

## 2017-2018 Finance Committee Meeting

Thursday, June 14, 2018

4:00 p.m.

(via teleconference, call 877-794-7297, code 2012)

### Agenda

1. Call to Order - Pete Horton, Chairman
2. Review and recommend approval of the contract with the Riverside Convention Center for the 2020 Circle K District Convention
3. Review and recommend approval of the contract with the Marriott Riverside at the Convention Center for the 2020 Circle K District Convention
4. Review and recommend approval of the contract with the San Ramon Marriott for 2020 KIWIN'S District Convention
5. Review and recommend approval of the 2018-2019 Key Club General Fund Budget
6. Review and recommend approval of the 2018-2019 KIWIN'S General Fund Budget
7. Review and recommend approval of the 2018-2019 Circle K General Fund Budget
8. Review and recommend approval of the 2018-2019 Aktion Club General Fund Budget
9. Review and recommend approval of Cal-Nev-Ha District Financial Statement – March 31, 2018
10. Review and recommend approval of Key Club District Financial Statement - March 31, 2018
11. Review and recommend approval of KIWIN'S District Financial Statement - March 31, 2018
12. Review and recommend approval of Circle K District Financial Statement - March 31, 2018
13. Adjournment



Presented by  
**RAINCROSS HOSPITALITY CORPORATION**  
a California Corporation as agent for the City of Riverside

3637 Fifth Street, Riverside, California 92501  
Phone (951) 346-4700 Fax (951) 346-4706

## CONTRACT

Monday, April 02, 2018

Bruce Hennings  
**CA-NV-HI District Kiwanis International**  
15529 Labrador St.,  
North Hill, CA 91343

Dear Bruce Hennings,

Thank you for choosing Riverside and the new Riverside Convention Center (the "Center") for your important event. Our entire team is looking forward to serving you to ensure that your event is an extraordinary success and exceeds even your highest expectations.

It is my pleasure to offer you the following contract ("Contract") regarding CA-NV-HI District Kiwanis International ("Client") for your approval and signature.

### SECTION I: EVENT DETAIL

- A. GROUP/CLIENT:** CA-NV-HI District Kiwanis International
- B. EVENT:** Circle K Convention 2020
- C. CONTACT:**
- |        |                      |
|--------|----------------------|
| Name:  | Bruce Hennings       |
| Phone: | 805-206-5021         |
| Fax:   | 510-562-0688         |
| Email: | bruce@cnhkiwanis.org |
- D. EVENT DATES:** Friday, March 27, 2020 through Sunday, March 29, 2020
- E. ATTENDEES:** 800

**F. CLIENT'S PRIMARY CONTACT AT THE CENTER:**

Sales Manager's Name: **Pamela Sturrock**  
 Phone: **951-346-4708**  
 Fax: **951-346-4706**  
 Email: **psturrock@riv-cc.com**

Please see Complete Client's Contacts Summary on the "QUICK LOOK SUMMARY" in Addendum "A" for this and other important contact information.

**G. TENTATIVE CONTRACT, DEPOSIT, and DEFINITE CONTRACT:** The Center is holding the above dates for Client on a tentative basis until **Friday, April 13, 2018**. If the Center has not received a signed contract and the deposit by **Friday, April 13, 2018**, the held dates shall be released and this Contract shall be terminated and of no further force and effect. This Contract shall become binding on the parties once the Center has confirmed receipt of the following: 1) A fully executed contract including all pages initialed and/or signed (by scan, fax or other form of delivery), 2) the specified deposit, and 3) the Riverside Convention & Visitors Bureau (RCVB) signed hotel(s) contract(s), if applicable.

**H. TENTATIVE ROOM BLOCK, SET-UP REQUIREMENTS and CATERING ARRANGEMENTS:** The Center has tentatively blocked the space listed below according to the information provided by Client. Please note: Unless otherwise stated, the Center reserves the right to reset rooms to their standard state or for other events after hours listed below. PLEASE READ AND REVIEW CAREFULLY.

DAY/DATE	TIME	FUNCTION	LOCATION	SET-UP	
Thursday, March 26, 2020	9:00 AM to 24 Hour hold	Office	MR 6	TBD	
Friday, March 27, 2020	24 Hour Hold	Office	MR 6	TBD	
	9:00 AM to 12:00 PM	District Board Meeting	MR 7	U-Shape for 25pp. w/ Theater for 10pp.	
	1:00 PM to 5:00 PM	Convention Registration/ Delegate Registration	Upper Concourse	Registration for 800pp.	
	2:00 PM to 5:00 PM	Stage Decorating/Opening Session/General Session	EH - A & B	Theater for 800pp.	
	5:00 PM to 7:00 PM	Fundraising Table	Upper Concourse	Existing	
	5:00 PM to 6:00 PM	S.A.A Committee Meeting	MR 8	Theater for max 84pp.	
	7:00 PM to 12:00 AM	Contest Judging	MR 9	Banquet for 30pp.	
	9:15 PM to 10:00 PM		Candidates Meeting	MR 7	Theater for max 84pp.
			Caucus Leaders Meeting	MR 8	
			S.A.A Committee	MR 10	
10:00 PM to 12:00 AM		Caucus Session 1	Ballroom A	Theater for 150pp.	
			Ballroom B		
			Exhibit Hall C		
			MR 2 & 3		
			MR 4 & 5		
Saturday, March 28, 2020	24 Hour Hold	Office	MR 6	TBD	
	8:00 AM to 5:00 PM	Convention Registration/ Delegate Registration	Upper Concourse	Registration for 800pp.	
	8:00 AM to 4:30 PM	Caucus Session 2/ Workshops	Ballroom A	Theater for 150pp.	
			Ballroom B		
Exhibit Hall C					
		MR 2 & 3			
		MR 4 & 5			

Saturday, March 28, 2020 (cont'd.)	9:00 AM to 12:00 PM	McElwain Scholarship Judging	MR 7	Conference for 10pp.
	10:00 AM to 11:30 AM	Awards Dinner Rehearsal	EH - A & B	Banquet for 800pp.
	10:00 AM to 4:00 PM	Fundraising Table	Upper Concourse	Existing
	12:00 PM to 1:00 PM	Luncheon	EH - A & B	Banquet for 800pp.
	2:00 PM to 4:30 PM	House of Delegates	MR 8/9/10	Classroom for 80pp. w/ Theater for 30pp.
	5:30 PM to 6:30 PM	Honors Reception	Ballroom B	Reception for 100pp.
	7:00 PM to 1:00 AM	Awards Night/Dance	EH - A & B	Banquet for 800pp.
	10:00 PM to 1:00 AM	Karaoke/Casino	Ballroom	Banquet for max 250pp.
Sunday, March 29, 2020	24 Hour Hold to 5:00 PM	Office	MR 6	TBD
	8:30 AM to 5:00 PM	Rehearsal/ Farewell Session	EH - A & B	Theater for 800pp.
	1:30 PM to 5:00 PM	District Board Meeting/ D.O.T.C #1	MR 7/8/9	U-Shape for 40pp. w/ Theater for 20pp.

**I. MOVE-IN/MOVE-OUT DAYS:** If Client requires additional time to move-in (set-up) or move-out (breakdown) for Event, or if the details above do not reflect Client's requirements, Client must immediately contact its sales manager. Changes to the above arrangements may result in additional costs for room rental, labor and/or other charges.

**J. ESTIMATED COSTS:**

<b>ESTIMATED COSTS</b>			
ROOM RENTAL:	<b>\$22,476.56 ++</b>	Room Rental does NOT include service charge and sales tax (++) Currently service charge is 20% and sales tax is 8.75%). Note: Service charge and sales tax is subject to change prior to Event.	
ESTIMATED FOOD & NON-ALCOHOLIC BEVERAGE CREDIT:	<b>(\$36,172.50)</b>	".65 Cents-for-Dollar" Food & Non-Alcoholic Beverage Credit *applied towards your Room Rental. (Specifically excluding concessions, bar revenue, tax, and service charge.) Note: Credit may change based upon final guarantees. <b>(Anticipated Food &amp; Non-Alcoholic Beverage Revenue of \$55,650.00 x .65 Cents-for-Dollar Food &amp; Beverage Credit = \$36,172.50)</b>	
REMAINING ROOM RENTAL RESPONSIBILITY:	<b>\$0.00++</b>	Client Room Rental responsibility is the difference between Room Rental less Food & Non-Alcoholic Beverage Credit. Note: Room Rental may change based on final food & beverage guarantee.	
<b>ESTIMATED CONTRACTED COST:</b>	<b>\$55,650.00++</b>	Estimated Contracted Cost is Remaining Room Rental Responsibility plus Anticipated Food & Non-Alcoholic Beverage Revenue. <i>*Amounts listed in Estimated Costs do not include applicable Miscellaneous Fees, Alcoholic Beverages, Audio Visual, Internet, etc.</i>	
<b>MEAL MINIMUMS</b>	Breakfast \$19.50++	Lunch \$23.00++	Dinner \$30.95++

**SECTION II. GENERAL CONTRACT INFORMATION, STANDARDS, AND REQUIREMENTS**

- A. HOTEL CONTRACTS:** This Contract with the Center will not be considered definite until the Center has confirmed receipt from the Riverside Convention & Visitors Bureau of fully executed hotel(s) contract(s), if applicable, between Client and hotel(s).
- B. CONTRACT PRICING:** All pricing included in Contract reflects current pricing and may not be applicable if Event takes place in a future year. Client should anticipate an increase of no more than 5% per year from date of execution of Contract to Event date.

**C. DEPOSITS AND PAYMENTS:**

- 1.) A deposit of **\$3,625.00** is required to reserve space. This payment, which is non-transferable and non-refundable, will be deducted from the Client's overall balance due.
- 2.) The **deposit is due** with signed contract by **Friday, April 13, 2018**.
- 3.) **One (1) year prior (03/28/19)** to the date of Event, **an additional 10% of the estimated Center charges shall be due, which equates to \$7,250.00**. Any event contracted within a twelve (12) month period shall be required to pay a non-transferable and non-refundable deposit in the amount of 15% of the estimated Center charges.
- 4.) **Ninety (90) days prior (12/28/19)** to the date of Event, **an additional 35% of the estimated Center charges shall be due, which equates to \$25,425.00**. Any event contracted within a ninety (90) day period shall be required to pay a non-transferable and non-refundable deposit in the amount of 50% of the estimated Center charges.
- 5.) **Complete pre-payment of estimated Center charges** is required **four (4) business days (03/23/20)** prior to Event by cash, company printed check, cashier's check, money order or credit card.
- 6.) Events which have established credit terms in accordance with the Center's credit policy shall be bound by terms of the stated credit policy.
- 7.) For all other events, prior to start of Event, Client must submit a valid credit card for any additional charges incurred during Event.

A Summary of Important Dates is included in the **"QUICK LOOK SUMMARY" in Addendum "A"**.

**D. TAX EXEMPT ACTIVITIES:** If Client, company or organization requests a tax exemption, proof of tax exempt status must be provided in the form of a letter from the California State Board of Equalization. Such proof must be presented to the Center Executive Offices **on or before** the date Client submits its deposit.

**E. EXTRA SERVICES/RENTAL ITEMS/MISCELLANEOUS FEES:** Facility fees are based upon rates as applicable and as indicated in "QUICK LOOK SUMMARY" Addendum "A", Extra Services/Rental Items/Miscellaneous Fees. Rates listed do not include sales tax and service charge.

**F. TIME ALLOCATION/ROOM SET CHANGE FEE:** The Center can be reserved for event times beginning as early as 5:00 a.m. and ending as late as 12:00 a.m.-Midnight Should you wish to stay beyond 12:00 a.m.-Midnight or need additional time for setup or tear down, this can be arranged for an additional charge. A minimum charge of \$200.00 per room will be incurred if there is less than a three (3) hour turn-time for any function room being used. Charges will be based on the labor requirements necessary to accommodate the change. Please make special arrangements with your catering manager if you anticipate that your event will continue past 12:00 a.m. - midnight. Additional labor charges for overtime may apply.

**G. LINEN:** Ivory tablecloths and ivory, black or burgundy napkins for meals are included at no charge. If Client desires additional linen or special colors, an additional charge will apply.

**H. GUARANTEES FOR MEAL FUNCTIONS:** The Center requires guarantee of the number of persons attending your function **no less than 96 hours (4 working days) prior to the function date**. This guarantee is not subject to reduction. If no guarantee is received, the expected number of guests will be considered the guarantee. The Center will be prepared to serve 3% over the guarantee. Client will be charged for the guaranteed number of guests or the number of guests in attendance, whichever is greater.

**I. MEAL MINIMUM:** Breakfast prices begin at \$19.50++ per person, lunch pricing starts at \$23.00++ per person, dinner is available for as little as \$30.95++ per person. Please refer to current menu selections for current pricing. No outside food and beverage is permitted. **\*Please refer to "ADDENDUM B" for Stipulations & Modifications to Agreement.**

**J. ALCOHOLIC BEVERAGES:** The Center is the exclusive provider of alcoholic beverages. The Center reserves the right to: 1) Request proper identification (photo ID) of any person of questionable age and refuse serving alcoholic beverages to any person who is either underage or cannot produce proper identification, and 2) Refuse to serve alcoholic beverage to any person who, in the judgment of event staff, appears intoxicated. Notwithstanding the foregoing, the Center may refuse to serve any patron at its discretion. Client shall not, and shall cause any attendees at Client's function to not, bring any alcohol on to the Center's premises.

- K. CONCESSIONS:** If concessions are requested, the Center shall determine the hours of operation and may change at our discretion. The Center requires a minimum of 500 people to open concessions, plus a guarantee of \$1,000.00 in sales during a 4-hour period. Client shall be responsible for no less than the guarantee of \$1,000.00 in sales.
- L. LABOR CHARGES:** The Center endeavors to provide only the highest quality staffing in order to ensure your event's success. Most labor charges are included in the estimated costs based upon previous discussions with the Client. Should you require extraordinary services, additional charges may apply.
- M. AUDIO VISUAL (AV):** All audio/visual charges are per-day and subject to service charge and sales tax. Client shall contract such services directly through Pro Audio Visual. See the **Complete Client's Contact Summary, Quick Look Summary in Addendum A** for Pro AV's contact information. **\*Please refer to "ADDENDUM B" for Stipulations & Modifications to Agreement.**
- N. INFORMATION TECHNOLOGY (IT), AND TELECOMMUNICATIONS:** Vistem Solutions provides Information Technology (IT) and Telecommunications services. Client shall contract such services directly through Vistem Solutions. See the **Complete Client's Contact Summary, Quick Look Summary in Addendum A** for Vistem Solutions contact information. **Complimentary Wi-Fi with shared 3 / 3 MBPS bandwidth is available throughout the Convention Center. Upgrades to bandwidth or other special IT requests must be requested a minimum of 5 business days prior to event start date.**
- O. ELECTRICAL:** Special electrical needs, exceeding existing 120-volt/20-amp wall plug service, must be provided by the Center's exclusive in-house electrical services company. Client must arrange for these services in advance and will require additional charges. See the **Complete Client's Contact Summary, Quick Look Summary in Addendum A** for the Center's electrical provider's contact information.
- P. DECORATIONS:** The Center recognizes that decorations can have a dramatic impact on an event's atmosphere. Sets and certain decorations must meet with the approval of the Riverside Fire Department. Your catering manager will provide you with guidance in this regard. Extraordinary decorations and sets may be subject to additional agreements and charges. Affixing anything to the floors, walls or ceiling of the facility requires the written approval of the catering manager. The use of materials such as Silly String or similar aerosol-delivered products are not permitted. **Open flame candles are expressly prohibited. Please see general terms and conditions for additional restrictions.**
- Q. RIGHT OF INSPECTION:** In order to help ensure the safety of all clients and guests, event staff reserves the right to enter and inspect all function rooms. If Event staff observes any illegal activity or activity that staff reasonably believes could result in harm to persons or objects, event staff has the authority to immediately cancel the event, in which case all of the Client's guests and Event guests/invitees will be required to immediately vacate the premises. In such an event, Client will remain liable for all fees and charges related to the function pursuant to the terms of this Contract.
- R. PARKING:** The Center offers limited parking at a cost of \$10.00 per vehicle/space/day. If Client requires additional parking, vehicles may use street parking or alternate City parking lots/structures. The Center's sales manager will provide Client with a map and pricing for overflow parking.  
**Please note:** If recreational vehicles, trailers, buses, or other commercial or commercial-like vehicles will be used during the Event, special arrangements must be made and additional costs may be incurred by the client. Please see your sales manager for details.
- S. SECURITY:** Security patrols the premises and monitors the property 24 hours per day. If your group or organization requires additional Security personnel, an additional charge of \$50.00 per hour, per agent, will apply and must be contracted through the Center.

**T. DAMAGE CLAUSE:** Client is responsible for any damages or destruction to the Center premises resulting from any acts or omissions of the Client and/or their staff, personnel, agents, contractors, invitees or guests of Client. Prior to event, a walkthrough will be conducted with Client and either the Director of Security or the Banquets Operations Manager to note any prior damage. A post event walkthrough will be conducted to determine if any damage occurred during Client event. Client will be responsible for repair and/or compensate the Center for all damage(s) or destruction.

**U. REQUIRED PERMITS:**

**1.) Health Permits:** Prior to any temporary, occasional event involving the buying, selling, or giving away of any food items, Client must obtain Riverside County Health permits. Client must secure these permits and confirm as received by the Center at least ten (10) working days prior to the event.

To obtain a health permit, contact:

**Riverside County Environmental Health Department  
4065 County Circle Drive, Riverside, CA 92503  
Telephone: (951) 358-5172**

Office hours are typically Monday through Friday, 8:00 a.m. – 5:00 p.m.

**2.) Vendor Seller's Permits:** Prior to any temporary, occasional event involving the buying or selling of any item, a Seller's Permit is required by the State Board of Equalization.

To arrange for permits, contact:

**State of California Board of Equalization  
3737 Main Street, Suite 1000, Riverside, CA 92501  
Telephone: (951) 680-6400  
Website: <http://www.boe.ca.gov/info/reg.htm>**

The Client is required to obtain written evidence from each seller that the seller is the holder of a valid California Seller's Permit, or secure a written statement from the seller that he or she is not offering for sale anything which is subject to sales tax.

**3.) Fire Permits:** All events that have (but are limited to) the following activities must obtain a special event fire permit:

- ❖ Exhibit booths
- ❖ Containers of flammable liquids
- ❖ Equipment for competition, demonstration or display
- ❖ Vehicles inside an assembly area

This may be obtained through:

**City of Riverside Fire Department Prevention Division,  
City Hall, 3900 Main Street - 5th floor, Riverside, CA 92501  
Telephone: 951-826-5737  
Email: [prev@riversideca.gov](mailto:prev@riversideca.gov)**

Office hours are Monday through Friday, 8:00 am – 5:00 pm. An event site plan is required. Please note for the duration of the event, a copy of the permit is to be on site with the conference coordinator. Fees related to diagram approval or site inspection are the responsibility of the client and/or signee. The Center requires approved diagrams thirty (30) days prior to the execution of the function.

**4.) Signs/Flyers:** In adherence to the City of Riverside's Municipal Code 10.16.040 and 19.76.010, no unauthorized sign(s) may be posted within the city limits. Failure to comply with the above codes may result in an additional \$50.00 fine per sign, and/or a \$500.00 fine per incident imposed by the City of Riverside. Copies of these codes are on file with the Center and City of Riverside, City Hall.

**V. PACKAGE/MATERIAL DELIVERY:** In the event you will be shipping material to the Center prior to the function please mail all packages to:

**Attn: Pamela Sturrock, Sales Manager  
Riverside Convention Center  
3637 Fifth Street  
Riverside, CA 92501**

**Please label the packages as follows:**

- ❖ **Name of your event including date range of function**
- ❖ **When applicable, your organization's intended recipient name**

**Please ensure that notification of the shipper's name and the arrival date is provided to your Sales Manager.** Also please note that any materials shipped and received prior to 48 hours or left behind 48 hours after your event has concluded, will incur storage charges of \$50.00 per day. Please provide your Sales Manager with all information relating to the pick-up of your materials after your event. You are responsible for all packaging and shipping arrangements.

**W. ADVERTISING AND PROMOTIONS:** In all advertising and promotions, the facility must be referred to as, "The Riverside Convention Center". Such use of the facility name shall be for purposes describing the location of the Event. Client shall not use the name for any other purposes without the prior written consent of the Center.

**X. INSURANCE:** Client shall provide the Center with proof of insurance no later than thirty (30) days prior to event. Client shall procure and maintain insurance that fully covers the risk and indemnity obligations. Such insurance shall be on a comprehensive general liability form with a broad form general liability endorsement attached and must have minimum coverage of \$1,000,000.00 combined single limit per occurrence. **The insurance policy shall specifically name: Raincross Hospitality Corporation dba Riverside Convention Center and the City of Riverside, The Riverside Civic Authority and their respective members, officers, directors, managers, agents and employees as additional insured, and shall state that the policy will not be canceled or materially changed for any reason without thirty (30) days prior written notice to the Center.** The policy will not be accepted if it contains a "best effort" modifier or relieves the insurer from any cause whatsoever prior to, during, or subsequent to, the function date range covered by this Contract.

**Y. INDEMNIFICATION:** To the fullest extent permitted by law, you agree to protect, indemnify, defend and hold harmless **Raincross Hospitality Corporation, Riverside Convention Center** and the **City of Riverside and its Affiliates**, and **their respective agents, employees, officers, directors and shareholders (collectively, the "Riverside Convention Center Indemnified Parties")**, from and against any and all claims, losses or damages to persons or property, governmental charges or fines, penalties, and costs (including reasonable attorney's fees) (collectively, "Claim(s)"), in any way arising out of or relating to the Event that is the subject of this Agreement to the extent any such Claim(s) arise out of (i) the negligence, gross negligence or intentional misconduct of Group's employees, agents, contractors, or and attendees, or (ii) a violation or breach of any of the terms and conditions of this Agreement by you or any related act or failure to act by you including but not limited to the obligation of compliance with applicable laws or regulations. Nothing in this indemnification shall require you to indemnify the Riverside Convention Center Indemnified Parties for that portion of any Claim arising out of the negligence, gross negligence or intentional misconduct of the Riverside Convention Center Indemnified Parties.

To the fullest extent permitted by law, Riverside Convention Center agrees to protect, indemnify and hold harmless you, your owners, managers, partners, subsidiaries, affiliates, officers, directors, employees and agents (collectively, the "Group Indemnified Parties"), from and against any and all Claims (as such term is defined above) arising out of or relating to the Event that is the subject of this Agreement to the extent any such Claim(s) arise out of (i) the negligence, gross negligence or intentional misconduct of Riverside Convention Center's employees, agents, or contractors, or (ii) a violation or breach of any of the terms and conditions of this Agreement by Riverside Convention Center or any related act or failure to act by Riverside Convention Center including but not limited to the obligation of compliance with applicable laws or regulations. Nothing in this indemnification shall require Riverside Convention Center to indemnify any of the Group Indemnified Parties for that portion of any Claim arising out of the negligence, gross negligence or intentional misconduct of the Group Indemnified Parties.



The party found to be at fault or responsible for any Claim will be required to indemnify the other party as provided in this section. To the fullest extent permitted by law, the parties agree that a comparative negligence standard will apply to any Claims and each party will be responsible for paying for the portion of the total Claims attributable to its fault. In the event of a settlement of any Claim, expenses will be allocated proportionately based upon the amount paid by each party.

This section shall not waive any statutory limitations of liability available to either party, including innkeeper's limitation of liability laws, nor shall it waive any defenses a party may have with respect to any Claim. This section shall survive any termination or expiration of this Agreement.

- Z. CANCELLATION:** By entering into this Contract, the Center has reserved the aforementioned function rooms to the exclusion of other business opportunities and has relied upon the stipulated reservation as disclosed in this Contract. Therefore, it is understood and agreed upon by Client that cancellation of the event will result in the loss of substantial revenues in the form of Food & Beverage and other miscellaneous costs of which the Center will not be able to recover. Accordingly, cancellation of the event and/or function space is subject to the penalties noted on **"QUICK LOOK SUMMARY" in Addendum "A"**.
- AA. FORCE MAJEURE:** Neither Party shall be responsible for any failure of performance due to acts of God, shortage of commodities or supplies to be furnished by the Center, or governmental authority, that make it illegal or impossible for the Center to hold the Event. If events beyond the reasonable control of the Parties, including but not limited to acts of God, war, strikes, terrorist attacks, or curtailment of transportation either in the City of Riverside or in the countries/states of origin of the attendees, which prevents at least 40% of the attendees from arriving for the first scheduled day of the Event, make it impractical, illegal or impossible to perform as originally contracted under this Contract, the affected party may terminate this Contract, without liability, upon written notice.
- BB. LIMITATION OF LIABILITY:** Neither Raincross Hospitality Corporation dba Riverside Convention Center nor the Center will be responsible for any loss, damage or injury (bodily or property) that may occur at any event held on the property prior to, during, or subsequent to the function date range covered by this Contract. Notwithstanding anything in this Contract to the contrary, in no event will the Center's aggregate liability to Client or any third party, from all causes of action and theories of liability, exceed the actual amount paid by Client to the Center under this Contract.
- CC. CONFIDENTIAL INFORMATION:** The Parties agree to maintain this Contract, and all of the pricing, services, and other terms of this Contract, as **"Confidential Information,"** and each Party agrees not to disclose or discuss such Confidential Information without the prior written approval of the other Party, in its sole discretion, except that each Party may disclose such Confidential Information (i) to its directors, officers, employees, and contractors whose duties justify their need to know such information, and who have been clearly informed of their obligation to maintain the confidential, proprietary, and/or trade secret status of such Confidential Information, or (ii) to the extent necessary pursuant to applicable federal, state, or local law, regulation, court order, or other legal process, provided the Party has given the other Party prior written notice of such required disclosure and, to the extent reasonably practicable, has given the other Party an opportunity to contest such required disclosure at that other Party's expense.

SECTION III. SIGNATURES

I have read and understood the above contract and agree to be bound by its terms and conditions. I further understand that any portion of this Contract between both parties may not be changed or altered in any way except in writing by either party. A signed copy of this original must be returned to the Sales and Catering Office by **Friday, April 13, 2018** along with the deposit of **\$3,625.00** in order to hold the allocated space on a definite basis.

Checks should be made payable to: Riverside Convention Center.

RIVERSIDE CONVENTION CENTER  
Raincross Hospitality Corporation  
3637 Fifth Street  
Riverside, CA 92501

If you have any questions or concerns, contact the Sales and Catering Office at (951) 346-4700.

RIVERSIDE CONVENTION CENTER

\_\_\_\_\_  
Pamela Sturrock

Date Signed: \_\_\_\_\_

\_\_\_\_\_  
Bruce Hennings

Date Signed: \_\_\_\_\_

\_\_\_\_\_  
Print Name  
  
15529 Labrador St.  
North Hill, CA 91343  
909-989-1500 x105  
bruce@cnhkiwanis.org

**CC: Tuyen Nguyen-Valenzuela**

**"QUICK LOOK SUMMARY"****ADDENDUM "A"****CONTACT SUMMARY**

<b>Service provider</b>	<b>Contact</b>
Telecommunications-Vistem Solutions	(949) 478-5726 jblythe@vistem.com
Electrical Services	Contact Sales Manager for approved providers
Event Permits-City of Riverside Fire Dept.	(951) 826-5737
Health Permits-Environmental Health Dept.	(951) 358-5172
Vendor Seller Permits-State Board of Equalization	(951) 680-6497
Audio-Visual-Pro A.V.	(951) 346-4709

**IMPORTANT DATES TO BE NOTED**

One (1) Year prior to Event (03/28/19)	10% of all estimated charges are due (\$7,250.00)
90 Calendar Days prior to Event (12/28/19)	35% of all estimated charges are due (\$25,425.00)
30 Calendar Days prior to Event (02/26/20)	Menu Selections must be in place and ALL Event Details must be submitted to the Riverside Convention Center Sales Manager
4 Business Days prior to Event (03/23/20)	Full Pre-payment of Estimated Total Cost

**CANCELLATION PENALTIES**

<b>Number of Days Prior to Event Date</b>	<b>(%) Percent Due</b>
Over 180 Calendar Days	25% of all estimated charges (\$13,912.50)
140-179 Calendar Days	50% of all estimated charges (\$27,825.00)
90-139 Calendar Days	75% of all estimated charges (\$41,737.50)
Less than 90 Calendar Days	100% of all estimated charges (\$55,650.00)

**EXTRA SERVICES/RENTAL ITEMS/MISCELLANEOUS FEES**

Banners – Hanging fee (per banner)* requires Scissor Lift Operator	\$15.00
Scissor Lift Rental (per hour, 2 hour minimum) *requires a Scissor Lift operator	\$75.00
Building Clean Up (one-time fee) *Waived per Pamela Sturrock	\$475.00
Business Tax Fee (per day if merchandise and/or materials are to be sold)	\$70.00
Cake Cutting Fee (per person)	\$2.00
Carving Fee (per chef)	\$125.00
Corkage Fee (per standard 750 ml bottle)	\$12.00
Damage Deposit (deducted from final invoice should no damage occur)	\$300.00
Dance Floor (40x40)	\$150.00
Electrical Services (to be contracted directly)	TBD
Exhibit Tables (Per table, per day. Cost does not include service charge and sales tax, which will apply to each table. Each exhibit table consists of one (1) 8' table, one (1) tablecloth, and two (2) chairs. If additional linens are required, costs will be determined prior to your event date.)	\$27.00 \$25.00 (per day) \$32.13 Inclusive reduced per Pamela Sturrock
Forklift Rental (per hour, 2 hour minimum) *operator certification required	\$50.00
Janitorial Services (per day) *Waived per Pamela Sturrock	\$285.00
Kitchen Usage (\$125.00/per hour, 4 hour minimum)	\$125.00
Linen for Exhibit Tables (each table, 2 linens per table)	\$4.00
Piano	\$750.00
Room Re-Key Charge	\$75.00
Refuse Disposal (one-time charge) *Waived per Pamela Sturrock	\$210.00
Telecommunications (to be contracted directly)	

**ADDENDUM "B" Stipulations & Modifications to Agreement**

**SECTION I. GENERAL CONTRACT INFORMATION, STANDARDS, AND REQUIREMENTS**

**H. TENTATIVE ROOM BLOCK, SET-UP REQUIREMENTS and CATERING ARRANGEMENTS**

The Center agrees to host a Pre-Planning Meeting & Working Luncheon for up to (20) guests for the Client. Date and time for meeting TBD and subject to availability.

