 207 and should be integrated into Section 207.

239. District Auditors

239.1 Appointment

At the first meeting of the Board of Trustees, upon recommendation of the Audit Committee, the auditor shall be appointed by the Board, and the report when completed, shall be submitted to the Board. The auditor shall be an independent certified public accountant (Bylaws, Article XVI, Section 3 Finance). (6/06)

239.2 Audit

The annual audit shall be conducted in accordance with generally accepted auditing standards, and the report shall contain an opinion and financial statements, prepared in accordance with generally accepted accounting principles for the fiscal year ending September 30. The auditors also shall review the system of internal control, District accounting procedures and the financial operations of our sponsored organizations.

240 District Audit Committee

240.1 Functions

The functions of the Audit Committee are:

- A. To recommend to the Board of Trustees the engagement of independent certified public accountants (CPAs) as the district auditor. The Committee can negotiate the auditor's compensation on behalf of the Board of Trustees. The Committee may also recommend to the Board of Trustees the termination of an engagement when the Committee believes this is necessary.
- B. To have direct communication with the auditor to satisfy committee members that the financial affairs of the district are in order.
- C. Review the audit and decide whether to recommend approval to the Board of Trustees.
- D. Review the management letter and decide which items should be recommended to staff and/or the Board of Trustees for further action.
- E. Pre-approve the audit and non-audit services performed by the independent auditor in order to assure that the provision of such services does not impair the auditor's independence.

240.2 Composition

This Committee shall be composed of five (5) members not more than two (2) of who may also serve on the Finance Committee. The Committee cannot include staff members, the Governor, Governor-elect, Immediate Past Governor, District Treasurer, or District Secretary. Two members of the Committee shall be Trustees. (3/08)

240.3 Term and Appointment

The Governor-elect shall appoint this committee for a term of one year beginning on October 1. The Committee should be appointed by March 1st prior to the beginning of the administrative year.

240.4 Qualifications

Members appointed to the committee shall have a background and/or managerial experience in accounting, finance or business that would contribute to the committee's responsibilities. Consideration should be given to at least one of the members possessing a Certified Internal Auditor (CIA) or Certified Public Accountant (CPA) designation.

240.5 Meetings

- A. The Committee shall meet at least twice a year.
- B. The Committee shall give notice to the District Secretary/Executive Director of audit committee meetings and shall have the District Secretary/Executive Director attend all meetings, except that the Committee may, at its discretion, elect to meet without the presence of the District Secretary/Executive Director.
- C. The Committee shall have a post-audit meeting with the independent auditors.

240.6 Reports of Committee

- A. The chair of the Audit Committee shall report to the Board of Trustees about its role, activities,

actions and recommendations.

- B. The Audit Committee chair may meet with other committees such as finance if issues overlap committee responsibilities.

260. District Conventions, Conferences and Meetings

Each District Convention and Conference shall be self-sustaining; the expenditures included in the budget shall not exceed the membership payments, registration fees, meal costs and other income. Meetings may or may not be self-sustaining, but financially should be within the amounts budgeted by the District.

261. Travel, Housing and Other Concessions

261.1 All Concessions to District

- A. For any District Conference, Convention or meeting, all travel, housing and other concessions accrue to the District. (6/00)
- B. No District officer or Kiwanis member, due to their office or their membership, has any right or privilege to benefit personally, or to increase District expense, by promoting separate housing, travel or special event arrangements related to any District Convention, Conference or meeting.
- C. Recognizing the value of convention facilities, public space, convention bureau assistance and other concessions ordinarily received gratis or at a very nominal cost by our District, for any District Conference, Convention or meeting, all participants are encouraged to use District arranged housing, travel and other accommodations. Any Lieutenant Governor or other District officer making separate arrangements, directly or indirectly, for their division or group, must reimburse the District for the value of any concessions which otherwise would accrue to the District. Also see Section 261.3.
- D. For any District Conference, Convention or meeting, any Kiwanis member receiving a per diem allowance shall be required to use the housing arranged for by the District unless unavailable. (10/09)

261.2 Payment to District

For any District Conference, Convention or meeting, any chairman or District officer will be charged for any and all concessions received, directly or indirectly, by them that the District otherwise would have received. The value of such concessions is payable to the District by such chairman or officer, either in cash, or as an offset to amounts due from the District.

261.3 Separate Arrangements by Kiwanians or Clubs

Although members are urged to use District approved travel arrangements and hotels, any Kiwanis member or club is free to make its own independent arrangements. The only restriction placed on such member or club is that, without the consent of the Board of Trustees, it cannot solicit other clubs or members in the District, and, without the consent of the Lieutenant Governor, it cannot solicit other clubs or members in the division.

261.4 Complimentary or Reimbursed Travel

- A. For the District convention, the District Officer's travel expense is included as part of their budget

allotment, and is charged against the District's operating expenses. The travel concessions received by the District will be included as operating income to the extent of costs incurred, and the excess, if any, as convention income, minimizing the total cost incurred for the convention; this benefits all Kiwanians attending the convention by decreasing the registration fees and other costs that otherwise would be required.

- B. For District conventions, other persons who may receive travel allowances or reimbursements, and the account to be charged are as follows: (6/00)

Convention speakers - (convention expense);

Music and entertainment - (convention expense)

- C. For District conventions, the Counselor to our District receives their travel expense from Kiwanis International; no travel costs shall be paid by the District.

- D. For the mid-year Board meeting:

1. The District Officer's travel expenses are included as part of their budget allotment.
2. District Committee chairmen may be reimbursed for travel. See Section 270.1.

- E. For the District Convention, Conferences and meetings, except as provided in this section, no complimentary or reimbursed travel expenses will be charged to a conference or meeting by District chairmen or other Kiwanians; by special request of the Governor or Governor-elect, and by agreement in advance, cabinet members or members of the education committee or planning committee may be reimbursed for travel to a conference or meeting outside of the division in which their primary club is located. (6/00)

- F. For District Conventions, Conferences and meetings, the District will reimburse travel costs of the person entitled to reimbursement in accordance with District policies. (6/00)

261.5

Complimentary or Reimbursed Housing

- A. For District Conventions, the District Officer receives housing as part of their per diem allowance, and it is included as part of their budget allotment; the allowance is charged against the District's operating expenses.
- B. For District Conventions, both the Governor and Governor-elect shall receive a complimentary moderately priced suite. For mid-year conferences and Board meetings, the Governor shall receive a complimentary moderately priced suite. For other meetings, the Governor (or Governor-elect, if in charge) shall receive a complimentary room. (6/00)
- C. For District Convention, due to past services to the District and recognizing the value of their counsel, advice and participation throughout the years in Kiwanis functions, a per diem is allowed to each Past Governor and Secretary Emeritus, or if invited, a widow or widower of a Past Governor or Secretary Emeritus, on the basis of a maximum of four (4) days at the per diem allowed for members of the Board of Trustees. This per diem will come from the District Convention Fund.
- D. For District Conventions, Mid-Year Conferences and other meetings, except as provided in Section 261.5, housing concessions and reimbursements shall be treated as income and expense of the convention, conference or meeting; in addition to housing concessions, a room or suite in

the headquarters hotel may be provided on a complimentary basis and/or upgraded for the District and, if so, it is to be used without charge by the Governor (or Governor-elect, if in charge).

- E. For the District Convention and Board visit, the Counselor to the District and their spouse shall receive a complimentary room, charged to the convention or to board expense; either flowers or a fruit basket also should be provided in the room by the hotel or the Governor.
- F. For the District Convention, a complimentary room shall be provided to each Service Leadership Program Governor and the cost thereof shall be charged against the convention.
- G. For the District Convention and each Mid-Year conference, a complimentary room shall be provided to the Convention Chairman and the cost thereof charged against the convention or conference. (8/07)
- H. By special request of the Governor (or Governor-elect, if in charge), and by agreement in advance, administrators, or members of the education or planning committee may receive reimbursed housing or a per diem rate for participation in a conference or meeting (other than the District Convention) outside the division in which their primary club is located. (6/00)
- E. For the District Convention, Conferences and meetings, the District will reimburse housing costs of the person entitled to reimbursement in accordance with District policies and budgets. Persons entitled to complimentary or reimbursed housing may upgrade such housing and pay the difference in rates. (8/07)

261.6 District Office Costs

The direct cost of travel, housing, salaries and other expenses of District Office personnel shall be charged to any District Convention, Conference or meeting. For the spouse of the District Office personnel attending a District convention, conference or meeting, there shall not be any reimbursement of travel or other costs, unless such spouse provides adequate assistance to the functions and responsibilities of the District Office, in which case, and at the discretion of the District Secretary, the registration fees, housing, meals and/or other costs may be reimbursed, waived or decreased.

262. Preparation of Budget – Conventions, Conferences and Meetings

262.1 Preparation of Budget - District Convention

- A. By January 1, a special committee consisting of the Governor, Governor-elect, District Secretary, District Treasurer and the Convention Chairman shall prepare a preliminary budget for the convention, and, by, June 1, a final convention budget. These budgets will be reviewed by the Finance Committee, and it will make its comments and recommendations to the Board of Trustees. (8/07)
- B. The number of participants in the convention expected for a break-even budget shall be determined by the Finance Committee. (6/00)
- C. Expenses included in the budget should have flexibility to adjust for a reasonable decrease in attendance as compared to the number of participants expected.

262.2 Preparation of Budget - Conferences and Meetings

The budget for conferences and meetings shall be prepared by the Governor (or Governor-elect, if they are responsible), District Secretary/Executive Director, District Treasurer and conference or meeting

chairman. At the request of any member of this Committee, assistance may be obtained from the Finance Committee Chairman or their representative. (6/00)

263. Income

All registration fees and other income shall be credited to the appropriate convention or meeting account.

263.1 Registration Fees - Conventions and Conferences

- A. A registration fee will be charged for Kiwanis members. Such fee generally will be the amount necessary to balance the conference or convention budget, or to provide the income estimated in the District budget, using a conservative estimate of attendance. (6/00)
- B. For Kiwanis family members or guests, no registration fee is required, but such persons will be charged for any meals or special events they wish to attend. (6/00)
- C. For luncheons, banquets or special events, subject to the availability of tickets, the spouse, family member or guest of a Kiwanian who has not registered may purchase an individual ticket. (6/00)
- D. At District Conventions or Conferences, a special registration fee may be provided, such as 100% club registration. The registration form must only contain the names of members who hold no dual membership or have designated the club as their primary club. (6/02)

263.2 Package Registration Fees - Conventions and Conferences

To encourage Kiwanians to participate in all convention and conference events, and to minimize the financial risk of meal or special event guarantees, whenever practical, a package registration fee including registration, luncheons, banquet, and a special events will be offered at a discount compared to individually priced registration and tickets.

263.3 Complimentary Registrations - Conventions and Conferences

Complimentary registration for conferences or conventions will be provided to Service Leadership Program governors and the Counselor to our District and spouse. Ordinarily, a non-Kiwanian convention or conference speaker and spouse, without cost to them, will be invited to participate during the day or evening they speak on the program.

263.4 Meal Functions and Special Events

Meal functions and special events generally should be self-sustaining, with a sufficient override to provide for administrative costs and any complimentary tickets. Complimentary tickets for meal functions shall be provided only to Service Leadership Program governors, to convention or conference speakers who are non-Kiwanians and their spouses, and to the Counselor to our District and spouse. Past Governors and their guest will be complimented a meal ticket for the district convention's Interclub Luncheon. Any additional complimentary tickets for meals and special events must be approved by the Governor (or Governor-elect, if in charge) and the District Secretary/Executive Director. (6/00)

263.5 Exhibit Space

- A. Committees, clubs, outside vendors and organizations may obtain exhibit table top or booth space at District Convention/Conferences upon:

1. Submission of a properly completed application
 2. Payment of any required fee
 3. Approval of the District Secretary/Executive Director
- B. Exhibit space will be divided into the following categories:
1. District committees and projects
 2. District club service projects
 3. Non-profit exhibitors (501(c)(3)) organizations
 4. Fund raising and other outside exhibitors
- C. Fees for exhibit space will be set by the Finance Committee and may be reviewed annually. The actual cost of the booth, tables, chairs, draping, cleaning, space rent or other costs shall be considered in establishing the fees.
- D. Guidelines for minimum fees are as follows:
1. District committee and projects – free
 2. District club service projects – \$75.00 “no show” deposit
 3. Non-profit exhibitors – two times cost
 4. Fund raising and other exhibitors – four times cost

264. Expenses - District Convention

264.1 Accounting for Expenses - District Convention

All expenses incurred for a District Convention shall be charged to the appropriate convention accounts. (6/00)

264.2 Honorariums - District Convention

At District Conventions, a reasonable honorarium may be paid for speakers, music and entertainment within the amounts budgeted. If a Kiwanis club requests that certain musicians or entertainers perform, generally such club is expected to provide the cost of transportation and housing.

264.3 Record of Proceedings - District Convention

A written or video record shall be made of the proceedings of the District convention; a copy of such proceedings shall be distributed without cost to the Governor and the Governor-elect and the District Office will retain one copy. (6/00)

264.4 District Office Costs - District Convention

For District Office costs, see Section 261.6.

265. Expenses - District Conferences and Meetings

All expenses incurred for a District conference or meeting shall be charged to the appropriate conference or meeting accounts. (6/00)

270. District Committees

270.1 District Committees Mid-Year Meeting of Board of Trustees

All District committee chairman are encouraged to attend the District Mid-Year meeting of the Board of Trustees to present their reports and to encourage their programs of service. For such attendance, a travel allowance but no per diem, meals or lodging may be paid by the District.

271. Expenses for District Committees

Expenses of District committees shall not exceed the Lieutenant Governor's per diem and travel and are payable only to the extent budgeted.

Expenses of Service Leadership Program Administrators shall not be subject to the above per diem limitation. (6/00)

271.1 Costs - Convention Site and Selection Committee

The cost of meetings of the Convention Site and Selection Committee shall be charged against the District Convention budget or Mid-Year Conference budgets depending upon the primary purpose of such meeting.

271.2 Costs - Governor's Cabinet and Parliamentarian

The Governor shall recommend a total amount to be budgeted for reimbursement to cover such costs as office expense, telephone, postage, travel meetings, convention expense. The distribution of these funds ~~shall be made available in equal amounts to each member of the Governor's Cabinet and the Parliamentarian, need not be in the same amount to each person, the actual amount of each reimbursement to be at the discretion of the Governor.~~

Commented [PH6]: Probably in conflict with actual practice

271.3 Costs – Service Leadership Programs (SLP) Committees (08/10)

Travel expenses for Service Leadership Programs (SLP) Regional Advisors to attend Board meetings (Winter Board, May Board and Summer Board) shall be as follows:

- A. The District shall reimburse Regional Advisors for airline transportation from Regions 6, 9, 14, 15, 16 and 17 to Board meetings held at the Kiwanis Professional Center. The District shall reimburse Regional Advisors from Region 18 for airline transportation to all Board meetings. (08/10)
- B. The District shall only provide reimbursement for transportation and housing to one Regional Advisor or Assistant Regional Advisor for every four students per region per meeting. (6/17)

Kiwanis

California-Nevada-Hawaii District

www.cnhkiwanis.org

Balance Sheet and Financial Statements
For Year Ending
September 30, 2017

Prepared Without Audit

Cal-Nev-Ha District of Kiwanis International
Balance Sheet
As of September 30, 2017

	<u>Sep 30, 17</u>	<u>Sep 30, 16</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
111.03 · Chino Money Market	26,879.03	0.00	26,879.03
104 · Petty Cash	100.00	100.00	0.00
111.01 · Chino Checking	921.93	3,386.58	(2,464.65)
111.02 · Chino Savings	0.00	30,953.91	(30,953.91)
112.01 · Capital One Savings	0.00	254.55	(254.55)
Total Checking/Savings	<u>27,900.96</u>	<u>34,695.04</u>	<u>(6,794.08)</u>
Accounts Receivable			
122 · Accounts Receivable QB	750.00	1,925.00	(1,175.00)
Total Accounts Receivable	<u>750.00</u>	<u>1,925.00</u>	<u>(1,175.00)</u>
Other Current Assets			
114.10 · Merrill Lynch Modesto	73,926.15	69,973.12	3,953.03
120 · Accounts Receivable	21,846.35	16,040.98	5,805.37
130 · Inventory Asset	12,563.81	1,283.04	11,280.77
140 · Prepaid Expense	28,040.59	44,890.29	(16,849.70)
Total Other Current Assets	<u>136,376.90</u>	<u>132,187.43</u>	<u>4,189.47</u>
Total Current Assets	<u>165,027.86</u>	<u>168,807.47</u>	<u>(3,779.61)</u>
Fixed Assets			
155 · Furniture & Fixtures	41,551.44	41,551.44	0.00
157 · Machine & Equipment	30,761.61	30,761.61	0.00
158 · Computer Equipment	10,291.23	19,777.09	(9,485.86)
159 · Convention Equipment	1,541.61	1,541.61	0.00

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Accrual Basis

Cal-Nev-Ha District of Kiwanis International
Balance Sheet
As of September 30, 2017

	Sep 30, 17	Sep 30, 16	\$ Change
161 · Leasehold Improvements	6,428.23	6,428.23	0.00
169 · Accumulated Depreciation	(73,046.61)	(71,198.81)	(1,847.80)
Total Fixed Assets	17,527.51	28,861.17	(11,333.66)
Other Assets			
170 · Deposits	11,328.00	6,235.00	5,093.00
Total Other Assets	11,328.00	6,235.00	5,093.00
TOTAL ASSETS	193,883.37	203,903.64	(10,020.27)
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Credit Cards			
205.41 · AMEX District	15,298.62	23,571.94	(8,273.32)
205.42 · Marriot Rewards - VISA	94.19	10,493.51	(10,399.32)
Total Credit Cards	15,392.81	34,065.45	(18,672.64)
Other Current Liabilities			
205.00 · Accounts Payable-Related Party	39,400.59	38,804.88	595.71
219 · *Sales Tax Payable	707.74	1,147.93	(440.19)
220 · Accrued Vacation	34,347.57	38,389.22	(4,041.65)
225 · Deferred Revenue	21,347.25	41,214.95	(19,867.70)
Total Other Current Liabilities	95,803.15	119,556.98	(23,753.83)
Total Current Liabilities	111,195.96	153,622.43	(42,426.47)

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Accrual Basis

Cal-Nev-Ha District of Kiwanis International
Balance Sheet
As of September 30, 2017

