

WALPOLE & CO., LLP
CERTIFIED PUBLIC ACCOUNTANTS
& CONSULTANTS

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June 4, 2018

California-Nevada-Hawaii District of Kiwanis International
Attn: Mark McDonald, Peter Horton, Gary Gray
8360 Red Oak Street, Suite 201
Rancho Cucamonga, CA 91730

We appreciate the invitation requesting a proposal for the audit and tax return preparation work for the California-Nevada-Hawaii District of Kiwanis International and its related entities. We understand that this would include the work for the fiscal year ended June 30, 2018 and going forward. We truly believe that we can provide quality service to your organization in the most cost-effective and efficient fashion possible. Please review this proposal which will give you insight to who we are and why we could help your organization with its audit and tax return preparation needs.

Walpole & Co has served businesses and individuals in the Santa Barbara area since 1974. Our firm provides accounting, auditing and attest services, computer support and tax services to many for-profit and not-for-profit enterprises. We are committed to continuing a tradition of providing quality and responsive professional service to our clients, who have come to rely on us for a variety of tax and accounting related services.

Our firm is a member of both the American Institute of Certified Public Accountants and the California Society of Certified Public Accountants. We also participate in the Peer Review Program of the American Institute of Certified Public Accountants, (AICPA). The firm was awarded an unmodified opinion (or "pass") as of our last peer review in October 2014.

Below please find the biographical information on the team that would service your accounts:

Yusuf Balogun, CPA

Yusuf would be the engagement partner who has the ultimate responsibility for all services provided to the organization. He has supervised the audits of many for-profit and not-for-profit organizations and is well versed in the accounting and tax issues confronting these organizations. Yusuf is a graduate of University of California, Santa Barbara, with over twenty four years of public accounting experience.

Mark Jackson, CPA

Mark would be the audit manager on this engagement. He would be responsible for the day-to-day testwork during the audit, including supervision of staff accountants and coordinating with your accounting personnel. Mark is a graduate of University of California, Santa Barbara, with over thirteen years of public accounting experience.

We have assessed the amount of work involved in performing the audit and tax preparation work through our discussions with you and based on our review of your financial statements and tax returns. With this in mind we are confident we can perform the audit and tax work for the fees presented in the attached fee schedules. These fee quotes are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagements. If unexpected circumstances do occur, we will discuss those with you ahead of time before coming to an agreement on any fee increase.

Thank you again for this opportunity to bid for these services. We can see ourselves working with your organization as partners for the foreseeable future if given the opportunity. If we can be of further assistance or answer any questions you may have, please do not hesitate to contact us.

Very truly yours,

Walpole & Co., LLP

A handwritten signature in black ink, appearing to read 'YB' followed by a stylized flourish.

Yusuf Balogun, CPA

**SCHEDULE OF PROFESSIONAL FEES AND EXPENSES
FOR THE AUDITS OF THE FINANCIAL STATEMENTS OF:**

Organization:	Fee Range	
	Low	High
California-Nevada-Hawaii District of Kiwanis International for the fiscal year ended September 30, 2018	\$ 11,500	\$ 13,500
Kiwanis Cal-Nev-Ha Foundation for the fiscal year ended September 30, 2018	13,000	15,000
Cal-Nev-Ha Kiwan's District of Key Club International., Cali-Nev-Ha District of Key Club International and Cal-Nev-Ha District of Circle K International combined financial statements for the fiscal year ended June 30, 2018	11,500	13,500
Total before discounts	36,000	42,000
Combined non-profit and volume discounts (10%)	(3,600)	(4,200)
Grand Total	<u>\$ 32,400</u>	<u>\$ 37,800</u>

**SCHEDULE OF PROFESSIONAL FEES AND EXPENSES
FOR THE PREPARATION OF FEDERAL AND STATE EXEMPT ORGANIZATION TAX RETURNS FOR:**

Organization:	Fee
California-Nevada-Hawaii District of Kiwanis International for the fiscal year ended September 30, 2018	\$ 2,750
Kiwanis Cal-Nev-Ha Foundation for the fiscal year ended September 30, 2018	<u>3,300</u>
Total before discounts	6,050
Combined non-profit and volume discounts (10%)	<u>(605)</u>
Grand Total	<u><u>\$ 5,445</u></u>