**SECTION II: GENERAL CONTRACT INFORMATION, STANDARDS, AND REQUIREMENTS**

**I. MEAL MINIMUM:**

\*As listed with menu selections below

Breakfast Buffet	\$29.35 per person (\$38.30 inclusive)
Mexican Buffet	\$33.00 per person (\$43.07 inclusive)
Plated Dinner	\$33.00 per person (\$43.07 inclusive)
Pizza Buffet	\$16.50 per person (\$21.53 inclusive)

Saturday Mexican Lunch Buffet: Southwest Salad with Southwest Ranch Dressing Chicken & Beef Fajitas with Tortillas Shredded Cheese, Sour Cream, Pico de Gallo Spanish Rice Refried Beans Churros Coffee and Iced Tea
Saturday's Plated Dinner: Salad and Dressing Rolls and Butter Choice of either Chicken or Tri-tip (split entrée *not combination plate) Fresh Vegetables Potatoes Chef's Choice of Dessert Coffee and Iced Tea
Saturday Hospitality Event: Cheese and Crackers Soda
Sunday's Buffet Breakfast: Assorted Breads and Butter Fresh Fruit Scrambled Eggs Bacon or Sausage Breakfast Potatoes Chilled Juices (Orange, Apple, Cranberry) Coffee and Tea
Sunday District Board Meeting: Pizza, Salad & Sodas

**M. AUDIO VISUAL (AV), INFORMATION TECHNOLOGY (IT), AND TELECOMMUNICATIONS:**

**Client will be allowed to bring in their "owned" Audio Visual Equipment at No Charge, Client staff to setup. Any additional equipment or audio visual technical service that they will need will be rented through in-house AV Company, Pro AV.**

**CLIENT PLEASE NOTE: IF USAGE OF OWN "OWNED" AV EQUIPMENT IS PREFERRED CLIENT'S TECHNICIAN MUST CONSULT FACILITY GUIDELINES AND SAFETY REQUIREMENTS REGARDING, TRIP HAZARDS, POWER CORDS ETC. ETC.**



## GROUP SALES AGREEMENT

March 30, 2018

Hotel Contact: Denise Bray  
Title: Sales Manager  
Street Address: 3400 Market Street  
City, State, Postal Code: Riverside, CA 92501  
Phone Number: (951) 786-7155  
Fax Number: (951) 781-3722  
E-mail Address: dbray@pinnaclehotelsusa.com

### DESCRIPTION OF GROUP AND EVENT

The following represents an agreement between Marriott Riverside at the Convention Center, 3400 Market Street, Riverside, CA, 92501, (951) 784-8000 and Kiwanis International - Cal-Nev-Ha District.

ORGANIZATION: Kiwanis International - Cal-Nev-Ha District  
CONTACT:

Name: Bruce Hennings  
Job Title: Director of Service Leadership Programs  
Street Address: 8360 Red Oak Street Ste 201  
City, State, Postal Code: Rancho Cucamonga, CA 91730-0608  
Country: USA  
Phone Number: (909) 989-1500 x105  
Fax Number: (510) 550-2811  
E-mail Address: bruce@cnhkiwanis.org

NAME OF EVENT: Circle K Convention 2020  
REFERENCE #: M-AUZVTWG  
OFFICIAL PROGRAM DATES: Thursday, 03/26/2020 - Sunday, 03/29/2020

### GUEST ROOM COMMITMENT / GROUP ROOM RATES

The Hotel agrees that it will provide, and Kiwanis International - Cal-Nev-Ha District agrees that it will be responsible for utilizing, 410 room nights in the pattern set forth below (such number and such pattern, the "Room Night Commitment"):

#### GROUP ROOM BLOCK

Date	Day	Double	Run of House	Total Rooms
03/26/2020	Thu	0	20	20
03/27/2020	Fri	50	145	195
03/28/2020	Sat	50	145	195

#### GROUP ROOM RATE

Start Date	End Date	Room Type	Single
03/27/2020	03/28/2020	Double	\$165.00
03/26/2020	03/28/2020	Run of House	\$165.00

Hotel's room rates are subject to applicable state and local taxes (currently 13.30%) in effect at the time of check-out.

### **COMPLIMENTARY ROOM POLICY:**

The hotel will provide one (1) complimentary room night on a cumulative basis, for each forty (40) paid and actualized night occupied by attendees of group at the contracted rate. Marriott Riverside at the Convention Center will credit the Group's Master Account for the total number of rooms earned by group at the conclusion of event. Complimentary rooms have no monetary value.

**CONTRACTUAL CONCESSIONS:** Hotel will provide the following concessions if at least 80% of the Minimum Guest Room Revenue is received.

- Twenty (20) staff rooms at \$155.00 rate (Non-commissionable, no rebate)
- Five (5) upgrade to a Junior Suite at Group Rate checking in 3-26-20 checking out 3-29-20
- Discounted overnight and event parking at \$12.00 per car \$20.00 per bus, per day, with in and out privileges
- Complimentary, basic wireless internet in guest rooms (*standard daily fee of \$12.95*) – Upgrade to enhanced high-speed guest room internet is an additional \$3.00 per day (*standard daily fee of \$15.95*)
- 80% attrition
- \$10.00 rebate to Kiwanis International - Cal-Nev-Ha District (rebates have no monetary value, excludes staff rooms)
- Group rate will be available three (3) days prior to group arrival date and three (3) days after group departure date upon hotel availability
- The hotel will provide one (1) complimentary room night on a cumulative basis, for each forty (40) paid and actualized night occupied by attendees of group at the contracted rate.

### **COMMISSION**

The group room rates listed above are net non-commissionable. Kiwanis International - Cal-Nev-Ha District will advise its designated agency of these rates and address any resulting agency compensation issues directly with the management of the appropriate agency.

### **ROOMS ATTRITION**

Kiwanis International - Cal-Nev-Ha District agrees that it will pay Hotel \$165.00 for each room night not utilized below 80% (328 room nights), plus applicable taxes, as a reasonable estimate of the harm the attrition will cause the Hotel. Hotel agrees that after receiving this payment, it will not seek additional damages.

### **METHOD OF RESERVATIONS**

Reservations for the Event will be made by **rooming list** directly with Marriott Riverside at the Convention Center by **March 05<sup>th</sup>, 2020**

### **GUEST PAYMENT ARRANGEMENTS**

It is our understanding that all individuals who attend your Event will be responsible for their own room, tax and incidental charges upon check-out. Incidental charges must be paid in full prior to the guest's departure, with individual credit being established upon check-in. Please instruct your guests to check with the Hotel to make certain all incidental charges are paid prior to departure.

### **INDIVIDUAL CANCELLATION POLICY**

Please be advised that the hotel expects a minimum of 72 hours' notice of any individual reservation which may need to be cancelled, or the hotel will consider these as "no shows" and will bill the individual's credit card for the first night room and tax charges. This cancellation procedure only applies to individual cancellations of reservations and has no connection to the overall group cancellation policy so noted in this Agreement.

**RELOCATION**

If any guest room reservation cannot be accommodated by Hotel, Hotel will provide: (1) accommodations at a comparable Hotel reasonably nearby at no charge for the first night; (2) one complimentary round trip ground transportation between Hotel and the alternate hotel for each day the guest is displaced; (3) one 5 minute phone call and necessary arrangements for forwarding of the displaced guest’s telephone messages and mail; (4) an offer to relocate the displaced guest back to the first available guest room; (5) upgraded accommodations at Hotel upon return (if available) and a welcome expression from the General Manager; and (6) credit to Room Block for any nights that guests are displaced.

**CUT-OFF DATE**

Reservations by attendees must be received on or before **March 05<sup>th</sup>, 2020** (the “Cut-Off Date”). At the Cut-Off Date, Hotel will review the reservation pick up for the Event, release the unreserved rooms for general sale, and determine whether or not it can accept reservations based on a space- and rate-availability at Kiwanis International - Cal-Nev-Ha District group rate.

**BILLING ARRANGEMENTS**

The following billing arrangements apply to guest rooms: **Room and Tax to Master**

Kiwanis International - Cal-Nev-Ha District has indicated that it has elected to use the following form of payment:

- Cash or other guaranteed form of payment
- Credit card (We accept all major credit cards)
- Company check or Electronic Funds Transfer
- \_\_\_\_\_[agreed alternative]

Kiwanis International - Cal-Nev-Ha District may not change this form of payment.

In the event that a deposit is required for guest rooms or functions charged to the master account, Kiwanis International - Cal-Nev-Ha District agrees to pay an advance deposit in an amount to be determined by the Hotel in its reasonable discretion, with the full amount due prior to the start of the group’s event.

Pre-payment of estimated charges by check (personal or company) must be received 14 business days prior to event. If pre-payment of estimated charges are by credit card, cashier’s check, or cash, payment must be received ten (10) business days prior to the event.

A credit card is required on file to guarantee payment of any additional charges incurred during the Event.

**CANCELLATION**

Hotel estimates that the Minimum Revenue it will receive from this event if it is held as agreed pursuant to this Contract is as follows:

Minimum Guest Room Revenue:	<u>\$ 67,650.00</u>
Total:	<u>\$ 67,650.00</u>

If Kiwanis International - Cal-Nev-Ha District elects to cancel this Contract for any reason other than a termination for cause or pursuant to the FORCE MAJEURE clause of this contract, Kiwanis International - Cal-Nev-Ha District agrees to provide written notice to Hotel accompanied by the payment indicated in the following scale:

- From the date of Contract signing to 181 days prior to arrival date: 30%
- From 180 days to 121 days prior to arrival date: 40%
- From 120 days to 61 days prior to arrival date: 60%
- From 60 days or less prior to arrival date: 80%

If such payment does not accompany the Kiwanis International - Cal-Nev-Ha District’s cancellation notice, the amount owed



by the Group shall be determined in accordance with the scale above by using the date the payment is actually made by Group to Hotel, rather than the date Group provided notice of cancellation to Hotel. The option to cancel is agreed by the parties to constitute the exercise of a contractual option and not a default. The parties further agree that the amounts set forth above are reasonable estimates of the losses that would be incurred by Hotel, plus any applicable state and/or local taxes as required by law and include consideration of the possibility of Hotel's ability to mitigate its losses through resale, therefore the reductions applicable in the ROOMS ATTRITION clause will not apply in the event of a cancellation.

### **NO ROOM TRANSFER BY GUEST**

Kiwanis International - Cal-Nev-Ha District agrees that neither Kiwanis International - Cal-Nev-Ha District nor attendees of the Event nor any intermediary shall be permitted to assign any rights or obligations under this Group Sales Agreement, or to resell or otherwise transfer to persons not associated with Kiwanis International - Cal-Nev-Ha District reservations for guestrooms, meeting rooms or any other facilities made pursuant to this Group Sales Agreement.

### **INSURANCE**

Kiwanis International - Cal-Nev-Ha District agrees to carry and maintain and provide evidence of liability and other insurance in amounts sufficient to provide coverage against any claims arising from any activities arising out of or resulting from the obligations which may arise or be incurred pursuant to or associated with this contract, and not less than the amounts set forth in the preceding section. Kiwanis International - Cal-Nev-Ha District's insurance policy shall name the Hotel as an additional insured.

Damage to the Hotel premises by the Group or appointed contractors will be the Kiwanis International - Cal-Nev-Ha District's responsibility. Kiwanis International - Cal-Nev-Ha District will accept full responsibility for any damages resulting from any action or omission of their individual attendees in conjunction with organized group activities. The Hotel is not responsible for any loss or damage no matter how caused, to any samples, displays, properties, or personal effects brought into the Hotel, and/or for the loss of equipment, exhibits or other materials left in meeting rooms.

The Hotel reserves the right to approve all outside contractors hired for use by Kiwanis International - Cal-Nev-Ha District in the Hotel, and may have a list of approved contractors and vendors. The Hotel must be notified in advance of any proposed vendor. The Hotel reserves the right to advance approval of all specifications, including electrical requirements, form all outside contractors, and to charge a fee for outside services brought into the Hotel. Kiwanis International - Cal-Nev-Ha District and/or outside contractors must provide proof of worker's compensation insurance for employees who will work on Hotel premises and proof of adequate general liability coverage for Kiwanis International - Cal-Nev-Ha District and/or outside contractors' activities while on Hotel's premises, and must comply with all other similar requirements the Hotel deems appropriate, in its sole discretion, regarding use of function space, facilities and use of Hotel services.

### **OUTSIDE CONTRACTORS**

The Hotel offers all services necessary for a successful event. However, if Group finds it necessary to use outside services, any companies, firms, agencies, individuals and groups hired by or on behalf of Kiwanis International - Cal-Nev-Ha District shall be subject to prior written approval of the Hotel. The Hotel reserves the right to advance approval of all specifications, including electrical requirements, form all outside contractors, and to charge a fee for outside services brought into the Hotel. Upon prior reasonable notice to the Hotel from Kiwanis International - Cal-Nev-Ha District, Hotel shall cooperate with such contractors and provide them with facilities at the premises to the extent that the use and occupancy of the facilities by the contractor does not interfere with the use and enjoyment of the Hotel premises by other guests and members of the Hotel. Kiwanis International - Cal-Nev-Ha District's contracts with its contractors will all specify that contractor and the group will indemnify and hold the Hotel harmless from any and all damages or liabilities which may arise by such Contractors or through their use. Any contracted company working at Hotel is required to carry and maintain workers' compensation insurance in statutory amounts; comprehensive general public liability insurance covering automobile, personal injury and property damage with single limits of not less than one million dollars per person per occurrence. All such policies (except workers' compensation) shall specifically state "Hotel is named as an additional insured under the above policy. Such insurance shall be primary and not contributory with Hotel."

Kiwanis International - Cal-Nev-Ha District bears all responsibility for the payment of any charges incurred at the Hotel by its contractors.

**SECURITY**

Hotel does not provide security in the meeting and function space and all personal property left in the meeting or function space is at the sole risk of the owner. Group agrees to advise its attendees that they are responsible for safekeeping of their personal property.

**FORCE MAJEURE**

The performance of this Agreement by either party is subject to acts of God, government authority, disaster or other emergencies, any of which make it illegal or impossible for either party to perform its obligations. It is provided that this Agreement may be terminated for any one or more of such reasons by written notice from one party to the other without liability.

**INDEMNIFICATION**

To the extent allowed by applicable law and subject to sovereign immunities afforded to Kiwanis International - Cal-Nev-Ha District, each party hereby agrees to indemnify, defend and hold the other harmless from any loss, liability, costs or damages arising from actual or threatened claims or causes of action resulting from breach of any of its representations, warranties or covenants herein or the negligence, gross negligence or intentional misconduct of the party indemnifying or its respective officers, directors, employees agents contractors, members of participants (as applicable), provided that with respect to officers, directors, employees, and agents, such individuals are acting within the scope of their employment or agency, as applicable.

**ARBITRATION**

The parties will resolve any claim or dispute arising out of or relating to this agreement through binding arbitration before one arbitrator conducted under the rules of the American arbitration association or jams in the state and city in which hotel is located. The law of the state in which hotel is located will be the governing law. The arbitration award will be enforceable in any state or federal court. In any arbitration or litigation arising out of or relating to this agreement or the enforcement of any arbitration award, the prevailing party will recover attorneys’ fees and costs including expert witness and arbitration fees and pre- and post-judgment interest. Each party will be responsible for attorneys’ fees and interest associated with the other party’s efforts to collect monies owed under this agreement.

**SHIPPING AND STORAGE OF MATERIALS**

To ensure prompt delivery of packages, materials being shipped should read:

MARRIOTT RIVERSIDE AT CONVENTION CENTER  
Group: Kiwanis International - Cal-Nev-Ha District  
Contact Name: Bruce Hennings  
Date of Event: Thursday, 03/26/2020 - Sunday, 03/29/2020  
  
Attention: Denise Bray, Sales Manager  
3400 Market Street  
Riverside, CA 92501

Kiwanis International - Cal-Nev-Ha District will be responsible for the packing, labeling, shipping and handling costs of outgoing materials.

Packages Charges will be charged to each registered hotel guest or master account as follows:

**House Handling Fees**

Packages/Boxes	Each	\$5.00
Pallet	Each	\$65.00
Display Cases	Each	\$25.00

**House Storage Fees**

A fee will apply for items shipped more than 24 hours in advance of group's arrival.

If you need packages shipped out at the conclusion of your meeting, please advise your onsite Banquet Captain. The same charges outlined above will be charged for the shipping of these packages. The charges will be billed to each registered hotel guest or your master account.

**REWARDS PROGRAM - REWARDING EVENTS**

Approximately (10) business days after the conclusion of the Event (provided that the Event is not cancelled and Kiwanis International - Cal-Nev-Ha District has otherwise complied with the material terms and conditions of this Agreement), the Hotel will either award Points or submit an award for airline miles to the Member(s) identified below:

**GROUP MUST CHECK ONE OPTION BELOW:**

The Contact (as identified on page 1 of this Agreement or the Authorized Signer of this Agreement) **is eligible** to receive Rewarding Events Points or airline miles

Member Name \_\_\_\_\_

Marriott Rewards Program Member Number \_\_\_\_\_

\*If airline miles are desired instead of Rewarding Events Points, please also provide:

Frequent flier airline miles account number \_\_\_\_\_

Airline Name \_\_\_\_\_

OR

The Contact (as identified on page 1 of this Agreement or the Authorized Signer of this Agreement) **declines or is not eligible** to receive Rewarding Events Points or airline miles and hereby waives the right to receive an award of Points or airline miles in connection with the Event.

The number of Points or airline miles to be awarded shall be determined pursuant to the Rewards Program Terms and Conditions, as in effect at the time of award. The Rewards Program Terms and Conditions are available on-line at marriottrewards.com, and may be changed at the sole discretion of the Rewards Program at any time and without notice.

The individual(s) identified above to receive either Points or airline miles may not be changed without such individual(s)' prior written consent. By inserting the airline mileage account information, the recipient elects to receive airline miles rather than Points. All Rewards Program Terms and Conditions apply.

**ACCEPTANCE**

When presented by the Hotel to Kiwanis International - Cal-Nev-Ha District, this document is an invitation by the Hotel to Kiwanis International - Cal-Nev-Ha District to make an offer. Upon signature by Kiwanis International - Cal-Nev-Ha District, this document will be an offer by Kiwanis International - Cal-Nev-Ha District. Only upon signature of this document by all parties will this document constitute a binding agreement. Unless the Hotel otherwise notifies Kiwanis International - Cal-Nev-Ha District at any time prior to Kiwanis International - Cal-Nev-Ha District's execution of this document, the outlined format and dates will be held by the Hotel for Kiwanis International - Cal-Nev-Ha District on a first-option basis until [April 15, 2018](#). If Kiwanis International - Cal-Nev-Ha District cannot make a commitment prior to that date, this invitation to offer will revert to a second-option basis or, at the Hotel's option, the arrangements will be released, in which case neither party will have any further obligations.

Upon signature by both parties, Kiwanis International - Cal-Nev-Ha District and the Hotel shall have agreed to and executed this Agreement by their authorized representatives as of the dates indicated below.

**SIGNATURES**

Approved and authorized by Kiwanis International - Cal-Nev-Ha District.

Name: (Print) \_\_\_\_\_ Signature: \_\_\_\_\_

Title: (Print) \_\_\_\_\_ Date: \_\_\_\_\_

Approved and authorized by Hotel:

Name: (Print) Denise Bray Signature: \_\_\_\_\_

Title: (Print) Sales Manager Date: \_\_\_\_\_

Approved and authorized by Hotel:

Name: (Print) Donna Esparza Signature: \_\_\_\_\_

Title: (Print) Director of Sales & Marketing Date: \_\_\_\_\_

Approved and authorized by Hotel:

Name: (Print) Dan Stenz Signature: \_\_\_\_\_

Title: (Print) General Manager Date: \_\_\_\_\_



**MARRIOTT  
SAN RAMON**

Please e-mail back to Trevor Anthony at Trevor.Anthony@marriott.com. Direct phone line is (925) 433-4557.

**GROUP SALES AGREEMENT**

**DESCRIPTION OF GROUP AND EVENT**

The following represents an agreement between **San Ramon Marriott**, 2600 Bishop Drive, San Ramon, CA, 94583, (925) 867-9200 and **California, Nevada, Hawaii District of Kiwanis International**.

ORGANIZATION: California, Nevada, Hawaii District of Kiwanis International  
CONTACT:

Name: Bruce Hennings  
Job Title: Director of Service Leadership Programs  
Street Address: 8360 Red Oak Street Ste 201  
City, State, Postal Code: Rancho Cucamonga, CA 91730-0608  
Country: USA  
Phone Number: (909) 989-1500 x105  
Fax Number: (510) 550-2811  
E-mail Address: bruce@cnhkiwanis.org

NAME OF EVENT: Kiwanis International CA-NV-HI District of Kiwanis International Apr2020  
REFERENCE #: **M-AV2P394**  
OFFICIAL PROGRAM DATES: Thursday, 04/02/2020 - Sunday, 04/05/2020

**GUEST ROOM COMMITMENT/GROUP ROOM RATES**

The Hotel agrees that it will provide, and California, Nevada, Hawaii District of Kiwanis International agrees that it will be responsible for utilizing, 307 room nights in the pattern set forth below (such number and such pattern, the "Room Night Commitment"):

Date	Day	Standard Room	Staff Rooms	Presidential Suite	Junior Suite	Hospitality Suite	Total Rooms
04/02/2020	Thu	4	0	1	2	0	7
04/03/2020	Fri	138	8	1	2	1	150
04/04/2020	Sat	138	8	1	2	1	150

**GROUP ROOM RATES**

Based upon California, Nevada, Hawaii District of Kiwanis International's total program requirements as outlined in this agreement, Hotel confirms the following group rates (net of all taxes):

Start Date	End Date	Room Type	Rate
04/02/2020	04/04/2020	Standard Room	\$146.00
04/02/2020	04/04/2020	Presidential Suite	Comp
04/02/2020	04/04/2020	Junior Suite	\$146.00
04/03/2020	04/04/2020	Hospitality Suite	\$146.00
04/03/2020	04/04/2020	Staff	\$95.00

Hotel room rates are subject to applicable state and local taxes: Occupancy Tax (Currently 7.25%) + Business Improvement District Assessment (currently at \$2.00 per room per night) + California Tourism Fee (Currently at \$0.50) in effect at the time of check in.

### **SPECIAL CONCESSIONS**

In consideration of the Room Night Commitment and the functions identified on the Function Information Agenda/Event Agenda, Hotel will provide California, Nevada, Hawaii District of Kiwanis International with the following special concessions:

- One (1) Hospitality Suite upgrade for up to two (2) nights
- Two (2) Junior Suite upgrades at group rate for up to three (3) nights
- One (1) complimentary Presidential Suite for up to three (3) nights
- Reduced Overnight Self-Parking to \$8.00 per day
- Group room rate applies for single, double, quad occupancies
- Five (5) overnight complimentary parking passes
- Five (5) VIP welcome amenities (valued at \$30.00 each)
- One (1) Complimentary Room Night Per Fifty (50) Room Nights actualized and paid for at Group Rate or higher
- Eight (8) Staff rooms at a rate of \$95.00
- Waived meeting space rental with catered Food and Beverage Commitment of \$40,000.00

### **COMPLIMENTARY ROOMS**

California, Nevada, Hawaii District of Kiwanis International will be entitled to one (1) complimentary room night for every fifty (50) revenue-generating room nights occupied on a cumulative-basis.

### **COMMISSION**

The group room rates listed above are net non-commissionable. California, Nevada, Hawaii District of Kiwanis International will advise its designated agency of these rates and address any resulting agency compensation issues directly with the management of the appropriate agency.

### **REBATE**

The group room rates listed above includes a **\$10.00** rebate on all utilized contracted room nights payable to:

#### **California, Nevada, Hawaii District of Kiwanis International**

Attention:

Address:

City, State, Postal Code:

Phone:

Email:

Pick-up numbers are to be submitted to California, Nevada, Hawaii District of Kiwanis International by the hotel within 48 hours after group's departure. Rebates will be paid within 45 (forty-five) calendar days after group's departure to California, Nevada, Hawaii District of Kiwanis International. No rebate will be paid for staff or discounted rooms.

California, Nevada, Hawaii District of Kiwanis International has requested that Hotel place an additional charge on the room folio of its Event attendees and collect it for California, Nevada, Hawaii District of Kiwanis International's benefit. Hotel will collect the amount, provided the Hotel has approved the method in which California, Nevada, Hawaii District of Kiwanis International has advised each of its attendees that they will be billed this charge, and provided that Hotel approves the content of the disclosure. All receipts for such charges will be paid to California, Nevada, Hawaii District of Kiwanis International upon receipt by Hotel of payment for the Master Account. Additionally, California, Nevada, Hawaii District of Kiwanis International acknowledges that the requested charge will be shown as an additional charge on the folio and not included with the room rate. Any attendee who refuses at checkout to pay the charge shall not be charged such amount. Hotel will provide a list of those individuals who refuse to pay such a charge.

### **ROOMS ATTRITION**

Hotel is relying upon California, Nevada, Hawaii District of Kiwanis International's nightly use of the Room Night Commitment and, if applicable, the Minimum Banquet Food and Beverage Revenue. California, Nevada, Hawaii District of Kiwanis International agrees that a loss will be incurred by Hotel if California, Nevada, Hawaii District of Kiwanis International's actual usage is less than ninety percent (80%) of the Room Night Commitment on any night of the Event.

Hotel agrees to allow for a ten percent (20%) reduction in the nightly Room Night Commitment. Each night during the Event, Hotel will subtract the actual room usage for that night and the amount of permissible attrition for that night from the Room Night Commitment for that night. The difference of room nights will be multiplied by the group's average room rate (excluding staff and or complimentary rooms) and the resulting amount will be posted as charges to California, Nevada, Hawaii District of Kiwanis International's Master Account, plus applicable taxes, at the conclusion of the Event.

Additionally, at the conclusion of the Event, if the actual banquet food and beverage revenue is less than the Minimum Banquet Food and Beverage Revenue, forty percent (40%) of the difference will be posted to the Master Account.

These charges represent a reasonable effort on behalf of the Hotel to establish its loss prospectively and shall be due as liquidated damages.

#### **METHOD OF RESERVATIONS**

The San Ramon Marriott is pleased to offer the use of our online group reservations system powered by Passkey. A room list is to be provided by the meeting planner or designate, by the cutoff date of **Thursday, March 12, 2020** in the San Ramon Marriott room list format for automatic upload into Passkey. The planner will be given access to make, modify or cancel reservations after the first list is uploaded and/or the San Ramon Marriott will publish a website for attendees to access to manage their modifications or changes themselves. Reservations must be made on or before the cutoff date of **Thursday, March 5, 2020** in order to be eligible for the group rate. Any reservations made after the Cutoff Date shall be at the Hotels then current available rate.

#### **GUARANTEED RESERVATIONS**

All reservations must be accompanied by a first night room deposit or guaranteed with a major credit card or by California, Nevada, Hawaii District of Kiwanis International. Hotel will not hold any reservations unless secured by one of the above methods.

#### **CUT-OFF DATE**

Reservations by attendees must be received on or before **Thursday, March 12, 2020**, (the "Cut-Off Date"). At the Cut-Off Date, Hotel will review the reservation pick up for the Event, release the unreserved rooms for general sale, and determine whether or not it can accept reservations based on a space- and rate-available basis at the California, Nevada, Hawaii District of Kiwanis International group rate after this date.

#### **NO ROOM TRANSFER BY GUEST**

California, Nevada, Hawaii District of Kiwanis International agrees that neither California, Nevada, Hawaii District of Kiwanis International nor attendees of the Event nor any intermediary shall be permitted to assign any rights or obligations under this Group Sales Agreement, or to resell or otherwise transfer to persons not associated with California, Nevada, Hawaii District of Kiwanis International reservations for guestrooms, meeting rooms or any other facilities made pursuant to this Group Sales Agreement.

#### **BILLING ARRANGEMENTS**

The following billing arrangements apply: **VIP's and Staff rooms – Room and Tax to Master Account, Incidental by each Individual. Attendees will be responsible for own Room, Tax, and Incidentals.**

#### **MASTER ACCOUNT**

Hotel must be notified in writing at least **7 days** prior to arrival of the authorized signatories and the charges that are to be posted to the Master Account. Any cancellation or attrition fees will be billed to the Master Account.

#### **METHOD OF PAYMENT**

The method of payment of the Master Account will be established upon approval of California, Nevada, Hawaii District of Kiwanis International's credit. If credit is approved, the outstanding balance of California, Nevada, Hawaii District of Kiwanis International Master Account (less any advance deposits and exclusive of disputed charges) will be due and payable upon receipt of invoice.