	<u>Sep 30, 17</u>	<u>Sep 30, 16</u>	<u>\$ Change</u>
Long Term Liabilities			
242 · Deferred Revenue Life Member	33,968.74	37,254.16	(3,285.42)
Total Long Term Liabilities	<u>33,968.74</u>	<u>37,254.16</u>	<u>(3,285.42)</u>
Total Liabilities	145,164.70	190,876.59	(45,711.89)
Equity			
335.01 · Unrestricted Net Assets			
320.01 · International Convention Travel	81,941.19	75,462.20	6,478.99
335.01 · Unrestricted Net Assets - Other	<u>(77,522.49)</u>	<u>(87,361.16)</u>	<u>9,838.67</u>
Total 335.01 · Unrestricted Net Assets	4,418.70	(11,898.96)	16,317.66
340 · Temporarily Restr'd Net Assets			
Rose Float	<u>8,608.35</u>	<u>10,179.56</u>	<u>(1,571.21)</u>
Total 340 · Temporarily Restr'd Net Assets	8,608.35	10,179.56	(1,571.21)
Net Income	<u>35,691.62</u>	<u>14,746.45</u>	<u>20,945.17</u>
Total Equity	<u>48,718.67</u>	<u>13,027.05</u>	<u>35,691.62</u>
TOTAL LIABILITIES & EQUITY	<u>193,883.37</u>	<u>203,903.64</u>	<u>(10,020.27)</u>

Cal-Nev-Ha District of Kiwanis International
General Fund Budget vs. Actual
 October 2016 through September 2017

	Oct '16 - Sep 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
401 · District Dues	495,442.30	500,250.00	-4,807.70
402 · New Member Add Fees	34,070.00	33,000.00	1,070.00
405 · Life Member Fee	6,015.42	6,250.00	-234.58
406 · Int'l Convention Travel	28,473.70	28,750.00	-276.30
411 · Honorary Membership	0.00	400.00	-400.00
415 · District Convention Transfers	0.00	6,000.00	-6,000.00
420 · Mid Year Conference Transfers	0.00	4,000.00	-4,000.00
421 · SLP Operations Support	99,250.00	99,250.00	0.00
422 · Foundation Support	31,396.00	33,340.00	-1,944.00
425 · District Sales Items			
425.05 · KI Store Items	4,788.13		
425.15 · Kids Need Kiwanis-Blingy	1,545.55		
425.13 · #IAMKIWANIS shirt	3,418.93		
425.55 · District Polo Shirts	2,227.22		
425.99 · District Sales items - misc	50.03		
425.20 · Aloha Wear	17,315.61		
425.60 · District Dress Shirts	461.19		
425.40 · History Book	46.32		
425.30 · Patriotic Pin	418.98		
425.10 · Post It Cubes	107.98		
425.98 · Prior Year Items	1,251.04		
425.01 · Governor's Theme Pins	2,412.23		
425.14 · It's All About the Kids-Blingy	807.59		
425.50 · Team Shirts	2,873.31		
425.51 · Team Ties	1,938.03		
425 · District Sales Items - Other	44.25	30,000.00	-29,955.75
Total 425 · District Sales Items	39,706.39	30,000.00	9,706.39
428 · Printing & Copy Reimbursement	2,595.59	5,000.00	-2,404.41
429 · Shipping Cost	277.07	100.00	177.07
431 · Background Check	2,215.00	5,800.00	-3,585.00
441 · Investment Income			
440.30 · Unrealized Loss & Gain	2,793.38		
440.20 · Dividend Income	1,104.72		
440.10 · Interest Income	875.51		
441 · Investment Income - Other	0.00	4,500.00	-4,500.00
Total 441 · Investment Income	4,773.61	4,500.00	273.61
Total Income	744,215.08	756,640.00	-12,424.92
Gross Profit	744,215.08	756,640.00	-12,424.92
Expense			
Administrative & Salaries			
575 · Uncollectible Debt	1,175.00		

Cal-Nev-Ha District of Kiwanis International
General Fund Budget vs. Actual
 October 2016 through September 2017

	Oct '16 - Sep 17	Budget	\$ Over Budget
510 · Salary District Secretary	95,481.13	95,500.00	-18.87
511 · Salary Director of SLP	76,359.40	76,400.00	-40.60
512 · Salaries Office Personnel	130,950.80	120,000.00	10,950.80
513 · Salary Part Time & Overtime	2,216.73	8,000.00	-5,783.27
520 · Payroll Taxes	27,172.43	26,400.00	772.43
523 · Insurance Worker's Compensation	3,332.07	3,700.00	-367.93
524 · Medical Insurance			
Medical Insurance	18,714.13	17,800.00	914.13
Total 524 · Medical Insurance	18,714.13	17,800.00	914.13
525 · Vacation Accruals	-4,041.65	1,000.00	-5,041.65
526 · Pension Plan	26,919.18	27,000.00	-80.82
531 · Background Checks	1,410.65	5,000.00	-3,589.35
534 · Professional Fees	1,005.00	3,000.00	-1,995.00
540 · Office Lease & Maintenance	56,811.80	59,000.00	-2,188.20
542 · Telephone	5,861.44	2,800.00	3,061.44
544 · Office Supplies & Expense	2,508.60	5,200.00	-2,691.40
546 · Postage & Shipping	792.16	3,000.00	-2,207.84
548 · Printing	3,819.27	8,500.00	-4,680.73
549 · Stationery & Envelopes	39.69	500.00	-460.31
550 · Insurance and Bonds	1,140.41	1,000.00	140.41
552 · Travel District Secretary	9,608.59	10,000.00	-391.41
554 · Tax & License			
FTB	10.00		
Property	389.05		
554 · Tax & License - Other	478.62	1,000.00	-521.38
Total 554 · Tax & License	877.67	1,000.00	-122.33
555 · Computer Software & Supply	16,861.78	18,000.00	-1,138.22
556 · Equipment Maintenance	396.00	500.00	-104.00
558 · Leased Equipment	535.68	4,600.00	-4,064.32
560 · Staff Travel & Meeting Expense	3,073.19	2,800.00	273.19
561 · Mileage Reimbursement Staff	381.93	200.00	181.93
562 · Dues & Subscriptions	2,274.50	2,500.00	-225.50
566 · Audit Fees	3,889.44	4,300.00	-410.56
579 · Bank Charges & Cash Short	1,526.99	100.00	1,426.99
Total Administrative & Salaries	491,094.01	507,800.00	-16,705.99
District Committees & Cabinet			
692 · Trustees Board Meeting	67.12		
680 · Governor Cabinet & Parliamentarn	773.20	2,200.00	-1,426.80
682 · Membership			
General	1,092.65	2,500.00	-1,407.35

Cal-Nev-Ha District of Kiwanis International
General Fund Budget vs. Actual
 October 2016 through September 2017

	Oct '16 - Sep 17	Budget	\$ Over Budget
Life Member	304.89		
Total 682 · Membership	1,397.54	2,500.00	-1,102.46
684 · Policy Committee	110.00	125.00	-15.00
686 · DKA	0.00	400.00	-400.00
688 · Finance Committee	150.86	400.00	-249.14
690 · Inter-Club Committee	32.33	200.00	-167.67
691 · Convention Site & Selection Com	0.00	100.00	-100.00
693 · Patriotism Committee	86.20	125.00	-38.80
694 · New Club Building Committee	0.00	1,500.00	-1,500.00
697 · Teleconferencing	2,188.00	1,500.00	688.00
699 · Committee Contingency Fund	0.00	1,000.00	-1,000.00
Total District Committees & Cabinet	4,805.25	10,050.00	-5,244.75
District Officers			
582 · Governor Travel & Office	22,429.86	29,000.00	-6,570.14
588 · Governor Elect Travel & Office	11,000.00	11,000.00	0.00
590 · Immediate Past Governor T&O	3,700.00	3,700.00	0.00
592 · Treasurer Travel & Office	1,527.26	3,700.00	-2,172.74
600 · Travel Lt Governors			
Lt Gov Contingency	0.00	-25,951.95	25,951.95
602 · Division 02	435.08	1,052.60	-617.52
603 · Division 03	708.60	1,282.92	-574.32
604 · Division 04	0.00	1,309.32	-1,309.32
605 · Division 05	0.00	1,749.32	-1,749.32
607 · Division 07	1,048.45	1,050.12	-1.67
608 · Division 08	0.00	1,361.96	-1,361.96
610 · Division 10	1,106.88	1,319.72	-212.84
611 · Division 11	1,002.16	1,569.96	-567.80
612 · Division 12	0.00	1,576.68	-1,576.68
613 · Division 13	1,020.37	1,575.56	-555.19
614 · Division 14	0.00	595.00	-595.00
615 · Division 15	97.88	1,565.88	-1,468.00
616 · Division 16	891.97	1,449.32	-557.35
618 · Division 18	1,363.92	2,305.16	-941.24
619 · Division 19	1,037.70	1,534.44	-496.74
620 · Division 20	0.00	1,826.60	-1,826.60
621 · Division 21	1,000.20	1,534.60	-534.40
622 · Division 22	4,941.16	4,382.00	559.16
623 · Division 23	1,143.44	1,769.80	-626.36
624 · Division 24	1,257.16	1,468.60	-211.44
626 · Division 26	652.80	1,185.32	-532.52
627 · Division 27	0.00	972.92	-972.92
628 · Division 28	1,591.24	2,407.44	-816.20
629 · Division 29	688.84	605.00	83.84
630 · Division 30	560.40	1,347.80	-787.40

Cal-Nev-Ha District of Kiwanis International
General Fund Budget vs. Actual
 October 2016 through September 2017

	Oct '16 - Sep 17	Budget	\$ Over Budget
631 · Division 31	1,456.54	1,827.72	-371.18
632 · Division 32	0.00	2,419.08	-2,419.08
633 · Division 33	1,441.24	1,532.92	-91.68
634 · Division 34	845.84	1,273.40	-427.56
635 · Division 35	716.92	1,407.32	-690.40
636 · Division 36	888.97	1,457.48	-568.51
637 · Division 37	1,612.94	1,922.44	-309.50
638 · Division 38	1,216.80	2,360.36	-1,143.56
639 · Division 39	690.00	1,480.04	-790.04
641 · Division 41	0.00	1,377.30	-1,377.30
642 · Division 42	873.86	1,987.64	-1,113.78
643 · Division 43	662.72	2,436.68	-1,773.96
644 · Division 44	1,703.25	1,702.21	1.04
645 · Division 45	824.59	1,285.16	-460.57
646 · Division 46	2,212.44	2,953.88	-741.44
647 · Division 47	1,511.71	3,730.28	-2,218.57
Total 600 · Travel Lt Governors	37,206.07	44,000.00	-6,793.93
650 · Trustees' Travel & Meeting			
Trustee Contingency	0.00	-11,181.58	11,181.58
668 · Region 18	2,142.25	4,179.00	-2,036.75
667 · Region 17	987.14	1,813.92	-826.78
666 · Region 16	617.33	1,792.08	-1,174.75
665 · Region 15	0.00	2,067.68	-2,067.68
664 · Region 14	1,768.64	2,322.48	-553.84
663 · Region 13	711.84	1,220.60	-508.76
662 · Region 12	743.28	1,873.20	-1,129.92
661 · Region 11	0.00	750.00	-750.00
660 · Region 10	1,205.16	1,589.28	-384.12
659 · Region 09	1,075.82	1,835.76	-759.94
658 · Region 08	598.95	1,443.68	-844.73
657 · Region 07	1,165.24	1,397.92	-232.68
656 · Region 06	960.40	1,669.36	-708.96
655 · Region 05	629.00	2,019.84	-1,390.84
654 · Region 04	768.00	750.00	18.00
653 · Region 03	745.36	1,419.66	-674.30
652 · Region 02	1,366.20	1,485.28	-119.08
651 · Region 01	1,163.04	1,551.84	-388.80
Total 650 · Trustees' Travel & Meeting	16,647.65	20,000.00	-3,352.35
670 · Lt Governor Training Conference	17,585.31	20,000.00	-2,414.69
675 · Trustee Training	4,465.72	5,500.00	-1,034.28
Total District Officers	114,561.87	136,900.00	-22,338.13
Publication Cal-Nev-Ha Magazine			

Cal-Nev-Ha District of Kiwanis International
General Fund Budget vs. Actual
 October 2016 through September 2017

	Oct '16 - Sep 17	Budget	\$ Over Budget
762 · Printing Cal-Nev-Ha Magazine	8,545.71	8,000.00	545.71
Total Publication Cal-Nev-Ha Magazine	8,545.71	8,000.00	545.71
Service Leadership Programs			
695 · Key Leader Coordinators	1,496.12	1,500.00	-3.88
720 · Circle K Committee	670.00	670.00	0.00
721 · Circle K Administrator	5,100.00	5,100.00	0.00
722 · Key Club Committee	5,700.00	5,700.00	0.00
723 · Key Club Administrator	5,000.00	5,000.00	0.00
724 · KIWIN'S Committee	1,450.00	1,450.00	0.00
725 · KIWIN'S Administrator	4,591.12	5,000.00	-408.88
728 · Builders Club Administrator	1,191.26	1,600.00	-408.74
730 · K Kids Committee	1,550.00	1,550.00	0.00
731 · Aktion Club Committee	2,013.98	1,600.00	413.98
732 · Travel Director of SLP	4,519.66	4,000.00	519.66
Total Service Leadership Programs	33,282.14	33,170.00	112.14
750 · District Sale Items			
750.54 · Kids Need Kiwanis-Blingy	1,255.68		
750.95 · Sales Equipment & Supplies	745.92		
750.53 · It's All About The Kids-Blingy	519.50		
750.52 · #IamKiwanis T-Shirt	3,017.00		
750.55 · District Polo Shirts	1,810.22		
750.13 · KI Store Items	3,618.84		
759 · Credit Card Fees	526.67		
750.20 · Aloha Wear	14,542.49		
750.60 · District Dress Shirts	419.20		
750.01 · Governor's Theme Pins	2,370.82		
750.50 · Team Shirts	3,421.00		
750.51 · Team Ties	2,752.05		
750 · District Sale Items - Other	0.00	23,000.00	-23,000.00
Total 750 · District Sale Items	34,999.39	23,000.00	11,999.39
Total Expense	687,288.37	718,920.00	-31,631.63
Net Ordinary Income	56,926.71	37,720.00	19,206.71
Other Income/Expense			
Other Income			
841 · Other Income	50.00		
Total Other Income	50.00		
Other Expense			
Reserves & Other Expense			
860 · Gain/loss on disposal of assets	3,283.00		
854 · Depreciation	8,050.66	0.00	8,050.66

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Accrual Basis

Cal-Nev-Ha District of Kiwanis International
General Fund Budget vs. Actual
October 2016 through September 2017

	<u>Oct '16 - Sep 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>
863 · Transfer General Fund Reserve	0.00	8,625.00	-8,625.00
940 · Int'l Convention Travel Exp	31,766.16	28,750.00	3,016.16
Total Reserves & Other Expense	<u>43,099.82</u>	<u>37,375.00</u>	<u>5,724.82</u>
Total Other Expense	<u>43,099.82</u>	<u>37,375.00</u>	<u>5,724.82</u>
Net Other Income	<u>-43,049.82</u>	<u>-37,375.00</u>	<u>-5,674.82</u>
Net Income	<u><u>13,876.89</u></u>	<u><u>345.00</u></u>	<u><u>13,531.89</u></u>

Cal-Nev-Ha District of Kiwanis International
Profit & Loss by Class
 October 2016 through September 2017

01/17/18

Accrual Basis

	2017 Kiwanis Rose Float	Aktion Club Convention 2016	Club Leadership Education
Ordinary Income/Expense			
Income			
20.410 · Registration Fees	0.00	40,231.00	0.00
20.412 · Meal Income	0.00	0.00	0.00
20.414 · Booth Sales	0.00	0.00	0.00
20.416 · Golf Tournament Income	0.00	0.00	0.00
20.418 · Rebate Income	0.00	0.00	0.00
20.425 · District Convention Pin Income	0.00	0.00	0.00
25.418 · Board Gift to Governor Income	0.00	0.00	0.00
25.425 · Club Gift Income	0.00	0.00	0.00
26.430 · Rose Float Income	88,652.00	0.00	0.00
29.440 · CLE Training Fees	0.00	0.00	450.00
29.442 · Income Division CLE Training	0.00	0.00	15,225.00
401 · District Dues	0.00	0.00	0.00
402 · New Member Add Fees	0.00	0.00	0.00
405 · Life Member Fee	0.00	0.00	0.00
406 · Int'l Convention Travel	0.00	0.00	0.00
421 · SLP Operations Support	0.00	0.00	0.00
422 · Foundation Support	0.00	2,405.33	0.00
425 · District Sales Items	0.00	0.00	0.00
428 · Printing & Copy Reimbursement	0.00	0.00	0.00
429 · Shipping Cost	0.00	0.00	0.00
431 · Background Check	0.00	0.00	0.00
441 · Investment Income	0.00	0.00	0.00
Total Income	88,652.00	42,636.33	15,675.00
Gross Profit	88,652.00	42,636.33	15,675.00
Expense			
Administrative & Salaries	0.00	0.00	0.00
District Committees & Cabinet	0.00	0.00	0.00
District Officers	0.00	0.00	0.00
Publication Cal-Nev-Ha Magazine	0.00	0.00	0.00
Service Leadership Programs	0.00	0.00	0.00
20.619 · Background Checks	0.00	33.85	0.00
750 · District Sale Items	0.00	0.00	0.00
20.555 · Audio Visual Workshops	0.00	0.00	0.00
20.558 · Audio Visual General Session	0.00	0.00	0.00

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Cal-Nev-Ha District of Kiwanis International
Profit & Loss by Class
October 2016 through September 2017