California, Nevada, Hawaii District of Kiwanis International will raise any disputed charge(s) within **10 days** after receipt of the invoice. The Hotel will work with California, Nevada, Hawaii District of Kiwanis International in resolving any such disputed charges, the payment of which will be due upon receipt of invoice after resolution of the dispute. If payment of any invoice is not received within thirty (30) days of the date on which it was due, Hotel will impose a finance charge at the rate of the lesser of 1-1/2% per month (18% annual rate) or the maximum allowed by law on the unpaid balance commencing on the invoice date.

California, Nevada, Hawaii District of Kiwanis International has indicated that it has elected to use the following form of payment:

- Cash, money order, or other guaranteed form of payment
- Credit card (We accept all major credit cards)
- Company check or Electronic Funds Transfer
- \_\_\_\_\_ [agreed alternative]

California, Nevada, Hawaii District of Kiwanis International may not change this form of payment.

In the event that credit is not approved, California, Nevada, Hawaii District of Kiwanis International agrees to pay an advance deposit in an amount to be determined by the Hotel in its reasonable discretion, with the full amount due prior to the start of the group's event.

**FUNCTION INFORMATION AGENDA/EVENT AGENDA**

Based on the requirements outlined by California, Nevada, Hawaii District of Kiwanis International, the Hotel has reserved the function space set forth on the below Function Information Agenda/Event Agenda.

Date	Day	Start Time	End Time	Function Type	Set-Up	PPL	Function Space
4/2/2020	Thu	1:00 PM	11:59 PM	Convention Office 24 hours	Hollow Square	8	San Ramon Boardroom
		3:00 PM	6:00 PM	Pre-Con Meeting	Hollow Square	20	Salon 1
		6:00 PM	10:00 PM	Board Training	Hollow Square	20	Salon 1
4/3/2020	Fri	12:00 AM	11:59 PM	Convention Office 24 hours	Hollow Square	8	San Ramon Boardroom
		8:30 AM	11:30 AM	Board Meeting	Schoolroom	40	Salon 2
		8:30 AM	12:00 PM	Board Training	Hollow Square	20	Salon 1
		3:00 PM	7:00 PM	Convention Registration	Registration	12	Bishop Ranch Foyer
		5:00 PM	5:45 PM	Opening Session Rehearsal	Theater	500	Salons D-H
		5:15 PM	5:45 PM	SAA Meeting	Theater	100	Pleasanton/Danville
		6:00 PM	9:00 PM	1st General Session	Theater	500	Salons D-H
		9:30 PM	10:20 PM	Crystal, Jet & Ruby	Theater	100	Pleasanton/Danville
		9:30 PM	10:20 PM	Diamond & Emerald	Theater	150	Salon 1
		9:30 PM	10:20 PM	Goldstone & Sapphire	Theater	75	Salon 2
		9:30 PM	10:20 PM	Workshop	Theater	200	Salons A-C
		9:30 PM	12:30 AM	Awards Judging	Schoolroom	18	Tri Valley 1
		9:30 PM	12:30 AM	Talent Screening	Theater	500	Salons D-H
		10:30 PM	11:45 PM	Caucuses	Theater	200	Salons A-C
10:30 PM	11:45 PM	Caucuses	Theater	100	Pleasanton/Danville		

Date	Day	Start Time	End Time	Function Type	Set-Up	PPL	Function Space
4/4/2020	Sat	12:00 AM	12:45 AM	Caucuses	Theater	200	Salons A-C
		12:00 AM	11:59 PM	Convention Office	Hollow Square	8	San Ramon Boardroom
		8:00 AM	5:00 PM	Convention Registration	Registration	12	Bishop Ranch Foyer
		9:30 AM	10:10 AM	All Hands On Deck	Theater	75	Salon B
		9:30 AM	10:10 AM	Land Ho Next Stop Trivia Island	Theater	50	Salon C
		9:30 AM	10:10 AM	Dream Catchers	Schoolroom	100	Salon A
		9:30 AM	10:10 AM	Fishing for your Soul Mate	Theater	75	Salon 2
		9:30 AM	11:00 AM	Lei-T's Make Adventures	Schoolroom	100	Pleasanton/Danville
		9:30 AM	5:30 PM	Dougie with Doug	Special	150	Salon 1



		10:20 AM	11:00 AM	Leading the Pack	Theater	75	Salon B
		10:20 AM	11:00 AM	Trekking With Treasurers	Theater	50	Salon C
		10:20 AM	11:00 AM	Soaring with Secretaries	Theater	75	Salon 2
		10:20 AM	5:30 PM	Yo Ho Ho A KIWIN'S Life for Me	Theater	40	Tri Valley 2
		10:20 AM	5:30 PM	TBA Workshop	Schoolroom	18	Tri Valley 1
		11:15 AM	1:45 PM	General Session	Rounds of 10	500	Salons D-H
		1:30 PM	2:10 PM	Circle K Clubhouse	Theater	75	Salon 2
		1:30 PM	2:10 PM	Stop Hunger Now	Theater	100	Pleasanton/Danville
		1:30 PM	3:00 PM	House of Delegates	Theater	100	Salons A-C
		2:20 PM	5:30 PM	Oratory Contest TBA	Theater	100	Pleasanton/Danville
		5:00 PM	6:00 PM	Awards Session Rehearsal	Rounds of 10	510	Salons D-H
		6:00 PM	11:00 PM		Special	110	Salon 1
		2:00 PM	2:50 PM	Workshop #4	Theater	75	
		2:00 PM	4:50 PM	Workshop #3	Theater	150	
		4:00 PM	4:50 PM	Advisor's Ice Cream Social	Lounge	60	
		6:15 PM	9:00 PM	Awards Dinner	Rounds of 10	510	Salons D-H
		6:00 PM	7:00 PM	Doors Open		490	
		9:30 PM	11:00 PM	Advisors Ice Cream Social	Lounge	1	Salon 2
		10:00 PM	12:30 AM	Governor's Ball	Special	510	Salons D-H
4/5/2020	Sun	12:00 AM	5:00 PM	Office	Hollow Square	8	San Ramon Boardroom
		8:30 AM	11:00 AM	Brunch	Rounds of 10	500	Salons D-H
		9:00 AM	6:00 PM	Meeting	Conference	10	Tri Valley 1
		12:00 PM	2:00 PM	Board Reception	U-Shape	30	Salon 1

### **F&B HOUSE CHARGE**

A 25% F&B House Charge, plus applicable taxes (currently 8.25%), is applied to all buffet and plated services, beverage and hosted bar services, reception service and coffee breaks and all meeting room rental with food and/or beverage services in the room. *The F&B House Charge is used to offset the costs of utilities and equipment, and other non-labor expenses. This F&B House Charge is not a tip or gratuity for services provided by employees and is not distributed to employees.* Banquet personnel are not customarily tipped, so tips are not expected.

### **DAMAGE TO FUNCTION SPACE**

California, Nevada, Hawaii District of Kiwanis International agrees to pay for any damage to the function space that occurs while California, Nevada, Hawaii District of Kiwanis International is using it. California, Nevada, Hawaii District of Kiwanis International will not be responsible, however, for ordinary wear and tear or for damage that it can show was caused by persons other than California, Nevada, Hawaii District of Kiwanis International and its attendees.

### **OUTSIDE FOOD AND BEVERAGE POLICY**

All food and beverages served at functions associated with the Event must be provided, prepared, and served by Hotel, and must be consumed on Hotel premises.

### **AUDIO/VISUAL**

PSAV® is the exclusive audio visual provider for the San Ramon Marriott Hotel. They are located on premises to assist with all your audio visual requirements. PSAV® features highly trained technicians and the most current state of the art equipment available to insure the success of your presentation. A full AV price list is available.

### **TECHNICAL SERVICES**

Hotel will provide a permanent public address system in each of the major meeting rooms. PSAV® is Hotel's exclusive provider for all audio & visual needs. A fixed daily technical assistance fee of \$650.00 will be charged if California, Nevada, Hawaii District of Kiwanis International selects an alternate audio-visual provider.

**AV HOUSE CHARGE**

A 25% AV House Charge, plus applicable taxes (currently 8.25%), are applied to AV services (fees are subject to change). *The AV House Charge is used to offset the costs of utilities and equipment, and other non-labor expenses. This AV House Charge is not a tip or gratuity for services provided by employees and is not distributed to personnel.* AV personnel are not customarily tipped, so tips are not expected.

**MINIMUM BANQUET FOOD AND BEVERAGE REVENUE REQUIREMENT**

California, Nevada, Hawaii District of Kiwanis International agrees that it will provide a minimum food and beverage revenue of **\$40,000.00** (exclusive of applicable service charges and taxes) as part of the Event. If California, Nevada, Hawaii District of Kiwanis International provides less food and beverage revenue, it agrees to pay Hotel 35% of the shortage, plus applicable taxes. In addition, if any food and beverage event is cancelled within 72 hours of its scheduled starting time, California, Nevada, Hawaii District of Kiwanis International agrees to pay Hotel 100% of the food and beverage revenue guaranteed at 72 hours.

**Meal Package For Cal-Nev-Ha District of Kiwanis International**

**Breakfast (\$27.00 inclusive)**

Egg Sandwich or Breakfast Burrito  
Assorted Breakfast Breads, Muffins, Danish, Bagels with Cream Cheese,  
Butter, Margarine, Honey and Fruit Preserves  
Fresh Orange Juice  
Fresh Cubed Fruit and Seasonal Berries  
Coffee, Decaf, Tea, Iced Tea, and Hot Chocolate

**Friday Lunch (\$39.00 inclusive)**

Tortilla Soup  
Rio Caesar Salad  
Hearts of Romaine Lettuce, Roasted Pumpkin Seeds, Fried Corn Tortillas and Cilantro Caesar Dressing  
Fajitas  
Sliced Marinated Grilled Chicken or Beef with Sauteed Peppers and Onions, Warm Soft Flour Tortillas, Sour  
Cream, Guacamole and Salsa  
Cheese Enchiladas  
Mexican Style Rice  
Grilled Corn on the Cob  
Churros  
Coffee, Decaf, Tea, Iced Tea, and Milk

**Dinner (\$49.00 inclusive)**

Assorted Rolls, Breads, and Butter  
Pre-Set Salads  
Caesar Salad  
Hearts of Romaine, House Caesar Dressing, Toasted Croutons or Appropriate Condiments  
Basil Crusted Chicken  
Basil Crusted Chicken with Oven Roasted Tomato  
Chef's Selection of Dessert  
Coffee, Decaf, Tea, Iced Tea, and Milk

**Snack Break (\$15.50 inclusive)**

Assortment of Cookies or Brownies  
Soda, Water, Coffee, Decaf, Tea

**CANCELLATION**

California, Nevada, Hawaii District of Kiwanis International acknowledges that if it cancels or otherwise essentially abandons its planned use of the Room Night Commitment (a “Cancellation”), this action would constitute a breach of California, Nevada, Hawaii District of Kiwanis International’s obligation to Hotel and Hotel would be harmed. Because Hotel’s harm (and California, Nevada, Hawaii District of Kiwanis International’s obligation to compensate Hotel for that harm) is likely to increase if there is a delay in notifying Hotel of any Cancellation, California, Nevada, Hawaii District of Kiwanis International agrees to notify Hotel, in writing, within five (5) business days of any decision to Cancel. In addition, if a Cancellation occurs, the parties agree that:

- a. it would be difficult to determine Hotel’s actual harm;
- b. the sooner Hotel receives notice of the Cancellation, the lower its actual harm is likely to be, because the probability of mitigating the harm by reselling space and functions is higher; and
- c. the highest percentage amount in the chart (the “Chart”) set forth below reasonably estimates Hotel’s harm for a last-minute cancellation and, through its use of a sliding scale that reduces damages for earlier cancellations, the Chart also reasonably estimates Hotel’s ability to lessen its harm by reselling California, Nevada, Hawaii District of Kiwanis International’s space and functions.

California, Nevada, Hawaii District of Kiwanis International therefore agrees to pay Hotel, within thirty (30) days after any Cancellation, as liquidated damages and not as a penalty, the amount listed in the Chart below.

<b>Date of Cancellation</b>	<b>Total Amount of Liquidated Damages Due</b>
Date of Agreement to June 30, 2018	\$20,482.20 (10% of Total Room Revenue* + 40% of the Minimum Banquet Food and Beverage Revenue)
From July 1, 2018 to December 31, 2018	\$27,205.50 (25% of Total Room Revenue* + 40% of the Minimum Banquet Food and Beverage Revenue)
From January 1, 2019 to June 30, 2019	\$38,411.00 (50% of Total Room Revenue* + 40% of the Minimum Banquet Food and Beverage Revenue)
From July 1, 2019 to December 31, 2019	\$49,616.50 (75% of Total Room Revenue* + 40% of the Minimum Banquet Food and Beverage Revenue)
From January 1, 2020 to Arrival Date	\$72,822.00 (100% of Total Room Revenue* + 70% of the Minimum Banquet Food and Beverage Revenue)

\* “Total Room Revenue” is the dollar amount equal to the number of room nights in the Room Night Commitment multiplied by Account’s average room rate (excluding staff room rates and complimentary rooms, if any). If applicable, state and local taxes will be added to the amounts listed above.

Provided that California, Nevada, Hawaii District of Kiwanis International timely notifies Hotel of the Cancellation and timely pays the above liquidated damages, Hotel agrees not to seek additional damages from California, Nevada, Hawaii District of Kiwanis International relating to the Cancellation.

**IMPOSSIBILITY**

The performance of this Agreement is subject to termination without liability upon the occurrence of any circumstance beyond the control of either party – such as acts of God, war, government regulations, disaster, strikes (except those involving the employees or agents of the party seeking the protection of this clause), civil disorder, or curtailment of transportation facilities – to the extent that such circumstance makes it illegal or impossible to provide or use the Hotel facilities. The ability to terminate this Agreement without liability pursuant to this paragraph is conditioned upon delivery of written notice to the other party setting forth the basis for such termination as soon as reasonably practical – but in no event longer than ten (10) days – after learning of such basis.

**COMPLIANCE WITH LAW**

This Agreement is subject to all applicable federal, state, and local laws, including health and safety codes, alcoholic beverage control laws, disability laws, federal anti-terrorism laws and regulations, and the like. Hotel and California, Nevada, Hawaii District of Kiwanis International agree to cooperate with each other to ensure compliance with such laws.

**CHANGES, ADDITIONS, STIPULATIONS, OR LINING OUT**

Any changes, additions, stipulations or deletions including corrective lining out by either Hotel or California, Nevada, Hawaii District of Kiwanis International will not be considered agreed to or binding on the other unless such modifications have been initialed or otherwise approved in writing by the other.

**LITIGATION EXPENSES**

The parties agree that, in the event litigation relating to this Agreement is filed by either party, the non-prevailing party in such litigation will pay the prevailing party's costs resulting from the litigation, including reasonable attorneys' fees.

**LIQUOR LICENSE**

California, Nevada, Hawaii District of Kiwanis International understands that Hotel's liquor license requires that beverages only be dispensed by Hotel employees or bartenders. Alcoholic beverage service may be denied to those guests who appear to be intoxicated or are under age.

**PARKING RATES**

The current published parking rates for daily function parking and overnight guests are as follows:

Self-Parking

0-1/2 hour	Complimentary
1/2-3 hours	\$4.00
3-5 hours	\$8.00
5-24 hours	\$12.00 (maximum per day)
Registered Overnight	\$12.00 per car per day

Valet Parking

0 – 2 hours	\$6.00
2 – 5 hours	\$12.00
5 – 24 hours	\$18.00
Registered Overnight	\$18.00 per car per day

\*Hosted parking is also available; please inquire with Hotel's Event Management Department. Rates are subject to change.

**\*\*Please see "Special Concessions" for discounted self-parking terms.**

**COMPLIANCE WITH EQUAL OPPORTUNITY LAWS**

This section describes Marriott's obligations as a U.S. federal contractor. It does not apply to customers that are not part of the U.S. federal government or using funds from the U.S. federal government for this contract.

Marriott shall comply with all applicable laws, statutes, rules, ordinances, codes, orders and regulations of all federal, state, local and other governmental and regulatory authorities and of all insurance bodies applicable to the Hotel premises in performing its obligations under this Agreement.

Marriott (referred to as "contractor" in this section) shall comply with Executive Order 11246, as amended, Section 503 of the Rehabilitation Act of 1973, as amended, and the Vietnam Era Veterans' Readjustment Assistance Act, as amended, which are administered by the United States Department of Labor ("DOL"), Office of Federal Contract Compliance Programs ("OFCCP"). The equal employment opportunity clauses of the implementing regulations, including but not limited to 41 C.F.R. §§ 60.1-4, 60-300.5(a), and 60-741.5(a), are hereby incorporated by reference, with all relevant rules, regulations and orders pertaining thereto. This contractor and subcontractor shall abide by the requirements of 41 C.F.R. §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

Marriott also shall comply with Executive Order 13496 and with all relevant rules, regulations and orders pertaining thereto, to the extent applicable. The employee notice clause and all other provisions of 29 C.F.R. Part 471, Appendix A to Subpart A, are hereby incorporated by reference.

To the extent applicable, Marriott shall include the provisions of this section in every subcontract or purchase order so that such provisions shall be binding upon each contractor, subcontractor or vendor performing services or providing materials relating to this Agreement and the services provided pursuant to the terms hereof.

### **IN-HOUSE EQUIPMENT**

Hotel will provide, at no charge, a reasonable amount of meeting equipment (for example, chairs, tables, chalkboards, etc.). These complimentary arrangements do not include special setups or extraordinary formats that would deplete Hotel's present in-house equipment to the point of requiring rental of an additional supply to accommodate California, Nevada, Hawaii District of Kiwanis International's needs. If such special setups or extraordinary formats are requested, Hotel will present California, Nevada, Hawaii District of Kiwanis International two (2) alternatives: (1) charging California, Nevada, Hawaii District of Kiwanis International the rental cost for additional equipment, or (2) changing the extraordinary setup to a standard format, avoiding the additional cost.

### **UNATTENDED ITEMS/ADDITIONAL SECURITY**

The Hotel cannot ensure the security of items left unattended in function rooms. Special arrangements may be made with the Hotel for securing a limited number of valuable items. If California, Nevada, Hawaii District of Kiwanis International requires additional security with respect to such items or for any other reason, the Hotel will assist in making these arrangements. All security personnel to be utilized during the Event are subject to Hotel approval.

### **USE OF OUTSIDE VENDORS**

If California, Nevada, Hawaii District of Kiwanis International wishes to hire outside vendors to provide any goods or services at Hotel during the Event, California, Nevada, Hawaii District of Kiwanis International must notify Hotel of the specific goods or services to be provided and provide sufficient advance notice to the Hotel so that the Hotel can (i) determine, in Hotel's sole discretion, whether such vendor must provide Hotel, in form and amount reasonably satisfactory to Hotel, an indemnification agreement and proof of adequate insurance, and (ii) approve, using reasonable judgment, the selection of the outside vendor and the goods or services to be provided by such outside vendor to California, Nevada, Hawaii District of Kiwanis International, taking into consideration: (a) whether Hotel offers such goods and services; (b) the risk level posed by certain activities; and (c) the safety and well-being of guests at Hotel.

### **PERFORMANCE LICENSES**

California, Nevada, Hawaii District of Kiwanis International will be solely responsible for obtaining any necessary licenses or permission to perform, broadcast, transmit, or display any copyrighted works (including without limitation, music, audio, or video recordings, art, etc.) that California, Nevada, Hawaii District of Kiwanis International may use or request to be used at the Hotel.

### **MUTUAL INDEMNIFICATION**

Each party to this Agreement shall, to the extent not covered by the indemnified party's insurance, indemnify, defend, and hold harmless the other party and its officers, directors, agents, employees, and owners from and against any and all demands, claims, damages to persons or property, losses, and liabilities, including reasonable attorneys' fees (collectively, "Claims"), arising solely out of or solely caused by the indemnifying party's negligence or willful misconduct in connection with the provision and use of Hotel as contemplated by this Agreement. This paragraph shall not waive any statutory limitations of liability available to either party, including innkeepers' limitation of liability laws, nor shall it waive any defenses either party may have with respect to any Claim.

### **REWARDS PROGRAM – QUALIFIED FOR REWARDING EVENTS**

Approximately (10) business days after the conclusion of the Event (provided that the Event is not cancelled and California, Nevada, Hawaii District of Kiwanis International has otherwise complied with the material terms and conditions of this Agreement), the Hotel will either award Points or submit an award for airline miles to the Member(s) identified below:

The Rewarding Events program is only available to qualified Marriott Rewards Program members. Rewarding Events **is not** available in certain circumstances, including (1) for any government employee or official booking a government event (U.S. government event or non-U.S. government event); (2) for any employee of a state-owned or state-controlled entity ("SOE") booking an event on behalf of the SOE; or (3) for any other planner or intermediary when booking an event on behalf of a non-U.S. governmental entity or non-U.S. SOE.

In addition, Rewarding Events is available only if California, Nevada, Hawaii District of Kiwanis International's own policies permit the Member identified below to receive Rewarding Events points or airline miles for the Event.

The number of Points or airline miles to be awarded shall be determined pursuant to the Rewards Program Terms and Conditions, as in effect at the time of award. The Rewards Program Terms and Conditions are available on-line at [marriottrewards.com](http://marriottrewards.com), and may be changed at the sole discretion of the Rewards Program at any time and without notice.

The Member identified below to receive either Points or airline miles may not be changed without such Member's prior written consent. By inserting the airline mileage account information, the Member elects to receive airline miles rather than Points. All Rewards Program Terms and Conditions apply.

GROUP MUST CHECK ONE OPTION BELOW:

The Contact (as identified on page 1 of this Agreement or the Authorized Signer of this Agreement) certifies that she/he is qualified to participate in the Rewarding Events program for the Event.

Member Name \_\_\_\_\_  
Marriott Rewards Program Member Number 637045840

\*If airline miles are desired instead of Rewarding Events Points, please also provide:

Frequent flier airline miles account number \_\_\_\_\_  
Airline Name \_\_\_\_\_

OR

The Contact (as identified on page 1 of this Agreement or the Authorized Signer of this Agreement) declines or is not qualified to receive Rewarding Events Points or airline miles, and hereby waives the right to receive an award of Points or airline miles in connection with the Event.

**ACCEPTANCE**

When presented by the Hotel to California, Nevada, Hawaii District of Kiwanis International, this document is an invitation by the Hotel to California, Nevada, Hawaii District of Kiwanis International to make an offer. Upon signature by California, Nevada, Hawaii District of Kiwanis International, this document will be an offer by California, Nevada, Hawaii District of Kiwanis International. Only upon signature of this document by all parties will this document constitute a binding agreement. Unless the Hotel otherwise notifies California, Nevada, Hawaii District of Kiwanis International at any time prior to California, Nevada, Hawaii District of Kiwanis International's execution of this document, the outlined format and dates will be held by the Hotel for California, Nevada, Hawaii District of Kiwanis International on a first-option basis until **Wednesday, February 7, 2018**. If California, Nevada, Hawaii District of Kiwanis International cannot make a commitment prior to that date, this invitation to offer will revert to a second-option basis or, at the Hotel's option, the arrangements will be released, in which case neither party will have any further obligations.

Upon signature by both parties, California, Nevada, Hawaii District of Kiwanis International and the Hotel shall have agreed to and executed this Agreement by their authorized representatives as of the dates indicated below.

**SIGNATURES**

Approved and authorized by California, Nevada, Hawaii District of Kiwanis International.

Name: (Print) Mark MacDonald Signature: \_\_\_\_\_

Title: (Print) \_\_\_\_\_ Date: \_\_\_\_\_

Approved and authorized by Hotel:

Name: (Print) Trevor Anthony Signature: \_\_\_\_\_

Title: (Print) Senior Sales Manager Date: \_\_\_\_\_

## 2018-19 Key Club General Fund Budget

		2018-19 Budget	2017-18 Budget	2017-18 YTD
<b>CASH RECEIPTS</b>				
10.401.0	District Per Capita (41,000 x \$4.50)	\$184,500.00	\$193,500.00	\$177,951.75
10.440.10	Investment Income	\$4,000.00	\$4,000.00	\$2,577.49
	Total General Fund Receipts	<u>\$188,500.00</u>	<u>\$197,500.00</u>	<u>\$180,529.24</u>
<b>DISBURSEMENTS</b>				
<b>Administrative</b>				
10.540.0	Credit Card Service Fees	\$50.00	\$50.00	\$45.00
10.541.0	Computer Software, Small Equipment	\$1,500.00	\$1,500.00	\$1,699.08
10.542.02	Telephone	\$4,000.00	\$4,000.00	\$2,505.70
10.542.01	Conference Calls	\$4,000.00	\$4,000.00	\$2,738.05
10.544.0	Office Supplies	\$250.00	\$250.00	\$140.52
10.545.0	Web Site Maintenance	\$0.00	\$0.00	\$0.00
10.546.0	Postage & Shipping	\$1,500.00	\$1,000.00	\$830.03
10.548.0	Printing	\$3,500.00	\$4,000.00	\$2,410.44
10.549.0	Professional Fees-Merrill Lynch	\$150.00	\$150.00	\$150.00
10.566.0	Annual Audit	\$1,500.00	\$4,000.00	\$1,372.73
10.579.0	Bank Fees-Cash Short/Over	\$0.00	\$0.00	\$0.00
10.699.03	Service Leadership Department Expense	\$92,700.00	\$93,000.00	\$91,856.24
	Total Administrative	<u>\$109,150.00</u>	<u>\$111,950.00</u>	<u>\$103,747.79</u>
<b>Officer &amp; Board</b>				
10.582.0	Governor Travel & Administrative	\$5,995.00	\$5,725.00	\$4,556.95
10.591.0	Secretary Travel & Administrative	\$3,525.00	\$3,255.00	\$904.55
10.592.0	Treasurer Travel & Administrative	\$4,125.00	\$3,255.00	\$1,684.79
10.595.0	International Officers (Trustee Travel to Board meeting)	\$0.00	\$0.00	\$0.00
10.596.0	2018-19 Executive Board Expense (April-June 2019)	\$1,000.00	\$1,000.00	\$0.00
10.597.03	Int'l Convention Travel Support	\$4,815.00	\$4,525.00	\$4,016.96
10.597.05	Hawaii Travel Support (to Dist. Conv.)	\$2,000.00	\$2,000.00	\$0.00
10.598.0	Key Leader Scholarships (10 per camp x's \$35.00)	\$1,050.00	\$3,000.00	\$1,155.00
10.599	Board Gift to Governor	\$150.00	\$150.00	\$125.25
	Travel & Expense Div. 2-47	\$38,850.00	\$38,400.00	\$19,944.56
10.650.0	Lt. Governor's Reserve	\$1,500.00	\$1,500.00	\$294.05
10.651.0	Board Meeting Expenses	\$0.00	\$200.00	\$0.00
	Total Officer & Board	<u>\$63,010.00</u>	<u>\$63,010.00</u>	<u>\$32,682.11</u>
<b>Committee Expense</b>				
10.685.0	Prada Scholarship	\$500.00	\$500.00	\$500.00
10.695.01	Comm. & Marketing	\$125.00	\$150.00	\$99.13
10.696.0	Convention Chair	\$125.00	\$350.00	\$0.00
10.693.0	Kiwanis Family & Foundation	\$125.00	\$150.00	\$35.00
10.691.0	MD&E Chair	\$125.00	\$150.00	\$90.94
10.694.0	Membership Recognition	\$125.00	\$350.00	\$300.00
10.697	News Editor	\$125.00	\$150.00	\$0.00
10.692.0	P.I.E. Chair	\$125.00	\$150.00	\$0.00
10.697.03	District Visual Media Editor	\$125.00	\$150.00	\$35.00
10.690.0	Service Projects	\$125.00	\$150.00	\$150.00
10.697.01	Tech. Editor	\$125.00	\$150.00	\$150.00
<del>10.697.08</del>	<del>SAA Coordinator</del>	\$0.00	\$0.00	\$150.00
<del>10.698.03</del>	<del>Graphics Department Coordinator</del>	\$0.00	\$150.00	\$95.88
<del>10.698.05</del>	<del>Key Leader Coordinator</del>	\$0.00	\$150.00	\$150.00
10.699.01	Kiwanis Committee Reimbursement	\$10,000.00	\$10,000.00	\$5,906.05
10.699.05	Foundation Training Funds Reimb.	\$7,000.00	\$9,500.00	\$3,082.00
	Total Committee Expense	<u>\$18,750.00</u>	<u>\$22,200.00</u>	<u>\$10,744.00</u>
	Total Disbursements	<u>\$190,910.00</u>	<u>\$197,160.00</u>	<u>\$147,173.90</u>
	<b>Net Budgeted Revenue over (Expense)</b>	<u><b>(\$2,410.00)</b></u>	<u><b>\$340.00</b></u>	<u><b>\$33,355.34</b></u>
<b>Other Revenue &amp; (Expense)</b>				

## 2018-19 Key Club General Fund Budget

10.846.10	District Project Income [Fall Rally North]	\$0.00	\$0.00	\$26,337.00
10.856.10	District Project (Expense) [Fall Rally North]	\$0.00	\$0.00	\$0.00
10.846.20	District Project Income [Fall Rally South]	\$0.00	\$0.00	\$49,592.79
10.856.20	District Project (Expense) [Fall Rally South]	\$0.00	\$0.00	(\$2,001.20)
10.849	PTP Income [Contributions to CNH Foundation]	\$0.00	\$0.00	\$142,886.36
10.858.0	Contribution to CNH Foundation for PTP	\$0.00	\$0.00	(\$150,200.00)
10.861	Fundraising Income (Polo's)	\$0.00	\$0.00	\$37.00
10.862	PTP Fundraising Income (ribbons, buttons & wristbands)	\$0.00	\$0.00	\$5,922.00
10.864	Fundraising Expense (Polo's)	\$0.00	\$0.00	(\$382.14)
10.864.01	Fundraising Expense (ribbons, buttons & wristbands)	\$0.00	\$0.00	(\$1,655.58)
10.885.00	CNH Kiwanis DCON Expenses	\$0.00	\$0.00	(\$90.89)
	Total Other Revenue (Expense)	\$0.00	\$0.00	\$70,445.34