01/17/18

Accrual Basis

	2017 Kiwanis Rose Float	Aktion Club Convention 2016	Club Leadership Education
20.561 · Awards	0.00	32.70	0.00
20.563 · Bad debts	0.00	0.00	275.00
20.566 · Audit Fee	0.00	0.00	149.25
20.570 · Board Meeting Expense	0.00	0.00	0.00
20.573 · Booth Expense	0.00	0.00	0.00
20.582 · Clerical & Accounting	0.00	0.00	0.00
20.588 · Hotel & Conv Ctr Rent & Fees	0.00	0.00	0.00
20.591 · Conv Hosted Housing & Meals	0.00	0.00	0.00
20.594 · Credit Card Processing Fees	154.02	0.00	44.45
20.595 · District Convention Pins	0.00	0.00	0.00
20.606 · Flowers & Decorations	0.00	0.00	0.00
20.610 · Golf Tournament	0.00	0.00	0.00
20.614 · Hotel Performance Fee	0.00	0.00	0.00
20.615 · Hotel Cost, Power & Security	0.00	0.00	0.00
20.616 · Int'l Counselor Housing & Meals	0.00	0.00	0.00
20.617 · Housing Expense	0.00	40,646.78	0.00
20.618 · Meals	0.00	380.00	0.00
20.622 · Music & Entertainment	0.00	1,095.08	0.00
20.633 · Past Governors Per Diem	0.00	0.00	0.00
20.645 · Postage & Shipping Expense	0.00	0.00	0.00
20.648 · Pre Planning Expense	0.00	0.00	0.00
20.651 · Printing	0.00	0.00	0.00
20.652 · Promotion & Incentives	0.00	0.00	0.00
20.654 · Ribbons & Arm Bands	0.00	0.00	0.00
20.663 · Registration & Sign Expense	0.00	0.00	0.00
20.666 · Speakers Honorarium & Travel	0.00	0.00	0.00
20.669 · SLP Governors	0.00	0.00	0.00
20.672 · Staff Travel, Meals & Lodging	0.00	211.12	0.00
20.679 · Supplies	0.00	1,002.55	0.00
20.681 · Taxes & Insurance	0.00	0.00	0.00
20.684 · Telephone	0.00	0.00	0.00
20.690 · Van & Truck Rental	0.00	0.00	0.00
25.569 · Board Gift to Governor	0.00	0.00	0.00
25.600 · Club Gift to Governor	0.00	0.00	0.00
26.500 · Rose Float District Project exp	81,128.58	0.00	0.00
29.618 · Meals CLE	0.00	0.00	792.45
29.645 · Postage CLE	0.00	0.00	52.88
29.678 · Meetings & Conferences CLE	0.00	0.00	438.69
29.680 · Travel CLE trainers	0.00	0.00	3,101.15
29.686 · Training Material CLE	0.00	0.00	51.00
Total Expense	81,282.60	43,402.08	4,904.87
Net Ordinary Income	7,369.40	-765.75	10,770.13
Other Income/Expense			

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01/17/18

Accrual Basis

Cal-Nev-Ha District of Kiwanis International
Profit & Loss by Class
October 2016 through September 2017

	<u>2017 Kiwanis Rose Float</u>	<u>Aktion Club Convention 2016</u>	<u>Club Leadership Education</u>
Other Income			
841 - Other Income	0.00	0.00	0.00
Total Other Income	0.00	0.00	0.00
Other Expense			
Reserves & Other Expense	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00
Net Income	<u>7,369.40</u>	<u>-765.75</u>	<u>10,770.13</u>

Cal-Nev-Ha District of Kiwanis International
Profit & Loss by Class
October 2016 through September 2017

01/17/18

Accrual Basis

	District Convention	General Fund	Kiwanis Activities
Ordinary Income/Expense			
Income			
20.410 · Registration Fees	111,700.00	0.00	0.00
20.412 · Meal Income	53,659.00	0.00	0.00
20.414 · Booth Sales	2,600.00	0.00	0.00
20.416 · Golf Tournament Income	3,251.00	0.00	0.00
20.418 · Rebate Income	10,697.48	0.00	0.00
20.425 · District Convention Pin Income	615.00	0.00	0.00
25.418 · Board Gift to Governor Income	0.00	0.00	1,485.00
25.425 · Club Gift Income	0.00	0.00	2,734.00
26.430 · Rose Float Income	0.00	0.00	0.00
29.440 · CLE Training Fees	0.00	0.00	0.00
29.442 · Income Division CLE Training	0.00	0.00	0.00
401 · District Dues	0.00	495,442.30	0.00
402 · New Member Add Fees	0.00	34,070.00	0.00
405 · Life Member Fee	0.00	6,015.42	0.00
406 · Int'l Convention Travel	0.00	28,473.70	0.00
421 · SLP Operations Support	0.00	99,250.00	0.00
422 · Foundation Support	0.00	31,396.00	0.00
425 · District Sales Items	0.00	39,706.39	0.00
428 · Printing & Copy Reimbursement	0.00	2,595.59	0.00
429 · Shipping Cost	0.00	277.07	0.00
431 · Background Check	0.00	2,215.00	0.00
441 · Investment Income	0.00	4,773.61	0.00
Total Income	182,522.48	744,215.08	4,219.00
Gross Profit	182,522.48	744,215.08	4,219.00
Expense			
Administrative & Salaries	0.00	491,094.01	0.00
District Committees & Cabinet	0.00	4,805.25	0.00
District Officers	0.00	114,561.87	0.00
Publication Cal-Nev-Ha Magazine	0.00	8,545.71	0.00
Service Leadership Programs	0.00	33,282.14	0.00
20.619 · Background Checks	0.00	0.00	0.00
750 · District Sale Items	0.00	34,999.39	0.00
20.555 · Audio Visual Workshops	7,980.00	0.00	0.00
20.558 · Audio Visual General Session	39,412.95	0.00	0.00

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Cal-Nev-Ha District of Kiwanis International
Profit & Loss by Class
October 2016 through September 2017

01/17/18

Accrual Basis

	District Convention	General Fund	Kiwanis Activities
20.561 · Awards	1,037.86	0.00	0.00
20.563 · Bad debts	0.00	0.00	0.00
20.566 · Audit Fee	3,256.29	0.00	0.00
20.570 · Board Meeting Expense	776.97	0.00	0.00
20.573 · Booth Expense	1,000.00	0.00	0.00
20.582 · Clerical & Accounting	24,123.83	0.00	0.00
20.588 · Hotel & Conv Ctr Rent & Fees	60.00	0.00	0.00
20.591 · Conv Hosted Housing & Meals	1,997.84	0.00	0.00
20.594 · Credit Card Processing Fees	4,457.29	0.00	0.00
20.595 · District Convention Pins	769.90	0.00	0.00
20.606 · Flowers & Decorations	615.95	0.00	0.00
20.610 · Golf Tournament	3,205.00	0.00	0.00
20.614 · Hotel Performance Fee	0.00	0.00	0.00
20.615 · Hotel Cost, Power & Security	175.00	0.00	0.00
20.616 · Int'l Counselor Housing & Meals	816.08	0.00	0.00
20.617 · Housing Expense	0.00	0.00	0.00
20.618 · Meals	47,259.20	0.00	0.00
20.622 · Music & Entertainment	584.04	0.00	0.00
20.633 · Past Governors Per Diem	982.00	0.00	0.00
20.645 · Postage & Shipping Expense	70.37	0.00	0.00
20.648 · Pre Planning Expense	2,880.88	0.00	0.00
20.651 · Printing	1,055.54	0.00	0.00
20.652 · Promotion & Incentives	1,182.73	0.00	0.00
20.654 · Ribbons & Arm Bands	295.24	0.00	0.00
20.663 · Registration & Sign Expense	1,723.84	0.00	0.00
20.666 · Speakers Honorarium & Travel	971.97	0.00	0.00
20.669 · SLP Governors	290.04	0.00	0.00
20.672 · Staff Travel, Meals & Lodging	3,563.35	0.00	0.00
20.679 · Supplies	250.00	0.00	0.00
20.681 · Taxes & Insurance	1,880.87	0.00	0.00
20.684 · Telephone	1,341.66	0.00	0.00
20.690 · Van & Truck Rental	972.78	0.00	0.00
25.569 · Board Gift to Governor	0.00	0.00	1,485.00
25.600 · Club Gift to Governor	0.00	0.00	2,734.00
26.500 · Rose Float District Project exp	0.00	0.00	0.00
29.618 · Meals CLE	0.00	0.00	0.00
29.645 · Postage CLE	0.00	0.00	0.00
29.678 · Meetings & Conferences CLE	0.00	0.00	0.00
29.680 · Travel CLE trainers	0.00	0.00	0.00
29.686 · Training Material CLE	0.00	0.00	0.00
Total Expense	154,989.47	687,288.37	4,219.00
Net Ordinary Income	27,533.01	56,926.71	0.00
Other Income/Expense			

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01/17/18

Accrual Basis

Cal-Nev-Ha District of Kiwanis International
Profit & Loss by Class
October 2016 through September 2017

	<u>District Convention</u>	<u>General Fund</u>	<u>Kiwanis Activities</u>
Other Income			
841 - Other Income	0.00	50.00	0.00
Total Other Income	0.00	50.00	0.00
Other Expense			
Reserves & Other Expense	0.00	43,099.82	0.00
Total Other Expense	0.00	43,099.82	0.00
Net Other Income	0.00	-43,049.82	0.00
Net Income	<u>27,533.01</u>	<u>13,876.89</u>	<u>0.00</u>

Cal-Nev-Ha District of Kiwanis International
Profit & Loss by Class
 October 2016 through September 2017

01/17/18

Accrual Basis

	MYN	MYS	TOTAL
Ordinary Income/Expense			
Income			
20.410 · Registration Fees	18,150.00	19,600.00	189,681.00
20.412 · Meal Income	10,980.00	13,715.00	78,354.00
20.414 · Booth Sales	400.00	300.00	3,300.00
20.416 · Golf Tournament Income	0.00	0.00	3,251.00
20.418 · Rebate Income	0.00	0.00	10,697.48
20.425 · District Convention Pin Income	0.00	0.00	615.00
25.418 · Board Gift to Governor Income	0.00	0.00	1,485.00
25.425 · Club Gift Income	0.00	0.00	2,734.00
26.430 · Rose Float Income	0.00	0.00	88,652.00
29.440 · CLE Training Fees	0.00	0.00	450.00
29.442 · Income Division CLE Training	0.00	0.00	15,225.00
401 · District Dues	0.00	0.00	495,442.30
402 · New Member Add Fees	0.00	0.00	34,070.00
405 · Life Member Fee	0.00	0.00	6,015.42
406 · Int'l Convention Travel	0.00	0.00	28,473.70
421 · SLP Operations Support	0.00	0.00	99,250.00
422 · Foundation Support	0.00	0.00	33,801.33
425 · District Sales Items	0.00	0.00	39,706.39
428 · Printing & Copy Reimbursement	0.00	0.00	2,595.59
429 · Shipping Cost	0.00	0.00	277.07
431 · Background Check	0.00	0.00	2,215.00
441 · Investment Income	0.00	0.00	4,773.61
Total Income	29,530.00	33,615.00	1,141,064.89
Gross Profit	29,530.00	33,615.00	1,141,064.89
Expense			
Administrative & Salaries	0.00	0.00	491,094.01
District Committees & Cabinet	0.00	0.00	4,805.25
District Officers	0.00	0.00	114,561.87
Publication Cal-Nev-Ha Magazine	0.00	0.00	8,545.71
Service Leadership Programs	0.00	0.00	33,282.14
20.619 · Background Checks	0.00	0.00	33.85
750 · District Sale Items	0.00	0.00	34,999.39
20.555 · Audio Visual Workshops	3,200.00	4,800.00	15,980.00
20.558 · Audio Visual General Session	2,758.38	3,320.20	45,491.53

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Cal-Nev-Ha District of Kiwanis International
Profit & Loss by Class
 October 2016 through September 2017

01/17/18

Accrual Basis

	MYN	MYS	TOTAL
20.561 · Awards	47.14	60.61	1,178.31
20.563 · Bad debts	0.00	0.00	275.00
20.566 · Audit Fee	1,447.23	1,356.78	6,209.55
20.570 · Board Meeting Expense	0.00	0.00	776.97
20.573 · Booth Expense	0.00	705.22	1,705.22
20.582 · Clerical & Accounting	6,429.88	4,482.68	35,036.39
20.588 · Hotel & Conv Ctr Rent & Fees	0.00	20,100.63	20,160.63
20.591 · Conv Hosted Housing & Meals	439.67	294.58	2,732.09
20.594 · Credit Card Processing Fees	940.61	953.93	6,550.30
20.595 · District Convention Pins	0.00	0.00	769.90
20.606 · Flowers & Decorations	0.00	416.09	1,032.04
20.610 · Golf Tournament	0.00	0.00	3,205.00
20.614 · Hotel Performance Fee	2,295.65	0.00	2,295.65
20.615 · Hotel Cost, Power & Security	1,669.81	0.00	1,844.81
20.616 · Int'l Counselor Housing & Meals	0.00	0.00	816.08
20.617 · Housing Expense	0.00	0.00	40,646.78
20.618 · Meals	10,572.10	10,495.31	68,706.61
20.622 · Music & Entertainment	0.00	0.00	1,679.12
20.633 · Past Governors Per Diem	0.00	0.00	982.00
20.645 · Postage & Shipping Expense	0.00	0.00	70.37
20.648 · Pre Planning Expense	771.54	17.28	3,669.70
20.651 · Printing	323.80	373.68	1,753.02
20.652 · Promotion & Incentives	0.00	0.00	1,182.73
20.654 · Ribbons & Arm Bands	0.00	0.00	295.24
20.663 · Registration & Sign Expense	360.88	360.89	2,445.61
20.666 · Speakers Honorarium & Travel	175.00	643.12	1,790.09
20.669 · SLP Governors	105.00	105.00	500.04
20.672 · Staff Travel, Meals & Lodging	2,078.31	1,516.70	7,369.48
20.679 · Supplies	0.00	0.00	1,252.55
20.681 · Taxes & Insurance	509.58	360.61	2,751.06
20.684 · Telephone	559.02	559.02	2,459.70
20.690 · Van & Truck Rental	465.53	165.60	1,603.91
25.569 · Board Gift to Governor	0.00	0.00	1,485.00
25.600 · Club Gift to Governor	0.00	0.00	2,734.00
26.500 · Rose Float District Project exp	0.00	0.00	81,128.58
29.618 · Meals CLE	0.00	0.00	792.45
29.645 · Postage CLE	0.00	0.00	52.88
29.678 · Meetings & Conferences CLE	0.00	0.00	438.69
29.680 · Travel CLE trainers	0.00	0.00	3,101.15
29.686 · Training Material CLE	0.00	0.00	51.00
Total Expense	35,149.13	51,087.93	1,062,323.45
Net Ordinary Income	-5,619.13	-17,472.93	78,741.44
Other Income/Expense			

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01/17/18

Accrual Basis

Cal-Nev-Ha District of Kiwanis International
Profit & Loss by Class
October 2016 through September 2017

	<u>MYN</u>	<u>MYS</u>	<u>TOTAL</u>
Other Income			
841 - Other Income	0.00	0.00	50.00
Total Other Income	0.00	0.00	50.00
Other Expense			
Reserves & Other Expense	0.00	0.00	43,099.82
Total Other Expense	0.00	0.00	43,099.82
Net Other Income	0.00	0.00	-43,049.82
Net Income	<u>-5,619.13</u>	<u>-17,472.93</u>	<u>35,691.62</u>

Kiwanis

California-Nevada-Hawaii District

www.cnhkiwanis.org

Balance Sheet and Financial Statements
For the Quarter Ending
December 31, 2017

Prepared Without Audit

11:14 AM
01/17/18
Accrual Basis

Cal-Nev-Ha District of Kiwanis International
Balance Sheet
As of December 31, 2017

	<u>Dec 31, 17</u>	<u>Dec 31, 16</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
111.03 · Chino Money Market	282,973.11	226,279.17	56,693.94
104 · Petty Cash	100.00	100.00	0.00
111.01 · Chino Checking	27,308.07	56,026.33	(28,718.26)
112.01 · Capital One Savings	0.00	0.01	(0.01)
Total Checking/Savings	<u>310,381.18</u>	<u>282,405.51</u>	<u>27,975.67</u>
Accounts Receivable			
122 · Accounts Receivable QB	2,275.00	1,903.00	372.00
Total Accounts Receivable	<u>2,275.00</u>	<u>1,903.00</u>	<u>372.00</u>
Other Current Assets			
114.10 · Merrill Lynch Modesto	75,288.49	69,195.59	6,092.90
120 · Accounts Receivable	7,748.00	4,490.02	3,257.98
130 · Inventory Asset	15,106.98	18,046.48	(2,939.50)
140 · Prepaid Expense	3,651.90	1,800.10	1,851.80
Total Other Current Assets	<u>101,795.37</u>	<u>93,532.19</u>	<u>8,263.18</u>
Total Current Assets	<u>414,451.55</u>	<u>377,840.70</u>	<u>36,610.85</u>
Fixed Assets			
155 · Furniture & Fixtures	41,551.44	41,551.44	0.00
157 · Machine & Equipment	30,761.61	30,761.61	0.00
158 · Computer Equipment	10,291.23	19,777.09	(9,485.86)
159 · Convention Equipment	1,541.61	1,541.61	0.00
161 · Leasehold Improvements	6,428.23	6,428.23	0.00
169 · Accumulated Depreciation	(74,480.61)	(73,211.81)	(1,268.80)

11:14 AM
01/17/18
Accrual Basis

Cal-Nev-Ha District of Kiwanis International
Balance Sheet
As of December 31, 2017

	<u>Dec 31, 17</u>	<u>Dec 31, 16</u>	<u>\$ Change</u>
Total Fixed Assets	16,093.51	26,848.17	(10,754.66)
Other Assets			
170 · Deposits	11,328.00	8,235.00	3,093.00
Total Other Assets	11,328.00	8,235.00	3,093.00
TOTAL ASSETS	<u>441,873.06</u>	<u>412,923.87</u>	<u>28,949.19</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
205 · Accounts Payable QB	586.00	0.00	586.00
Total Accounts Payable	586.00	0.00	586.00
Credit Cards			
205.41 · AMEX District	1,144.22	13,536.39	(12,392.17)
205.42 · Marriot Rewards - VISA	0.00	3,743.61	(3,743.61)
Total Credit Cards	1,144.22	17,280.00	(16,135.78)
Other Current Liabilities			
205.00 · Accounts Payable-Related Party	13,208.18	8,586.06	4,622.12
219 · *Sales Tax Payable	275.13	536.01	(260.88)
220 · Accrued Vacation	35,255.12	38,455.93	(3,200.81)
Total Other Current Liabilities	48,738.43	47,578.00	1,160.43
Total Current Liabilities	50,468.65	64,858.00	(14,389.35)
Long Term Liabilities			
242 · Deferred Revenue Life Member	33,158.74	35,754.16	(2,595.42)

11:14 AM
01/17/18
Accrual Basis

Cal-Nev-Ha District of Kiwanis International
Balance Sheet
As of December 31, 2017

	<u>Dec 31, 17</u>	<u>Dec 31, 16</u>	<u>\$ Change</u>
Total Long Term Liabilities	33,158.74	35,754.16	(2,595.42)
Total Liabilities	83,627.39	100,612.16	(16,984.77)
Equity			
335.01 · Unrestricted Net Assets			
320.01 · International Convention Travel	78,648.73	81,941.19	(3,292.46)
335.01 · Unrestricted Net Assets - Other	<u>(45,907.81)</u>	<u>(77,522.49)</u>	<u>31,614.68</u>
Total 335.01 · Unrestricted Net Assets	32,740.92	4,418.70	28,322.22
340 · Temporarily Restr'd Net Assets			
Rose Float	<u>15,977.75</u>	<u>8,608.35</u>	<u>7,369.40</u>
Total 340 · Temporarily Restr'd Net Assets	15,977.75	8,608.35	7,369.40
Net Income	<u>309,527.00</u>	<u>299,284.66</u>	<u>10,242.34</u>
Total Equity	<u>358,245.67</u>	<u>312,311.71</u>	<u>45,933.96</u>
TOTAL LIABILITIES & EQUITY	<u><u>441,873.06</u></u>	<u><u>412,923.87</u></u>	<u><u>28,949.19</u></u>

Cal-Nev-Ha District of Kiwanis International
General Fund Budget vs. Actual
 October through December 2017

	General Fund			TOTAL
	Oct - Dec 17	Budget	\$ Over Budget	Oct - Dec 17
Ordinary Income/Expense				
Income				
403 - KI Membership Support Grant(s)	0.00	3,500.00	-3,500.00	0.00
401 - District Dues	409,634.00	547,200.00	-137,566.00	409,634.00
402 - New Member Add Fees	2,180.00	28,500.00	-26,320.00	2,180.00
405 - Life Member Fee	1,500.00	6,300.00	-4,800.00	1,500.00
411 - Honorary Membership	0.00	100.00	-100.00	0.00
421 - SLP Operations Support	25,750.00	103,000.00	-77,250.00	25,750.00
422 - Foundation Support	7,850.00	31,400.00	-23,550.00	7,850.00
425 - District Sales Items	5,437.30	35,000.00	-29,562.70	5,437.30
428 - Printing & Copy Reimbursement	405.82	3,000.00	-2,594.18	405.82
429 - Shipping Cost	91.90	100.00	-8.10	91.90
431 - Background Check	205.00	5,000.00	-4,795.00	205.00
441 - Investment Income	1,456.42	4,500.00	-3,043.58	1,456.42
Total Income	454,510.44	767,600.00	-313,089.56	454,510.44
Gross Profit	454,510.44	767,600.00	-313,089.56	454,510.44
Expense				
Administrative & Salaries	126,540.84	521,327.00	-394,786.16	126,540.84
District Committees & Cabinet	399.18	13,350.00	-12,950.82	399.18
District Officers	12,778.68	150,100.00	-137,321.32	12,778.68
Publication Cal-Nev-Ha Magazine	2,155.00	8,000.00	-5,845.00	2,155.00
Service Leadership Programs	1,516.46	33,220.00	-31,703.54	1,516.46
750 - District Sale Items	4,502.59	26,900.00	-22,397.41	4,502.59
Total Expense	147,892.75	752,897.00	-605,004.25	147,892.75
Net Ordinary Income	306,617.69	14,703.00	291,914.69	306,617.69
Other Income/Expense				
Other Expense				
Reserves & Other Expense	1,434.00	13,250.00	-11,816.00	1,434.00
Total Other Expense	1,434.00	13,250.00	-11,816.00	1,434.00
Net Other Income	-1,434.00	-13,250.00	11,816.00	-1,434.00
Net Income	305,183.69	1,453.00	303,730.69	305,183.69

Cal-Nev-Ha District of Kiwanis International
General Fund Budget vs. Actual
 October through December 2017

	Oct - Dec 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
403 · KI Membership Support Grant(s)	0.00	3,500.00	-3,500.00
401 · District Dues	409,634.00	547,200.00	-137,566.00
402 · New Member Add Fees	2,180.00	28,500.00	-26,320.00
405 · Life Member Fee	1,500.00	6,300.00	-4,800.00
411 · Honorary Membership	0.00	100.00	-100.00
421 · SLP Operations Support	25,750.00	103,000.00	-77,250.00
422 · Foundation Support	7,850.00	31,400.00	-23,550.00
425 · District Sales Items			
425.05 · KI Store Items	18.93		
425.13 · #IAMKIWANIS shirt	864.96		
425.98 · Prior Year Items	158.18		
425.01 · Governor's Theme Pins	1,764.23		
425.50 · Team Shirts	2,631.00		
425 · District Sales Items - Other	0.00	35,000.00	-35,000.00
Total 425 · District Sales Items	5,437.30	35,000.00	-29,562.70
428 · Printing & Copy Reimbursement	405.82	3,000.00	-2,594.18
429 · Shipping Cost	91.90	100.00	-8.10
431 · Background Check	205.00	5,000.00	-4,795.00
441 · Investment Income			
440.30 · Unrealized Loss & Gain	217.17		
440.20 · Dividend Income	1,041.71		
440.10 · Interest Income	197.54		
441 · Investment Income - Other	0.00	4,500.00	-4,500.00
Total 441 · Investment Income	1,456.42	4,500.00	-3,043.58
Total Income	454,510.44	767,600.00	-313,089.56
Gross Profit	454,510.44	767,600.00	-313,089.56
Expense			
Administrative & Salaries			
510 · Salary District Secretary	22,695.12	98,346.00	-75,650.88
511 · Salary Director of SLP	18,150.06	78,651.00	-60,500.94
512 · Salaries Office Personnel	38,460.83	134,000.00	-95,539.17
513 · Salary Part Time & Overtime	61.80	5,000.00	-4,938.20
520 · Payroll Taxes	6,037.24	26,400.00	-20,362.76
523 · Insurance Worker's Compensation	690.00	3,700.00	-3,010.00
524 · Medical Insurance			
Medical Insurance	4,974.10	19,900.00	-14,925.90
Total 524 · Medical Insurance	4,974.10	19,900.00	-14,925.90
525 · Vacation Accruals	907.55	1,000.00	-92.45
526 · Pension Plan	3,160.84	27,000.00	-23,839.16

Cal-Nev-Ha District of Kiwanis International
General Fund Budget vs. Actual
 October through December 2017

	Oct - Dec 17	Budget	\$ Over Budget
531 · Background Checks	219.05	3,500.00	-3,280.95
534 · Professional Fees	0.00	2,500.00	-2,500.00
540 · Office Lease & Maintenance	14,100.00	57,500.00	-43,400.00
542 · Telephone	1,252.90	3,000.00	-1,747.10
544 · Office Supplies & Expense	594.86	5,500.00	-4,905.14
546 · Postage & Shipping	1,021.51	3,000.00	-1,978.49
548 · Printing	1,183.17	5,000.00	-3,816.83
549 · Stationery & Envelopes	53.40	500.00	-446.60
550 · Insurance and Bonds	400.00	1,000.00	-600.00
552 · Travel District Secretary	3,477.05	10,000.00	-6,522.95
554 · Tax & License			
Property	20.66		
554 · Tax & License - Other	0.00	1,000.00	-1,000.00
Total 554 · Tax & License	20.66	1,000.00	-979.34
555 · Computer Software & Supply	3,281.15	17,000.00	-13,718.85
556 · Equipment Maintenance	172.39	500.00	-327.61
558 · Leased Equipment	266.76	4,000.00	-3,733.24
560 · Staff Travel & Meeting Expense	442.66	3,000.00	-2,557.34
561 · Mileage Reimbursement Staff	0.00	200.00	-200.00
562 · Dues & Subscriptions	1,251.00	2,500.00	-1,249.00
566 · Audit Fees	3,666.74	7,530.00	-3,863.26
579 · Bank Charges & Cash Short	0.00	100.00	-100.00
Total Administrative & Salaries	126,540.84	521,327.00	-394,786.16
District Committees & Cabinet			
680 · Governor Cabinet & Parliamentarn	0.00	2,200.00	-2,200.00
682 · Membership			
General	0.00	4,000.00	-4,000.00
Total 682 · Membership	0.00	4,000.00	-4,000.00
684 · Policy Committee	0.00	125.00	-125.00
686 · DKA	0.00	400.00	-400.00
688 · Finance Committee	0.00	400.00	-400.00
690 · Inter-Club Committee	0.00	200.00	-200.00
691 · Convention Site & Selection Com	113.06	100.00	13.06
693 · Patriotism Committee	0.00	125.00	-125.00
694 · New Club Building Committee	-260.00	3,000.00	-3,260.00
697 · Teleconferencing	546.12	1,800.00	-1,253.88
699 · Committee Contingency Fund	0.00	1,000.00	-1,000.00
Total District Committees & Cabinet	399.18	13,350.00	-12,950.82
District Officers			

Cal-Nev-Ha District of Kiwanis International
General Fund Budget vs. Actual
 October through December 2017

	Oct - Dec 17	Budget	\$ Over Budget
582 · Governor Travel & Office	715.88	29,000.00	-28,284.12
588 · Governor Elect Travel & Office	1,375.07	11,000.00	-9,624.93
590 · Immediate Past Governor T&O	715.88	3,700.00	-2,984.12
592 · Treasurer Travel & Office	118.66	3,700.00	-3,581.34
600 · Travel Lt Governors			
Lt Gov Contingency	0.00	-32,110.88	32,110.88
602 · Division 02	0.00	1,974.28	-1,974.28
603 · Division 03	0.00	1,560.60	-1,560.60
604 · Division 04	0.00	625.00	-625.00
605 · Division 05	0.00	3,135.64	-3,135.64
607 · Division 07	0.00	2,366.60	-2,366.60
608 · Division 08	0.00	635.00	-635.00
610 · Division 10	0.00	1,551.88	-1,551.88
611 · Division 11	0.00	1,786.31	-1,786.31
612 · Division 12	0.00	2,083.82	-2,083.82
613 · Division 13	0.00	1,699.56	-1,699.56
614 · Division 14	0.00	2,048.92	-2,048.92
615 · Division 15	0.00	1,933.00	-1,933.00
616 · Division 16	0.00	1,806.18	-1,806.18
618 · Division 18	0.00	2,499.88	-2,499.88
619 · Division 19	0.00	665.00	-665.00
620 · Division 20	0.00	1,962.01	-1,962.01
621 · Division 21	0.00	635.00	-635.00
622 · Division 22	0.00	5,799.40	-5,799.40
623 · Division 23	0.00	2,645.08	-2,645.08
624 · Division 24	0.00	1,819.72	-1,819.72
626 · Division 26	0.00	2,177.72	-2,177.72
627 · Division 27	0.00	585.00	-585.00
628 · Division 28	0.00	2,793.52	-2,793.52
629 · Division 29	0.00	1,926.68	-1,926.68
630 · Division 30	0.00	1,728.68	-1,728.68
631 · Division 31	0.00	2,239.80	-2,239.80
632 · Division 32	0.00	2,594.44	-2,594.44
633 · Division 33	0.00	625.00	-625.00
634 · Division 34	0.00	2,199.24	-2,199.24
635 · Division 35	0.00	1,751.16	-1,751.16
636 · Division 36	0.00	1,822.55	-1,822.55
637 · Division 37	0.00	2,202.44	-2,202.44
638 · Division 38	0.00	2,262.84	-2,262.84
639 · Division 39	0.00	2,589.96	-2,589.96
641 · Division 41	0.00	605.00	-605.00
642 · Division 42	0.00	2,608.97	-2,608.97
643 · Division 43	0.00	625.00	-625.00
644 · Division 44	0.00	2,741.72	-2,741.72
645 · Division 45	0.00	2,287.96	-2,287.96
646 · Division 46	0.00	3,022.12	-3,022.12

Cal-Nev-Ha District of Kiwanis International
General Fund Budget vs. Actual
 October through December 2017

	Oct - Dec 17	Budget	\$ Over Budget
647 · Division 47	0.00	3,488.20	-3,488.20
Total 600 · Travel Lt Governors	0.00	50,000.00	-50,000.00
650 · Trustees' Travel & Meeting			
Trustee Contingency	0.00	-4,612.26	4,612.26
668 · Region 18	591.00	2,374.00	-1,783.00
667 · Region 17	0.00	1,514.80	-1,514.80
666 · Region 16	372.32	1,849.28	-1,476.96
665 · Region 15	0.00	2,316.40	-2,316.40
664 · Region 14	0.00	2,122.80	-2,122.80
663 · Region 13	31.20	1,921.20	-1,890.00
662 · Region 12	0.00	2,083.44	-2,083.44
661 · Region 11	0.00	1,405.46	-1,405.46
660 · Region 10	0.00	2,168.72	-2,168.72
659 · Region 09	0.00	2,015.63	-2,015.63
658 · Region 08	0.00	750.00	-750.00
657 · Region 07	0.00	1,957.60	-1,957.60
656 · Region 06	437.84	1,973.04	-1,535.20
655 · Region 05	0.00	750.00	-750.00
654 · Region 04	0.00	750.00	-750.00
653 · Region 03	0.00	1,986.93	-1,986.93
652 · Region 02	0.00	1,932.32	-1,932.32
651 · Region 01	0.00	1,940.64	-1,940.64
Total 650 · Trustees' Travel & Meeting	1,432.36	27,200.00	-25,767.64
670 · Lt Governor Training Conference	118.63	20,000.00	-19,881.37
675 · Trustee Training	8,302.20	5,500.00	2,802.20
Total District Officers	12,778.68	150,100.00	-137,321.32
Publication Cal-Nev-Ha Magazine			
762 · Printing Cal-Nev-Ha Magazine	2,155.00	8,000.00	-5,845.00
Total Publication Cal-Nev-Ha Magazine	2,155.00	8,000.00	-5,845.00
Service Leadership Programs			
695 · Key Leader Coordinators	0.00	1,500.00	-1,500.00
720 · Circle K Committee	500.00	670.00	-170.00
721 · Circle K Administrator	893.62	5,100.00	-4,206.38
722 · Key Club Committee	0.00	5,700.00	-5,700.00
723 · Key Club Administrator	0.00	5,000.00	-5,000.00
724 · KIWIN'S Committee	0.00	1,450.00	-1,450.00
725 · KIWIN'S Administrator	0.00	5,000.00	-5,000.00
728 · Builders Club Administrator	0.00	1,600.00	-1,600.00
730 · K Kids Committee	0.00	1,600.00	-1,600.00
731 · Aktion Club Committee	0.00	1,600.00	-1,600.00
732 · Travel Director of SLP	122.84	4,000.00	-3,877.16

Cal-Nev-Ha District of Kiwanis International
General Fund Budget vs. Actual
 October through December 2017

	Oct - Dec 17	Budget	\$ Over Budget
Total Service Leadership Programs	1,516.46	33,220.00	-31,703.54
750 · District Sale Items			
750.95 · Sales Equipment & Supplies	12.16		
750.13 · KI Store Items	135.40		
759 · Credit Card Fees	6.47		
750.01 · Governor's Theme Pins	2,297.57		
750.50 · Team Shirts	1,831.38		
750.51 · Team Ties	219.61		
750 · District Sale Items - Other	0.00	26,900.00	-26,900.00
Total 750 · District Sale Items	4,502.59	26,900.00	-22,397.41
Total Expense	147,892.75	752,897.00	-605,004.25
Net Ordinary Income	306,617.69	14,703.00	291,914.69
Other Income/Expense			
Other Expense			
Reserves & Other Expense			
854 · Depreciation	1,434.00	7,500.00	-6,066.00
863 · Transfer General Fund Reserve	0.00	5,750.00	-5,750.00
Total Reserves & Other Expense	1,434.00	13,250.00	-11,816.00
Total Other Expense	1,434.00	13,250.00	-11,816.00
Net Other Income	-1,434.00	-13,250.00	11,816.00
Net Income	305,183.69	1,453.00	303,730.69

Cal-Nev-Ha District of Kiwanis International
Aktion Club Convention Budget vs. Actual
 October through December 2017

	Aktion Club Convention		TOTAL	
	Oct - Dec 17	Budget	Oct - Dec 17	Budget
Ordinary Income/Expense				
Income				
20.410 · Registration Fees	39,328.18	44,451.00	39,328.18	44,451.00
422 · Foundation Support	0.00	3,600.00	0.00	3,600.00
Total Income	<u>39,328.18</u>	<u>48,051.00</u>	<u>39,328.18</u>	<u>48,051.00</u>
Gross Profit	39,328.18	48,051.00	39,328.18	48,051.00
Expense				
20.693 · Website Maintenance	200.00	150.00	200.00	150.00
20.619 · Background Checks	50.00		50.00	0.00
20.561 · Awards	50.00	200.00	50.00	200.00
20.566 · Audit Fee	209.94	431.12	209.94	431.12
20.594 · Credit Card Processing Fees	46.73		46.73	0.00
20.615 · Hotel Cost, Power & Security	389.00	700.00	389.00	700.00
20.617 · Housing Expense	39,358.21	40,342.34	39,358.21	40,342.34
20.618 · Meals	611.03	1,000.00	611.03	1,000.00
20.622 · Music & Entertainment	2,152.31	1,000.00	2,152.31	1,000.00
20.651 · Printing	0.00	150.00	0.00	150.00
20.666 · Speakers Honorarium & Travel	0.00	600.00	0.00	600.00
20.672 · Staff Travel, Meals & Lodging	213.84	750.00	213.84	750.00
20.679 · Supplies	1,579.51	1,800.00	1,579.51	1,800.00
Total Expense	<u>44,860.57</u>	<u>47,123.46</u>	<u>44,860.57</u>	<u>47,123.46</u>
Net Ordinary Income	<u>-5,532.39</u>	<u>927.54</u>	<u>-5,532.39</u>	<u>927.54</u>
Net Income	<u>-5,532.39</u>	<u>927.54</u>	<u>-5,532.39</u>	<u>927.54</u>

Cal-Nev-Ha District of Kiwanis International
2018 Rose Float Budget Report
 October through December 2017