**Net Budgeted Revenue over (Expense) + Other Revenue  
& (Expense)**

(\$2,410.00)      \$340.00      \$103,800.68

**Interfund Transfer**

20.921	District Convention Profit	\$2,500.00	\$0.00	\$0.00
	<b>Net Revenue over (Expense)</b>	\$90.00	\$340.00	\$103,800.68

		<b>2018-19 Budget</b>	<b>2017-18 Budget</b>	<b>2017-18 YTD</b>
	<b>Lt. Governor's Travel &amp; Office</b>			
10.602.0	Division 2 North	\$450.00	\$750.00	\$750.00
10.602.01	Division 2 South	\$400.00	\$0.00	\$0.00
10.603.0	Division 3 North	\$250.00	\$250.00	\$246.57
10.603.01	Division 3 South	\$350.00	\$350.00	\$0.00
10.604.03	Division 4 Central (old 41 North)	\$400.00	\$400.00	\$274.29
10.604.0	Division 4 East	\$650.00	\$600.00	\$600.00
10.604.02	Division 4 North	\$500.00	\$500.00	\$463.96
10.604.04	Division 4 South (old 41 South)	\$450.00	\$500.00	\$500.00
10.604.01	Division 4 West	\$500.00	\$500.00	\$500.00
10.605.0	Division 5 North	\$350.00	\$500.00	\$0.00
10.605.01	Division 5 South	\$400.00	\$400.00	\$0.00
10.607.0	Division 7 North	\$700.00	\$600.00	\$177.76
10.607.01	Division 7 South	\$500.00	\$500.00	\$253.02
10.608.0	Division 8	\$550.00	\$550.00	\$205.88
10.610.0	Division 10 North	\$250.00	\$300.00	\$0.00
10.610.01	Division 10 South	\$450.00	\$550.00	\$0.00
10.611.0	Division 11	\$650.00	\$650.00	\$392.13
10.612.01	Division 12 East	\$550.00	\$500.00	\$500.00
10.612.02	Division 12 South	\$600.00	\$650.00	\$0.00
10.612.0	Division 12 West	\$550.00	\$550.00	\$542.65
10.613.0	Division 13 North	\$500.00	\$550.00	\$335.86
10.613.01	Division 13 South	\$750.00	\$750.00	\$0.00
10.613.02	Division 13 West	\$350.00	\$350.00	\$347.02
10.614.0	Division 14	\$400.00	\$300.00	\$267.75
10.615.01	Division 15 East	\$650.00	\$650.00	\$613.15
10.615.02	Division 15 North	\$450.00	\$450.00	\$450.00
10.615.03	Division 15 South	\$400.00	\$400.00	\$400.00
10.616.03	Division 16 East	\$500.00	\$400.00	\$400.00
10.616.0	Division 16 North	\$550.00	\$500.00	\$500.00
10.616.01	Division 16 South	\$400.00	\$450.00	\$356.08
10.616.04	Division 16 West	\$450.00	\$450.00	\$0.00
10.618.0	Division 18 East	\$500.00	\$550.00	\$165.11
10.618.01	Division 18 West	\$250.00	\$250.00	\$0.00
10.619.01	Division 19 North	\$450.00	\$450.00	\$400.00
10.619.0	Division 19 South	\$650.00	\$550.00	\$527.37
10.620.0	Division 20	\$150.00	\$100.00	\$0.00
10.621.0	Division 21	\$650.00	\$600.00	\$0.00



## 2018-19 Key Club General Fund Budget

10.622.0	Division 22 H	\$450.00	\$450.00	\$0.00
10.622.01	Division 22 K	\$450.00	\$400.00	\$65.31
10.622.02	Division 22 M	\$1,150.00	\$1,150.00	\$1,150.00
10.623.0	Division 23	\$650.00	\$700.00	\$0.00
10.624.0	Division 24/29	\$500.00	\$500.00	\$0.00
10.626.0	Division 26 North	\$600.00	\$600.00	\$517.28
10.626	Division 26 South	\$500.00	\$500.00	\$499.13
10.627.0	Division 27 North	\$550.00	\$400.00	\$161.42
10.627.01	Division 27 South	\$450.00	\$650.00	\$401.22
10.628.04	Division 28 East	\$500.00	\$500.00	\$50.96
10.628.02	Division 28 North	\$500.00	\$500.00	\$285.33
10.628.01	Division 28 South	\$500.00	\$450.00	\$216.37
10.628.03	Division 28 West	\$500.00	\$500.00	\$0.00
10.629.0	Division 29	\$0.00	\$0.00	\$0.00
10.630.0	Division 30 North	\$700.00	\$650.00	\$564.70
10.630.01	Division 30 South	\$650.00	\$700.00	\$660.29
10.631.0	Division 31	\$550.00	\$500.00	\$0.00
10.632.0	Division 32	\$650.00	\$650.00	\$628.19
10.633.0	Division 33	\$400.00	\$450.00	\$0.00
10.634.0	Division 34 North	\$650.00	\$600.00	\$170.89
10.634.1	Division 34 South	\$500.00	\$500.00	\$396.89
10.635.0	Division 35 East	\$600.00	\$600.00	\$600.00
10.635.01	Division 35 West	\$650.00	\$600.00	\$600.00
10.636.0	Division 36 East	\$350.00	\$350.00	\$74.76
10.636.01	Division 36 West	\$500.00	\$600.00	\$187.66
10.637.03	Division 37 East	\$450.00	\$450.00	\$0.00
10.637.02	Division 37 North	\$600.00	\$450.00	\$322.75
10.637.01	Division 37 South	\$450.00	\$400.00	\$400.00
10.637.04	Division 37 West	\$550.00	\$600.00	\$0.00
10.638.0	Division 38 East	\$400.00	\$400.00	\$152.67
10.638.01	Division 38 West	\$550.00	\$600.00	\$65.52
10.639.0	Division 39	\$550.00	\$600.00	\$0.00
10.641.01	Division 41 North	\$0.00	\$0.00	\$0.00
10.641.0	Division 41 South	\$0.00	\$0.00	\$0.00
10.642.0	Division 42 East	\$450.00	\$450.00	\$450.00
10.642.01	Division 42 West	\$350.00	\$300.00	\$0.00
10.643.0	Division 43	\$350.00	\$350.00	\$65.62
10.644.01	Division 44 North	\$700.00	\$700.00	\$318.36
10.644.02	Division 44 South	\$700.00	\$650.00	\$140.05
10.645.0	Division 45	\$250.00	\$250.00	\$0.00
10.646.0	Division 46 North	\$600.00	\$500.00	\$398.72
10.646.01	Division 46 South	\$400.00	\$400.00	\$0.00
10.647.0	Division 47	\$450.00	\$450.00	\$231.87
Total Lt. Gov. Travel & Office		\$38,850.00	\$38,400.00	\$19,944.56

**Key Club Board Approval: May 26, 2018**

**2018-19**  
**KIWIN'S General Fund Budget**

		<b>2018-19 Budget</b>	<b>2017-18 Actual</b>	<b>2017-18 Budget</b>
<b>CASH RECEIPTS</b>				
10.401.0	District Per Capita (2500 x \$6.50)	\$16,250.00	\$15,835.50	\$16,250.00
10.423	Sid Smith Award	\$500.00	\$0.00	\$500.00
10.440.0	Interest Income	\$100.00	\$73.27	\$100.00
Total General Fund Receipts		<u>\$16,850.00</u>	<u>\$15,908.77</u>	<u>\$16,850.00</u>
<b>DISBURSEMENTS</b>				
<i>Administrative</i>				
10.541.00	Computer Software/Equip/email	\$250.00	\$271.66	\$250.00
10.542.0	Telephone	\$300.00	\$150.31	\$500.00
10.542.01	Conference Calls	\$150.00	\$150.00	\$150.00
10.544.0	Office Supplies	\$100.00	\$28.84	\$190.00
10.546.0	Postage & Shipping	\$75.00	\$41.32	\$50.00
10.548.0	Printing	\$250.00	\$331.41	\$500.00
10.566.0	Annual Audit	\$125.00	\$110.86	\$835.00
10.699.03	Service Leadership Department Expense	\$5,200.00	\$5,103.13	\$5,500.00
	Bank Charges	\$0.00	\$0.00	\$0.00
Total Administrative		<u>\$6,450.00</u>	<u>\$6,187.53</u>	<u>\$7,975.00</u>
<i>Officer &amp; Board</i>				
10.582.0	Governor Travel & Administrative	\$2,200.00	\$868.58	\$1,500.00
10.591.0	Secretary Travel & Administrative	\$215.00	\$168.08	\$215.00
10.592.0	Treasurer Travel & Administrative	\$215.00	\$0.00	\$215.00
10.594.0	Publication Editor's Expense	\$180.00	\$0.00	\$180.00
10.596.0	Executive Board Expense	\$100.00	\$0.00	\$100.00
	Travel & Expense Divisions	\$2,025.00	\$682.22	\$2,025.00
10.650.0	Board Reserve	\$0.00	\$8.86	\$0.00
Total Officer & Board		<u>\$4,935.00</u>	<u>\$1,727.74</u>	<u>\$4,235.00</u>
<i>Committee Expense</i>				
10.682.0	MD&E Chair	\$40.50	\$40.50	\$40.50
10.685	Sid Smith Award	\$500.00	\$0.00	\$450.00
10.687	ICON Travel (IP Governor, & DA) ICON Only	\$1,875.00	\$3,688.88	\$2,500.00
10.694.0	Awards Chair	\$40.50	\$40.50	\$40.50
10.696.0	Convention Chair	\$40.50	\$0.00	\$40.50
10.695	Tech Chair	\$40.50	\$0.00	\$40.50
10.690.00	Kiwanis Family & Foundation Chair	\$40.50	\$0.00	\$40.50
10.697	Web-Site Maintenance	\$180.00	\$168.00	\$180.00
10.698.0	Miscellaneous Expense	\$0.00	\$80.00	\$0.00
10.699	Kiwanis KIWIN'S Committee Reimbursement	\$0.00	\$0.00	\$800.00
10.699.05	Foundation Training Funds Reimbursement	\$2,500.00	\$2,320.69	\$0.00
Total Committee Expense		<u>\$5,257.50</u>	<u>\$6,338.57</u>	<u>\$4,132.50</u>
Total Disbursements		<u>\$16,642.50</u>	<u>\$14,253.84</u>	<u>\$16,342.50</u>
<b>Net Budgeted Revenue over (Expense)</b>		<u>\$207.50</u>	<u>\$1,654.93</u>	<u>\$507.50</u>
<i>Interfund Transfer</i>				
20.921	District Convention Profit	\$0.00	\$0.00	\$0.00
<b>Net Revenue over (Expense)</b>		<u>\$207.50</u>	<u>\$1,654.93</u>	<u>\$507.50</u>

**2018-19**  
**KIWIN'S General Fund Budget**

	<b>2018-19 Budget</b>	<b>2017-18 Actual</b>	<b>2017-18 Budget</b>
<b><i>Lt. Governors Travel &amp; Office</i></b>			
10.602.0 Goldstone	\$283.50	\$0.00	\$202.50
10.603.0 Ruby	\$81.00	\$0.00	\$81.00
10.604.0 Diamond	\$445.50	\$0.00	\$567.00
10.605.0 Jet	\$324.00	\$324.00	\$324.00
10.607.0 Jade	\$162.00	\$156.05	\$162.00
10.608.0 Emerald	\$121.50	\$0.00	\$121.50
10.611.0 Crystal	\$202.50	\$0.00	\$202.50
10.612.0 Turquoise	\$202.50	\$202.17	\$202.50
10.614.0 Sapphire	\$202.50	\$0.00	\$162.00
<b>Total Lt. Gov. Travel &amp; Per Office</b>	<b>\$2,025.00</b>	<b>\$682.22</b>	<b>\$2,025.00</b>
<b><i>Other Revenue &amp; (Expense)</i></b>			
10.846 Fall Rally South Income	\$0.00	\$34,888.47	\$0.00
10.847 Fall Rally North Income	\$0.00	\$1,401.24	\$0.00
10.863 Other Income (Polos)	\$0.00	\$35.00	\$0.00
10.864.05 PTP Donations	\$0.00	\$1,123.50	\$0.00
10.865 Stop Hunger Now	\$0.00	\$1,415.40	\$0.00
NEW Governor's Project (Make a Wish)	\$0.00	\$3,478.06	\$0.00
10.856 Fall Rally South Expense	\$0.00	\$15,307.16	\$0.00
10.857 Fall Rally North Expense	\$0.00	\$0.00	\$0.00
10.858 Contribution to CNH Foundation for PTP	\$0.00	\$12,000.00	\$0.00
10.859 Fund Raising Expense (Stop Hunger Now)	\$0.00	\$1,415.40	\$0.00
10.876 Fund Raising Expense (Fundraising Ribbons)	\$0.00	\$250.00	\$0.00
10.880 Other Expenses (Polos)	\$0.00	\$128.02	\$0.00
10.885 CNH District Convention Expense (Kiwaniis DCON)	\$0.00	\$45.45	\$0.00
10.890 CNH Foundation KIWIN'S Scholarship Fund	\$0.00	\$0.00	\$0.00
<b>Total Other Revenue (Expense)</b>	<b>\$0.00</b>	<b>\$13,195.64</b>	
<b>Net Revenue over (Expense)</b>	<b>\$207.50</b>	<b>\$14,850.57</b>	<b>\$507.50</b>

***KIWIN'S Board Approval: May 27, 2018***

## 2018-19 Circle K General Fund Budget

		2018-19 Budget	2017-18 YTD	2017-18 Budget
<b>CASH RECEIPTS</b>				
10.401.0	District Per Capita 3000 x \$9.00	\$27,000.00	\$25,426.00	\$27,000.00
10.417.0	International Convention (2018 Chicago)	\$600.00	\$463.00	\$600.00
10.418.0	President's Retreat	\$2,800.00	\$2,340.00	\$2,100.00
10.419.0	Spring Training Conference	\$3,000.00	\$0.00	\$3,000.00
10.440.20	Investment Income	\$250.00	\$168.85	\$250.00
	<b>Total General Fund Receipts</b>	<b>\$33,650.00</b>	<b>\$28,397.85</b>	<b>\$32,950.00</b>
<b>DISBURSEMENTS</b>				
<i><b>Administrative</b></i>				
10.541.0	Computer Software, Small Equipment & Webinars	\$300.00	\$205.51	\$300.00
10.542.0	Telephone	\$500.00	\$118.90	\$500.00
10.542.05	Web Site	\$200.00	\$29.81	\$75.00
10.544.0	Office Supplies	\$120.00	\$0.00	\$120.00
10.546.0	Postage & Shipping	\$150.00	\$123.90	\$150.00
10.548.0	Printing	\$500.00	\$107.22	\$700.00
10.566.0	Annual Audit	\$500.00	\$128.35	\$600.00
10.579	Bank Charges	\$25.00	-\$15.00	\$25.00
10.699.03	Service Leadership Dept. Expense (KDO Expenses)	\$5,500.00	\$5,103.13	\$5,500.00
	<b>Total Administrative</b>	<b>\$7,795.00</b>	<b>\$5,801.82</b>	<b>\$7,970.00</b>
<i><b>Officer &amp; Board</b></i>				
10.582.0	Governor Travel & Administrative	\$2,300.00	\$2,046.31	\$2,750.00
10.588.0	Exec Board Travel (April-June 2018) (Travel to STC's)	\$400.00	\$0.00	\$750.00
10.591.0	Secretary Travel & Administrative	\$750.00	\$0.00	\$850.00
10.592.0	Treasurer Travel & Administrative	\$750.00	\$0.00	\$850.00
10.595.0	Spring Training Conference	\$2,500.00	\$179.42	\$2,500.00
10.597.01	Board Travel to Hawaii	\$2,500.00	\$3,265.17	\$2,800.00
10.597.03	Incentive Program (Pins)	\$500.00	\$612.00	\$500.00
10.598	President's Retreat Expense	\$2,400.00	\$2,796.28	\$2,000.00
NEW	Hawaii Students Travel to DCON	\$2,350.00	\$0.00	\$1,000.00
10.650.0	Board Reserve	\$1,000.00	\$0.00	\$2,500.00
	<b>Total Officer &amp; Board</b>	<b>\$15,450.00</b>	<b>\$8,899.18</b>	<b>\$16,500.00</b>
<i><b>Committee Expense</b></i>				
10.681.0	Board Meeting Expense	\$50.00	\$0.00	\$50.00
10.682.0	MD&E Chair	\$150.00	\$0.00	\$200.00
10.684	Foundation Training Funds Reimb.	\$500.00	\$0.00	\$2,000.00
10.685	Kiwanis Committee Expense	\$2,250.00	\$1,499.48	\$500.00
10.690.0	Kiwanis Family Relations Chair	\$400.00	\$380.71	\$450.00
10.692.0	International Convention (2017 San Antonio)	\$1,400.00	\$1,160.73	\$1,400.00
10.693.0	Service Chair	\$250.00	\$184.48	\$300.00
10.693.05	Service Project Expenses	\$150.00	\$0.00	\$150.00
10.695.0	Tech Editor	\$150.00	\$0.00	\$200.00
10.697	Communications and Marketing Chair Expense	\$150.00	\$85.47	\$200.00
10.694.0	Membership Recognition Chair	\$150.00	\$0.00	\$200.00
10.698.0	Miscellaneous Expense	\$0.00	\$0.00	\$0.00
	Lt. Governor's Budgets	\$4,500.00	\$849.12	\$4,950.00
	<b>Total Committee Expense</b>	<b>\$10,100.00</b>	<b>\$4,159.99</b>	<b>\$10,600.00</b>
	<b>Total Budgeted Disbursements</b>	<b>\$33,345.00</b>	<b>\$18,860.99</b>	<b>\$35,070.00</b>
	<b>Net Budgeted Revenue Over &lt;Expense&gt;</b>	<b>\$305.00</b>	<b>\$9,536.86</b>	<b>-\$2,120.00</b>
<i><b>Interfund Transfers</b></i>				
10.910.00	District Convention Profits	\$0.00	\$0.00	\$1,000.00
10.911.00	F.T.C. Profits	\$0.00	\$0.00	\$1,500.00
	<b>Net Revenue Over &lt;Expense&gt;</b>	<b>\$305.00</b>	<b>\$9,536.86</b>	<b>\$380.00</b>

## 2018-19 Circle K General Fund Budget

	2018-19 Budget	2017-18 YTD	2017-18 Budget	
<b><i>Lt. Governor's Travel &amp; Office</i></b>				
10.601.0	Capital	\$500.00	\$0.00	\$550.00
10.602.0	Central Coast	\$500.00	\$274.18	\$550.00
10.606.0	Desert Oasis	\$500.00	\$469.23	\$550.00
10.607.0	Foothill	\$500.00	\$0.00	\$550.00
10.609.0	Golden Gate	\$500.00	\$105.71	\$550.00
10.604.0	Magic Kingdom	\$500.00	\$0.00	\$550.00
10.603.0	Metro	\$500.00	\$0.00	\$550.00
10.605.0	Paradise	\$500.00	\$0.00	\$550.00
10.608.0	Sunset	\$500.00	\$0.00	\$550.00
Total Lt. Gov. Travel & Office		<u>\$4,500.00</u>	<u>\$849.12</u>	<u>\$4,950.00</u>

***Approved by Circle K District Board***

<b><i>Other Revenue &amp; Expense</i></b>				
10.843	District Project Income (District Prof. Development Con	\$0.00	\$7,323.68	\$0.00
10.843.05	District Project Income (DLSSP)	\$0.00	\$3,922.51	\$0.00
10.844	District Project Income (Kiwanis Family House)	\$0.00	\$29,718.97	\$0.00
10.846	District Project Income (PTP Fundraising Income)	\$0.00	\$25,368.53	\$0.00
10.846.01	District Project Income (Crazy Komp Income for PTP)	\$0.00	\$5,134.00	\$0.00
10.847	District Project Income Suicide Prevention	\$0.00	\$29,308.87	\$0.00
10.848	District Project Income (UNICEF) Eliminate	\$0.00	\$60.00	\$0.00
10.851.01	District Project Expense (Crazy Komp Expenses)	\$0.00	\$601.00	\$0.00
10.852	District Project Expense (District Prof. Development Co	\$0.00	\$5,912.33	\$0.00
10.852.05	District Project Expense (DLSSP)	\$0.00	\$4,607.55	\$0.00
10.853	District Project Contribution (Kiwanis Family House)	\$0.00	\$60.00	\$0.00
10.856	District Project Contribution (CNH Foundation for PTP)	\$0.00	\$8,000.00	\$0.00
10.858	District Project Contribution (UNICEF) Eliminate	\$0.00	\$0.00	\$0.00
10.887.00	CNH Kiwanis DCON Expense	\$0.00	\$45.45	\$0.00
Total Other Income <Expense>		<u>\$0.00</u>	<u>\$81,730.23</u>	<u>\$0.00</u>

***Net Revenue Over <Expense>***

<u>\$305.00</u>	<u>\$91,267.09</u>	<u>\$380.00</u>
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***Circle K Board Approval: April 22, 2018***

## 2018 Aktion Club Convention Budget

Notes: Wonder Valley increased 2017 fees by 3%. 2018 Registration Fees increased by 5%

	Number	Rate	2018 Actual	2018 Budget	2016	2016	2017	2017	2016 Actual	2016 Budget	2017 Actual	2017 Budget
					Actual	Budget	Actual	Budget				
<b>Registration Income</b>												
Registration Fees-Single **	3	\$590.00	\$0.00	\$1,770.00	3	3	4	3	\$1,608.00	\$1,608.00	\$1,689.00	\$1,689.00
Registration Fees-Doubles	18	\$398.00	\$0.00	\$7,164.00	22	30	18	22	\$7,942.00	\$10,830.00	\$6,064.00	\$8,338.00
Registration Fees-Triples	12	\$340.00	\$0.00	\$4,080.00	6	20	12	6	\$1,842.00	\$6,140.00	\$3,876.00	\$1,938.00
Registration Fees-Quads	0	\$315.00	\$0.00	\$0.00	17	33	0	17	\$4,879.00	\$9,471.00	\$0.00	\$5,134.00
Registration Fees-Dorm Rate	117	\$275.00	\$0.00	\$32,175.00	104	75	117	104	\$23,960.00	\$18,750.00	\$30,213.18	\$27,352.00
Registration Fees-Pavillion Rate	0	\$192.00	\$0.00	\$0.00	0	10	0	0		\$3,194.00	\$0.00	\$0.00
Kiwanis Cal-Nev-Ha Foundation Support			\$0.00	\$3,600.00					\$2,405.33	\$4,000.00	\$0.00	\$3,600.00
	150	\$0.00	\$0.00	\$48,789.00	152	171	151	152	\$42,636.33	\$53,993.00	\$41,842.18	\$48,051.00
<b>Expense</b>												
Awards (Banner Patches), Printing			\$0.00	\$75.00					\$32.70	\$199.00	\$50.00	\$200.00
Audit Fee			\$0.00	\$500.00					\$0.00	\$0.00	\$409.82	\$431.12
Background Checks			\$0.00	\$0.00					\$33.85	\$0.00	\$50.00	\$0.00
Camp Fees-Single	3	\$553.00	\$0.00	\$1,659.00					\$1,565.10	\$1,565.10	\$1,689.00	\$1,689.00
Camp Fees-Single (One Night Only)	0	\$0.00	\$0.00	\$0.00					\$0.00	\$0.00	\$0.00	\$0.00
Camp Fees-Double	18	\$366.00	\$0.00	\$6,588.00					\$7,591.10	\$11,731.70	\$5,306.00	\$8,338.00
Camp Fees-Double (One Night Only)	0	\$0.00	\$0.00	\$0.00					\$0.00	\$0.00	\$0.00	\$0.00
Camp Fees-Triples	12	\$312.00	\$0.00	\$3,744.00					\$1,767.48	\$5,891.60	\$3,876.00	\$1,938.00
Camp Fees-Quads	0	\$285.00	\$0.00	\$0.00					\$4,570.11	\$8,871.39	\$0.00	\$0.00
Camp Fees-Dorm Rate	117	\$241.00	\$0.00	\$28,197.00					\$25,152.99	\$17,072.25	\$31,003.00	\$27,352.00
Camp Fees-Pavillion Rate	0	\$164.00	\$0.00	\$0.00					\$0.00	\$1,551.00	\$0.00	\$0.00
Camp Fees to adjust actual income			\$0.00	\$0.00					\$0.00	\$0.00	-\$2,515.79	\$0.00
Credit Card Processing Fee			\$0.00	\$50.00					\$0.00	\$0.00	\$46.73	\$0.00
Meals (Snacks and Sunday Lunch)			\$0.00	\$750.00					\$380.00	\$1,300.00	\$611.03	\$1,000.00
Entertainment, Water Slides, Hayride, Speaker Fees			\$0.00	\$1,500.00					\$1,145.08	\$2,200.00	\$2,152.31	\$1,000.00
Hotel Set Up Labor to set up stage			\$0.00	\$700.00					\$0.00	\$0.00	\$389.00	\$700.00
Printing			\$0.00	\$150.00					\$0.00	\$250.00	\$0.00	\$150.00
Speaker's Travel			\$0.00	\$600.00					\$0.00	\$0.00	\$0.00	\$600.00
Staff Travel Director of SLP			\$0.00	\$750.00					\$211.12	\$85.00	\$213.84	\$750.00
Web Site Maintenance			\$0.00	\$250.00					\$155.00	\$0.00	\$200.00	\$150.00
Postage			\$0.00	\$0.00					\$0.00	\$75.00	\$0.00	\$0.00
Supplies Service Project Material **			\$0.00	\$1,275.00					\$847.55	\$1,500.00	\$1,622.19	\$1,800.00
	150		\$0.00	\$46,788.00					\$43,452.08	\$52,292.04	\$45,103.13	\$46,098.12
<b>Net Revenue Over Expense</b>			\$0.00	\$2,001.00					(\$815.75)	\$1,700.96	(\$3,260.95)	\$1,952.88
<b>Foundation Support</b>												

\*\* Payment not received from Katie Griffin

# Kiwanis

California-Nevada-Hawaii District

[www.cnhkiwanis.org](http://www.cnhkiwanis.org)

Balance Sheet and Financial Statements  
For the Quarter Ending  
March 31, 2018

Prepared Without Audit

11:15 AM  
05/30/18  
Accrual Basis

Cal-Nev-Ha District of Kiwanis International  
**Balance Sheet**  
As of March 31, 2018

	<u>Mar 31, 18</u>	<u>Mar 31, 17</u>	<u>\$ Change</u>
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
111.03 · Chino Money Market	247,304.13	181,571.35	65,732.78
104 · Petty Cash	100.00	100.00	0.00
111.01 · Chino Checking	45,015.46	20,298.67	24,716.79
<b>Total Checking/Savings</b>	<u>292,419.59</u>	<u>201,970.02</u>	<u>90,449.57</u>
<b>Accounts Receivable</b>			
122 · Accounts Receivable QB	3,139.19	1,934.00	1,205.19
<b>Total Accounts Receivable</b>	<u>3,139.19</u>	<u>1,934.00</u>	<u>1,205.19</u>
<b>Other Current Assets</b>			
114.10 · Merrill Lynch Modesto	75,050.57	71,635.49	3,415.08
120 · Accounts Receivable	10,581.75	82,453.70	(71,871.95)
130 · Inventory Asset	11,831.03	15,788.03	(3,957.00)
140 · Prepaid Expense	15,462.94	8,318.17	7,144.77
<b>Total Other Current Assets</b>	<u>112,926.29</u>	<u>178,195.39</u>	<u>(65,269.10)</u>
<b>Total Current Assets</b>	<u>408,485.07</u>	<u>382,099.41</u>	<u>26,385.66</u>
<b>Fixed Assets</b>			
155 · Furniture & Fixtures	41,551.44	41,551.44	0.00
157 · Machine & Equipment	30,761.61	30,761.61	0.00
158 · Computer Equipment	10,291.23	19,777.09	(9,485.86)
159 · Convention Equipment	1,541.61	1,541.61	0.00
161 · Leasehold Improvements	6,428.23	6,428.23	0.00
169 · Accumulated Depreciation	(75,914.61)	(75,224.81)	(689.80)
<b>Total Fixed Assets</b>	<u>14,659.51</u>	<u>24,835.17</u>	<u>(10,175.66)</u>



11:15 AM  
05/30/18  
Accrual Basis

Cal-Nev-Ha District of Kiwanis International  
**Balance Sheet**  
As of March 31, 2018

	<u>Mar 31, 18</u>	<u>Mar 31, 17</u>	<u>\$ Change</u>
<b>Other Assets</b>			
170 · Deposits	9,328.00	6,234.00	3,094.00
<b>Total Other Assets</b>	<u>9,328.00</u>	<u>6,234.00</u>	<u>3,094.00</u>
<b>TOTAL ASSETS</b>	<u><b>432,472.58</b></u>	<u><b>413,168.58</b></u>	<u><b>19,304.00</b></u>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Credit Cards</b>			
205.41 · AMEX District	3,421.64	38,328.08	(34,906.44)
205.42 · Marriot Rewards - VISA	712.29	1,430.05	(717.76)
<b>Total Credit Cards</b>	<u>4,133.93</u>	<u>39,758.13</u>	<u>(35,624.20)</u>
<b>Other Current Liabilities</b>			
205.00 · Accounts Payable-Related Party	13,423.42	5,710.23	7,713.19
219 · *Sales Tax Payable	1,630.67	1,409.92	220.75
220 · Accrued Vacation	35,570.68	38,094.62	(2,523.94)
225 · Deferred Revenue	2,000.00	2,000.00	0.00
<b>Total Other Current Liabilities</b>	<u>52,624.77</u>	<u>47,214.77</u>	<u>5,410.00</u>
<b>Total Current Liabilities</b>	<u>56,758.70</u>	<u>86,972.90</u>	<u>(30,214.20)</u>
<b>Long Term Liabilities</b>			
242 · Deferred Revenue Life Member	32,378.74	34,914.16	(2,535.42)
<b>Total Long Term Liabilities</b>	<u>32,378.74</u>	<u>34,914.16</u>	<u>(2,535.42)</u>
<b>Total Liabilities</b>	<u>89,137.44</u>	<u>121,887.06</u>	<u>(32,749.62)</u>