	Oct - Dec 17	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
26.430 · Rose Float Income				
430.01 · Pin Sales	895.00	1,600.00	-705.00	55.9%
430.02 · Plaque Sales	0.00	100.00	-100.00	0.0%
430.03 · Banner Patch Income	1,090.00	1,100.00	-10.00	99.1%
430.04 · T-Shirts, Hats & Jackets Sales	25,105.00			
430.05 · Rider Inc	0.00	1,200.00	-1,200.00	0.0%
430.07 · Drawing Income	988.00	1,000.00	-12.00	98.8%
431.05 · Rose Bowl Game Tickets	6,520.00	5,350.00	1,170.00	121.9%
431.07 · SLP Fundraising Contest	600.00			
431.31 · Sponsorships-Pins	3,075.00	3,100.00	-25.00	99.2%
431.32 · Sponsorships-Banner Patches	325.00	350.00	-25.00	92.9%
431.33 · Sponsorships-Plaques	65.00	200.00	-135.00	32.5%
431.34 · Sponsorships-Drawing Tickets	535.00	600.00	-65.00	89.2%
431.35 · Donations-Rose Float Club	19,000.00	16,000.00	3,000.00	118.8%
432.02 · KI Support for Rose Float	60,000.00	60,000.00	0.00	100.0%
Total 26.430 · Rose Float Income	118,198.00	90,600.00	27,598.00	130.5%
Total Income	118,198.00	90,600.00	27,598.00	130.5%
Gross Profit	118,198.00	90,600.00	27,598.00	130.5%
Expense				
20.594 · Credit Card Processing Fees	40.80	150.00	-109.20	27.2%
26.500 · Rose Float District Project exp				
26.615 · Wristbands for Workers	308.45			
26.662 · Rose Bowl Game Tickets	5,740.00	4,340.00	1,400.00	132.3%
26.659 · T-Shirts, Jackets & Hats	25,423.35			
26.651 · Printing Rose Float	442.69	300.00	142.69	147.6%
26.645 · Postage & Mailing Expense	497.43	100.00	397.43	497.4%
26.642 · Plaques - Sponsors	30.19	30.00	0.19	100.6%
26.639 · Pins - Rose Float	1,884.55	1,875.00	9.55	100.5%
26.630 · Parade Entry Fee	3,600.00	3,600.00	0.00	100.0%
26.620 · Office Expense	224.75	200.00	24.75	112.4%
26.610 · Food & Supplies For Workers	0.00	300.00	-300.00	0.0%
26.603 · Float Construction Cost	65,000.00	72,930.00	-7,930.00	89.1%
26.580 · Costumes & Riders	20.40	950.00	-929.60	2.1%
26.567 · Banner Patches	398.47	325.00	73.47	122.6%
26.566 · Audit Fees	436.51	896.40	-459.89	48.7%
Total 26.500 · Rose Float District Project exp	104,006.79	85,846.40	18,160.39	121.2%
Total Expense	104,047.59	85,996.40	18,051.19	121.0%
Net Ordinary Income	14,150.41	4,603.60	9,546.81	307.4%
Net Income	14,150.41	4,603.60	9,546.81	307.4%

Cal-Nev-Ha District of Kiwanis International Mid Year North Revenue & Expense Report

October through December 2017

	Oct - Dec 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
20.410 · Registration Fees	1,870.00	21,000.00	-19,130.00
20.412 · Meal Income	1,612.00	13,530.00	-11,918.00
20.414 · Booth Sales		350.00	-350.00
20.415 · Supplies Sales		1,300.00	-1,300.00
Total Income	3,482.00	36,180.00	-32,698.00
Gross Profit	3,482.00	36,180.00	-32,698.00
Expense			
20.555 · Audio Visual Workshops		550.00	-550.00
20.558 · Audio Visual General Session		3,262.00	-3,262.00
20.561 · Awards		25.00	-25.00
20.566 · Audit Fee	145.40	300.00	-154.60
20.570 · Board Meeting Expense		150.00	-150.00
20.573 · Booth Expense		150.00	-150.00
20.582 · Clerical & Accounting	981.47	5,000.00	-4,018.53
20.588 · Hotel & Conv Ctr Rent & Fees		2,500.00	-2,500.00
20.591 · Conv Hosted Housing & Meals		600.00	-600.00
20.594 · Credit Card Processing Fees	122.67	900.00	-777.33
20.606 · Flowers & Decorations		100.00	-100.00
20.615 · Hotel Cost, Power & Security		250.00	-250.00
20.618 · Meals		13,185.00	-13,185.00
20.622 · Music & Entertainment		300.00	-300.00
20.645 · Postage & Shipping Expense		100.00	-100.00
20.648 · Pre Planning Expense	522.87	700.00	-177.13
20.651 · Printing	0.05	400.00	-399.95
20.663 · Registration & Sign Expense	267.84	300.00	-32.16
20.666 · Speakers Honorarium & Travel	445.60	2,600.00	-2,154.40
20.669 · SLP Governors		100.00	-100.00
20.672 · Staff Travel, Meals & Lodging	535.88	1,800.00	-1,264.12
20.679 · Supplies	108.75	50.00	58.75
20.680 · Supplies Sold	66.54	1,000.00	-933.46
20.681 · Taxes & Insurance	75.08	400.00	-324.92
20.684 · Telephone	27.84	500.00	-472.16
20.690 · Van & Truck Rental		810.00	-810.00
20.854 · Depreciation Conventions		135.00	-135.00
Total Expense	3,299.99	36,167.00	-32,867.01
Net Ordinary Income	182.01	13.00	169.01
Net Income	182.01	13.00	169.01

Cal-Nev-Ha District of Kiwanis International Mid Year South Budget Report

01/17/18

Accrual Basis

October through December 2017

	Oct - Dec 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
20.410 · Registration Fees	880.00	26,650.00	-25,770.00
20.412 · Meal Income	1,065.00	16,890.00	-15,825.00
20.414 · Booth Sales		350.00	-350.00
20.415 · Supplies Sales		1,300.00	-1,300.00
Total Income	1,945.00	45,190.00	-43,245.00
Gross Profit	1,945.00	45,190.00	-43,245.00
Expense			
20.555 · Audio Visual Workshops		600.00	-600.00
20.558 · Audio Visual General Session		3,500.00	-3,500.00
20.561 · Awards		50.00	-50.00
20.566 · Audit Fee	165.52	340.00	-174.48
20.570 · Board Meeting Expense		150.00	-150.00
20.582 · Clerical & Accounting	959.72	5,000.00	-4,040.28
20.588 · Hotel & Conv Ctr Rent & Fees		2,000.00	-2,000.00
20.591 · Conv Hosted Housing & Meals		250.00	-250.00
20.594 · Credit Card Processing Fees	76.86	1,100.00	-1,023.14
20.606 · Flowers & Decorations		400.00	-400.00
20.615 · Hotel Cost, Power & Security		250.00	-250.00
20.618 · Meals		16,890.00	-16,890.00
20.622 · Music & Entertainment		300.00	-300.00
20.645 · Postage & Shipping Expense		100.00	-100.00
20.648 · Pre Planning Expense		150.00	-150.00
20.651 · Printing	0.59	300.00	-299.41
20.663 · Registration & Sign Expense	342.73	500.00	-157.27
20.666 · Speakers Honorarium & Travel	491.60	2,600.00	-2,108.40
20.669 · SLP Governors		100.00	-100.00
20.672 · Staff Travel, Meals & Lodging		1,600.00	-1,600.00
20.679 · Supplies	108.75	100.00	8.75
20.680 · Supplies Sold	66.54	1,000.00	-933.46
20.681 · Taxes & Insurance	73.41	450.00	-376.59
20.684 · Telephone	55.68	450.00	-394.32
20.690 · Van & Truck Rental		300.00	-300.00
20.854 · Depreciation Conventions		125.00	-125.00
Total Expense	2,341.40	38,605.00	-36,263.60
Net Ordinary Income	-396.40	6,585.00	-6,981.40
Net Income	-396.40	6,585.00	-6,981.40

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Cal-Nev-Ha District of Kiwanis International
Profit & Loss by Class
 October through December 2017

01/17/18

Accrual Basis

	<u>2018 Kiwanis Rose Float</u>	<u>Aktion Club Convention</u>	<u>Club Leadership Education</u>
Ordinary Income/Expense			
Income			
20.410 · Registration Fees	0.00	39,328.18	0.00
20.412 · Meal Income	0.00	0.00	0.00
26.430 · Rose Float Income	118,198.00	0.00	0.00
401 · District Dues	0.00	0.00	0.00
402 · New Member Add Fees	0.00	0.00	0.00
405 · Life Member Fee	0.00	0.00	0.00
421 · SLP Operations Support	0.00	0.00	0.00
422 · Foundation Support	0.00	0.00	0.00
425 · District Sales Items	0.00	0.00	0.00
428 · Printing & Copy Reimbursement	0.00	0.00	0.00
429 · Shipping Cost	0.00	0.00	0.00
431 · Background Check	0.00	0.00	0.00
441 · Investment Income	0.00	0.00	0.00
Total Income	<u>118,198.00</u>	<u>39,328.18</u>	<u>0.00</u>
Gross Profit	118,198.00	39,328.18	0.00
Expense			
20.693 · Website Maintenance	0.00	200.00	0.00
Administrative & Salaries	0.00	0.00	0.00
District Committees & Cabinet	0.00	0.00	0.00
District Officers	0.00	0.00	0.00
Publication Cal-Nev-Ha Magazine	0.00	0.00	0.00
Service Leadership Programs	0.00	0.00	0.00
20.619 · Background Checks	0.00	50.00	0.00
750 · District Sale Items	0.00	0.00	0.00
20.561 · Awards	0.00	50.00	0.00
20.566 · Audit Fee	0.00	209.94	77.18
20.582 · Clerical & Accounting	0.00	0.00	0.00
20.594 · Credit Card Processing Fees	40.80	46.73	0.00
20.615 · Hotel Cost, Power & Security	0.00	389.00	0.00
20.617 · Housing Expense	0.00	39,358.21	0.00
20.618 · Meals	0.00	611.03	0.00
20.622 · Music & Entertainment	0.00	2,152.31	0.00
20.648 · Pre Planning Expense	0.00	0.00	0.00
20.651 · Printing	0.00	0.00	0.00
20.663 · Registration & Sign Expense	0.00	0.00	0.00

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01/17/18

Accrual Basis

Cal-Nev-Ha District of Kiwanis International
Profit & Loss by Class
October through December 2017

	<u>2018 Kiwanis Rose Float</u>	<u>Aktion Club Convention</u>	<u>Club Leadership Education</u>
20.666 · Speakers Honorarium & Travel	0.00	0.00	0.00
20.672 · Staff Travel, Meals & Lodging	0.00	213.84	0.00
20.679 · Supplies	0.00	1,579.51	0.00
20.680 · Supplies Sold	0.00	0.00	0.00
20.681 · Taxes & Insurance	0.00	0.00	0.00
20.684 · Telephone	0.00	0.00	0.00
26.500 · Rose Float District Project exp	104,006.79	0.00	0.00
Total Expense	<u>104,047.59</u>	<u>44,860.57</u>	<u>77.18</u>
Net Ordinary Income	14,150.41	-5,532.39	-77.18
Other Income/Expense			
Other Expense			
Reserves & Other Expense	0.00	0.00	0.00
Total Other Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Other Income	0.00	0.00	0.00
Net Income	<u><u>14,150.41</u></u>	<u><u>-5,532.39</u></u>	<u><u>-77.18</u></u>

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Cal-Nev-Ha District of Kiwanis International
Profit & Loss by Class
 October through December 2017

01/17/18

Accrual Basis

	District Convention	General Fund	MYN
Ordinary Income/Expense			
Income			
20.410 · Registration Fees	0.00	0.00	1,870.00
20.412 · Meal Income	0.00	0.00	1,612.00
26.430 · Rose Float Income	0.00	0.00	0.00
401 · District Dues	0.00	409,634.00	0.00
402 · New Member Add Fees	0.00	2,180.00	0.00
405 · Life Member Fee	0.00	1,500.00	0.00
421 · SLP Operations Support	0.00	25,750.00	0.00
422 · Foundation Support	0.00	7,850.00	0.00
425 · District Sales Items	0.00	5,437.30	0.00
428 · Printing & Copy Reimbursement	0.00	405.82	0.00
429 · Shipping Cost	0.00	91.90	0.00
431 · Background Check	0.00	205.00	0.00
441 · Investment Income	0.00	1,456.42	0.00
Total Income	0.00	454,510.44	3,482.00
Gross Profit	0.00	454,510.44	3,482.00
Expense			
20.693 · Website Maintenance	0.00	0.00	0.00
Administrative & Salaries	0.00	126,540.84	0.00
District Committees & Cabinet	0.00	399.18	0.00
District Officers	0.00	12,778.68	0.00
Publication Cal-Nev-Ha Magazine	0.00	2,155.00	0.00
Service Leadership Programs	0.00	1,516.46	0.00
20.619 · Background Checks	0.00	0.00	0.00
750 · District Sale Items	0.00	4,502.59	0.00
20.561 · Awards	26.94	0.00	0.00
20.566 · Audit Fee	898.71	0.00	145.40
20.582 · Clerical & Accounting	0.00	0.00	981.47
20.594 · Credit Card Processing Fees	26.94	0.00	122.67
20.615 · Hotel Cost, Power & Security	0.00	0.00	0.00
20.617 · Housing Expense	0.00	0.00	0.00
20.618 · Meals	0.00	0.00	0.00
20.622 · Music & Entertainment	0.00	0.00	0.00
20.648 · Pre Planning Expense	2,326.22	0.00	522.87
20.651 · Printing	0.00	0.00	0.05
20.663 · Registration & Sign Expense	236.25	0.00	267.84

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01/17/18

Accrual Basis

Cal-Nev-Ha District of Kiwanis International
Profit & Loss by Class
October through December 2017

	<u>District Convention</u>	<u>General Fund</u>	<u>MYN</u>
20.666 · Speakers Honorarium & Travel	0.00	0.00	445.60
20.672 · Staff Travel, Meals & Lodging	0.00	0.00	535.88
20.679 · Supplies	217.50	0.00	108.75
20.680 · Supplies Sold	0.00	0.00	66.54
20.681 · Taxes & Insurance	0.00	0.00	75.08
20.684 · Telephone	250.58	0.00	27.84
26.500 · Rose Float District Project exp	0.00	0.00	0.00
Total Expense	<u>3,983.14</u>	<u>147,892.75</u>	<u>3,299.99</u>
Net Ordinary Income	-3,983.14	306,617.69	182.01
Other Income/Expense			
Other Expense			
Reserves & Other Expense	0.00	1,434.00	0.00
Total Other Expense	<u>0.00</u>	<u>1,434.00</u>	<u>0.00</u>
Net Other Income	0.00	-1,434.00	0.00
Net Income	<u><u>-3,983.14</u></u>	<u><u>305,183.69</u></u>	<u><u>182.01</u></u>

Cal-Nev-Ha District of Kiwanis International
Profit & Loss by Class
 October through December 2017

01/17/18

Accrual Basis

	MYS	TOTAL
Ordinary Income/Expense		
Income		
20.410 · Registration Fees	880.00	42,078.18
20.412 · Meal Income	1,065.00	2,677.00
26.430 · Rose Float Income	0.00	118,198.00
401 · District Dues	0.00	409,634.00
402 · New Member Add Fees	0.00	2,180.00
405 · Life Member Fee	0.00	1,500.00
421 · SLP Operations Support	0.00	25,750.00
422 · Foundation Support	0.00	7,850.00
425 · District Sales Items	0.00	5,437.30
428 · Printing & Copy Reimbursement	0.00	405.82
429 · Shipping Cost	0.00	91.90
431 · Background Check	0.00	205.00
441 · Investment Income	0.00	1,456.42
Total Income	1,945.00	617,463.62
Gross Profit	1,945.00	617,463.62
Expense		
20.693 · Website Maintenance	0.00	200.00
Administrative & Salaries	0.00	126,540.84
District Committees & Cabinet	0.00	399.18
District Officers	0.00	12,778.68
Publication Cal-Nev-Ha Magazine	0.00	2,155.00
Service Leadership Programs	0.00	1,516.46
20.619 · Background Checks	0.00	50.00
750 · District Sale Items	0.00	4,502.59
20.561 · Awards	0.00	76.94
20.566 · Audit Fee	165.52	1,496.75
20.582 · Clerical & Accounting	959.72	1,941.19
20.594 · Credit Card Processing Fees	76.86	314.00
20.615 · Hotel Cost, Power & Security	0.00	389.00
20.617 · Housing Expense	0.00	39,358.21
20.618 · Meals	0.00	611.03
20.622 · Music & Entertainment	0.00	2,152.31
20.648 · Pre Planning Expense	0.00	2,849.09
20.651 · Printing	0.59	0.64
20.663 · Registration & Sign Expense	342.73	846.82

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01/17/18

Accrual Basis

Cal-Nev-Ha District of Kiwanis International
Profit & Loss by Class
October through December 2017

	<u>MYS</u>	<u>TOTAL</u>
20.666 · Speakers Honorarium & Travel	491.60	937.20
20.672 · Staff Travel, Meals & Lodging	0.00	749.72
20.679 · Supplies	108.75	2,014.51
20.680 · Supplies Sold	66.54	133.08
20.681 · Taxes & Insurance	73.41	148.49
20.684 · Telephone	55.68	334.10
26.500 · Rose Float District Project exp	0.00	104,006.79
Total Expense	<u>2,341.40</u>	<u>306,502.62</u>
Net Ordinary Income	-396.40	310,961.00
Other Income/Expense		
Other Expense		
Reserves & Other Expense	0.00	1,434.00
Total Other Expense	<u>0.00</u>	<u>1,434.00</u>
Net Other Income	0.00	-1,434.00
Net Income	<u><u>-396.40</u></u>	<u><u>309,527.00</u></u>

Key Club

Cali-Nev-Ha District of Key Club International

www.cnhkeyclub.org

Financial Statements
For the Six Months Ending
December 31, 2017

Prepared Without Audit

Cali-Nev-Ha District of Key Club Int'l
Balance Sheet Prev Year Comparison
As of December 31, 2017

	<u>Dec 31, 17</u>	<u>Dec 31, 16</u>	<u>% Change</u>
ASSETS			
Current Assets			
Checking/Savings			
Chino Bank Checking	49,883.58	8,957.80	456.9%
111 · Chino Money Market	189,857.88	192,310.09	-1.3%
112.02 · Capital One Money Market	0.00	8.35	-100.0%
114 · Merrill Lynch CMA	103,754.25	96,973.16	7.0%
Total Checking/Savings	343,495.71	298,249.40	15.2%
Other Current Assets			
120 · Accounts Receivable	300.00	0.00	100.0%
130 · Inventory	749.78	0.00	100.0%
Total Other Current Assets	1,049.78	0.00	100.0%
Total Current Assets	344,545.49	298,249.40	15.5%
Fixed Assets			
155 · Furniture & Fixtures	1,603.70	1,603.70	0.0%
157 · Office Machines & Equipment	10,912.47	10,912.47	0.0%
169 · Accumulated Depreciation	-9,731.51	-8,890.51	-9.5%
Total Fixed Assets	2,784.66	3,625.66	-23.2%
Other Assets			
170 · Deposits	4,500.00	10,600.00	-57.6%
Total Other Assets	4,500.00	10,600.00	-57.6%
TOTAL ASSETS	<u>351,830.15</u>	<u>312,475.06</u>	<u>12.6%</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
205 · Accounts Payable	1,311.73	403.35	225.2%
Total Other Current Liabilities	1,311.73	403.35	225.2%
Total Current Liabilities	1,311.73	403.35	225.2%
Total Liabilities	1,311.73	403.35	225.2%