11:15 AM  
05/30/18  
Accrual Basis

Cal-Nev-Ha District of Kiwanis International  
**Balance Sheet**  
As of March 31, 2018

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	<u>Mar 31, 18</u>	<u>Mar 31, 17</u>	<u>\$ Change</u>
<b>Equity</b>			
<b>335.01 · Unrestricted Net Assets</b>	32,740.92	4,418.70	28,322.22
<b>340 · Temporarily Restr'd Net Assets</b>	15,977.75	8,608.35	7,369.40
<b>Net Income</b>	294,616.47	278,254.47	16,362.00
<b>Total Equity</b>	343,335.14	291,281.52	52,053.62
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>432,472.58</b></u>	<u><b>413,168.58</b></u>	<u><b>19,304.00</b></u>

11:13 AM

05/30/18

Accrual Basis

**Cal-Nev-Ha District of Kiwanis International**  
**Aktion Club Convention Budget vs. Actual**  
 October 2017 through March 2018

	Aktion Club Convention		TOTAL	
	Oct '17 - Mar 18	Budget	Oct '17 - Mar 18	Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
20.410 · Registration Fees	39,328.18	44,451.00	39,328.18	44,451.00
422 · Foundation Support	0.00	3,600.00	0.00	3,600.00
<b>Total Income</b>	<u>39,328.18</u>	<u>48,051.00</u>	<u>39,328.18</u>	<u>48,051.00</u>
<b>Gross Profit</b>	39,328.18	48,051.00	39,328.18	48,051.00
<b>Expense</b>				
20.693 · Website Maintenance	200.00	150.00	200.00	150.00
20.619 · Background Checks	50.00		50.00	0.00
20.561 · Awards	50.00	200.00	50.00	200.00
20.566 · Audit Fee	209.94	431.12	209.94	431.12
20.594 · Credit Card Processing Fees	46.73		46.73	0.00
20.615 · Hotel Cost, Power & Security	389.00	700.00	389.00	700.00
20.617 · Housing Expense	39,358.21	40,342.34	39,358.21	40,342.34
20.618 · Meals	611.03	1,000.00	611.03	1,000.00
20.622 · Music & Entertainment	2,152.31	1,000.00	2,152.31	1,000.00
20.651 · Printing	0.00	150.00	0.00	150.00
20.666 · Speakers Honorarium & Travel	0.00	600.00	0.00	600.00
20.672 · Staff Travel, Meals & Lodging	213.84	750.00	213.84	750.00
20.679 · Supplies	1,622.19	1,800.00	1,622.19	1,800.00
<b>Total Expense</b>	<u>44,903.25</u>	<u>47,123.46</u>	<u>44,903.25</u>	<u>47,123.46</u>
<b>Net Ordinary Income</b>	<u>-5,575.07</u>	<u>927.54</u>	<u>-5,575.07</u>	<u>927.54</u>
<b>Net Income</b>	<u><b>-5,575.07</b></u>	<u><b>927.54</b></u>	<u><b>-5,575.07</b></u>	<u><b>927.54</b></u>

11:12 AM

05/30/18

Accrual Basis

**Cal-Nev-Ha District of Kiwanis International**  
**CLE Revenue vs Expense**  
October 2017 through March 2018

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	<u>Club Leadership Education</u>	<u>TOTAL</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
29.442 · Income Division CLE Training	225.00	225.00
<b>Total Income</b>	<u>225.00</u>	<u>225.00</u>
<b>Gross Profit</b>	225.00	225.00
<b>Expense</b>		
20.566 · Audit Fee	77.18	77.18
20.594 · Credit Card Processing Fees	15.57	15.57
29.686 · Training Material CLE	47.00	47.00
<b>Total Expense</b>	<u>139.75</u>	<u>139.75</u>
<b>Net Ordinary Income</b>	<u>85.25</u>	<u>85.25</u>
<b>Net Income</b>	<u><u>85.25</u></u>	<u><u>85.25</u></u>

11:20 AM

05/30/18

Accrual Basis

**Cal-Nev-Ha District of Kiwanis International**  
**Kiwanis Activities Revenue vs Expense**  
October 2017 through March 2018

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	<u>Kiwanis Activities</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
25.430 · KI Fund Grant Key Leader Camp	4,642.00	4,642.00
Total Income	4,642.00	4,642.00
Gross Profit	4,642.00	4,642.00
Net Ordinary Income	4,642.00	4,642.00
Net Income	<u>4,642.00</u>	<u>4,642.00</u>

**Cal-Nev-Ha District of Kiwanis International**  
**2018 Rose Float Budget Report**  
 October 2017 through March 2018

	Oct '17 - Mar 18	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
26.430 · Rose Float Income				
430.01 · Pin Sales	1,380.00	1,600.00	-220.00	86.3%
430.02 · Plaque Sales	0.00	100.00	-100.00	0.0%
430.03 · Banner Patch Income	1,610.00	1,100.00	510.00	146.4%
430.04 · T-Shirts, Hats & Jackets Sales	25,105.00			
430.05 · Rider Inc	0.00	1,200.00	-1,200.00	0.0%
430.07 · Drawing Income	988.00	1,000.00	-12.00	98.8%
431.05 · Rose Bowl Game Tickets	6,520.00	5,350.00	1,170.00	121.9%
431.07 · SLP Fundraising Contest	900.00			
431.31 · Sponsorships-Pins	3,075.00	3,100.00	-25.00	99.2%
431.32 · Sponsorships-Banner Patches	325.00	350.00	-25.00	92.9%
431.33 · Sponsorships-Plaques	65.00	200.00	-135.00	32.5%
431.34 · Sponsorships-Drawing Tickets	535.00	600.00	-65.00	89.2%
431.35 · Donations-Rose Float Club	21,000.00	16,000.00	5,000.00	131.3%
432.02 · KI Support for Rose Float	60,000.00	60,000.00	0.00	100.0%
<b>Total 26.430 · Rose Float Income</b>	<b>121,503.00</b>	<b>90,600.00</b>	<b>30,903.00</b>	<b>134.1%</b>
<b>Total Income</b>	<b>121,503.00</b>	<b>90,600.00</b>	<b>30,903.00</b>	<b>134.1%</b>
<b>Gross Profit</b>	<b>121,503.00</b>	<b>90,600.00</b>	<b>30,903.00</b>	<b>134.1%</b>
<b>Expense</b>				
20.594 · Credit Card Processing Fees	137.63	150.00	-12.37	91.8%
26.500 · Rose Float District Project exp				
26.615 · Wristbands for Workers	308.45			
26.560 · Convention & Conference expense	184.80			
26.665 · Miscellaneous	62.00			
26.662 · Rose Bowl Game Tickets	5,740.00	4,340.00	1,400.00	132.3%
26.659 · T-Shirts, Jackets & Hats	25,423.35			
26.651 · Printing Rose Float	450.17	300.00	150.17	150.1%
26.645 · Postage & Mailing Expense	516.78	100.00	416.78	516.8%
26.642 · Plaques - Sponsors	30.19	30.00	0.19	100.6%
26.639 · Pins - Rose Float	1,884.65	1,875.00	9.65	100.5%
26.630 · Parade Entry Fee	3,600.00	3,600.00	0.00	100.0%
26.620 · Office Expense	374.66	200.00	174.66	187.3%
26.610 · Food & Supplies For Workers	0.00	300.00	-300.00	0.0%

**Cal-Nev-Ha District of Kiwanis International  
2018 Rose Float Budget Report  
October 2017 through March 2018**

	<u>Oct '17 - Mar 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
26.603 · Float Construction Cost	69,615.00	72,930.00	-3,315.00	95.5%
26.580 · Costumes & Riders	852.47	950.00	-97.53	89.7%
26.567 · Banner Patches	398.47	325.00	73.47	122.6%
26.566 · Audit Fees	436.51	896.40	-459.89	48.7%
<b>Total 26.500 · Rose Float District Project exp</b>	<u>109,877.50</u>	<u>85,846.40</u>	<u>24,031.10</u>	<u>128.0%</u>
<b>Total Expense</b>	<u>110,015.13</u>	<u>85,996.40</u>	<u>24,018.73</u>	<u>127.9%</u>
<b>Net Ordinary Income</b>	<u>11,487.87</u>	<u>4,603.60</u>	<u>6,884.27</u>	<u>249.5%</u>
<b>Net Income</b>	<u><u>11,487.87</u></u>	<u><u>4,603.60</u></u>	<u><u>6,884.27</u></u>	<u><u>249.5%</u></u>

## Cal-Nev-Ha District of Kiwanis International Mid Year North Revenue & Expense Report

October 2017 through March 2018

	Oct '17 - Mar 18	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
20.410 · Registration Fees	19,455.00	21,000.00	-1,545.00
20.412 · Meal Income	14,768.00	13,530.00	1,238.00
20.414 · Booth Sales	365.00	350.00	15.00
20.415 · Supplies Sales		1,300.00	-1,300.00
<b>Total Income</b>	<b>34,588.00</b>	<b>36,180.00</b>	<b>-1,592.00</b>
<b>Gross Profit</b>	<b>34,588.00</b>	<b>36,180.00</b>	<b>-1,592.00</b>
<b>Expense</b>			
20.555 · Audio Visual Workshops	1,141.44	550.00	591.44
20.558 · Audio Visual General Session	3,066.80	3,262.00	-195.20
20.561 · Awards	48.79	25.00	23.79
20.566 · Audit Fee	145.40	300.00	-154.60
20.570 · Board Meeting Expense	90.93	150.00	-59.07
20.573 · Booth Expense		150.00	-150.00
20.582 · Clerical & Accounting	6,529.44	5,000.00	1,529.44
20.588 · Hotel & Conv Ctr Rent & Fees		2,500.00	-2,500.00
20.591 · Conv Hosted Housing & Meals	148.10	600.00	-451.90
20.594 · Credit Card Processing Fees	974.13	900.00	74.13
20.606 · Flowers & Decorations	203.27	100.00	103.27
20.615 · Hotel Cost, Power & Security		250.00	-250.00
20.616 · Int'l Counselor Housing & Meals	632.30		
20.618 · Meals	13,946.07	13,185.00	761.07
20.622 · Music & Entertainment	250.00	300.00	-50.00
20.645 · Postage & Shipping Expense	6.11	100.00	-93.89
20.648 · Pre Planning Expense	971.70	700.00	271.70
20.651 · Printing	191.48	400.00	-208.52
20.663 · Registration & Sign Expense	778.86	300.00	478.86
20.666 · Speakers Honorarium & Travel	2,047.60	2,600.00	-552.40
20.669 · SLP Governors	126.00	100.00	26.00
20.672 · Staff Travel, Meals & Lodging	2,802.16	1,800.00	1,002.16
20.679 · Supplies	162.63	50.00	112.63
20.680 · Supplies Sold		1,000.00	-1,000.00
20.681 · Taxes & Insurance	523.03	400.00	123.03
20.684 · Telephone	56.07	500.00	-443.93
20.690 · Van & Truck Rental	531.29	810.00	-278.71
20.854 · Depreciation Conventions		135.00	-135.00
<b>Total Expense</b>	<b>35,373.60</b>	<b>36,167.00</b>	<b>-793.40</b>
<b>Net Ordinary Income</b>	<b>-785.60</b>	<b>13.00</b>	<b>-798.60</b>
<b>Net Income</b>	<b>-785.60</b>	<b>13.00</b>	<b>-798.60</b>



## Cal-Nev-Ha District of Kiwanis International Mid Year South Budget Report

October 2017 through March 2018

	Oct '17 - Mar 18	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
20.410 · Registration Fees	21,140.00	26,650.00	-5,510.00
20.412 · Meal Income	13,957.00	16,890.00	-2,933.00
20.414 · Booth Sales	250.00	350.00	-100.00
20.415 · Supplies Sales		1,300.00	-1,300.00
<b>Total Income</b>	<b>35,347.00</b>	<b>45,190.00</b>	<b>-9,843.00</b>
<b>Gross Profit</b>	<b>35,347.00</b>	<b>45,190.00</b>	<b>-9,843.00</b>
<b>Expense</b>			
20.555 · Audio Visual Workshops	449.40	600.00	-150.60
20.558 · Audio Visual General Session	3,675.14	3,500.00	175.14
20.561 · Awards	48.79	50.00	-1.21
20.566 · Audit Fee	165.52	340.00	-174.48
20.570 · Board Meeting Expense		150.00	-150.00
20.582 · Clerical & Accounting	5,999.26	5,000.00	999.26
20.588 · Hotel & Conv Ctr Rent & Fees	2,693.70	2,000.00	693.70
20.591 · Conv Hosted Housing & Meals		250.00	-250.00
20.594 · Credit Card Processing Fees	940.34	1,100.00	-159.66
20.606 · Flowers & Decorations	428.04	400.00	28.04
20.614 · Hotel Performance Fee	4,167.96		4,167.96
20.615 · Hotel Cost, Power & Security		250.00	-250.00
20.616 · Int'l Counselor Housing & Meals	261.96		
20.618 · Meals	15,192.47	16,890.00	-1,697.53
20.622 · Music & Entertainment	213.70	300.00	-86.30
20.645 · Postage & Shipping Expense	3.76	100.00	-96.24
20.648 · Pre Planning Expense	16.35	150.00	-133.65
20.651 · Printing	248.74	300.00	-51.26
20.663 · Registration & Sign Expense	880.83	500.00	380.83
20.666 · Speakers Honorarium & Travel	2,473.98	2,600.00	-126.02
20.669 · SLP Governors	105.00	100.00	5.00
20.672 · Staff Travel, Meals & Lodging	2,397.30	1,600.00	797.30
20.679 · Supplies	162.61	100.00	62.61
20.680 · Supplies Sold		1,000.00	-1,000.00
20.681 · Taxes & Insurance	482.47	450.00	32.47
20.684 · Telephone	112.14	450.00	-337.86
20.690 · Van & Truck Rental	183.10	300.00	-116.90
20.854 · Depreciation Conventions		125.00	-125.00
<b>Total Expense</b>	<b>41,302.56</b>	<b>38,605.00</b>	<b>2,697.56</b>
<b>Net Ordinary Income</b>	<b>-5,955.56</b>	<b>6,585.00</b>	<b>-12,540.56</b>
<b>Net Income</b>	<b>-5,955.56</b>	<b>6,585.00</b>	<b>-12,540.56</b>

Cal-Nev-Ha District of Kiwanis International  
**General Fund Budget vs. Actual**  
 October 2017 through March 2018

	Oct '17 - Mar 18	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
403 · KI Membership Support Grant(s)	0.00	3,500.00	-3,500.00
401 · District Dues	519,362.00	547,200.00	-27,838.00
402 · New Member Add Fees	12,095.00	28,500.00	-16,405.00
405 · Life Member Fee	3,000.00	6,300.00	-3,300.00
411 · Honorary Membership	48.00	100.00	-52.00
421 · SLP Operations Support	51,500.00	103,000.00	-51,500.00
422 · Foundation Support	15,700.00	31,400.00	-15,700.00
425 · District Sales Items			
425.05 · KI Store Items	2,504.25		
425.15 · Kids Need Kiwanis-Blingy	728.23		
425.13 · #IAMKIWANIS shirt	1,169.74		
425.55 · District Polo Shirts	1,593.53		
425.99 · Misc Sale Items Sold	78.25		
425.20 · Aloha Wear	2,419.70		
425.60 · District Dress Shirts	18.48		
425.40 · History Book	41.31		
425.30 · Patriotic Pin	192.17		
425.10 · Post It Cubes	41.25		
425.98 · Prior Year Items	158.18		
425.01 · Governor's Theme Pins	1,952.71		
425.14 · It's All About the Kids-Blingy	35.62		
425.50 · Team Shirts	2,736.00		
425 · District Sales Items - Other	0.00	35,000.00	-35,000.00
<b>Total 425 · District Sales Items</b>	<b>13,669.42</b>	<b>35,000.00</b>	<b>-21,330.58</b>
428 · Printing & Copy Reimbursement	1,368.64	3,000.00	-1,631.36
429 · Shipping Cost	103.90	100.00	3.90
431 · Background Check	915.00	5,000.00	-4,085.00
441 · Investment Income			
440.30 · Unrealized Loss & Gain	-406.57		
440.20 · Dividend Income	1,324.03		
440.10 · Interest Income	632.06		
441 · Investment Income - Other	0.00	4,500.00	-4,500.00
<b>Total 441 · Investment Income</b>	<b>1,549.52</b>	<b>4,500.00</b>	<b>-2,950.48</b>
<b>Total Income</b>	<b>619,311.48</b>	<b>767,600.00</b>	<b>-148,288.52</b>
<b>Gross Profit</b>	<b>619,311.48</b>	<b>767,600.00</b>	<b>-148,288.52</b>
<b>Expense</b>			
<b>Administrative &amp; Salaries</b>			
510 · Salary District Secretary	49,172.76	98,346.00	-49,173.24
511 · Salary Director of SLP	39,325.13	78,651.00	-39,325.87
512 · Salaries Office Personnel	75,774.78	134,000.00	-58,225.22
513 · Salary Part Time & Overtime	286.80	5,000.00	-4,713.20

Cal-Nev-Ha District of Kiwanis International  
**General Fund Budget vs. Actual**  
 October 2017 through March 2018

	Oct '17 - Mar 18	Budget	\$ Over Budget
520 · Payroll Taxes	14,945.79	26,400.00	-11,454.21
523 · Insurance Worker's Compensation	1,390.38	3,700.00	-2,309.62
524 · Medical Insurance			
Medical Insurance	9,950.48	19,900.00	-9,949.52
524 · Medical Insurance - Other	803.70		
<b>Total 524 · Medical Insurance</b>	<b>10,754.18</b>	<b>19,900.00</b>	<b>-9,145.82</b>
525 · Vacation Accruals	1,223.11	1,000.00	223.11
526 · Pension Plan	6,920.39	27,000.00	-20,079.61
531 · Background Checks	693.83	3,500.00	-2,806.17
534 · Professional Fees	100.00	2,500.00	-2,400.00
540 · Office Lease & Maintenance	27,301.39	57,500.00	-30,198.61
542 · Telephone	2,523.28	3,000.00	-476.72
544 · Office Supplies & Expense	1,289.52	5,500.00	-4,210.48
546 · Postage & Shipping	914.39	3,000.00	-2,085.61
548 · Printing	2,592.32	5,000.00	-2,407.68
549 · Stationery & Envelopes	53.40	500.00	-446.60
550 · Insurance and Bonds	896.00	1,000.00	-104.00
552 · Travel District Secretary	5,357.53	10,000.00	-4,642.47
554 · Tax & License			
Property	20.66		
554 · Tax & License - Other	0.87	1,000.00	-999.13
<b>Total 554 · Tax &amp; License</b>	<b>21.53</b>	<b>1,000.00</b>	<b>-978.47</b>
555 · Computer Software & Supply	7,987.43	17,000.00	-9,012.57
556 · Equipment Maintenance	172.39	500.00	-327.61
558 · Leased Equipment	302.33	4,000.00	-3,697.67
560 · Staff Travel & Meeting Expense	379.94	3,000.00	-2,620.06
561 · Mileage Reimbursement Staff	38.63	200.00	-161.37
562 · Dues & Subscriptions	1,780.00	2,500.00	-720.00
566 · Audit Fees	3,666.74	7,530.00	-3,863.26
579 · Bank Charges & Cash Short	24.00	100.00	-76.00
<b>Total Administrative &amp; Salaries</b>	<b>255,887.97</b>	<b>521,327.00</b>	<b>-265,439.03</b>
<b>District Committees &amp; Cabinet</b>			
680 · Governor Cabinet & Parliamentarn	164.19	2,200.00	-2,035.81
682 · Membership			
General	0.00	4,000.00	-4,000.00
Life Member	50.50		
682 · Membership - Other	3.91		
<b>Total 682 · Membership</b>	<b>54.41</b>	<b>4,000.00</b>	<b>-3,945.59</b>
684 · Policy Committee	0.00	125.00	-125.00

Cal-Nev-Ha District of Kiwanis International  
**General Fund Budget vs. Actual**  
 October 2017 through March 2018

	Oct '17 - Mar 18	Budget	\$ Over Budget
686 · DKA	0.00	400.00	-400.00
688 · Finance Committee	0.00	400.00	-400.00
690 · Inter-Club Committee	35.33	200.00	-164.67
691 · Convention Site & Selection Com	113.06	100.00	13.06
693 · Patriotism Committee	83.81	125.00	-41.19
694 · New Club Building Committee	-260.00	3,000.00	-3,260.00
697 · Teleconferencing	1,016.50	1,800.00	-783.50
699 · Committee Contingency Fund	0.00	1,000.00	-1,000.00
<b>Total District Committees &amp; Cabinet</b>	<b>1,207.30</b>	<b>13,350.00</b>	<b>-12,142.70</b>
<b>District Officers</b>			
582 · Governor Travel & Office	10,997.81	29,000.00	-18,002.19
588 · Governor Elect Travel & Office	2,904.38	11,000.00	-8,095.62
590 · Immediate Past Governor T&O	1,622.27	3,700.00	-2,077.73
592 · Treasurer Travel & Office	845.42	3,700.00	-2,854.58
600 · Travel Lt Governors			
Lt Gov Contingency	0.00	-33,364.32	33,364.32
602 · Division 02	0.00	1,974.28	-1,974.28
603 · Division 03	0.00	1,560.60	-1,560.60
604 · Division 04	0.00	625.00	-625.00
605 · Division 05	0.00	3,135.64	-3,135.64
607 · Division 07	584.54	2,366.60	-1,782.06
608 · Division 08	0.00	635.00	-635.00
610 · Division 10	0.00	1,551.88	-1,551.88
611 · Division 11	0.00	1,786.31	-1,786.31
612 · Division 12	0.00	2,083.82	-2,083.82
613 · Division 13	121.16	1,699.56	-1,578.40
614 · Division 14	0.00	2,048.92	-2,048.92
615 · Division 15	0.00	1,933.00	-1,933.00
616 · Division 16	0.00	1,806.18	-1,806.18
618 · Division 18	0.00	2,499.88	-2,499.88
619 · Division 19	0.00	665.00	-665.00
620 · Division 20	227.34	1,962.01	-1,734.67
621 · Division 21	0.00	635.00	-635.00
622 · Division 22	0.00	5,799.40	-5,799.40
623 · Division 23	891.48	2,645.08	-1,753.60
624 · Division 24	0.00	1,819.72	-1,819.72
626 · Division 26	0.00	2,177.72	-2,177.72
627 · Division 27	0.00	585.00	-585.00
628 · Division 28	0.00	2,793.52	-2,793.52
629 · Division 29	0.00	1,926.68	-1,926.68
630 · Division 30	0.00	1,728.68	-1,728.68
631 · Division 31	0.00	2,239.80	-2,239.80
632 · Division 32	0.00	2,594.44	-2,594.44
633 · Division 33	0.00	1,878.44	-1,878.44
634 · Division 34	0.00	2,199.24	-2,199.24
635 · Division 35	0.00	1,751.16	-1,751.16

Cal-Nev-Ha District of Kiwanis International  
**General Fund Budget vs. Actual**  
 October 2017 through March 2018

	Oct '17 - Mar 18	Budget	\$ Over Budget
636 · Division 36	0.00	1,822.55	-1,822.55
637 · Division 37	0.00	2,202.44	-2,202.44
638 · Division 38	0.00	2,262.84	-2,262.84
639 · Division 39	530.00	2,589.96	-2,059.96
641 · Division 41	0.00	605.00	-605.00
642 · Division 42	0.00	2,608.97	-2,608.97
643 · Division 43	307.96	625.00	-317.04
644 · Division 44	0.00	2,741.72	-2,741.72
645 · Division 45	537.00	2,287.96	-1,750.96
646 · Division 46	0.00	3,022.12	-3,022.12
647 · Division 47	0.00	3,488.20	-3,488.20
<b>Total 600 · Travel Lt Governors</b>	<b>3,199.48</b>	<b>50,000.00</b>	<b>-46,800.52</b>
<b>650 · Trustees' Travel &amp; Meeting</b>			
Trustee Contingency	0.00	-10,602.90	10,602.90
668 · Region 18	1,503.50	2,574.00	-1,070.50
667 · Region 17	274.80	2,064.80	-1,790.00
666 · Region 16	372.32	1,999.28	-1,626.96
665 · Region 15	0.00	2,366.40	-2,366.40
664 · Region 14	0.00	2,272.80	-2,272.80
663 · Region 13	496.20	1,971.20	-1,475.00
662 · Region 12	0.00	2,133.44	-2,133.44
661 · Region 11	0.00	1,655.46	-1,655.46
660 · Region 10	0.00	2,218.72	-2,218.72
659 · Region 09	456.97	2,065.63	-1,608.66
658 · Region 08	333.82	1,550.00	-1,216.18
657 · Region 07	0.00	2,007.60	-2,007.60
656 · Region 06	723.04	2,123.04	-1,400.00
655 · Region 05	454.00	2,023.20	-1,569.20
654 · Region 04	0.00	2,367.44	-2,367.44
653 · Region 03	0.00	2,036.93	-2,036.93
652 · Region 02	0.00	2,182.32	-2,182.32
651 · Region 01	350.00	2,190.64	-1,840.64
<b>Total 650 · Trustees' Travel &amp; Meeting</b>	<b>4,964.65</b>	<b>27,200.00</b>	<b>-22,235.35</b>
670 · Lt Governor Training Conference	2,180.34	20,000.00	-17,819.66
675 · Trustee Training	8,349.20	5,500.00	2,849.20
<b>Total District Officers</b>	<b>35,063.55</b>	<b>150,100.00</b>	<b>-115,036.45</b>
<b>Publication Cal-Nev-Ha Magazine</b>			
762 · Printing Cal-Nev-Ha Magazine	4,310.00	8,000.00	-3,690.00
<b>Total Publication Cal-Nev-Ha Magazine</b>	<b>4,310.00</b>	<b>8,000.00</b>	<b>-3,690.00</b>
<b>Service Leadership Programs</b>			
695 · Key Leader Coordinators	0.00	1,500.00	-1,500.00

Cal-Nev-Ha District of Kiwanis International  
**General Fund Budget vs. Actual**  
 October 2017 through March 2018

	Oct '17 - Mar 18	Budget	\$ Over Budget
720 · Circle K Committee	500.00	670.00	-170.00
721 · Circle K Administrator	3,188.05	5,100.00	-1,911.95
722 · Key Club Committee	3,715.48	5,700.00	-1,984.52
723 · Key Club Administrator	1,806.59	5,000.00	-3,193.41
724 · KIWIN'S Committee	631.68	1,450.00	-818.32
725 · KIWIN'S Administrator	997.78	5,000.00	-4,002.22
728 · Builders Club Administrator	624.58	1,600.00	-975.42
730 · K Kids Committee	1,013.60	1,600.00	-586.40
731 · Aktion Club Committee	460.39	1,600.00	-1,139.61
732 · Travel Director of SLP	1,526.95	4,000.00	-2,473.05
<b>Total Service Leadership Programs</b>	<b>14,465.10</b>	<b>33,220.00</b>	<b>-18,754.90</b>
<b>750 · District Sale Items</b>			
750.65 · Misc Sale Items Purchased	133.08		
750.54 · Kids Need Kiwanis-Blingy	557.64		
750.95 · Sales Equipment & Supplies	63.46		
750.53 · It's All About The Kids-Blingy	27.33		
750.52 · #IamKiwanis T-Shirt	1,265.25		
750.55 · District Polo Shirts	1,227.39		
750.13 · KI Store Items	2,726.91		
759 · Credit Card Fees	192.56		
750.20 · Aloha Wear	2,246.64		
750.01 · Governor's Theme Pins	2,297.57		
750.50 · Team Shirts	1,831.38		
750.51 · Team Ties	219.61		
750 · District Sale Items - Other	0.00	26,900.00	-26,900.00
<b>Total 750 · District Sale Items</b>	<b>12,788.82</b>	<b>26,900.00</b>	<b>-14,111.18</b>
<b>Total Expense</b>	<b>323,722.74</b>	<b>752,897.00</b>	<b>-429,174.26</b>
<b>Net Ordinary Income</b>	<b>295,588.74</b>	<b>14,703.00</b>	<b>280,885.74</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
<b>Reserves &amp; Other Expense</b>			
854 · Depreciation	2,868.00	7,500.00	-4,632.00
863 · Transfer General Fund Reserve	0.00	5,750.00	-5,750.00
<b>Total Reserves &amp; Other Expense</b>	<b>2,868.00</b>	<b>13,250.00</b>	<b>-10,382.00</b>
<b>Total Other Expense</b>	<b>2,868.00</b>	<b>13,250.00</b>	<b>-10,382.00</b>
<b>Net Other Income</b>	<b>-2,868.00</b>	<b>-13,250.00</b>	<b>10,382.00</b>
<b>Net Income</b>	<b>292,720.74</b>	<b>1,453.00</b>	<b>291,267.74</b>

Cal-Nev-Ha District of Kiwanis International  
**General Fund Budget vs. Actual**  
 October 2017 through March 2018

	General Fund			TOTAL
	Oct '17 - Mar 18	Budget	\$ Over Budget	Oct '17 - Mar 18
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
403 - KI Membership Support Grant(s)	0.00	3,500.00	-3,500.00	0.00
401 - District Dues	519,362.00	547,200.00	-27,838.00	519,362.00
402 - New Member Add Fees	12,095.00	28,500.00	-16,405.00	12,095.00
405 - Life Member Fee	3,000.00	6,300.00	-3,300.00	3,000.00
411 - Honorary Membership	48.00	100.00	-52.00	48.00
421 - SLP Operations Support	51,500.00	103,000.00	-51,500.00	51,500.00
422 - Foundation Support	15,700.00	31,400.00	-15,700.00	15,700.00
425 - District Sales Items	13,669.42	35,000.00	-21,330.58	13,669.42
428 - Printing & Copy Reimbursement	1,368.64	3,000.00	-1,631.36	1,368.64
429 - Shipping Cost	103.90	100.00	3.90	103.90
431 - Background Check	915.00	5,000.00	-4,085.00	915.00
441 - Investment Income	1,549.52	4,500.00	-2,950.48	1,549.52
<b>Total Income</b>	619,311.48	767,600.00	-148,288.52	619,311.48
<b>Gross Profit</b>	619,311.48	767,600.00	-148,288.52	619,311.48
<b>Expense</b>				
Administrative & Salaries	255,887.97	521,327.00	-265,439.03	255,887.97
District Committees & Cabinet	1,207.30	13,350.00	-12,142.70	1,207.30
District Officers	35,063.55	150,100.00	-115,036.45	35,063.55
Publication Cal-Nev-Ha Magazine	4,310.00	8,000.00	-3,690.00	4,310.00
Service Leadership Programs	14,465.10	33,220.00	-18,754.90	14,465.10
750 - District Sale Items	12,788.82	26,900.00	-14,111.18	12,788.82
<b>Total Expense</b>	323,722.74	752,897.00	-429,174.26	323,722.74
<b>Net Ordinary Income</b>	295,588.74	14,703.00	280,885.74	295,588.74
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Reserves & Other Expense	2,868.00	13,250.00	-10,382.00	2,868.00
<b>Total Other Expense</b>	2,868.00	13,250.00	-10,382.00	2,868.00
<b>Net Other Income</b>	-2,868.00	-13,250.00	10,382.00	-2,868.00
<b>Net Income</b>	<b>292,720.74</b>	<b>1,453.00</b>	<b>291,267.74</b>	<b>292,720.74</b>

**Cal-Nev-Ha District of Kiwanis International**  
**General Fund Profit & Loss Budget Performance**  
 October 2017 through March 2018

	<u>Oct '17 - Mar 18</u>	<u>Budget</u>	<u>Oct '17 - Mar 18</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
403 · KI Membership Support Grant(s)	0.00	3,500.00	0.00	3,500.00	3,500.00
401 · District Dues	519,362.00	547,200.00	519,362.00	547,200.00	547,200.00
402 · New Member Add Fees	12,095.00	28,500.00	12,095.00	28,500.00	28,500.00
405 · Life Member Fee	3,000.00	6,300.00	3,000.00	6,300.00	6,300.00
411 · Honorary Membership	48.00	100.00	48.00	100.00	100.00
421 · SLP Operations Support	51,500.00	103,000.00	51,500.00	103,000.00	103,000.00
422 · Foundation Support	15,700.00	31,400.00	15,700.00	31,400.00	31,400.00
425 · District Sales Items	13,669.42	35,000.00	13,669.42	35,000.00	35,000.00
428 · Printing & Copy Reimbursement	1,368.64	3,000.00	1,368.64	3,000.00	3,000.00
429 · Shipping Cost	103.90	100.00	103.90	100.00	100.00
431 · Background Check	915.00	5,000.00	915.00	5,000.00	5,000.00
441 · Investment Income	1,549.52	4,500.00	1,549.52	4,500.00	4,500.00
<b>Total Income</b>	<u>619,311.48</u>	<u>767,600.00</u>	<u>619,311.48</u>	<u>767,600.00</u>	<u>767,600.00</u>
<b>Gross Profit</b>	619,311.48	767,600.00	619,311.48	767,600.00	767,600.00
<b>Expense</b>					
<b>Administrative &amp; Salaries</b>	255,887.97	521,327.00	255,887.97	521,327.00	521,327.00
<b>District Committees &amp; Cabinet</b>	1,207.30	13,350.00	1,207.30	13,350.00	13,350.00
<b>District Officers</b>	35,063.55	150,100.00	35,063.55	150,100.00	150,100.00
<b>Publication Cal-Nev-Ha Magazine</b>	4,310.00	8,000.00	4,310.00	8,000.00	8,000.00
<b>Service Leadership Programs</b>	14,465.10	33,220.00	14,465.10	33,220.00	33,220.00
750 · District Sale Items	12,788.82	26,900.00	12,788.82	26,900.00	26,900.00
<b>Total Expense</b>	<u>323,722.74</u>	<u>752,897.00</u>	<u>323,722.74</u>	<u>752,897.00</u>	<u>752,897.00</u>
<b>Net Ordinary Income</b>	295,588.74	14,703.00	295,588.74	14,703.00	14,703.00
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
<b>Reserves &amp; Other Expense</b>	2,868.00	13,250.00	2,868.00	13,250.00	13,250.00
<b>Total Other Expense</b>	<u>2,868.00</u>	<u>13,250.00</u>	<u>2,868.00</u>	<u>13,250.00</u>	<u>13,250.00</u>
<b>Net Other Income</b>	<u>(2,868.00)</u>	<u>(13,250.00)</u>	<u>(2,868.00)</u>	<u>(13,250.00)</u>	<u>(13,250.00)</u>
<b>Net Income</b>	<u><u>292,720.74</u></u>	<u><u>1,453.00</u></u>	<u><u>292,720.74</u></u>	<u><u>1,453.00</u></u>	<u><u>1,453.00</u></u>



11:39 AM

05/30/18

Accrual Basis

**Cal-Nev-Ha District of Kiwanis International  
Profit & Loss by Class  
October 2017 through March 2018**

	2018 Kiwanis Rose Float	Aktion Club Convention	Aktion Club Convention 2018
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
20.422 · KI Fund Grant DCON Service Proj	0.00	0.00	0.00
25.430 · KI Fund Grant Key Leader Camp	0.00	0.00	0.00
20.421 · KI Fund Grant Aktion Club Conv	0.00	0.00	3,641.00
20.410 · Registration Fees	0.00	39,328.18	0.00
20.412 · Meal Income	0.00	0.00	0.00
20.414 · Booth Sales	0.00	0.00	0.00
26.430 · Rose Float Income	121,503.00	0.00	0.00
29.442 · Income Division CLE Training	0.00	0.00	0.00
401 · District Dues	0.00	0.00	0.00
402 · New Member Add Fees	0.00	0.00	0.00
405 · Life Member Fee	0.00	0.00	0.00
411 · Honorary Membership	0.00	0.00	0.00
421 · SLP Operations Support	0.00	0.00	0.00
422 · Foundation Support	0.00	0.00	0.00
425 · District Sales Items	0.00	0.00	0.00
428 · Printing & Copy Reimbursement	0.00	0.00	0.00
429 · Shipping Cost	0.00	0.00	0.00
431 · Background Check	0.00	0.00	0.00
441 · Investment Income	0.00	0.00	0.00
<b>Total Income</b>	<b>121,503.00</b>	<b>39,328.18</b>	<b>3,641.00</b>
<b>Gross Profit</b>	<b>121,503.00</b>	<b>39,328.18</b>	<b>3,641.00</b>
<b>Expense</b>			
20.693 · Website Maintenance	0.00	200.00	0.00
Administrative & Salaries	0.00	0.00	0.00
District Committees & Cabinet	0.00	0.00	0.00
District Officers	0.00	0.00	0.00
Publication Cal-Nev-Ha Magazine	0.00	0.00	0.00
Service Leadership Programs	0.00	0.00	0.00
20.619 · Background Checks	0.00	50.00	0.00
750 · District Sale Items	0.00	0.00	0.00
20.555 · Audio Visual Workshops	0.00	0.00	0.00
20.558 · Audio Visual General Session	0.00	0.00	0.00
20.561 · Awards	0.00	50.00	0.00
20.566 · Audit Fee	0.00	209.94	0.00
20.570 · Board Meeting Expense	0.00	0.00	0.00

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Accrual Basis

**Cal-Nev-Ha District of Kiwanis International**  
**Profit & Loss by Class**  
**October 2017 through March 2018**

	2018 Kiwanis Rose Float	Aktion Club Convention	Aktion Club Convention 2018
20.582 · Clerical & Accounting	0.00	0.00	0.00
20.588 · Hotel & Conv Ctr Rent & Fees	0.00	0.00	0.00
20.591 · Conv Hosted Housing & Meals	0.00	0.00	0.00
20.594 · Credit Card Processing Fees	137.63	46.73	0.00
20.606 · Flowers & Decorations	0.00	0.00	0.00
20.614 · Hotel Performance Fee	0.00	0.00	0.00
20.615 · Hotel Cost, Power & Security	0.00	389.00	0.00
20.616 · Int'l Counselor Housing & Meals	0.00	0.00	0.00
20.617 · Housing Expense	0.00	39,358.21	0.00
20.618 · Meals	0.00	611.03	0.00
20.622 · Music & Entertainment	0.00	2,152.31	0.00
20.645 · Postage & Shipping Expense	0.00	0.00	0.00
20.648 · Pre Planning Expense	0.00	0.00	0.00
20.651 · Printing	0.00	0.00	0.00
20.654 · Ribbons & Arm Bands	0.00	0.00	0.00
20.663 · Registration & Sign Expense	0.00	0.00	0.00
20.666 · Speakers Honorarium & Travel	0.00	0.00	0.00
20.669 · SLP Governors	0.00	0.00	0.00
20.672 · Staff Travel, Meals & Lodging	0.00	213.84	0.00
20.679 · Supplies	0.00	1,622.19	0.00
20.681 · Taxes & Insurance	0.00	0.00	0.00
20.684 · Telephone	0.00	0.00	0.00
20.690 · Van & Truck Rental	0.00	0.00	0.00
26.500 · Rose Float District Project exp	109,877.50	0.00	0.00
29.686 · Training Material CLE	0.00	0.00	0.00
<b>Total Expense</b>	<b>110,015.13</b>	<b>44,903.25</b>	<b>0.00</b>
<b>Net Ordinary Income</b>	<b>11,487.87</b>	<b>-5,575.07</b>	<b>3,641.00</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
<b>Reserves &amp; Other Expense</b>	0.00	0.00	0.00
<b>Total Other Expense</b>	0.00	0.00	0.00
<b>Net Other Income</b>	0.00	0.00	0.00
<b>Net Income</b>	<b>11,487.87</b>	<b>-5,575.07</b>	<b>3,641.00</b>

**Cal-Nev-Ha District of Kiwanis International**  
**Profit & Loss by Class**  
 October 2017 through March 2018

	Club Leadership Education	District Convention	General Fund
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
20.422 · KI Fund Grant DCON Service Proj	0.00	1,000.00	0.00
25.430 · KI Fund Grant Key Leader Camp	0.00	0.00	0.00
20.421 · KI Fund Grant Aktion Club Conv	0.00	0.00	0.00
20.410 · Registration Fees	0.00	0.00	0.00
20.412 · Meal Income	0.00	0.00	0.00
20.414 · Booth Sales	0.00	0.00	0.00
26.430 · Rose Float Income	0.00	0.00	0.00
29.442 · Income Division CLE Training	225.00	0.00	0.00
401 · District Dues	0.00	0.00	519,362.00
402 · New Member Add Fees	0.00	0.00	12,095.00
405 · Life Member Fee	0.00	0.00	3,000.00
411 · Honorary Membership	0.00	0.00	48.00
421 · SLP Operations Support	0.00	0.00	51,500.00
422 · Foundation Support	0.00	0.00	15,700.00
425 · District Sales Items	0.00	0.00	13,669.42
428 · Printing & Copy Reimbursement	0.00	0.00	1,368.64
429 · Shipping Cost	0.00	0.00	103.90
431 · Background Check	0.00	0.00	915.00
441 · Investment Income	0.00	0.00	1,549.52
<b>Total Income</b>	<b>225.00</b>	<b>1,000.00</b>	<b>619,311.48</b>
<b>Gross Profit</b>	<b>225.00</b>	<b>1,000.00</b>	<b>619,311.48</b>
<b>Expense</b>			
20.693 · Website Maintenance	0.00	0.00	0.00
Administrative & Salaries	0.00	0.00	255,887.97
District Committees & Cabinet	0.00	0.00	1,207.30
District Officers	0.00	0.00	35,063.55
Publication Cal-Nev-Ha Magazine	0.00	0.00	4,310.00
Service Leadership Programs	0.00	0.00	14,465.10
20.619 · Background Checks	0.00	0.00	0.00
750 · District Sale Items	0.00	0.00	12,788.82
20.555 · Audio Visual Workshops	0.00	0.00	0.00
20.558 · Audio Visual General Session	0.00	0.00	0.00
20.561 · Awards	0.00	26.94	0.00
20.566 · Audit Fee	77.18	898.71	0.00
20.570 · Board Meeting Expense	0.00	0.00	0.00

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Accrual Basis

**Cal-Nev-Ha District of Kiwanis International**  
**Profit & Loss by Class**  
**October 2017 through March 2018**

	Club Leadership Education	District Convention	General Fund
20.582 · Clerical & Accounting	0.00	0.00	0.00
20.588 · Hotel & Conv Ctr Rent & Fees	0.00	0.00	0.00
20.591 · Conv Hosted Housing & Meals	0.00	0.00	0.00
20.594 · Credit Card Processing Fees	15.57	53.86	0.00
20.606 · Flowers & Decorations	0.00	0.00	0.00
20.614 · Hotel Performance Fee	0.00	0.00	0.00
20.615 · Hotel Cost, Power & Security	0.00	0.00	0.00
20.616 · Int'l Counselor Housing & Meals	0.00	0.00	0.00
20.617 · Housing Expense	0.00	0.00	0.00
20.618 · Meals	0.00	0.00	0.00
20.622 · Music & Entertainment	0.00	0.00	0.00
20.645 · Postage & Shipping Expense	0.00	0.00	0.00
20.648 · Pre Planning Expense	0.00	3,589.39	0.00
20.651 · Printing	0.00	41.83	0.00
20.654 · Ribbons & Arm Bands	0.00	200.00	0.00
20.663 · Registration & Sign Expense	0.00	338.75	0.00
20.666 · Speakers Honorarium & Travel	0.00	0.00	0.00
20.669 · SLP Governors	0.00	0.00	0.00
20.672 · Staff Travel, Meals & Lodging	0.00	525.40	0.00
20.679 · Supplies	0.00	325.25	0.00
20.681 · Taxes & Insurance	0.00	35.38	0.00
20.684 · Telephone	0.00	504.65	0.00
20.690 · Van & Truck Rental	0.00	104.00	0.00
26.500 · Rose Float District Project exp	0.00	0.00	0.00
29.686 · Training Material CLE	47.00	0.00	0.00
<b>Total Expense</b>	<b>139.75</b>	<b>6,644.16</b>	<b>323,722.74</b>
<b>Net Ordinary Income</b>	<b>85.25</b>	<b>-5,644.16</b>	<b>295,588.74</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
Reserves & Other Expense	0.00	0.00	2,868.00
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>2,868.00</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,868.00</b>
<b>Net Income</b>	<b>85.25</b>	<b>-5,644.16</b>	<b>292,720.74</b>

**Cal-Nev-Ha District of Kiwanis International**  
**Profit & Loss by Class**  
 October 2017 through March 2018

	Kiwanis Activities	MYN	MYS
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
20.422 · KI Fund Grant DCON Service Proj	0.00	0.00	0.00
25.430 · KI Fund Grant Key Leader Camp	4,642.00	0.00	0.00
20.421 · KI Fund Grant Aktion Club Conv	0.00	0.00	0.00
20.410 · Registration Fees	0.00	19,455.00	21,140.00
20.412 · Meal Income	0.00	14,768.00	13,957.00
20.414 · Booth Sales	0.00	365.00	250.00
26.430 · Rose Float Income	0.00	0.00	0.00
29.442 · Income Division CLE Training	0.00	0.00	0.00
401 · District Dues	0.00	0.00	0.00
402 · New Member Add Fees	0.00	0.00	0.00
405 · Life Member Fee	0.00	0.00	0.00
411 · Honorary Membership	0.00	0.00	0.00
421 · SLP Operations Support	0.00	0.00	0.00
422 · Foundation Support	0.00	0.00	0.00
425 · District Sales Items	0.00	0.00	0.00
428 · Printing & Copy Reimbursement	0.00	0.00	0.00
429 · Shipping Cost	0.00	0.00	0.00
431 · Background Check	0.00	0.00	0.00
441 · Investment Income	0.00	0.00	0.00
<b>Total Income</b>	<b>4,642.00</b>	<b>34,588.00</b>	<b>35,347.00</b>
<b>Gross Profit</b>	<b>4,642.00</b>	<b>34,588.00</b>	<b>35,347.00</b>
<b>Expense</b>			
20.693 · Website Maintenance	0.00	0.00	0.00
Administrative & Salaries	0.00	0.00	0.00
District Committees & Cabinet	0.00	0.00	0.00
District Officers	0.00	0.00	0.00
Publication Cal-Nev-Ha Magazine	0.00	0.00	0.00
Service Leadership Programs	0.00	0.00	0.00
20.619 · Background Checks	0.00	0.00	0.00
750 · District Sale Items	0.00	0.00	0.00
20.555 · Audio Visual Workshops	0.00	1,141.44	449.40
20.558 · Audio Visual General Session	0.00	3,066.80	3,675.14
20.561 · Awards	0.00	48.79	48.79
20.566 · Audit Fee	0.00	145.40	165.52
20.570 · Board Meeting Expense	0.00	90.93	0.00

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Accrual Basis

**Cal-Nev-Ha District of Kiwanis International**  
**Profit & Loss by Class**  
**October 2017 through March 2018**

	Kiwanis Activities	MYN	MYS
20.582 · Clerical & Accounting	0.00	6,529.44	5,999.26
20.588 · Hotel & Conv Ctr Rent & Fees	0.00	0.00	2,693.70
20.591 · Conv Hosted Housing & Meals	0.00	148.10	0.00
20.594 · Credit Card Processing Fees	0.00	974.13	940.34
20.606 · Flowers & Decorations	0.00	203.27	428.04
20.614 · Hotel Performance Fee	0.00	0.00	4,167.96
20.615 · Hotel Cost, Power & Security	0.00	0.00	0.00
20.616 · Int'l Counselor Housing & Meals	0.00	632.30	261.96
20.617 · Housing Expense	0.00	0.00	0.00
20.618 · Meals	0.00	13,946.07	15,192.47
20.622 · Music & Entertainment	0.00	250.00	213.70
20.645 · Postage & Shipping Expense	0.00	6.11	3.76
20.648 · Pre Planning Expense	0.00	971.70	16.35
20.651 · Printing	0.00	191.48	248.74
20.654 · Ribbons & Arm Bands	0.00	0.00	0.00
20.663 · Registration & Sign Expense	0.00	778.86	880.83
20.666 · Speakers Honorarium & Travel	0.00	2,047.60	2,473.98
20.669 · SLP Governors	0.00	126.00	105.00
20.672 · Staff Travel, Meals & Lodging	0.00	2,802.16	2,397.30
20.679 · Supplies	0.00	162.63	162.61
20.681 · Taxes & Insurance	0.00	523.03	482.47
20.684 · Telephone	0.00	56.07	112.14
20.690 · Van & Truck Rental	0.00	531.29	183.10
26.500 · Rose Float District Project exp	0.00	0.00	0.00
29.686 · Training Material CLE	0.00	0.00	0.00
<b>Total Expense</b>	<b>0.00</b>	<b>35,373.60</b>	<b>41,302.56</b>
<b>Net Ordinary Income</b>	<b>4,642.00</b>	<b>-785.60</b>	<b>-5,955.56</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
<b>Reserves &amp; Other Expense</b>	0.00	0.00	0.00
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Income</b>	<b>4,642.00</b>	<b>-785.60</b>	<b>-5,955.56</b>

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Accrual Basis

**Cal-Nev-Ha District of Kiwanis International**  
**Profit & Loss by Class**  
October 2017 through March 2018

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	<u>TOTAL</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
20.422 · KI Fund Grant DCON Service Proj	1,000.00
25.430 · KI Fund Grant Key Leader Camp	4,642.00
20.421 · KI Fund Grant Aktion Club Conv	3,641.00
20.410 · Registration Fees	79,923.18
20.412 · Meal Income	28,725.00
20.414 · Booth Sales	615.00
26.430 · Rose Float Income	121,503.00
29.442 · Income Division CLE Training	225.00
401 · District Dues	519,362.00
402 · New Member Add Fees	12,095.00
405 · Life Member Fee	3,000.00
411 · Honorary Membership	48.00
421 · SLP Operations Support	51,500.00
422 · Foundation Support	15,700.00
425 · District Sales Items	13,669.42
428 · Printing & Copy Reimbursement	1,368.64
429 · Shipping Cost	103.90
431 · Background Check	915.00
441 · Investment Income	1,549.52
<b>Total Income</b>	<u>859,585.66</u>
<b>Gross Profit</b>	859,585.66
<b>Expense</b>	
20.693 · Website Maintenance	200.00
Administrative & Salaries	255,887.97
District Committees & Cabinet	1,207.30
District Officers	35,063.55
Publication Cal-Nev-Ha Magazine	4,310.00
Service Leadership Programs	14,465.10
20.619 · Background Checks	50.00
750 · District Sale Items	12,788.82
20.555 · Audio Visual Workshops	1,590.84
20.558 · Audio Visual General Session	6,741.94
20.561 · Awards	174.52
20.566 · Audit Fee	1,496.75
20.570 · Board Meeting Expense	90.93

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Accrual Basis

**Cal-Nev-Ha District of Kiwanis International**  
**Profit & Loss by Class**  
**October 2017 through March 2018**

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	<u>TOTAL</u>
20.582 · Clerical & Accounting	12,528.70
20.588 · Hotel & Conv Ctr Rent & Fees	2,693.70
20.591 · Conv Hosted Housing & Meals	148.10
20.594 · Credit Card Processing Fees	2,168.26
20.606 · Flowers & Decorations	631.31
20.614 · Hotel Performance Fee	4,167.96
20.615 · Hotel Cost, Power & Security	389.00
20.616 · Int'l Counselor Housing & Meals	894.26
20.617 · Housing Expense	39,358.21
20.618 · Meals	29,749.57
20.622 · Music & Entertainment	2,616.01
20.645 · Postage & Shipping Expense	9.87
20.648 · Pre Planning Expense	4,577.44
20.651 · Printing	482.05
20.654 · Ribbons & Arm Bands	200.00
20.663 · Registration & Sign Expense	1,998.44
20.666 · Speakers Honorarium & Travel	4,521.58
20.669 · SLP Governors	231.00
20.672 · Staff Travel, Meals & Lodging	5,938.70
20.679 · Supplies	2,272.68
20.681 · Taxes & Insurance	1,040.88
20.684 · Telephone	672.86
20.690 · Van & Truck Rental	818.39
26.500 · Rose Float District Project exp	109,877.50
29.686 · Training Material CLE	47.00
<b>Total Expense</b>	<u>562,101.19</u>
<b>Net Ordinary Income</b>	297,484.47
<b>Other Income/Expense</b>	
<b>Other Expense</b>	
Reserves & Other Expense	2,868.00
<b>Total Other Expense</b>	<u>2,868.00</u>
<b>Net Other Income</b>	<u>-2,868.00</u>
<b>Net Income</b>	<u><u>294,616.47</u></u>



# Key Club

Cali-Nev-Ha District of Key Club International

[www.cnhkeyclub.org](http://www.cnhkeyclub.org)

## Financial Statements For the Quarter Ending March 31, 2018

Prepared Without Audit

**Cali-Nev-Ha District of Key Club Int'l**  
**Balance Sheet Prev Year Comparison**  
As of March 31, 2018

	<u>Mar 31, 18</u>	<u>Mar 31, 17</u>	<u>% Change</u>
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
Chino Bank Checking	328,076.49	268,473.30	22.2%
111 · Chino Money Market	240,117.96	107,480.83	123.4%
114 · Merrill Lynch 04059	0.00	99,089.29	-100.0%
115 · Merrill Lynch 02277	102,010.97	0.00	100.0%
<b>Total Checking/Savings</b>	670,205.42	475,043.42	41.1%
<b>Other Current Assets</b>			
120 · Accounts Receivable	300.00	3,304.00	-90.9%
130 · Inventory	749.78	0.00	100.0%
<b>Total Other Current Assets</b>	1,049.78	3,304.00	-68.2%
<b>Total Current Assets</b>	671,255.20	478,347.42	40.3%
<b>Fixed Assets</b>			
155 · Furniture & Fixtures	1,603.70	1,603.70	0.0%
157 · Office Machines & Equipment	10,912.47	10,912.47	0.0%
169 · Accumulated Depreciation	-9,731.51	-8,890.51	-9.5%
<b>Total Fixed Assets</b>	2,784.66	3,625.66	-23.2%
<b>Other Assets</b>			
170 · Deposits	4,500.00	12,600.00	-64.3%
<b>Total Other Assets</b>	4,500.00	12,600.00	-64.3%
<b>TOTAL ASSETS</b>	<b><u>678,539.86</u></b>	<b><u>494,573.08</u></b>	<b><u>37.2%</u></b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Other Current Liabilities</b>			
205 · Accounts Payable	2,259.62	1,466.30	54.1%
<b>Total Other Current Liabilities</b>	2,259.62	1,466.30	54.1%
<b>Total Current Liabilities</b>	2,259.62	1,466.30	54.1%
<b>Total Liabilities</b>	2,259.62	1,466.30	54.1%

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Accrual Basis

**Cali-Nev-Ha District of Key Club Int'l**  
**Balance Sheet Prev Year Comparison**  
As of March 31, 2018

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	<u>Mar 31, 18</u>	<u>Mar 31, 17</u>	<u>% Change</u>
<b>Equity</b>			
3900 · Undesignated Net Assets	222,688.78	226,534.99	-1.7%
Net Income	453,591.46	266,571.79	70.2%
<b>Total Equity</b>	<u>676,280.24</u>	<u>493,106.78</u>	<u>37.2%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>678,539.86</b></u>	<u><b>494,573.08</b></u>	<u><b>37.2%</b></u>

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Accrual Basis

**Cali-Nev-Ha District of Key Club Int'l**  
**International Convention Revenue & Expense vs Budget**  
July 2017 through March 2018

	International Convention		
	Jul '17 - Mar 18	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
22.401 · Registration Fees ICON	47,410.00	45,621.94	1,788.06
<b>Total Income</b>	47,410.00	45,621.94	1,788.06
<b>Gross Profit</b>	47,410.00	45,621.94	1,788.06
<b>Expense</b>			
20.510 · Audit Fees	201.04		
22.502 · Airfare	1,798.39	3,463.71	-1,665.32
22.559 · Ground Tour	11,864.36	14,786.25	-2,921.89
22.567 · Hotel Expense	18,787.68	18,507.10	280.58
22.568 · ICON Postage	199.39		
22.570 · Hospitality-District Suite	188.69	230.88	-42.19
22.670 · Registration Expense	10,200.00	10,600.00	-400.00
22.686 · Souvenir Items	348.50	255.02	93.48
<b>Total Expense</b>	43,588.05	47,842.96	-4,254.91
<b>Net Ordinary Income</b>	3,821.95	-2,221.02	6,042.97
<b>Net Income</b>	<b>3,821.95</b>	<b>-2,221.02</b>	<b>6,042.97</b>

**Cali-Nev-Ha District of Key Club Int'l**  
**General Fund Revenue & Expense vs Budget**  
 July 2017 through March 2018

	<u>Jul '17 - Mar 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Income	177,222.75	193,500.00	-16,277.25
440 · Investment Income	2,351.10	4,000.00	-1,648.90
<b>Total Income</b>	<u>179,573.85</u>	<u>197,500.00</u>	<u>-17,926.15</u>
<b>Gross Profit</b>	179,573.85	197,500.00	-17,926.15
<b>Expense</b>			
Administrative & Office	77,807.19	111,950.00	-34,142.81
Committee Expense	9,479.11	22,200.00	-12,720.89
Lt. Governors Travel & Per Diem	6,687.36	38,400.00	-31,712.64
Officer & Board	12,230.51	24,610.00	-12,379.49
20.506 · Adult Criminal Background Check	0.00	0.00	0.00
<b>Total Expense</b>	<u>106,204.17</u>	<u>197,160.00</u>	<u>-90,955.83</u>
<b>Net Ordinary Income</b>	73,369.68	340.00	73,029.68
<b>Other Income/Expense</b>			
<b>Other Income</b>			
846.10 · Fall Rally North Income-DP	26,337.00	0.00	26,337.00
846.20 · Fall Rally South Income-DP	49,592.79	0.00	49,592.79
849 · Contributions PTP	139,734.60	0.00	139,734.60
850 · Dist Proj. Income (Eliminate)	0.00	0.00	0.00
861 · Fund Raising Inc (Polos & Ties)	37.00	0.00	37.00
862 · Misc. Inc. (Ribbons & Buttons)	0.00	0.00	0.00
<b>Total Other Income</b>	<u>215,701.39</u>	<u>0.00</u>	<u>215,701.39</u>
<b>Other Expense</b>			
856.10 · Fall Rally North Expense	0.00	0.00	0.00
856.15 · Fall Rally South Expense	2,001.20	0.00	2,001.20
858 · Contribution CNH Fdn-PTP	150,200.00	0.00	150,200.00
864 · Fund Raising Exp(Polos & Ties)	2,037.72	0.00	2,037.72