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01/15/18

Accrual Basis

Cali-Nev-Ha District of Key Club Int'l
Balance Sheet Prev Year Comparison
As of December 31, 2017

	<u>Dec 31, 17</u>	<u>Dec 31, 16</u>	<u>% Change</u>
Equity			
3900 · Undesignated Net Assets	222,246.76	226,534.99	-1.9%
Net Income	128,271.66	85,536.72	50.0%
Total Equity	<u>350,518.42</u>	<u>312,071.71</u>	12.3%
TOTAL LIABILITIES & EQUITY	<u>351,830.15</u>	<u>312,475.06</u>	12.6%

Cali-Nev-Ha District of Key Club Int'l
General Fund Revenue & Expense vs Budget
 July through December 2017

	<u>Jul - Dec 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
Income	144,721.75	193,500.00	-48,778.25
440 · Investment Income	3,684.30	4,000.00	-315.70
Total Income	148,406.05	197,500.00	-49,093.95
Gross Profit	148,406.05	197,500.00	-49,093.95
Expense			
Administrative & Office	51,519.21	111,950.00	-60,430.79
Committee Expense	9,383.23	22,200.00	-12,816.77
Lt. Governors Travel & Per Diem	5,447.18	38,400.00	-32,952.82
Officer & Board	9,488.56	24,610.00	-15,121.44
20.506 · Adult Criminal Background Check	0.00	0.00	0.00
Total Expense	75,838.18	197,160.00	-121,321.82
Net Ordinary Income	72,567.87	340.00	72,227.87
Other Income/Expense			
Other Income			
846.10 · Fall Rally North Income-DP	26,337.00	0.00	26,337.00
846.20 · Fall Rally South Income-DP	49,592.79	0.00	49,592.79
849 · Contributions PTP	135,481.48	0.00	135,481.48
850 · Dist Proj. Income (Eliminate)	0.00	0.00	0.00
861 · Fund Raising Inc (Polos & Ties)	0.00	0.00	0.00
862 · Misc. Inc. (Ribbons & Buttons)	0.00	0.00	0.00
Total Other Income	211,411.27	0.00	211,411.27
Other Expense			
856.10 · Fall Rally North Expense	0.00	0.00	0.00
856.15 · Fall Rally South Expense	1,533.46	0.00	1,533.46
858 · Contribution CNH Fdn-PTP	150,200.00	0.00	150,200.00
864 · Fund Raising Exp(Polos & Ties)	335.65	0.00	335.65
Total Other Expense	152,069.11	0.00	152,069.11
Net Other Income	59,342.16	0.00	59,342.16
Net Income	131,910.03	340.00	131,570.03

Cali-Nev-Ha District of Key Club Int'l
General Fund Revenue & Expense vs Budget
 July through December 2017

	General		
	Jul - Dec 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Income			
401 · District Dues	144,721.75	193,500.00	-48,778.25
Total Income	144,721.75	193,500.00	-48,778.25
440 · Investment Income			
440.10 · Interest Income	238.02	0.00	238.02
440.20 · Dividend Income	3,474.57	0.00	3,474.57
440.30 · Unrealized Loss/Gain	-28.29	0.00	-28.29
440 · Investment Income - Other	0.00	4,000.00	-4,000.00
Total 440 · Investment Income	3,684.30	4,000.00	-315.70
Total Income	148,406.05	197,500.00	-49,093.95
Gross Profit	148,406.05	197,500.00	-49,093.95
Expense			
Administrative & Office			
540 · Credit Card Service Fees	0.00	50.00	-50.00
541 · Computer Software/Equip/Email	781.11	1,500.00	-718.89
542 · Telephone			
542.01 · Conference Calls	1,558.84	4,000.00	-2,441.16
542.02 · Telephone	1,243.92	4,000.00	-2,756.08
Total 542 · Telephone	2,802.76	8,000.00	-5,197.24
544 · Office Supplies	0.00	250.00	-250.00
545 · Web Maintenance	0.00	0.00	0.00
546 · Postage	444.18	1,000.00	-555.82
548 · Printing & Stationary			
548.02 · Printing & Stationary General	591.52	0.00	591.52
548 · Printing & Stationary - Other	581.70	4,000.00	-3,418.30
Total 548 · Printing & Stationary	1,173.22	4,000.00	-2,826.78
549 · Professional Fees Merrill Lynch	0.00	150.00	-150.00
566 · Audit Fees	811.70	4,000.00	-3,188.30
699.03 · SLP Department Expense	45,506.24	93,000.00	-47,493.76
Total Administrative & Office	51,519.21	111,950.00	-60,430.79

Cali-Nev-Ha District of Key Club Int'l
General Fund Revenue & Expense vs Budget
 July through December 2017

	Jul - Dec 17	General Budget	\$ Over Budget
Committee Expense			
685 · Prada Scholarship (Matching)	0.00	500.00	-500.00
690 · District Project Chair T&O	0.00	150.00	-150.00
691 · Member Relations Chair T&O	35.00	150.00	-115.00
692 · Policy, Int'l & Elec. Chair T&O	0.00	150.00	-150.00
693 · Kiwanis Family & Fdn Chair T&O	35.00	150.00	-115.00
694 · Membership Recognitio Chair T&O	35.00	350.00	-315.00
695.01 · Comm & Marketing Chair T&O	99.13	150.00	-50.87
696 · Convention Chair Expense	0.00	350.00	-350.00
697 · News Editor Chair T&O	0.00	150.00	-150.00
697.01 · Tech Editor Expense	121.05	150.00	-28.95
697.03 · DVME Chair	35.00	150.00	-115.00
697.07 · Graphics Dept Coordinator	0.00	150.00	-150.00
697.08 · SAA Coordinator	0.00	0.00	0.00
697.09 · Key Leader Coordinator	35.00	150.00	-115.00
699.01 · Kiwanis Committe Reimbursement	5,906.05	10,000.00	-4,093.95
699.05 · FDN Training Funds Reimbursemen	3,082.00	9,500.00	-6,418.00
Total Committee Expense	9,383.23	22,200.00	-12,816.77
Lt. Governors Travel & Per Diem			
601 · Lt. Governor T&O Div. 1	0.00	0.00	0.00
602 · Lt. Governor T&O Div. 2	222.99	750.00	-527.01
603 · Lt. Governor T&O Div. 3	140.25	250.00	-109.75
603.01 · Lt. Governor T&O Div 3 South	0.00	350.00	-350.00
604 · Lt. Governor T&O Div. 4 East	0.00	600.00	-600.00
604.01 · Lt. Governor T&O Div. 4 West	53.72	500.00	-446.28
604.02 · Lt. Governor T & O Div. 4 North	0.00	500.00	-500.00
605 · Lt. Governor T&O Div. 5 North	0.00	500.00	-500.00
605.01 · Lt. Governor T&O Div. 5 South	0.00	400.00	-400.00
606 · Lt. Governor T&O Div. 6 North	0.00	0.00	0.00
606.01 · Lt Governor T&O Div. 6 South	0.00	0.00	0.00
607 · Lt. Governor T&O Div. 7	65.52	600.00	-534.48
607.01 · Lt. Governor T & O Div. 7 South	0.00	500.00	-500.00
608 · Lt. Governor T&O Div. 8	0.00	550.00	-550.00
610 · Lt. Governor T&O Div. 10 North	0.00	300.00	-300.00
610.01 · Lt. Governor T&O Div 10 South	0.00	550.00	-550.00
611 · Lt. Governor T&O Div. 11	94.47	650.00	-555.53
612 · Lt. Governor T&O Div. 12 West	57.18	550.00	-492.82
612.01 · Lt. Governor T&O Div. 12 East	0.00	500.00	-500.00
612.02 · Lt. Gov. T&O Div. 12 South	0.00	650.00	-650.00
613 · Lt. Governor T&O Div. 13 North	0.00	550.00	-550.00
613.01 · Lt. Governor T&O Div. 13 South	0.00	750.00	-750.00
613.03 · Div 13 West LTG T&O	0.00	350.00	-350.00
614 · Lt. Governor T&O Div. 14	59.56	300.00	-240.44
615 · Lt. Governor T&O Div. 15 East	157.23	650.00	-492.77

Cali-Nev-Ha District of Key Club Int'l
General Fund Revenue & Expense vs Budget
 July through December 2017

	General		
	Jul - Dec 17	Budget	\$ Over Budget
615.01 · Lt. Governor T&O Div 15 North	55.42	450.00	-394.58
615.02 · Lt. Governor T&O Div. 15 South	209.19	400.00	-190.81
616 · Lt. Governor T&O Div. 16	192.74	500.00	-307.26
616.01 · LT. Gov T&O Div. 16 South	0.00	450.00	-450.00
616.03 · Div. 16 East LTG T&O	0.00	400.00	-400.00
616.04 · Div. 16 West LTG T&O	0.00	450.00	-450.00
618 · Lt. Governor T&O Div. 18 East	165.11	550.00	-384.89
618.01 · Lt. Governor T&O Div 18 West	0.00	250.00	-250.00
619 · Lt. Governor T&O Div. 19 South	0.00	550.00	-550.00
619.01 · Lt. Governor T&O Div. 19 North	0.00	450.00	-450.00
620 · Lt. Governor T&O Div. 20	0.00	100.00	-100.00
621 · Lt. Governor T&O Div. 21	0.00	600.00	-600.00
622 · Lt. Governor T&O Div. 22 H	0.00	450.00	-450.00
622.01 · Lt. Governor T&O Div. 22 K	65.31	400.00	-334.69
622.02 · Lt. Governor T&O Div. 22 M	628.40	1,150.00	-521.60
623 · Lt. Governor T&O Div. 23	0.00	700.00	-700.00
624 · Lt. Governor T&O Div. 24	0.00	150.00	-150.00
625.03 · Lt. Governor T&O Div. 25 East	0.00	0.00	0.00
625.04 · Lt. Governor T&O Div. 25 West	0.00	0.00	0.00
626 · Lt. Governor T&O Div. 26 South	175.10	500.00	-324.90
626.05 · Lt. Governor T&O Div. 26 North	131.96	600.00	-468.04
627 · Lt. Governor T&O Div. 27 North	52.26	400.00	-347.74
627.01 · Lt. Governor T&O Div 27 South	140.92	650.00	-509.08
628.01 · Lt. Governor T&O Div. 28 South	65.14	450.00	-384.86
628.02 · Lt. Governor T&O Div. 28 North	108.66	500.00	-391.34
628.03 · Lt. Governor T&O Div. 28 West	0.00	500.00	-500.00
628.04 · Lt Governor T&O Division 28 Eas	50.96	500.00	-449.04
629 · Lt. Governor T&O Div. 29	0.00	350.00	-350.00
630 · Lt. Governor T&O Div. 30 North	0.00	650.00	-650.00
630.01 · Lt. Governor T&O Div. 30 South	0.00	700.00	-700.00
631 · Lt. Governor T&O Div. 31	0.00	500.00	-500.00
632 · Lt. Governor T&O Div. 32	98.28	650.00	-551.72
633 · Lt. Governor T&O Div. 33	0.00	450.00	-450.00
634 · Lt. Governor T&O Div. 34 North	170.89	600.00	-429.11
634.01 · Lt. Governor T&O Div. 34 South	110.98	500.00	-389.02
635 · Lt. Governor T&O Div. 35 East	123.98	600.00	-476.02
635.01 · Lt. Governor T&O Div. 35 West	116.02	600.00	-483.98
636 · Lt. Governor T&O Div. 36 East	74.76	350.00	-275.24
636.01 · Lt. Governor T&O Div. 36 West	187.66	600.00	-412.34
637.01 · Lt. Governor T&O Div. 37 South	314.56	400.00	-85.44
637.02 · Lt. Governor T&O Div. 37 North	322.75	450.00	-127.25
637.03 · Lt. Governor T&O Div. 37 East	0.00	450.00	-450.00
637.04 · Lt. Gov T&O Div. 37 West	0.00	600.00	-600.00
638 · Lt. Governor T&O Div. 38 East	87.15	400.00	-312.85
638.01 · Lt. Governor T&O Div. 38 West	0.00	600.00	-600.00
639 · Lt. Governor T&O Div. 39	0.00	600.00	-600.00

Cali-Nev-Ha District of Key Club Int'l
General Fund Revenue & Expense vs Budget
 July through December 2017

	General		
	Jul - Dec 17	Budget	\$ Over Budget
641 · Lt. Governor T&O Div. 41 South	314.71	500.00	-185.29
641.01 · Lt. Governor T&O Div. 41 North	0.00	400.00	-400.00
642 · Lt. Governor T&O Div. 42 East	35.00	450.00	-415.00
642.01 · Lt. Governor T&O Div. 42 West	0.00	300.00	-300.00
643 · Lt. Governor T&O Div. 43	65.62	350.00	-284.38
644.01 · Lt. Governor T&O Div. 44 North	125.81	700.00	-574.19
644.02 · Lt. Governor T&O Div. 44 South	140.05	650.00	-509.95
645 · Lt. Governor T&O Div. 45	0.00	250.00	-250.00
646 · Lt. Governor T&O Div. 46 North	35.00	500.00	-465.00
646.01 · Lt. Governor T&O Div. 46 South	0.00	400.00	-400.00
647 · Lt. Governor T&O Div. 47	231.87	450.00	-218.13
Total Lt. Governors Travel & Per Diem	5,447.18	38,400.00	-32,952.82
Officer & Board			
582 · Governor Travel & Office	2,067.00	5,725.00	-3,658.00
591 · Secretary Travel & Office	652.55	3,255.00	-2,602.45
592 · Treasurer Travel & Office	1,597.05	3,255.00	-1,657.95
596 · Exec Board Exp. April-June	0.00	1,000.00	-1,000.00
597.03 · ICON Travel-LTG's & IP Gov.	4,016.96	4,525.00	-508.04
597.05 · Support of Hawaii Travel - DCON	0.00	2,000.00	-2,000.00
598 · Key Leader Scholarships	1,155.00	3,000.00	-1,845.00
599 · Board Gift to Governor	0.00	150.00	-150.00
650 · Board Reserve	0.00	1,500.00	-1,500.00
651 · Board Meeting Expenses	0.00	200.00	-200.00
Total Officer & Board	9,488.56	24,610.00	-15,121.44
20.506 · Adult Criminal Background Check	0.00	0.00	0.00
Total Expense	75,838.18	197,160.00	-121,321.82
Net Ordinary Income	72,567.87	340.00	72,227.87
Other Income/Expense			
Other Income			
846.10 · Fall Rally North Income-DP	26,337.00	0.00	26,337.00
846.20 · Fall Rally South Income-DP	49,592.79	0.00	49,592.79
849 · Contributions PTP	135,481.48	0.00	135,481.48
850 · Dist Proj. Income (Eliminate)	0.00	0.00	0.00
861 · Fund Raising Inc (Polos & Ties)	0.00	0.00	0.00
862 · Misc. Inc. (Ribbons & Buttons)	0.00	0.00	0.00
Total Other Income	211,411.27	0.00	211,411.27

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Accrual Basis

Cali-Nev-Ha District of Key Club Int'l
General Fund Revenue & Expense vs Budget
July through December 2017

	Jul - Dec 17	General Budget	\$ Over Budget
Other Expense			
856.10 · Fall Rally North Expense	0.00	0.00	0.00
856.15 · Fall Rally South Expense	1,533.46	0.00	1,533.46
858 · Contribution CNH Fdn-PTP	150,200.00	0.00	150,200.00
864 · Fund Raising Exp(Polos & Ties)			
864.01 · Ribbons & Buttons Expense	26.60	0.00	26.60
864 · Fund Raising Exp(Polos & Ties) - Other	309.05	0.00	309.05
Total 864 · Fund Raising Exp(Polos & Ties)	335.65	0.00	335.65
Total Other Expense	152,069.11	0.00	152,069.11
Net Other Income	59,342.16	0.00	59,342.16
Net Income	131,910.03	340.00	131,570.03

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Accrual Basis

Cali-Nev-Ha District of Key Club Int'l
International Convention Revenue & Expense vs Budget
July through December 2017

	International Convention		
	Jul - Dec 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
22.401 · Registration Fees ICON	47,410.00	45,621.94	1,788.06
Total Income	47,410.00	45,621.94	1,788.06
Gross Profit	47,410.00	45,621.94	1,788.06
Expense			
20.510 · Audit Fees	201.04		
22.502 · Airfare	1,771.84	3,463.71	-1,691.87
22.559 · Ground Tour	11,864.36	14,786.25	-2,921.89
22.567 · Hotel Expense	18,787.68	18,507.10	280.58
22.568 · ICON Postage	199.39		
22.570 · Hospitality-District Suite	188.69	230.88	-42.19
22.670 · Registration Expense	10,000.00	10,600.00	-600.00
22.686 · Souvenir Items	348.50	255.02	93.48
Total Expense	43,361.50	47,842.96	-4,481.46
Net Ordinary Income	4,048.50	-2,221.02	6,269.52
Net Income	4,048.50	-2,221.02	6,269.52

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Accrual Basis

Cali-Nev-Ha District of Key Club Int'l
Profit & Loss by Class
 July through December 2017

	District Convention	General	International Convention	TOTAL
Ordinary Income/Expense				
Income				
401 · District Dues	0.00	144,721.75	0.00	144,721.75
Total Income	0.00	144,721.75	0.00	144,721.75
22.401 · Registration Fees ICON				
401.12 · Registration-San Antonio 2017	0.00	0.00	47,410.00	47,410.00
Total 22.401 · Registration Fees ICON	0.00	0.00	47,410.00	47,410.00
440 · Investment Income				
440.10 · Interest Income	0.00	238.02	0.00	238.02
440.20 · Dividend Income	0.00	3,474.57	0.00	3,474.57
440.30 · Unrealized Loss/Gain	0.00	-28.29	0.00	-28.29
Total 440 · Investment Income	0.00	3,684.30	0.00	3,684.30
Total Income	0.00	148,406.05	47,410.00	195,816.05
Gross Profit	0.00	148,406.05	47,410.00	195,816.05
Expense				
Administrative & Office				
541 · Computer Software/Equip/Email	0.00	781.11	0.00	781.11
542 · Telephone				
542.01 · Conference Calls	0.00	1,558.84	0.00	1,558.84
542.02 · Telephone	0.00	1,243.92	0.00	1,243.92
Total 542 · Telephone	0.00	2,802.76	0.00	2,802.76
546 · Postage	0.00	444.18	0.00	444.18
548 · Printing & Stationary				
548.02 · Printing & Stationary General	0.00	591.52	0.00	591.52
548 · Printing & Stationary - Other	0.00	581.70	0.00	581.70
Total 548 · Printing & Stationary	0.00	1,173.22	0.00	1,173.22
566 · Audit Fees	0.00	811.70	0.00	811.70
699.03 · SLP Department Expense	0.00	45,506.24	0.00	45,506.24
Total Administrative & Office	0.00	51,519.21	0.00	51,519.21