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Accrual Basis

**Cali-Nev-Ha District of Key Club Int'l**  
**General Fund Revenue & Expense vs Budget**  
July 2017 through March 2018

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	<u>Jul '17 - Mar 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>
865 · Depreciation Expense	0.00	0.00	0.00
885 · CNH District Convention Expense	90.89	0.00	90.89
890 · CNH Foundation KC Scholarships	0.00	0.00	0.00
<b>Total Other Expense</b>	<u>154,329.81</u>	<u>0.00</u>	<u>154,329.81</u>
<b>Net Other Income</b>	<u>61,371.58</u>	<u>0.00</u>	<u>61,371.58</u>
<b>Net Income</b>	<u><u>134,741.26</u></u>	<u><u>340.00</u></u>	<u><u>134,401.26</u></u>

**Cali-Nev-Ha District of Key Club Int'l**  
**General Fund Revenue & Expense vs Budget**  
 July 2017 through March 2018

	General		
	Jul '17 - Mar 18	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Income</b>			
401 · District Dues	177,222.75	193,500.00	-16,277.25
<b>Total Income</b>	177,222.75	193,500.00	-16,277.25
440 · Investment Income			
440.10 · Interest Income	498.28	0.00	498.28
440.20 · Dividend Income	3,986.63	0.00	3,986.63
440.30 · Unrealized Loss/Gain	-2,133.81	0.00	-2,133.81
440 · Investment Income - Other	0.00	4,000.00	-4,000.00
<b>Total 440 · Investment Income</b>	2,351.10	4,000.00	-1,648.90
<b>Total Income</b>	179,573.85	197,500.00	-17,926.15
<b>Gross Profit</b>	179,573.85	197,500.00	-17,926.15
<b>Expense</b>			
<b>Administrative &amp; Office</b>			
540 · Credit Card Service Fees	45.00	50.00	-5.00
541 · Computer Software/Equip/Email	908.61	1,500.00	-591.39
542 · Telephone			
542.01 · Conference Calls	2,450.96	4,000.00	-1,549.04
542.02 · Telephone	2,258.57	4,000.00	-1,741.43
<b>Total 542 · Telephone</b>	4,709.53	8,000.00	-3,290.47
544 · Office Supplies	65.84	250.00	-184.16
545 · Web Maintenance	0.00	0.00	0.00
546 · Postage	808.83	1,000.00	-191.17
548 · Printing & Stationary			
548.02 · Printing & Stationary General	669.42	0.00	669.42
548 · Printing & Stationary - Other	957.02	4,000.00	-3,042.98
<b>Total 548 · Printing &amp; Stationary</b>	1,626.44	4,000.00	-2,373.56
549 · Professional Fees Merrill Lynch	150.00	150.00	0.00
566 · Audit Fees	811.70	4,000.00	-3,188.30
699.03 · SLP Department Expense	68,681.24	93,000.00	-24,318.76
<b>Total Administrative &amp; Office</b>	77,807.19	111,950.00	-34,142.81

**Cali-Nev-Ha District of Key Club Int'l**  
**General Fund Revenue & Expense vs Budget**  
 July 2017 through March 2018

	General		
	Jul '17 - Mar 18	Budget	\$ Over Budget
<b>Committee Expense</b>			
685 · Prada Scholarship (Matching)	0.00	500.00	-500.00
690 · District Project Chair T&O	0.00	150.00	-150.00
691 · MD&E Chair T&O	35.00	150.00	-115.00
692 · Policy, Int'l & Elec. Chair T&O	0.00	150.00	-150.00
693 · Kiwanis Family & Fdn Chair T&O	35.00	150.00	-115.00
694 · Membership Recognitio Chair T&O	35.00	350.00	-315.00
695.01 · Comm & Marketing Chair T&O	99.13	150.00	-50.87
696 · Convention Chair Expense	0.00	350.00	-350.00
697 · News Editor Chair T&O	0.00	150.00	-150.00
697.01 · Tech Editor Expense	121.05	150.00	-28.95
697.03 · DVME Chair	35.00	150.00	-115.00
697.06 · College Expo Coordinator	0.00	0.00	0.00
697.07 · Graphics Dept Coordinator	95.88	150.00	-54.12
697.08 · SAA Coordinator	0.00	0.00	0.00
697.09 · Key Leader Coordinator	35.00	150.00	-115.00
699.01 · Kiwanis Committe Reimbursement	5,906.05	10,000.00	-4,093.95
699.05 · FDN Training Funds Reimbursemen	3,082.00	9,500.00	-6,418.00
<b>Total Committee Expense</b>	<b>9,479.11</b>	<b>22,200.00</b>	<b>-12,720.89</b>
<b>Lt. Governors Travel &amp; Per Diem</b>			
601 · Lt. Governor T&O Div. 1	0.00	0.00	0.00
602 · Lt. Governor T&O Div. 2	222.99	750.00	-527.01
603 · Lt. Governor T&O Div. 3	140.25	250.00	-109.75
603.01 · Lt. Governor T&O Div 3 South	0.00	350.00	-350.00
604 · Lt. Governor T&O Div. 4 East	0.00	600.00	-600.00
604.01 · Lt. Governor T&O Div. 4 West	115.64	500.00	-384.36
604.02 · Lt. Governor T & O Div. 4 North	0.00	500.00	-500.00
605 · Lt. Governor T&O Div. 5 North	0.00	500.00	-500.00
605.01 · Lt. Governor T&O Div. 5 South	0.00	400.00	-400.00
606 · Lt. Governor T&O Div. 6 North	0.00	0.00	0.00
606.01 · Lt Governor T&O Div. 6 South	0.00	0.00	0.00
607 · Lt. Governor T&O Div. 7	65.52	600.00	-534.48
607.01 · Lt. Governor T & O Div. 7 South	0.00	500.00	-500.00
608 · Lt. Governor T&O Div. 8	0.00	550.00	-550.00
610 · Lt. Governor T&O Div. 10 North	0.00	300.00	-300.00
610.01 · Lt. Governor T&O Div 10 South	0.00	550.00	-550.00
611 · Lt. Governor T&O Div. 11	392.13	650.00	-257.87
612 · Lt. Governor T&O Div. 12 West	316.30	550.00	-233.70
612.01 · Lt. Governor T&O Div. 12 East	144.41	500.00	-355.59
612.02 · Lt. Gov. T&O Div. 12 South	0.00	650.00	-650.00
613 · Lt. Governor T&O Div. 13 North	0.00	550.00	-550.00
613.01 · Lt. Governor T&O Div. 13 South	0.00	750.00	-750.00
613.03 · Div 13 West LTG T&O	0.00	350.00	-350.00
614 · Lt. Governor T&O Div. 14	59.56	300.00	-240.44



**Cali-Nev-Ha District of Key Club Int'l**  
**General Fund Revenue & Expense vs Budget**  
 July 2017 through March 2018

	General		
	Jul '17 - Mar 18	Budget	\$ Over Budget
615 · Lt. Governor T&O Div. 15 East	157.23	650.00	-492.77
615.01 · Lt. Governor T&O Div 15 North	55.42	450.00	-394.58
615.02 · Lt. Governor T&O Div. 15 South	287.12	400.00	-112.88
616 · Lt. Governor T&O Div. 16	192.74	500.00	-307.26
616.01 · LT. Gov T&O Div. 16 South	0.00	450.00	-450.00
616.03 · Div. 16 East LTG T&O	0.00	400.00	-400.00
616.04 · Div. 16 West LTG T&O	0.00	450.00	-450.00
618 · Lt. Governor T&O Div. 18 East	165.11	550.00	-384.89
618.01 · Lt. Governor T&O Div 18 West	0.00	250.00	-250.00
619 · Lt. Governor T&O Div. 19 South	0.00	550.00	-550.00
619.01 · Lt. Governor T&O Div. 19 North	0.00	450.00	-450.00
620 · Lt. Governor T&O Div. 20	0.00	100.00	-100.00
621 · Lt. Governor T&O Div. 21	0.00	600.00	-600.00
622 · Lt. Governor T&O Div. 22 H	0.00	450.00	-450.00
622.01 · Lt. Governor T&O Div. 22 K	65.31	400.00	-334.69
622.02 · Lt. Governor T&O Div. 22 M	628.40	1,150.00	-521.60
623 · Lt. Governor T&O Div. 23	0.00	700.00	-700.00
624 · Lt. Governor T&O Div. 24	0.00	150.00	-150.00
625.03 · Lt. Governor T&O Div. 25 East	0.00	0.00	0.00
625.04 · Lt. Governor T&O Div. 25 West	0.00	0.00	0.00
626 · Lt. Governor T&O Div. 26 South	226.75	500.00	-273.25
626.05 · Lt. Governor T&O Div. 26 North	131.96	600.00	-468.04
627 · Lt. Governor T&O Div. 27 North	52.26	400.00	-347.74
627.01 · Lt. Governor T&O Div 27 South	209.13	650.00	-440.87
628.01 · Lt. Governor T&O Div. 28 South	116.56	450.00	-333.44
628.02 · Lt. Governor T&O Div. 28 North	108.66	500.00	-391.34
628.03 · Lt. Governor T&O Div. 28 West	0.00	500.00	-500.00
628.04 · Lt Governor T&O Division 28 Eas	50.96	500.00	-449.04
629 · Lt. Governor T&O Div. 29	0.00	350.00	-350.00
630 · Lt. Governor T&O Div. 30 North	0.00	650.00	-650.00
630.01 · Lt. Governor T&O Div. 30 South	0.00	700.00	-700.00
631 · Lt. Governor T&O Div. 31	0.00	500.00	-500.00
632 · Lt. Governor T&O Div. 32	98.28	650.00	-551.72
633 · Lt. Governor T&O Div. 33	0.00	450.00	-450.00
634 · Lt. Governor T&O Div. 34 North	170.89	600.00	-429.11
634.01 · Lt. Governor T&O Div. 34 South	110.98	500.00	-389.02
635 · Lt. Governor T&O Div. 35 East	227.04	600.00	-372.96
635.01 · Lt. Governor T&O Div. 35 West	116.02	600.00	-483.98
636 · Lt. Governor T&O Div. 36 East	74.76	350.00	-275.24
636.01 · Lt. Governor T&O Div. 36 West	187.66	600.00	-412.34
637.01 · Lt. Governor T&O Div. 37 South	314.56	400.00	-85.44
637.02 · Lt. Governor T&O Div. 37 North	322.75	450.00	-127.25
637.03 · Lt. Governor T&O Div. 37 East	0.00	450.00	-450.00
637.04 · Lt. Gov T&O Div. 37 West	0.00	600.00	-600.00
638 · Lt. Governor T&O Div. 38 East	87.15	400.00	-312.85
638.01 · Lt. Governor T&O Div. 38 West	0.00	600.00	-600.00

**Cali-Nev-Ha District of Key Club Int'l**  
**General Fund Revenue & Expense vs Budget**  
 July 2017 through March 2018

	General		
	Jul '17 - Mar 18	Budget	\$ Over Budget
639 · Lt. Governor T&O Div. 39	0.00	600.00	-600.00
641 · Lt. Governor T&O Div. 41 South	314.71	500.00	-185.29
641.01 · Lt. Governor T&O Div. 41 North	0.00	400.00	-400.00
642 · Lt. Governor T&O Div. 42 East	61.90	450.00	-388.10
642.01 · Lt. Governor T&O Div. 42 West	0.00	300.00	-300.00
643 · Lt. Governor T&O Div. 43	65.62	350.00	-284.38
644.01 · Lt. Governor T&O Div. 44 North	223.71	700.00	-476.29
644.02 · Lt. Governor T&O Div. 44 South	140.05	650.00	-509.95
645 · Lt. Governor T&O Div. 45	0.00	250.00	-250.00
646 · Lt. Governor T&O Div. 46 North	35.00	500.00	-465.00
646.01 · Lt. Governor T&O Div. 46 South	0.00	400.00	-400.00
647 · Lt. Governor T&O Div. 47	231.87	450.00	-218.13
<b>Total Lt. Governors Travel &amp; Per Diem</b>	<b>6,687.36</b>	<b>38,400.00</b>	<b>-31,712.64</b>
<b>Officer &amp; Board</b>			
582 · Governor Travel & Office	4,556.95	5,725.00	-1,168.05
591 · Secretary Travel & Office	904.55	3,255.00	-2,350.45
592 · Treasurer Travel & Office	1,597.05	3,255.00	-1,657.95
596 · Exec Board Exp. April-June	0.00	1,000.00	-1,000.00
597.03 · ICON Travel-LTG's & IP Gov.	4,016.96	4,525.00	-508.04
597.05 · Support of Hawaii Travel - DCON	0.00	2,000.00	-2,000.00
598 · Key Leader Scholarships	1,155.00	3,000.00	-1,845.00
599 · Board Gift to Governor	0.00	150.00	-150.00
650 · Board Reserve	0.00	1,500.00	-1,500.00
651 · Board Meeting Expenses	0.00	200.00	-200.00
<b>Total Officer &amp; Board</b>	<b>12,230.51</b>	<b>24,610.00</b>	<b>-12,379.49</b>
20.506 · Adult Criminal Background Check	0.00	0.00	0.00
<b>Total Expense</b>	<b>106,204.17</b>	<b>197,160.00</b>	<b>-90,955.83</b>
<b>Net Ordinary Income</b>	<b>73,369.68</b>	<b>340.00</b>	<b>73,029.68</b>
<b>Other Income/Expense</b>			
<b>Other Income</b>			
846.10 · Fall Rally North Income-DP	26,337.00	0.00	26,337.00
846.20 · Fall Rally South Income-DP	49,592.79	0.00	49,592.79
849 · Contributions PTP	139,734.60	0.00	139,734.60
850 · Dist Proj. Income (Eliminate)	0.00	0.00	0.00
861 · Fund Raising Inc (Polos & Ties)	37.00	0.00	37.00
862 · Misc. Inc. (Ribbons & Buttons)	0.00	0.00	0.00
<b>Total Other Income</b>	<b>215,701.39</b>	<b>0.00</b>	<b>215,701.39</b>

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Accrual Basis

**Cali-Nev-Ha District of Key Club Int'l**  
**General Fund Revenue & Expense vs Budget**  
July 2017 through March 2018

	Jul '17 - Mar 18	General Budget	\$ Over Budget
<b>Other Expense</b>			
856.10 · Fall Rally North Expense	0.00	0.00	0.00
856.15 · Fall Rally South Expense	2,001.20	0.00	2,001.20
858 · Contribution CNH Fdn-PTP	150,200.00	0.00	150,200.00
<b>864 · Fund Raising Exp(Polos &amp; Ties)</b>			
864.01 · Ribbons & Buttons Expense	1,655.58	0.00	1,655.58
864 · Fund Raising Exp(Polos & Ties) - Other	382.14	0.00	382.14
<b>Total 864 · Fund Raising Exp(Polos &amp; Ties)</b>	2,037.72	0.00	2,037.72
<b>865 · Depreciation Expense</b>	0.00	0.00	0.00
<b>885 · CNH District Convention Expense</b>	90.89	0.00	90.89
<b>890 · CNH Foundation KC Scholarships</b>	0.00	0.00	0.00
<b>Total Other Expense</b>	154,329.81	0.00	154,329.81
<b>Net Other Income</b>	61,371.58	0.00	61,371.58
<b>Net Income</b>	<b>134,741.26</b>	<b>340.00</b>	<b>134,401.26</b>

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Accrual Basis

**Cali-Nev-Ha District of Key Club Int'l**  
**Profit & Loss by Class**  
 July 2017 through March 2018

	District Convention	General	International Convention	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Income</b>				
401 · District Dues	0.00	177,222.75	0.00	177,222.75
<b>Total Income</b>	0.00	177,222.75	0.00	177,222.75
<b>20.401 · Registration Fees</b>				
401.01 · Registration Fees	304,467.00	0.00	0.00	304,467.00
401.03 · Late Registration Fees	25,141.80	0.00	0.00	25,141.80
<b>Total 20.401 · Registration Fees</b>	329,608.80	0.00	0.00	329,608.80
<b>21.404 · Meals &amp; Governor's Gift</b>				
404.05 · Board Dinner	3,060.00	0.00	0.00	3,060.00
<b>Total 21.404 · Meals &amp; Governor's Gift</b>	3,060.00	0.00	0.00	3,060.00
<b>22.401 · Registration Fees ICON</b>				
401.12 · Registration-San Antonio 2017	0.00	0.00	47,410.00	47,410.00
<b>Total 22.401 · Registration Fees ICON</b>	0.00	0.00	47,410.00	47,410.00
<b>440 · Investment Income</b>				
440.10 · Interest Income	0.00	498.28	0.00	498.28
440.20 · Dividend Income	0.00	3,986.63	0.00	3,986.63
440.30 · Unrealized Loss/Gain	0.00	-2,133.81	0.00	-2,133.81
<b>Total 440 · Investment Income</b>	0.00	2,351.10	0.00	2,351.10
<b>Total Income</b>	332,668.80	179,573.85	47,410.00	559,652.65
<b>Gross Profit</b>	332,668.80	179,573.85	47,410.00	559,652.65
<b>Expense</b>				
<b>Administrative &amp; Office</b>				
540 · Credit Card Service Fees	0.00	45.00	0.00	45.00
541 · Computer Software/Equip/Email	0.00	908.61	0.00	908.61
542 · Telephone				
542.01 · Conference Calls	0.00	2,450.96	0.00	2,450.96
542.02 · Telephone	0.00	2,258.57	0.00	2,258.57
<b>Total 542 · Telephone</b>	0.00	4,709.53	0.00	4,709.53
544 · Office Supplies	0.00	65.84	0.00	65.84
546 · Postage	0.00	808.83	0.00	808.83

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Accrual Basis

**Cali-Nev-Ha District of Key Club Int'l**  
**Profit & Loss by Class**  
**July 2017 through March 2018**

	District Convention	General	International Convention	TOTAL
<b>548 · Printing &amp; Stationary</b>				
548.02 · Printing & Stationary General	0.00	669.42	0.00	669.42
548 · Printing & Stationary - Other	0.00	957.02	0.00	957.02
<b>Total 548 · Printing &amp; Stationary</b>	0.00	1,626.44	0.00	1,626.44
<b>549 · Professional Fees Merrill Lynch</b>	0.00	150.00	0.00	150.00
<b>566 · Audit Fees</b>	0.00	811.70	0.00	811.70
<b>699.03 · SLP Department Expense</b>	0.00	68,681.24	0.00	68,681.24
<b>Total Administrative &amp; Office</b>	0.00	77,807.19	0.00	77,807.19
<b>Committee Expense</b>				
691 · MD&E Chair T&O	0.00	35.00	0.00	35.00
693 · Kiwanis Family & Fdn Chair T&O	0.00	35.00	0.00	35.00
694 · Membership Recognitio Chair T&O	0.00	35.00	0.00	35.00
695.01 · Comm & Marketing Chair T&O	0.00	99.13	0.00	99.13
697.01 · Tech Editor Expense	0.00	121.05	0.00	121.05
697.03 · DVME Chair	0.00	35.00	0.00	35.00
697.07 · Graphics Dept Coordinator	0.00	95.88	0.00	95.88
697.09 · Key Leader Coordinator	0.00	35.00	0.00	35.00
699.01 · Kiwanis Committe Reimbursement	0.00	5,906.05	0.00	5,906.05
699.05 · FDN Training Funds Reimbursemen	0.00	3,082.00	0.00	3,082.00
<b>Total Committee Expense</b>	0.00	9,479.11	0.00	9,479.11
<b>Lt. Governors Travel &amp; Per Diem</b>				
602 · Lt. Governor T&O Div. 2	0.00	222.99	0.00	222.99
603 · Lt. Governor T&O Div. 3	0.00	140.25	0.00	140.25
604.01 · Lt. Governor T&O Div. 4 West	0.00	115.64	0.00	115.64
607 · Lt. Governor T&O Div. 7	0.00	65.52	0.00	65.52
611 · Lt. Governor T&O Div. 11	0.00	392.13	0.00	392.13
612 · Lt. Governor T&O Div. 12 West	0.00	316.30	0.00	316.30
612.01 · Lt. Governor T&O Div. 12 East	0.00	144.41	0.00	144.41
614 · Lt. Governor T&O Div. 14	0.00	59.56	0.00	59.56
615 · Lt. Governor T&O Div. 15 East	0.00	157.23	0.00	157.23
615.01 · Lt. Governor T&O Div 15 North	0.00	55.42	0.00	55.42
615.02 · Lt. Governor T&O Div. 15 South	0.00	287.12	0.00	287.12
616 · Lt. Governor T&O Div. 16	0.00	192.74	0.00	192.74
618 · Lt. Governor T&O Div. 18 East	0.00	165.11	0.00	165.11
622.01 · Lt. Governor T&O Div. 22 K	0.00	65.31	0.00	65.31
622.02 · Lt. Governor T&O Div. 22 M	0.00	628.40	0.00	628.40
626 · Lt. Governor T&O Div. 26 South	0.00	226.75	0.00	226.75
626.05 · Lt. Governor T&O Div. 26 North	0.00	131.96	0.00	131.96
627 · Lt. Governor T&O Div. 27 North	0.00	52.26	0.00	52.26
627.01 · Lt. Governor T&O Div 27 South	0.00	209.13	0.00	209.13
628.01 · Lt. Governor T&O Div. 28 South	0.00	116.56	0.00	116.56
628.02 · Lt. Governor T&O Div. 28 North	0.00	108.66	0.00	108.66
628.04 · Lt Governor T&O Division 28 Eas	0.00	50.96	0.00	50.96

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Accrual Basis

**Cali-Nev-Ha District of Key Club Int'l**  
**Profit & Loss by Class**  
**July 2017 through March 2018**

	District Convention	General	International Convention	TOTAL
632 · Lt. Governor T&O Div. 32	0.00	98.28	0.00	98.28
634 · Lt. Governor T&O Div. 34 North	0.00	170.89	0.00	170.89
634.01 · Lt. Governor T&O Div. 34 South	0.00	110.98	0.00	110.98
635 · Lt. Governor T&O Div. 35 East	0.00	227.04	0.00	227.04
635.01 · Lt. Governor T&O Div. 35 West	0.00	116.02	0.00	116.02
636 · Lt. Governor T&O Div. 36 East	0.00	74.76	0.00	74.76
636.01 · Lt. Governor T&O Div. 36 West	0.00	187.66	0.00	187.66
637.01 · Lt. Governor T&O Div. 37 South	0.00	314.56	0.00	314.56
637.02 · Lt. Governor T&O Div. 37 North	0.00	322.75	0.00	322.75
638 · Lt. Governor T&O Div. 38 East	0.00	87.15	0.00	87.15
641 · Lt. Governor T&O Div. 41 South	0.00	314.71	0.00	314.71
642 · Lt. Governor T&O Div. 42 East	0.00	61.90	0.00	61.90
643 · Lt. Governor T&O Div. 43	0.00	65.62	0.00	65.62
644.01 · Lt. Governor T&O Div. 44 North	0.00	223.71	0.00	223.71
644.02 · Lt. Governor T&O Div. 44 South	0.00	140.05	0.00	140.05
646 · Lt. Governor T&O Div. 46 North	0.00	35.00	0.00	35.00
647 · Lt. Governor T&O Div. 47	0.00	231.87	0.00	231.87
<b>Total Lt. Governors Travel &amp; Per Diem</b>	0.00	6,687.36	0.00	6,687.36
<b>Officer &amp; Board</b>				
582 · Governor Travel & Office	0.00	4,556.95	0.00	4,556.95
591 · Secretary Travel & Office	0.00	904.55	0.00	904.55
592 · Treasurer Travel & Office	0.00	1,597.05	0.00	1,597.05
597.03 · ICON Travel-LTG's & IP Gov.	0.00	4,016.96	0.00	4,016.96
598 · Key Leader Scholarships	0.00	1,155.00	0.00	1,155.00
<b>Total Officer &amp; Board</b>	0.00	12,230.51	0.00	12,230.51
20.506 · Adult Criminal Background Check	884.35	0.00	0.00	884.35
20.510 · Audit Fees	1,771.83	0.00	201.04	1,972.87
20.512 · Awards	246.77	0.00	0.00	246.77
20.522 · Board Old/New Expense				
522.20 · Board & Officer Pins	555.41	0.00	0.00	555.41
<b>Total 20.522 · Board Old/New Expense</b>	555.41	0.00	0.00	555.41
20.530 · Comp Housing & Meal Expense				
530.06 · VIP Meals	251.62	0.00	0.00	251.62
<b>Total 20.530 · Comp Housing &amp; Meal Expense</b>	251.62	0.00	0.00	251.62
20.533 · Convention Center Expense	328.84	0.00	0.00	328.84
20.662 · Pre-Planning Expense	954.21	0.00	0.00	954.21
20.666 · Printing	99.18	0.00	0.00	99.18
20.670 · Registration Expenses	894.38	0.00	0.00	894.38

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05/31/18

Accrual Basis

**Cali-Nev-Ha District of Key Club Int'l**  
**Profit & Loss by Class**  
**July 2017 through March 2018**

	District Convention	General	International Convention	TOTAL
20.676 · Ribbons	1,419.53	0.00	0.00	1,419.53
20.686 · Souvenir Item	8,519.25	0.00	0.00	8,519.25
20.706 · Staff Travel & Housing	508.06	0.00	0.00	508.06
20.730 · Telephone	1,207.12	0.00	0.00	1,207.12
22.502 · Airfare	0.00	0.00	1,798.39	1,798.39
22.559 · Ground Tour	0.00	0.00	11,864.36	11,864.36
22.567 · Hotel Expense	0.00	0.00	18,787.68	18,787.68
22.568 · ICON Postage	0.00	0.00	199.39	199.39
22.570 · Hospitality-District Suite	0.00	0.00	188.69	188.69
22.670 · Registration Expense	0.00	0.00	10,200.00	10,200.00
22.686 · Souvenir Items	0.00	0.00	348.50	348.50
<b>Total Expense</b>	<b>17,640.55</b>	<b>106,204.17</b>	<b>43,588.05</b>	<b>167,432.77</b>
<b>Net Ordinary Income</b>	<b>315,028.25</b>	<b>73,369.68</b>	<b>3,821.95</b>	<b>392,219.88</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
846.10 · Fall Rally North Income-DP	0.00	26,337.00	0.00	26,337.00
846.20 · Fall Rally South Income-DP	0.00	49,592.79	0.00	49,592.79
849 · Contributions PTP	0.00	139,734.60	0.00	139,734.60
861 · Fund Raising Inc (Polos & Ties)	0.00	37.00	0.00	37.00
<b>Total Other Income</b>	<b>0.00</b>	<b>215,701.39</b>	<b>0.00</b>	<b>215,701.39</b>
<b>Other Expense</b>				
856.15 · Fall Rally South Expense	0.00	2,001.20	0.00	2,001.20
858 · Contribution CNH Fdn-PTP	0.00	150,200.00	0.00	150,200.00
<b>864 · Fund Raising Exp(Polos &amp; Ties)</b>				
864.01 · Ribbons & Buttons Expense	0.00	1,655.58	0.00	1,655.58
864 · Fund Raising Exp(Polos & Ties) - Other	0.00	382.14	0.00	382.14
<b>Total 864 · Fund Raising Exp(Polos &amp; Ties)</b>	<b>0.00</b>	<b>2,037.72</b>	<b>0.00</b>	<b>2,037.72</b>
885 · CNH District Convention Expense	0.00	90.89	0.00	90.89
<b>Total Other Expense</b>	<b>0.00</b>	<b>154,329.81</b>	<b>0.00</b>	<b>154,329.81</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>61,371.58</b>	<b>0.00</b>	<b>61,371.58</b>
<b>Net Income</b>	<b>315,028.25</b>	<b>134,741.26</b>	<b>3,821.95</b>	<b>453,591.46</b>

# KIWIN'S

Cal-Nev-Ha District of Key Club International

[www.cnhkiwins.org](http://www.cnhkiwins.org)

Financial Statements  
For the Quarter Ending  
March 31, 2018

Prepared Without Audit



**Cal-Nev-Ha District of KIWIN'S**  
**Balance Sheet Prev Year Comparison**  
As of March 31, 2018

	<u>Mar 31, 18</u>	<u>Mar 31, 17</u>
<b>ASSETS</b>		
Current Assets		
Checking/Savings		
110.10 · Chino Bank Checking	91,115.87	91,647.87
111 · Chino Money Market	16,410.46	33,309.50
<b>Total Checking/Savings</b>	<u>107,526.33</u>	<u>124,957.37</u>
<b>Total Current Assets</b>	<u>107,526.33</u>	<u>124,957.37</u>
<b>TOTAL ASSETS</b>	<b><u>107,526.33</u></b>	<b><u>124,957.37</u></b>
<b>LIABILITIES &amp; EQUITY</b>		
Liabilities		
Current Liabilities		
Other Current Liabilities		
205 · Accounts Payable	301.72	733.43
<b>Total Other Current Liabilities</b>	<u>301.72</u>	<u>733.43</u>
<b>Total Current Liabilities</b>	<u>301.72</u>	<u>733.43</u>
<b>Total Liabilities</b>	301.72	733.43
Equity		
320 · Temporarily Restricted Funds	1,800.00	1,800.00
335 · Undesignated Net Assets	21,028.06	24,701.01
Net Income	84,396.55	97,722.93
<b>Total Equity</b>	<u>107,224.61</u>	<u>124,223.94</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>107,526.33</u></b>	<b><u>124,957.37</u></b>

Cal-Nev-Ha District of KIWIN'S  
**General Fund Revenue & Expense vs Budget**  
 July 2017 through March 2018