**Cali-Nev-Ha District of Key Club Int'l
Profit & Loss by Class
July through December 2017**

	District Convention	General	International Convention	TOTAL
Committee Expense				
691 · Member Relations Chair T&O	0.00	35.00	0.00	35.00
693 · Kiwanis Family & Fdn Chair T&O	0.00	35.00	0.00	35.00
694 · Membership Recognitio Chair T&O	0.00	35.00	0.00	35.00
695.01 · Comm & Marketing Chair T&O	0.00	99.13	0.00	99.13
697.01 · Tech Editor Expense	0.00	121.05	0.00	121.05
697.03 · DVME Chair	0.00	35.00	0.00	35.00
697.09 · Key Leader Coordinator	0.00	35.00	0.00	35.00
699.01 · Kiwanis Committe Reimbursement	0.00	5,906.05	0.00	5,906.05
699.05 · FDN Training Funds Reimbursemen	0.00	3,082.00	0.00	3,082.00
Total Committee Expense	0.00	9,383.23	0.00	9,383.23
Lt. Governors Travel & Per Diem				
602 · Lt. Governor T&O Div. 2	0.00	222.99	0.00	222.99
603 · Lt. Governor T&O Div. 3	0.00	140.25	0.00	140.25
604.01 · Lt. Governor T&O Div. 4 West	0.00	53.72	0.00	53.72
607 · Lt. Governor T&O Div. 7	0.00	65.52	0.00	65.52
611 · Lt. Governor T&O Div. 11	0.00	94.47	0.00	94.47
612 · Lt. Governor T&O Div. 12 West	0.00	57.18	0.00	57.18
614 · Lt. Governor T&O Div. 14	0.00	59.56	0.00	59.56
615 · Lt. Governor T&O Div. 15 East	0.00	157.23	0.00	157.23
615.01 · Lt. Governor T&O Div 15 North	0.00	55.42	0.00	55.42
615.02 · Lt. Governor T&O Div. 15 South	0.00	209.19	0.00	209.19
616 · Lt. Governor T&O Div. 16	0.00	192.74	0.00	192.74
618 · Lt. Governor T&O Div. 18 East	0.00	165.11	0.00	165.11
622.01 · Lt. Governor T&O Div. 22 K	0.00	65.31	0.00	65.31
622.02 · Lt. Governor T&O Div. 22 M	0.00	628.40	0.00	628.40
626 · Lt. Governor T&O Div. 26 South	0.00	175.10	0.00	175.10
626.05 · Lt. Governor T&O Div. 26 North	0.00	131.96	0.00	131.96
627 · Lt. Governor T&O Div. 27 North	0.00	52.26	0.00	52.26
627.01 · Lt. Governor T&O Div 27 South	0.00	140.92	0.00	140.92
628.01 · Lt. Governor T&O Div. 28 South	0.00	65.14	0.00	65.14
628.02 · Lt. Governor T&O Div. 28 North	0.00	108.66	0.00	108.66
628.04 · Lt Governor T&O Division 28 Eas	0.00	50.96	0.00	50.96
632 · Lt. Governor T&O Div. 32	0.00	98.28	0.00	98.28
634 · Lt. Governor T&O Div. 34 North	0.00	170.89	0.00	170.89
634.01 · Lt. Governor T&O Div. 34 South	0.00	110.98	0.00	110.98
635 · Lt. Governor T&O Div. 35 East	0.00	123.98	0.00	123.98
635.01 · Lt. Governor T&O Div. 35 West	0.00	116.02	0.00	116.02
636 · Lt. Governor T&O Div. 36 East	0.00	74.76	0.00	74.76
636.01 · Lt. Governor T&O Div. 36 West	0.00	187.66	0.00	187.66
637.01 · Lt. Governor T&O Div. 37 South	0.00	314.56	0.00	314.56
637.02 · Lt. Governor T&O Div. 37 North	0.00	322.75	0.00	322.75
638 · Lt. Governor T&O Div. 38 East	0.00	87.15	0.00	87.15
641 · Lt. Governor T&O Div. 41 South	0.00	314.71	0.00	314.71
642 · Lt. Governor T&O Div. 42 East	0.00	35.00	0.00	35.00
643 · Lt. Governor T&O Div. 43	0.00	65.62	0.00	65.62

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Accrual Basis

Cali-Nev-Ha District of Key Club Int'l
Profit & Loss by Class
 July through December 2017

	District Convention	General	International Convention	TOTAL
644.01 · Lt. Governor T&O Div. 44 North	0.00	125.81	0.00	125.81
644.02 · Lt. Governor T&O Div. 44 South	0.00	140.05	0.00	140.05
646 · Lt. Governor T&O Div. 46 North	0.00	35.00	0.00	35.00
647 · Lt. Governor T&O Div. 47	0.00	231.87	0.00	231.87
Total Lt. Governors Travel & Per Diem	0.00	5,447.18	0.00	5,447.18
Officer & Board				
582 · Governor Travel & Office	0.00	2,067.00	0.00	2,067.00
591 · Secretary Travel & Office	0.00	652.55	0.00	652.55
592 · Treasurer Travel & Office	0.00	1,597.05	0.00	1,597.05
597.03 · ICON Travel-LTG's & IP Gov.	0.00	4,016.96	0.00	4,016.96
598 · Key Leader Scholarships	0.00	1,155.00	0.00	1,155.00
Total Officer & Board	0.00	9,488.56	0.00	9,488.56
20.506 · Adult Criminal Background Check	-19.05	0.00	0.00	-19.05
20.510 · Audit Fees	1,771.83	0.00	201.04	1,972.87
20.512 · Awards	191.84	0.00	0.00	191.84
20.522 · Board Old/New Expense				
522.20 · Board & Officer Pins	555.41	0.00	0.00	555.41
Total 20.522 · Board Old/New Expense	555.41	0.00	0.00	555.41
20.533 · Convention Center Expense	328.84	0.00	0.00	328.84
20.662 · Pre-Planning Expense	723.22	0.00	0.00	723.22
20.670 · Registration Expenses	499.07	0.00	0.00	499.07
20.686 · Souvenir Item	2,993.20	0.00	0.00	2,993.20
20.730 · Telephone	642.51	0.00	0.00	642.51
22.502 · Airfare	0.00	0.00	1,771.84	1,771.84
22.559 · Ground Tour	0.00	0.00	11,864.36	11,864.36
22.567 · Hotel Expense	0.00	0.00	18,787.68	18,787.68
22.568 · ICON Postage	0.00	0.00	199.39	199.39
22.570 · Hospitality-District Suite	0.00	0.00	188.69	188.69
22.670 · Registration Expense	0.00	0.00	10,000.00	10,000.00
22.686 · Souvenir Items	0.00	0.00	348.50	348.50
Total Expense	7,686.87	75,838.18	43,361.50	126,886.55
Net Ordinary Income	-7,686.87	72,567.87	4,048.50	68,929.50

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Accrual Basis

Cali-Nev-Ha District of Key Club Int'l
Profit & Loss by Class
 July through December 2017

	District Convention	General	International Convention	TOTAL
Other Income/Expense				
Other Income				
846.10 · Fall Rally North Income-DP	0.00	26,337.00	0.00	26,337.00
846.20 · Fall Rally South Income-DP	0.00	49,592.79	0.00	49,592.79
849 · Contributions PTP	0.00	135,481.48	0.00	135,481.48
Total Other Income	0.00	211,411.27	0.00	211,411.27
Other Expense				
856.15 · Fall Rally South Expense	0.00	1,533.46	0.00	1,533.46
858 · Contribution CNH Fdn-PTP	0.00	150,200.00	0.00	150,200.00
864 · Fund Raising Exp(Polos & Ties)				
864.01 · Ribbons & Buttons Expense	0.00	26.60	0.00	26.60
864 · Fund Raising Exp(Polos & Ties) - Other	0.00	309.05	0.00	309.05
Total 864 · Fund Raising Exp(Polos & Ties)	0.00	335.65	0.00	335.65
Total Other Expense	0.00	152,069.11	0.00	152,069.11
Net Other Income	0.00	59,342.16	0.00	59,342.16
Net Income	-7,686.87	131,910.03	4,048.50	128,271.66

KIWIN'S

Cal-Nev-Ha District of Key Club International

www.cnhkiwins.org

Financial Statements
For the Six Months Ending
December 31, 2017

Prepared without Audit

Cal-Nev-Ha District of KIWIN'S
Balance Sheet Prev Year Comparison
As of December 31, 2017

	<u>Dec 31, 17</u>	<u>Dec 31, 16</u>
ASSETS		
Current Assets		
Checking/Savings		
110.10 · Chino Bank Checking	13,933.14	13,921.81
111 · Chino Money Market	16,392.26	33,272.56
112 · Capital One Money Market	0.00	1.62
Total Checking/Savings	<u>30,325.40</u>	<u>47,195.99</u>
Total Current Assets	<u>30,325.40</u>	<u>47,195.99</u>
TOTAL ASSETS	<u>30,325.40</u>	<u>47,195.99</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
205 · Accounts Payable	140.13	166.13
Total Other Current Liabilities	<u>140.13</u>	<u>166.13</u>
Total Current Liabilities	<u>140.13</u>	<u>166.13</u>
Total Liabilities	140.13	166.13
Equity		
320 · Temporarily Restricted Funds	1,800.00	1,800.00
335 · Undesignated Net Assets	21,028.06	24,701.01
Net Income	7,357.21	20,528.85
Total Equity	<u>30,185.27</u>	<u>47,029.86</u>
TOTAL LIABILITIES & EQUITY	<u>30,325.40</u>	<u>47,195.99</u>

Cal-Nev-Ha District of KIWIN'S
General Fund Revenue & Expense vs Budget
 July through December 2017

	General Fund		
	Jul - Dec 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Income	9,993.50	16,850.00	-6,856.50
Total Income	9,993.50	16,850.00	-6,856.50
Gross Profit	9,993.50	16,850.00	-6,856.50
Expense			
Administrative	2,966.78	8,155.00	-5,188.22
Committee Expense	6,177.57	3,952.50	2,225.07
Lt. Governors Travel & Per Die...	138.64	2,025.00	-1,886.36
Officer & Board	241.96	2,210.00	-1,968.04
Total Expense	9,524.95	16,342.50	-6,817.55
Net Ordinary Income	468.55	507.50	-38.95
Other Income/Expense			
Other Income			
845 · District Project Income	1,415.40		
846 · Fall Rally South Income	30,536.48	0.00	30,536.48
847 · Fall Rally North Income	0.00	0.00	0.00
863 · Other Income	0.00	0.00	0.00
864 · Fund Raising Income-Elimi...	1,123.50	0.00	1,123.50
Total Other Income	33,075.38	0.00	33,075.38
Other Expense			
856 · Fall Rally (S) Expense	13,133.96	0.00	13,133.96
857 · Fall Rally (N) Expense	0.00	0.00	0.00
858 · Contribution-Kiwanis CNH ...	12,000.00	0.00	12,000.00
859 · Stop Hunger Now	0.00	0.00	0.00
861 · Donation to KI Foundation	0.00	0.00	0.00

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Accrual Basis

Cal-Nev-Ha District of KIWIN'S

General Fund Revenue & Expense vs Budget

July through December 2017

	General Fund		
	Jul - Dec 17	Budget	\$ Over Budget
876 · Ribbon Expense	0.00	0.00	0.00
880 · Other Expenses	93.23	0.00	93.23
Total Other Expense	25,227.19	0.00	25,227.19
Net Other Income	7,848.19	0.00	7,848.19
Net Income	8,316.74	507.50	7,809.24

Cal-Nev-Ha District of KIWIN'S
General Fund Revenue & Expense vs Budget
 July through December 2017

	General Fund		
	Jul - Dec 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Income			
401 · District Dues	9,944.50	16,250.00	-6,305.50
423 · Sid Smith Award	0.00	500.00	-500.00
440 · Interest Income	49.00	100.00	-51.00
Total Income	9,993.50	16,850.00	-6,856.50
Total Income	9,993.50	16,850.00	-6,856.50
Gross Profit	9,993.50	16,850.00	-6,856.50
Expense			
Administrative			
541 · Computer software/equip/email	122.30	250.00	-127.70
542 · Telephone			
542.01 · Conference Calls	0.00	150.00	-150.00
542.02 · Telephone	122.08	500.00	-377.92
542 · Telephone - Other	0.00	0.00	0.00
Total 542 · Telephone	122.08	650.00	-527.92
544 · Office Supplies	0.00	190.00	-190.00
545 · Web Site Maintenance	0.00	180.00	-180.00
546 · Postage	33.81	50.00	-16.19
548 · Printing & Stationary	94.91	500.00	-405.09
566 · Audit Fees	65.55	835.00	-769.45
699.03 · SLP Department Expense	2,528.13	5,500.00	-2,971.87
Total Administrative	2,966.78	8,155.00	-5,188.22
Committee Expense			
681 · Board Meeting Expense	0.00	0.00	0.00
682 · MD&E Chair	0.00	40.50	-40.50
685 · Sid Smith Award Expense	0.00	450.00	-450.00
687 · Int'l Convention Travel Gov/DA	3,688.88	2,500.00	1,188.88
690 · KFF Chair	0.00	40.50	-40.50
694 · Asst. Gov/Awards Chair	0.00	40.50	-40.50
695 · Webmaster	0.00	40.50	-40.50
696 · Convention Chair Expense	0.00	40.50	-40.50
697 · Web Site Maintenance	168.00		

Cal-Nev-Ha District of KIWIN'S
General Fund Revenue & Expense vs Budget
 July through December 2017

	General Fund		
	Jul - Dec 17	Budget	\$ Over Budget
699 · Kiwanis KIWIN'S Committee Rei...	0.00	800.00	-800.00
699.05 · Training Funds Reimbusem...	2,320.69		
Total Committee Expense	6,177.57	3,952.50	2,225.07
Lt. Governors Travel & Per Diem			
602 · Lt. Governor T&O Goldstone	0.00	202.50	-202.50
603 · Lt. Governor T&O Ruby	0.00	81.00	-81.00
604 · Lt. Governor T&O Diamond	0.00	567.00	-567.00
605 · Lt. Governor T&O Jet	138.64	324.00	-185.36
607 · Lt. Governor T&O Jade	0.00	162.00	-162.00
608 · Lt. Governor T&O Emerald	0.00	121.50	-121.50
611 · Lt. Governor T&O Crystal	0.00	202.50	-202.50
612 · Lt. Governor T&O Turquoise	0.00	202.50	-202.50
614 · Lt. Governor T&O Sapphire	0.00	162.00	-162.00
Total Lt. Governors Travel & Per Diem	138.64	2,025.00	-1,886.36
Officer & Board			
582 · Governor T&O	199.96	1,500.00	-1,300.04
591 · Secretary T&O	42.00	215.00	-173.00
592 · Treasurer T&O	0.00	215.00	-215.00
594 · Publication Editor T&O	0.00	180.00	-180.00
596 · Executive Board Expense	0.00	100.00	-100.00
Total Officer & Board	241.96	2,210.00	-1,968.04
Total Expense	9,524.95	16,342.50	-6,817.55
Net Ordinary Income	468.55	507.50	-38.95
Other Income/Expense			
Other Income			
845 · District Project Income			
D/P Stop Hunger Now	1,415.40		
Total 845 · District Project Income	1,415.40		
846 · Fall Rally South Income	30,536.48	0.00	30,536.48
847 · Fall Rally North Income	0.00	0.00	0.00
863 · Other Income	0.00	0.00	0.00

Cal-Nev-Ha District of KIWIN'S
General Fund Revenue & Expense vs Budget
 July through December 2017

	General Fund		
	Jul - Dec 17	Budget	\$ Over Budget
864 · Fund Raising Income-Eliminate			
864.05 · PTP Contributions	1,123.50	0.00	1,123.50
864 · Fund Raising Income-Eliminate - ...	0.00	0.00	0.00
Total 864 · Fund Raising Income-Eliminate	1,123.50	0.00	1,123.50
Total Other Income	33,075.38	0.00	33,075.38
Other Expense			
856 · Fall Rally (S) Expense	13,133.96	0.00	13,133.96
857 · Fall Rally (N) Expense	0.00	0.00	0.00
858 · Contribution-Kiwanis CNH Fdn	12,000.00	0.00	12,000.00
859 · Stop Hunger Now	0.00	0.00	0.00
861 · Donation to KI Foundation	0.00	0.00	0.00
876 · Ribbon Expense	0.00	0.00	0.00
880 · Other Expenses	93.23	0.00	93.23
Total Other Expense	25,227.19	0.00	25,227.19
Net Other Income	7,848.19	0.00	7,848.19
Net Income	8,316.74	507.50	7,809.24

Cal-Nev-Ha District of KIWIN'S
Profit & Loss by Class
 July through December 2017

	District Convention	General Fund	TOTAL
Ordinary Income/Expense			
Income			
Income	0.00	9,993.50	9,993.50
Total Income	0.00	9,993.50	9,993.50
Gross Profit	0.00	9,993.50	9,993.50
Expense			
Administrative	0.00	2,966.78	2,966.78
Committee Expense	0.00	6,177.57	6,177.57
Lt. Governors Travel & Per Diem	0.00	138.64	138.64
Officer & Board	0.00	241.96	241.96
20.510 · Audit Fees	330.31	0.00	330.31
20.512 · Awards	37.71	0.00	37.71
20.522 · Board Officer Pins	91.80	0.00	91.80
20.530 · Convention Housing	221.29	0.00	221.29
20.662 · Pre Convention Planning	9.15	0.00	9.15
20.670 · Registration Supplies	106.50	0.00	106.50
20.730 · Convention Telephone	162.77	0.00	162.77
Total Expense	959.53	9,524.95	10,484.48
Net Ordinary Income	-959.53	468.55	-490.98
Other Income/Expense			
Other Income			
845 · District Project Income	0.00	1,415.40	1,415.40
846 · Fall Rally South Income	0.00	30,536.48	30,536.48
864 · Fund Raising Income-Eliminate	0.00	1,123.50	1,123.50
Total Other Income	0.00	33,075.38	33,075.38
Other Expense			
856 · Fall Rally (S) Expense	0.00	13,133.96	13,133.96
858 · Contribution-Kiwanis CNH Fdn	0.00	12,000.00	12,000.00
880 · Other Expenses	0.00	93.23	93.23
Total Other Expense	0.00	25,227.19	25,227.19
Net Other Income	0.00	7,848.19	7,848.19
Net Income	-959.53	8,316.74	7,357.21