	General Fund		
	Jul '17 - Mar 18	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Income</b>			
401 · District Dues	15,588.50	16,250.00	-661.50
423 · Sid Smith Award	0.00	500.00	-500.00
440 · Interest Income	67.20	100.00	-32.80
<b>Total Income</b>	15,655.70	16,850.00	-1,194.30
<b>Total Income</b>	15,655.70	16,850.00	-1,194.30
<b>Gross Profit</b>	15,655.70	16,850.00	-1,194.30
<b>Expense</b>			
<b>Administrative</b>			
541 · Computer software/equip/email	122.30	250.00	-127.70
542 · Telephone			
542.01 · Conference Calls	0.00	150.00	-150.00
542.02 · Telephone	150.31	500.00	-349.69
542 · Telephone - Other	0.00	0.00	0.00
<b>Total 542 · Telephone</b>	150.31	650.00	-499.69
544 · Office Supplies	0.00	190.00	-190.00
545 · Web Site Maintenance	0.00	180.00	-180.00
546 · Postage	41.32	50.00	-8.68
548 · Printing & Stationary	94.91	500.00	-405.09
566 · Audit Fees	65.55	835.00	-769.45
699.03 · SLP Department Expense	3,815.63	5,500.00	-1,684.37
<b>Total Administrative</b>	4,290.02	8,155.00	-3,864.98
<b>Committee Expense</b>			
681 · Board Meeting Expense	0.00	0.00	0.00
682 · MD&E Chair	0.00	40.50	-40.50
685 · Sid Smith Award Expense	0.00	450.00	-450.00
687 · Int'l Convention Travel Gov/DA	3,688.88	2,500.00	1,188.88
690 · KFF Chair	0.00	40.50	-40.50
694 · Asst. Gov/Awards Chair	0.00	40.50	-40.50
695 · Webmaster	0.00	40.50	-40.50
696 · Convention Chair Expense	0.00	40.50	-40.50
697 · Web Site Maintenance	168.00		
698 · Miscellaneous Expense	80.00		

Cal-Nev-Ha District of KIWIN'S  
**General Fund Revenue & Expense vs Budget**  
 July 2017 through March 2018

	General Fund		
	Jul '17 - Mar 18	Budget	\$ Over Budget
699 · Kiwanis KIWIN'S Committee Rei...	0.00	800.00	-800.00
699.05 · Training Funds Reimburse...	2,320.69		
<b>Total Committee Expense</b>	<b>6,257.57</b>	<b>3,952.50</b>	<b>2,305.07</b>
<b>Lt. Governors Travel &amp; Per Diem</b>			
602 · Lt. Governor T&O Goldstone	0.00	202.50	-202.50
603 · Lt. Governor T&O Ruby	0.00	81.00	-81.00
604 · Lt. Governor T&O Diamond	0.00	567.00	-567.00
605 · Lt. Governor T&O Jet	138.64	324.00	-185.36
607 · Lt. Governor T&O Jade	0.00	162.00	-162.00
608 · Lt. Governor T&O Emerald	0.00	121.50	-121.50
611 · Lt. Governor T&O Crystal	0.00	202.50	-202.50
612 · Lt. Governor T&O Turquoise	0.00	202.50	-202.50
614 · Lt. Governor T&O Sapphire	0.00	162.00	-162.00
<b>Total Lt. Governors Travel &amp; Per Diem</b>	<b>138.64</b>	<b>2,025.00</b>	<b>-1,886.36</b>
<b>Officer &amp; Board</b>			
582 · Governor T&O	625.89	1,500.00	-874.11
591 · Secretary T&O	148.38	215.00	-66.62
592 · Treasurer T&O	0.00	215.00	-215.00
594 · Publication Editor T&O	0.00	180.00	-180.00
596 · Executive Board Expense	0.00	100.00	-100.00
650 · Board Reserve	0.00	0.00	0.00
<b>Total Officer &amp; Board</b>	<b>774.27</b>	<b>2,210.00</b>	<b>-1,435.73</b>
<b>Total Expense</b>	<b>11,460.50</b>	<b>16,342.50</b>	<b>-4,882.00</b>
<b>Net Ordinary Income</b>	<b>4,195.20</b>	<b>507.50</b>	<b>3,687.70</b>
<b>Other Income/Expense</b>			
<b>Other Income</b>			
845 · District Project Income			
D/P Make a Wish	0.00	0.00	0.00
Stop Hunger Now	1,415.40		
<b>Total 845 · District Project Income</b>	<b>1,415.40</b>	<b>0.00</b>	<b>1,415.40</b>
846 · Fall Rally South Income	34,888.47	0.00	34,888.47
847 · Fall Rally North Income	1,401.24	0.00	1,401.24
863 · Other Income	0.00	0.00	0.00

Cal-Nev-Ha District of KIWIN'S  
**General Fund Revenue & Expense vs Budget**  
 July 2017 through March 2018

	General Fund		
	Jul '17 - Mar 18	Budget	\$ Over Budget
<b>864 · Fund Raising Income-Eliminate</b>			
864.05 · PTP Contributions	1,123.50	0.00	1,123.50
864 · Fund Raising Income-Eliminate - ...	0.00	0.00	0.00
<b>Total 864 · Fund Raising Income-Eliminate</b>	<b>1,123.50</b>	<b>0.00</b>	<b>1,123.50</b>
<b>Total Other Income</b>	<b>38,828.61</b>	<b>0.00</b>	<b>38,828.61</b>
<b>Other Expense</b>			
856 · Fall Rally (S) Expense	15,307.16	0.00	15,307.16
857 · Fall Rally (N) Expense	0.00	0.00	0.00
858 · Contribution-Kiwanis CNH Fdn	12,000.00	0.00	12,000.00
859 · Make a Wish	0.00	0.00	0.00
861 · Donation to KI Foundation	0.00	0.00	0.00
876 · Ribbon Expense	0.00	0.00	0.00
880 · Other Expenses	128.02	0.00	128.02
885 · CNH District Convention Expense	45.45	0.00	45.45
890 · CNH Fdn Scholarship Fund	0.00	0.00	0.00
<b>Total Other Expense</b>	<b>27,480.63</b>	<b>0.00</b>	<b>27,480.63</b>
<b>Net Other Income</b>	<b>11,347.98</b>	<b>0.00</b>	<b>11,347.98</b>
<b>Net Income</b>	<b>15,543.18</b>	<b>507.50</b>	<b>15,035.68</b>

**Cal-Nev-Ha District of KIWIN'S**  
**Profit & Loss by Class**  
 July 2017 through March 2018

	<u>District Convention</u>	<u>General Fund</u>	<u>TOTAL</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Income	0.00	15,655.70	15,655.70
20.401 · Convention Registration Fees	71,540.00	0.00	71,540.00
<b>Total Income</b>	<u>71,540.00</u>	<u>15,655.70</u>	<u>87,195.70</u>
<b>Gross Profit</b>	71,540.00	15,655.70	87,195.70
<b>Expense</b>			
Administrative	0.00	4,290.02	4,290.02
Committee Expense	0.00	6,257.57	6,257.57
Lt. Governors Travel & Per Diem	0.00	138.64	138.64
Officer & Board	0.00	774.27	774.27
20.506 · Adult Criminal Background Check	25.00	0.00	25.00
20.510 · Audit Fees	330.31	0.00	330.31
20.512 · Awards	37.71	0.00	37.71
20.522 · Board Officer Pins	91.80	0.00	91.80
20.530 · Convention Housing	221.29	0.00	221.29
20.662 · Pre Convention Planning	86.25	0.00	86.25
20.666 · Convention Printing	6.16	0.00	6.16
20.670 · Registration Supplies	106.50	0.00	106.50
20.686 · Souvenir Item	1,428.82	0.00	1,428.82
20.706 · Staff Travel	77.10	0.00	77.10
20.730 · Convention Telephone	275.69	0.00	275.69
<b>Total Expense</b>	<u>2,686.63</u>	<u>11,460.50</u>	<u>14,147.13</u>
<b>Net Ordinary Income</b>	68,853.37	4,195.20	73,048.57
<b>Other Income/Expense</b>			
<b>Other Income</b>			
845 · District Project Income	0.00	1,415.40	1,415.40
846 · Fall Rally South Income	0.00	34,888.47	34,888.47
847 · Fall Rally North Income	0.00	1,401.24	1,401.24
864 · Fund Raising Income-Eliminate	0.00	1,123.50	1,123.50
<b>Total Other Income</b>	<u>0.00</u>	<u>38,828.61</u>	<u>38,828.61</u>

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Accrual Basis

**Cal-Nev-Ha District of KIWIN'S**  
**Profit & Loss by Class**  
July 2017 through March 2018

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	<u>District Convention</u>	<u>General Fund</u>	<u>TOTAL</u>
<b>Other Expense</b>			
856 · Fall Rally (S) Expense	0.00	15,307.16	15,307.16
858 · Contribution-Kiwanis CNH Fdn	0.00	12,000.00	12,000.00
880 · Other Expenses	0.00	128.02	128.02
885 · CNH District Convention Expense	0.00	45.45	45.45
<b>Total Other Expense</b>	<u>0.00</u>	<u>27,480.63</u>	<u>27,480.63</u>
<b>Net Other Income</b>	<u>0.00</u>	<u>11,347.98</u>	<u>11,347.98</u>
<b>Net Income</b>	<u><b>68,853.37</b></u>	<u><b>15,543.18</b></u>	<u><b>84,396.55</b></u>

# Circle K

Cal-Nev-Ha District of Circle K International

[www.cnhcirclek.org](http://www.cnhcirclek.org)

Financial Statements  
For the Quarter Ending  
March 31, 2018

Prepared Without Audit

**Cal-Nev-Ha Circle K District**  
**Balance Sheet Prev Year Comparison**  
As of March 31, 2018

	Mar 31, 18	Mar 31, 17
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
110.15 · Chino Bank Checking	97,420.37	121,249.51
111 · Chino Money Market	61,447.46	63,215.60
<b>Total Checking/Savings</b>	158,867.83	184,465.11
<b>Other Current Assets</b>		
<b>120 · Accounts Receivable</b>		
120.06 · A/R Returned Checks	0.00	355.00
<b>Total 120 · Accounts Receivable</b>	0.00	355.00
<b>130 · Inventory</b>	917.44	1,217.87
<b>140 · Prepaid Expenses</b>		
140.20 · Prepaid Expense Pres Retreat	710.00	709.00
<b>Total 140 · Prepaid Expenses</b>	710.00	709.00
<b>170 · Deposits</b>		
170.30 · Deposit Old Oak Ranch	500.00	500.00
170.40 · Deposit 2019 DCON -Riverside	2,000.00	2,000.00
170.50 · Deposits 2017 CK DCON Riverside	0.00	2,900.00
170.60 · Deposit 2018 LAX Marriott	1,000.00	1,000.00
<b>Total 170 · Deposits</b>	3,500.00	6,400.00
<b>Total Other Current Assets</b>	5,127.44	8,681.87
<b>Total Current Assets</b>	163,995.27	193,146.98
<b>TOTAL ASSETS</b>	<b>163,995.27</b>	<b>193,146.98</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Other Current Liabilities</b>		
205.00 · Accounts Payable		
205.30 · A/P CNH Kiwanis	1,464.43	1,133.27
<b>Total 205.00 · Accounts Payable</b>	1,464.43	1,133.27
<b>Total Other Current Liabilities</b>	1,464.43	1,133.27
<b>Total Current Liabilities</b>	1,464.43	1,133.27
<b>Total Liabilities</b>	1,464.43	1,133.27



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05/30/18

Accrual Basis

Cal-Nev-Ha Circle K District  
**Balance Sheet Prev Year Comparison**  
As of March 31, 2018

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	<u>Mar 31, 18</u>	<u>Mar 31, 17</u>
Equity		
335 - Undesignated Net Assets	45,311.96	43,056.54
Net Income	117,218.88	148,957.17
Total Equity	<u>162,530.84</u>	<u>192,013.71</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>163,995.27</u></b>	<b><u>193,146.98</u></b>

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Accrual Basis

**Cal-Nev-Ha Circle K District**  
**Fall Training Conference Revenue & Expense vs Budget**  
 July 2017 through March 2018

	Fall Training Conference		
	Jul '17 - Mar 18	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
20.401 · Registration Fees	101,980.31	95,205.00	6,775.31
20.420 · Fund Raising Income	215.00	200.00	15.00
<b>Total Income</b>	<b>102,195.31</b>	<b>95,405.00</b>	<b>6,790.31</b>
<b>Expense</b>			
20.510 · FTC/DCON Audit Fees	387.73	100.00	287.73
20.512 · Awards	0.00	125.00	-125.00
20.520 · Band or DJ	0.00	400.00	-400.00
20.522 · Board Officer Pins	0.00	0.00	0.00
20.530 · Comp Housing	1,065.00	1,835.00	-770.00
20.550 · Flowers & Decorations	0.00	275.00	-275.00
20.563 · Water and Snacks	167.27	225.00	-57.73
20.570 · Camp Fees-Housing & Meals	86,470.00	82,150.00	4,320.00
20.571 · Incentive Prizes	0.00	250.00	-250.00
20.662 · Pre Convention/FTC Planning	0.00	120.00	-120.00
20.666 · Printing	2,246.89	2,000.00	246.89
20.670 · Registration Supplies	297.61	450.00	-152.39
20.672 · Rental Van	369.53	380.00	-10.47
20.686 · Souvenir Item	7,046.52	6,000.00	1,046.52
20.687 · New Member Pins	289.66	350.00	-60.34
20.730 · FTC/DCON Telephone	0.00	50.00	-50.00
20.745 · Contribution	0.00	654.00	-654.00
<b>Total Expense</b>	<b>98,340.21</b>	<b>95,364.00</b>	<b>2,976.21</b>
<b>Net Ordinary Income</b>	<b>3,855.10</b>	<b>41.00</b>	<b>3,814.10</b>
<b>Net Income</b>	<b>3,855.10</b>	<b>41.00</b>	<b>3,814.10</b>

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05/30/18

Accrual Basis

**Cal-Nev-Ha Circle K District**  
**General Fund Revenue & Expense vs Budget**  
 July 2017 through March 2018

	General Fund		
	Jul '17 - Mar 18	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
401 · District Dues	25,426.00	27,000.00	-1,574.00
417 · Int'l Convention Revenue	463.00	600.00	-137.00
418 · President's Retreat	2,340.00	2,100.00	240.00
419 · Spring Training Conference	0.00	3,000.00	-3,000.00
440 · Investment Income			
440.10 · Interest Income	168.85	0.00	168.85
440 · Investment Income - Other	0.00	250.00	-250.00
<b>Total 440 · Investment Income</b>	<b>168.85</b>	<b>250.00</b>	<b>-81.15</b>
<b>Total Income</b>	<b>28,397.85</b>	<b>32,950.00</b>	<b>-4,552.15</b>
<b>Expense</b>			
<b>Administrative</b>			
541 · Computer Supplies & Support	122.30	300.00	-177.70
542 · Telephone	118.90	500.00	-381.10
542.05 · Web Site Maintenance	29.81	75.00	-45.19
544 · Office Supplies	0.00	120.00	-120.00
546 · Postage	123.90	150.00	-26.10
548 · Printing & Stationery	107.22	700.00	-592.78
566 · Audit Fees	128.35	600.00	-471.65
579 · Bank Charges & Over/Short	-15.00	25.00	-40.00
699.03 · SLP Department Expense	3,815.63	5,500.00	-1,684.37
<b>Total Administrative</b>	<b>4,431.11</b>	<b>7,970.00</b>	<b>-3,538.89</b>
<b>Committee</b>			
650 · Board Reserve	0.00	2,500.00	-2,500.00
681 · Board Meeting Expense	0.00	50.00	-50.00
682 · Membership Development	0.00	200.00	-200.00
684 · Training Funds Reimbursement	0.00	2,000.00	-2,000.00
685 · Kiwanis Committee Reimbursement	1,499.48	500.00	999.48
686 · Membership Incentive Pins	612.00	0.00	612.00
690 · Kiwanis Family Chair	380.71	450.00	-69.29
692 · International Convention	1,160.73	1,400.00	-239.27
693 · DLS Service Project			
693.01 · Service Project Chair	184.48	300.00	-115.52
693.05 · Service Projects Expenses	0.00	150.00	-150.00
<b>Total 693 · DLS Service Project</b>	<b>184.48</b>	<b>450.00</b>	<b>-265.52</b>

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Accrual Basis

**Cal-Nev-Ha Circle K District**  
**General Fund Revenue & Expense vs Budget**  
 July 2017 through March 2018

	General Fund		
	Jul '17 - Mar 18	Budget	\$ Over Budget
694 · Awards Chair	0.00	200.00	-200.00
695 · Tech Chair	0.00	200.00	-200.00
697 · Comm & Marketing Chair	85.47	200.00	-114.53
<b>Total Committee</b>	<b>3,922.87</b>	<b>8,150.00</b>	<b>-4,227.13</b>
<b>Lt. Governors Travel &amp; Per Diem</b>			
601 · Lt. Governor T&O Capital	0.00	550.00	-550.00
602 · Lt. Governor T&O Central Coast	274.18	550.00	-275.82
603 · Lt. Governor T&O Metro	0.00	550.00	-550.00
604 · Lt. Governor T&O Magic Kingdom	0.00	550.00	-550.00
605 · Lt. Governor T&O Paradise	0.00	550.00	-550.00
606 · Lt. Governor T&O Desert Oasis	469.23	550.00	-80.77
607 · Lt. Governor T&O Foothill	0.00	550.00	-550.00
608 · Lt. Governor T&O Mt. View	0.00	0.00	0.00
609 · Lt. Governor T&O Golden Gate	105.71	550.00	-444.29
610 · Lt. Governor T&O Sunset	0.00	550.00	-550.00
<b>Total Lt. Governors Travel &amp; Per Diem</b>	<b>849.12</b>	<b>4,950.00</b>	<b>-4,100.88</b>
<b>Officer and Board</b>			
582 · Governor Travel & Expense	2,046.31	2,750.00	-703.69
588 · Governor Travel (April-June)	0.00	750.00	-750.00
591 · Secretary Travel & Office	0.00	850.00	-850.00
592 · Treasurer Travel & Office	0.00	850.00	-850.00
594 · Pub Editor Travel & Office	0.00	0.00	0.00
595 · Spring Training Conference	179.42	2,500.00	-2,320.58
597.01 · Board Travel to Hawaii	3,265.17	2,800.00	465.17
597.02 · Hawaii Students Travel to DCON	0.00	1,000.00	-1,000.00
597.03 · Incentive Program	0.00	500.00	-500.00
598 · Retreat Expense	2,796.28	2,000.00	796.28
<b>Total Officer and Board</b>	<b>8,287.18</b>	<b>14,000.00</b>	<b>-5,712.82</b>
20.565 · Honors Reception	0.00	0.00	0.00
<b>Total Expense</b>	<b>17,490.28</b>	<b>35,070.00</b>	<b>-17,579.72</b>
<b>Net Ordinary Income</b>	<b>10,907.57</b>	<b>-2,120.00</b>	<b>13,027.57</b>

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Accrual Basis

**Cal-Nev-Ha Circle K District**  
**General Fund Revenue & Expense vs Budget**  
 July 2017 through March 2018

	General Fund		
	Jul '17 - Mar 18	Budget	\$ Over Budget
<b>Other Income/Expense</b>			
<b>Other Income</b>			
<b>District Project Revenue</b>			
843 - Dist. Prof. Dev. Conf. Income	7,323.68	0.00	7,323.68
843.05 - DLSSP Income	3,320.00	0.00	3,320.00
844 - Kiwanis Family House	4,212.61	0.00	4,212.61
845 - DP Income - Suicide Prevention	8,651.53		
846 - District Project Income PTP	4,090.20	0.00	4,090.20
846.01 - Crazy Komp Income (PTP)	5,134.00	0.00	5,134.00
848 - DP Income- (Eliminate)	60.00	0.00	60.00
<b>Total District Project Revenue</b>	32,792.02	0.00	32,792.02
<b>Total Other Income</b>	32,792.02	0.00	32,792.02
<b>Other Expense</b>			
<b>District Project Expense</b>			
851 - District Project Expense PTP			
851.01 - Crazy Komp Expense (PTP)	601.00	0.00	601.00
<b>Total 851 - District Project Expense PTP</b>	601.00	0.00	601.00
852 - Dist. Prof. Dev. Conf. Expense	5,912.33	0.00	5,912.33
852.05 - DLSSP Expense	4,307.55	0.00	4,307.55
853 - Kiwanis Family House	-60.00	0.00	-60.00
856 - Dist Proj Contribution-CNH Fdn	8,000.00	0.00	8,000.00
858 - UNICEF (Eliminate)	0.00	0.00	0.00
<b>Total District Project Expense</b>	18,760.88	0.00	18,760.88
887 - CNH District Convention Expense	45.45	0.00	45.45
890 - Kiwanis CNH Fdn Scholarships	0.00	0.00	0.00
<b>Total Other Expense</b>	18,806.33	0.00	18,806.33
<b>Net Other Income</b>	13,985.69	0.00	13,985.69
<b>Net Income</b>	<b>24,893.26</b>	<b>-2,120.00</b>	<b>27,013.26</b>

**Cal-Nev-Ha Circle K District**  
**Profit & Loss by Class**  
 July 2017 through March 2018

	District Convention	Fall Training Conference	General Fund	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
20.401 · Registration Fees				
401.01 · Early Registration	87,916.30	91,110.31	0.00	179,026.61
401.03 · Registration	17,070.00	10,870.00	0.00	27,940.00
401.06 · Day Pass Registration	510.00	0.00	0.00	510.00
<b>Total 20.401 · Registration Fees</b>	<b>105,496.30</b>	<b>101,980.31</b>	<b>0.00</b>	<b>207,476.61</b>
20.420 · Fund Raising Income				
420.01 · Fund Raising Ads	100.00	215.00	0.00	315.00
<b>Total 20.420 · Fund Raising Income</b>	<b>100.00</b>	<b>215.00</b>	<b>0.00</b>	<b>315.00</b>
401 · District Dues	0.00	0.00	25,426.00	25,426.00
417 · Int'l Convention Revenue	0.00	0.00	463.00	463.00
418 · President's Retreat	0.00	0.00	2,340.00	2,340.00
440 · Investment Income				
440.10 · Interest Income	0.00	0.00	168.85	168.85
<b>Total 440 · Investment Income</b>	<b>0.00</b>	<b>0.00</b>	<b>168.85</b>	<b>168.85</b>
<b>Total Income</b>	<b>105,596.30</b>	<b>102,195.31</b>	<b>28,397.85</b>	<b>236,189.46</b>
<b>Expense</b>				
<b>Administrative</b>				
541 · Computer Supplies & Support	0.00	0.00	122.30	122.30
542 · Telephone	0.00	0.00	118.90	118.90
542.05 · Web Site Maintenance	0.00	0.00	29.81	29.81
546 · Postage	0.00	0.00	123.90	123.90
548 · Printing & Stationery	0.00	0.00	107.22	107.22
566 · Audit Fees	0.00	0.00	128.35	128.35
579 · Bank Charges & Over/Short	0.00	0.00	-15.00	-15.00
699.03 · SLP Department Expense	0.00	0.00	3,815.63	3,815.63
<b>Total Administrative</b>	<b>0.00</b>	<b>0.00</b>	<b>4,431.11</b>	<b>4,431.11</b>
<b>Committee</b>				
685 · Kiwanis Committee Reimbursement	0.00	0.00	1,499.48	1,499.48
686 · Membership Incentive Pins	0.00	0.00	612.00	612.00
690 · Kiwanis Family Chair	0.00	0.00	380.71	380.71
692 · International Convention	0.00	0.00	1,160.73	1,160.73
693 · DLS Service Project				
693.01 · Service Project Chair	0.00	0.00	184.48	184.48
<b>Total 693 · DLS Service Project</b>	<b>0.00</b>	<b>0.00</b>	<b>184.48</b>	<b>184.48</b>

**Cal-Nev-Ha Circle K District**  
**Profit & Loss by Class**  
 July 2017 through March 2018

	District Convention	Fall Training Conference	General Fund	TOTAL
697 · Comm & Marketing Chair	0.00	0.00	85.47	85.47
<b>Total Committee</b>	0.00	0.00	3,922.87	3,922.87
<b>Lt. Governors Travel &amp; Per Diem</b>				
602 · Lt. Governor T&O Central Coast	0.00	0.00	274.18	274.18
606 · Lt. Governor T&O Desert Oasis	0.00	0.00	469.23	469.23
609 · Lt. Governor T&O Golden Gate	0.00	0.00	105.71	105.71
<b>Total Lt. Governors Travel &amp; Per Diem</b>	0.00	0.00	849.12	849.12
<b>Officer and Board</b>				
582 · Governor Travel & Expense	0.00	0.00	2,046.31	2,046.31
595 · Spring Training Conference	0.00	0.00	179.42	179.42
597.01 · Board Travel to Hawaii	0.00	0.00	3,265.17	3,265.17
598 · Retreat Expense	0.00	0.00	2,796.28	2,796.28
<b>Total Officer and Board</b>	0.00	0.00	8,287.18	8,287.18
20.510 · FTC/DCON Audit Fees	383.49	387.73	0.00	771.22
20.512 · Awards	2,795.22	0.00	0.00	2,795.22
20.520 · Band or DJ	453.20	0.00	0.00	453.20
20.522 · Board Officer Pins	173.05	0.00	0.00	173.05
20.530 · Comp Housing				
530.02 · Friday Board Lunch & Dinner	0.00	960.00	0.00	960.00
530.09 · Comp VIP Housing	0.00	105.00	0.00	105.00
<b>Total 20.530 · Comp Housing</b>	0.00	1,065.00	0.00	1,065.00
20.531 · VIP Gifts	54.33	0.00	0.00	54.33
20.550 · Flowers & Decorations	87.23	0.00	0.00	87.23
20.563 · Water and Snacks	0.00	167.27	0.00	167.27
20.565 · Honors Reception	2,214.33	0.00	0.00	2,214.33
20.570 · Camp Fees-Housing & Meals				
570.05 · Camp Fees-PA & Sound System	0.00	95.00	0.00	95.00
20.570 · Camp Fees-Housing & Meals - Other	0.00	86,375.00	0.00	86,375.00
<b>Total 20.570 · Camp Fees-Housing &amp; Meals</b>	0.00	86,470.00	0.00	86,470.00
20.662 · Pre Convention/FTC Planning				
662.05 · DCON Chair Pre-Planning Expense	68.98	0.00	0.00	68.98
20.662 · Pre Convention/FTC Planning - Other	356.68	0.00	0.00	356.68
<b>Total 20.662 · Pre Convention/FTC Planning</b>	425.66	0.00	0.00	425.66
20.666 · Printing	2,230.34	2,246.89	0.00	4,477.23
20.670 · Registration Supplies	554.96	297.61	0.00	852.57

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Accrual Basis

**Cal-Nev-Ha Circle K District**  
**Profit & Loss by Class**  
 July 2017 through March 2018

	District Convention	Fall Training Conference	General Fund	TOTAL
20.672 · Rental Van	0.00	369.53	0.00	369.53
20.676 · Ribbons	406.22	0.00	0.00	406.22
20.686 · Souvenir Item	6,334.68	7,046.52	0.00	13,381.20
20.687 · New Member Pins	0.00	289.66	0.00	289.66
20.706 · Staff Travel/Housing	745.95	0.00	0.00	745.95
20.730 · FTC/DCON Telephone	267.12	0.00	0.00	267.12
<b>Total Expense</b>	<b>17,125.78</b>	<b>98,340.21</b>	<b>17,490.28</b>	<b>132,956.27</b>
<b>Net Ordinary Income</b>	<b>88,470.52</b>	<b>3,855.10</b>	<b>10,907.57</b>	<b>103,233.19</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>District Project Revenue</b>				
843 · Dist. Prof. Dev. Conf. Income	0.00	0.00	7,323.68	7,323.68
843.05 · DLSSP Income	0.00	0.00	3,320.00	3,320.00
844 · Kiwanis Family House	0.00	0.00	4,212.61	4,212.61
845 · DP Income - Suicide Prevention	0.00	0.00	8,651.53	8,651.53
846 · District Project Income PTP	0.00	0.00	4,090.20	4,090.20
846.01 · Crazy Komp Income (PTP)	0.00	0.00	5,134.00	5,134.00
848 · DP Income- (Eliminate)	0.00	0.00	60.00	60.00
<b>Total District Project Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>32,792.02</b>	<b>32,792.02</b>
<b>Total Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>32,792.02</b>	<b>32,792.02</b>
<b>Other Expense</b>				
<b>District Project Expense</b>				
851 · District Project Expense PTP				
851.01 · Crazy Komp Expense (PTP)	0.00	0.00	601.00	601.00
<b>Total 851 · District Project Expense PTP</b>	<b>0.00</b>	<b>0.00</b>	<b>601.00</b>	<b>601.00</b>
852 · Dist. Prof. Dev. Conf. Expense	0.00	0.00	5,912.33	5,912.33
852.05 · DLSSP Expense	0.00	0.00	4,307.55	4,307.55
853 · Kiwanis Family House	0.00	0.00	-60.00	-60.00
856 · Dist Proj Contribution-CNH Fdn	0.00	0.00	8,000.00	8,000.00
<b>Total District Project Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>18,760.88</b>	<b>18,760.88</b>
<b>887 · CNH District Convention Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>45.45</b>	<b>45.45</b>
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>18,806.33</b>	<b>18,806.33</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>13,985.69</b>	<b>13,985.69</b>
<b>Net Income</b>	<b>88,470.52</b>	<b>3,855.10</b>	<b>24,893.26</b>	<b>117,218.88</b>