Circle K

Cal-Nev-Ha District of Circle K International

www.cnhcirclek.org

Financial Statements
For the Six Months Ending
December 31, 2017

Prepared without Audit

Cal-Nev-Ha Circle K District
Balance Sheet Prev Year Comparison
As of December 31, 2017

	<u>Dec 31, 17</u>	<u>Dec 31, 16</u>
ASSETS		
Current Assets		
Checking/Savings		
110.15 · Chino Bank Checking	8,975.63	6,441.60
111 · Chino Money Market	61,379.32	63,145.51
112 · Capital One Money Market	0.00	4.02
Total Checking/Savings	<u>70,354.95</u>	<u>69,591.13</u>
Other Current Assets		
120 · Accounts Receivable		
120.06 · A/R Returned Checks	180.00	1,387.00
Total 120 · Accounts Receivable	<u>180.00</u>	<u>1,387.00</u>
130 · Inventory	917.44	1,217.87
170 · Deposits		
170.30 · Deposit Old Oak Ranch	500.00	500.00
170.40 · Deposit 2019 DCON -Riverside	2,000.00	2,000.00
170.50 · Deposits 2017 CK DCON Riverside	0.00	2,900.00
170.60 · Deposit 2018 LAX Marriott	1,000.00	1,000.00
Total 170 · Deposits	<u>3,500.00</u>	<u>6,400.00</u>
Total Other Current Assets	<u>4,597.44</u>	<u>9,004.87</u>
Total Current Assets	<u>74,952.39</u>	<u>78,596.00</u>
TOTAL ASSETS	<u>74,952.39</u>	<u>78,596.00</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
205.00 · Accounts Payable		
205.30 · A/P CNH Kiwanis	349.27	304.40
Total 205.00 · Accounts Payable	<u>349.27</u>	<u>304.40</u>
Total Other Current Liabilities	<u>349.27</u>	<u>304.40</u>
Total Current Liabilities	<u>349.27</u>	<u>304.40</u>
Total Liabilities	<u>349.27</u>	<u>304.40</u>
Equity		
335 · Undesignated Net Assets	45,311.96	43,056.54
Net Income	29,291.16	35,235.06
Total Equity	<u>74,603.12</u>	<u>78,291.60</u>
TOTAL LIABILITIES & EQUITY	<u>74,952.39</u>	<u>78,596.00</u>

Cal-Nev-Ha Circle K District
General Fund Revenue & Expense vs Budget
 July through December 2017

	General Fund		
	Jul - Dec 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
401 · District Dues	21,752.00	27,000.00	-5,248.00
417 · Int'l Convention Revenue	463.00	600.00	-137.00
418 · President's Retreat	2,340.00	2,100.00	240.00
419 · Spring Training Conference	0.00	3,000.00	-3,000.00
440 · Investment Income	100.71	250.00	-149.29
Total Income	24,655.71	32,950.00	-8,294.29
Expense			
Administrative	3,011.10	7,970.00	-4,958.90
Committee	2,916.78	8,150.00	-5,233.22
Lt. Governors Travel & Per Diem	469.23	4,950.00	-4,480.77
Officer and Board	7,058.19	14,000.00	-6,941.81
20.565 · Honors Reception	0.00	0.00	0.00
Total Expense	13,455.30	35,070.00	-21,614.70
Net Ordinary Income	11,200.41	-2,120.00	13,320.41
Other Income/Expense			
Other Income			
District Project Revenue	29,333.02	0.00	29,333.02
Total Other Income	29,333.02	0.00	29,333.02
Other Expense			
District Project Expense	13,957.33	0.00	13,957.33
Total Other Expense	13,957.33	0.00	13,957.33
Net Other Income	15,375.69	0.00	15,375.69
Net Income	26,576.10	-2,120.00	28,696.10

Cal-Nev-Ha Circle K District
General Fund Revenue & Expense vs Budget
 July through December 2017

	General Fund		
	Jul - Dec 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
401 · District Dues	21,752.00	27,000.00	-5,248.00
417 · Int'l Convention Revenue	463.00	600.00	-137.00
418 · President's Retreat	2,340.00	2,100.00	240.00
419 · Spring Training Conference	0.00	3,000.00	-3,000.00
440 · Investment Income			
440.10 · Interest Income	100.71	0.00	100.71
440 · Investment Income - Other	0.00	250.00	-250.00
Total 440 · Investment Income	100.71	250.00	-149.29
Total Income	24,655.71	32,950.00	-8,294.29
Expense			
Administrative			
541 · Computer Supplies & Support	122.30	300.00	-177.70
542 · Telephone	90.67	500.00	-409.33
542.05 · Web Site Maintenance	4.38	75.00	-70.62
544 · Office Supplies	0.00	120.00	-120.00
546 · Postage	68.19	150.00	-81.81
548 · Printing & Stationery	84.08	700.00	-615.92
566 · Audit Fees	128.35	600.00	-471.65
579 · Bank Charges & Over/Short	-15.00	25.00	-40.00
699.03 · SLP Department Expense	2,528.13	5,500.00	-2,971.87
Total Administrative	3,011.10	7,970.00	-4,958.90
Committee			
650 · Board Reserve	0.00	2,500.00	-2,500.00
681 · Board Meeting Expense	0.00	50.00	-50.00
682 · Membership Development	0.00	200.00	-200.00
684 · Training Funds Reimbursement	0.00	2,000.00	-2,000.00
685 · Kiwanis Committee Reimbursement	1,499.48	500.00	999.48
690 · Kiwanis Family Chair	0.00	450.00	-450.00
692 · International Convention	1,160.73	1,400.00	-239.27
693 · DLS Service Project			
693.01 · Service Project Chair	184.48	300.00	-115.52
693.05 · Service Projects Expenses	0.00	150.00	-150.00
Total 693 · DLS Service Project	184.48	450.00	-265.52
694 · Awards Chair	0.00	200.00	-200.00
695 · Tech Chair	0.00	200.00	-200.00
697 · Comm & Marketing Chair	72.09	200.00	-127.91
Total Committee	2,916.78	8,150.00	-5,233.22

Cal-Nev-Ha Circle K District
General Fund Revenue & Expense vs Budget
 July through December 2017

	General Fund		
	Jul - Dec 17	Budget	\$ Over Budget
Lt. Governors Travel & Per Diem			
601 - Lt. Governor T&O Capital	0.00	550.00	-550.00
602 - Lt. Governor T&O Central Coast	0.00	550.00	-550.00
603 - Lt. Governor T&O Metro	0.00	550.00	-550.00
604 - Lt. Governor T&O Magic Kingdom	0.00	550.00	-550.00
605 - Lt. Governor T&O Paradise	0.00	550.00	-550.00
606 - Lt. Governor T&O Desert Oasis	469.23	550.00	-80.77
607 - Lt. Governor T&O Foothill	0.00	550.00	-550.00
608 - Lt. Governor T&O Mt. View	0.00	0.00	0.00
609 - Lt. Governor T&O Golden Gate	0.00	550.00	-550.00
610 - Lt. Governor T&O Sunset	0.00	550.00	-550.00
Total Lt. Governors Travel & Per Diem	469.23	4,950.00	-4,480.77
Officer and Board			
582 - Governor Travel & Expense	976.02	2,750.00	-1,773.98
588 - Governor Travel (April-June)	0.00	750.00	-750.00
591 - Secretary Travel & Office	0.00	850.00	-850.00
592 - Treasurer Travel & Office	0.00	850.00	-850.00
594 - Pub Editor Travel & Office	0.00	0.00	0.00
595 - Spring Training Conference	179.42	2,500.00	-2,320.58
597.01 - Board Travel to Hawaii	3,106.47	2,800.00	306.47
597.02 - Hawaii Students Travel to DCON	0.00	1,000.00	-1,000.00
597.03 - Incentive Program	0.00	500.00	-500.00
598 - Retreat Expense	2,796.28	2,000.00	796.28
Total Officer and Board	7,058.19	14,000.00	-6,941.81
20.565 - Honors Reception	0.00	0.00	0.00
Total Expense	13,455.30	35,070.00	-21,614.70
Net Ordinary Income	11,200.41	-2,120.00	13,320.41
Other Income/Expense			
Other Income			
District Project Revenue			
843 - Dist. Prof. Dev. Conf. Income	7,323.68	0.00	7,323.68
843.05 - DLSSP Income	0.00	0.00	0.00
844 - Kiwanis Family House	4,212.61	0.00	4,212.61
845 - DP Income - Suicide Prevention	8,651.53	0.00	8,651.53
846 - District Project Income PTP	3,951.20	0.00	3,951.20

Cal-Nev-Ha Circle K District
General Fund Revenue & Expense vs Budget
 July through December 2017

	General Fund		
	Jul - Dec 17	Budget	\$ Over Budget
846.01 · Crazy Komp Income (PTP)	5,134.00	0.00	5,134.00
848 · DP Income- (Eliminate)	60.00	0.00	60.00
Total District Project Revenue	29,333.02	0.00	29,333.02
Total Other Income	29,333.02	0.00	29,333.02
Other Expense			
District Project Expense			
851 · District Project Expense PTP			
851.01 · Crazy Komp Expense (PTP)	105.00	0.00	105.00
Total 851 · District Project Expense PTP	105.00	0.00	105.00
852 · Dist. Prof. Dev. Conf. Expense	5,912.33	0.00	5,912.33
852.05 · DLSSP Expense	0.00	0.00	0.00
853 · Kiwanis Family House	-60.00	0.00	-60.00
856 · Dist Proj Contribution-CNH Fdn	8,000.00	0.00	8,000.00
858 · UNICEF (Eliminate)	0.00	0.00	0.00
Total District Project Expense	13,957.33	0.00	13,957.33
Total Other Expense	13,957.33	0.00	13,957.33
Net Other Income	15,375.69	0.00	15,375.69
Net Income	26,576.10	-2,120.00	28,696.10

Cal-Nev-Ha Circle K District
Fall Training Conference Revenue & Expense vs Budget
 July through December 2017

	Fall Training Conference		
	Jul - Dec 17	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
20.401 · Registration Fees	102,115.31	95,205.00	6,910.31
20.420 · Fund Raising Income	215.00	200.00	15.00
Total Income	102,330.31	95,405.00	6,925.31
Expense			
20.510 · FTC/DCON Audit Fees	387.73	100.00	287.73
20.512 · Awards	0.00	125.00	-125.00
20.520 · Band or DJ	0.00	400.00	-400.00
20.522 · Board Officer Pins	0.00	0.00	0.00
20.530 · Comp Housing	1,065.00	1,835.00	-770.00
20.550 · Flowers & Decorations	0.00	275.00	-275.00
20.563 · Water and Snacks	167.27	225.00	-57.73
20.570 · Camp Fees-Housing & Meals	86,470.00	82,150.00	4,320.00
20.571 · Incentive Prizes	0.00	250.00	-250.00
20.662 · Pre Convention/FTC Planning	0.00	120.00	-120.00
20.666 · Printing	2,246.89	2,000.00	246.89
20.670 · Registration Supplies	297.61	450.00	-152.39
20.672 · Rental Van	369.53	380.00	-10.47
20.686 · Souvenir Item	7,046.52	6,000.00	1,046.52
20.687 · New Member Pins	289.66	350.00	-60.34
20.730 · FTC/DCON Telephone	0.00	50.00	-50.00
20.745 · Contribution	0.00	654.00	-654.00
Total Expense	98,340.21	95,364.00	2,976.21
Net Ordinary Income	3,990.10	41.00	3,949.10
Net Income	3,990.10	41.00	3,949.10

Cal-Nev-Ha Circle K District
Profit & Loss by Class
 July through December 2017

	District Convention	Fall Training Conference	General Fund	TOTAL
Ordinary Income/Expense				
Income				
20.401 · Registration Fees				
401.01 · Early Registration	0.00	91,245.31	0.00	91,245.31
401.03 · Registration	0.00	10,870.00	0.00	10,870.00
Total 20.401 · Registration Fees	0.00	102,115.31	0.00	102,115.31
20.420 · Fund Raising Income				
420.01 · Fund Raising Ads	0.00	215.00	0.00	215.00
Total 20.420 · Fund Raising Income	0.00	215.00	0.00	215.00
401 · District Dues	0.00	0.00	21,752.00	21,752.00
417 · Int'l Convention Revenue	0.00	0.00	463.00	463.00
418 · President's Retreat	0.00	0.00	2,340.00	2,340.00
440 · Investment Income				
440.10 · Interest Income	0.00	0.00	100.71	100.71
Total 440 · Investment Income	0.00	0.00	100.71	100.71
Total Income	0.00	102,330.31	24,655.71	126,986.02
Expense				
Administrative				
541 · Computer Supplies & Support	0.00	0.00	122.30	122.30
542 · Telephone	0.00	0.00	90.67	90.67
542.05 · Web Site Maintenance	0.00	0.00	4.38	4.38
546 · Postage	0.00	0.00	68.19	68.19
548 · Printing & Stationery	0.00	0.00	84.08	84.08
566 · Audit Fees	0.00	0.00	128.35	128.35
579 · Bank Charges & Over/Short	0.00	0.00	-15.00	-15.00
699.03 · SLP Department Expense	0.00	0.00	2,528.13	2,528.13
Total Administrative	0.00	0.00	3,011.10	3,011.10
Committee				
685 · Kiwanis Committee Reimbursement	0.00	0.00	1,499.48	1,499.48
692 · International Convention	0.00	0.00	1,160.73	1,160.73
693 · DLS Service Project				
693.01 · Service Project Chair	0.00	0.00	184.48	184.48
Total 693 · DLS Service Project	0.00	0.00	184.48	184.48
697 · Comm & Marketing Chair	0.00	0.00	72.09	72.09
Total Committee	0.00	0.00	2,916.78	2,916.78

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01/15/18

Accrual Basis

Cal-Nev-Ha Circle K District
Profit & Loss by Class
 July through December 2017

	District Convention	Fall Training Conference	General Fund	TOTAL
Lt. Governors Travel & Per Diem				
606 - Lt. Governor T&O Desert Oasis	0.00	0.00	469.23	469.23
Total Lt. Governors Travel & Per Diem	0.00	0.00	469.23	469.23
Officer and Board				
582 - Governor Travel & Expense	0.00	0.00	976.02	976.02
595 - Spring Training Conference	0.00	0.00	179.42	179.42
597.01 - Board Travel to Hawaii	0.00	0.00	3,106.47	3,106.47
598 - Retreat Expense	0.00	0.00	2,796.28	2,796.28
Total Officer and Board	0.00	0.00	7,058.19	7,058.19
20.510 - FTC/DCON Audit Fees	383.49	387.73	0.00	771.22
20.522 - Board Officer Pins	173.05	0.00	0.00	173.05
20.530 - Comp Housing				
530.02 - Friday Board Lunch & Dinner	0.00	960.00	0.00	960.00
530.09 - Comp VIP Housing	0.00	105.00	0.00	105.00
Total 20.530 - Comp Housing	0.00	1,065.00	0.00	1,065.00
20.531 - VIP Gifts	42.76	0.00	0.00	42.76
20.550 - Flowers & Decorations	4.11	0.00	0.00	4.11
20.563 - Water and Snacks	0.00	167.27	0.00	167.27
20.570 - Camp Fees-Housing & Meals				
570.05 - Camp Fees-PA & Sound System	0.00	95.00	0.00	95.00
20.570 - Camp Fees-Housing & Meals - Other	0.00	86,375.00	0.00	86,375.00
Total 20.570 - Camp Fees-Housing & Meals	0.00	86,470.00	0.00	86,470.00
20.662 - Pre Convention/FTC Planning	32.25	0.00	0.00	32.25
20.666 - Printing	0.00	2,246.89	0.00	2,246.89
20.670 - Registration Supplies	159.77	297.61	0.00	457.38
20.672 - Rental Van	0.00	369.53	0.00	369.53
20.686 - Souvenir Item	325.41	7,046.52	0.00	7,371.93
20.687 - New Member Pins	0.00	289.66	0.00	289.66
20.730 - FTC/DCON Telephone	154.20	0.00	0.00	154.20
Total Expense	1,275.04	98,340.21	13,455.30	113,070.55
Net Ordinary Income	-1,275.04	3,990.10	11,200.41	13,915.47

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Accrual Basis

Cal-Nev-Ha Circle K District
Profit & Loss by Class
 July through December 2017

	District Convention	Fall Training Conference	General Fund	TOTAL
Other Income/Expense				
Other Income				
District Project Revenue				
843 - Dist. Prof. Dev. Conf. Income	0.00	0.00	7,323.68	7,323.68
844 - Kiwanis Family House	0.00	0.00	4,212.61	4,212.61
845 - DP Income - Suicide Prevention	0.00	0.00	8,651.53	8,651.53
846 - District Project Income PTP	0.00	0.00	3,951.20	3,951.20
846.01 - Crazy Komp Income (PTP)	0.00	0.00	5,134.00	5,134.00
848 - DP Income- (Eliminate)	0.00	0.00	60.00	60.00
Total District Project Revenue	0.00	0.00	29,333.02	29,333.02
Total Other Income	0.00	0.00	29,333.02	29,333.02
Other Expense				
District Project Expense				
851 - District Project Expense PTP				
851.01 - Crazy Komp Expense (PTP)	0.00	0.00	105.00	105.00
Total 851 - District Project Expense PTP	0.00	0.00	105.00	105.00
852 - Dist. Prof. Dev. Conf. Expense	0.00	0.00	5,912.33	5,912.33
853 - Kiwanis Family House	0.00	0.00	-60.00	-60.00
856 - Dist Proj Contribution-CNH Fdn	0.00	0.00	8,000.00	8,000.00
Total District Project Expense	0.00	0.00	13,957.33	13,957.33
Total Other Expense	0.00	0.00	13,957.33	13,957.33
Net Other Income	0.00	0.00	15,375.69	15,375.69
Net Income	-1,275.04	3,990.10	26,576.10	29,291.16